



# Great Horwood Parish Council

Minutes of an Ordinary Parish Council Meeting held on 12<sup>th</sup> September 2016 at 7.30pm in the Village Hall, Great Horwood.

## Great Horwood Parish Council

Present: Cllr Mary Saunders (MS) Chairman, Cllr John Gilbey (JWG) Vice Chairman, Cllr John Gunn (JRG) Cllr Jane Holland (JH), Cllr John Huskinson (JRH) Cllr Angela Mayne (AM), Mandy Cliffe (Clerk) and 7 members of the public including Sir Beville Stanier.

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| 1. | <u>To receive apologies for absence</u><br>All councillors were present.  |
| 2. | <u>To receive declarations of interest</u><br>No declarations of interest were received.  |
| 3. | <u>Confirmation of the Minutes of the Parish Council Meeting held on 11<sup>th</sup> July 2016</u><br>The Minutes were approved without amendment.  |
| 4. | <u>To consider matters arising from the Minutes of the last meeting not otherwise included in the agenda</u><br>Cllr JH volunteered to see if she could arrange a speed watch rota. The Clerk was asked to check the availability of the speed watch camera and to send available dates to councillors. <b>(Action Clerk &amp; Cllr JH)</b>   |
| 5. | <u>Co-option of new councillor</u><br>Mr Nigel Heywood volunteered to fill the current Parish Council vacancy. It was resolved to appoint him until the next Parish Council elections in 2019. Mr Heywood is an experienced parish councillor.  |
| 6. | <u>Public participation period</u><br>No public comment was made.   |
| 7. | <u>Report from the Horwode Pece Management Committee.</u><br>The Management Committee Report is attached to these Minutes.<br>The Clerk was asked to write to John Nicholls (Management Committee Chairman) regarding: <ul style="list-style-type: none"> <li>a. The provision of a wheel chair accessible table to replace the dilapidated one.</li> <li>b. The overdue submission of accounts to the Charity Commission.</li> <li>c. To request a rubber sheath to cover the zip wire chain for user safety. <b>(Action Clerk)</b></li> </ul>   |
| 8. | <u>Footpaths Report</u><br>Robert Deuchar reported "The Parish's footpaths have been inspected and pruned within the last six weeks and the one bridleway has been cut by Bucks CC. I am not aware of any problems. I have seen the new metal gate installed on 7 September by The Ramblers on footpath no. 4 between Singleborough and Pilch Lane and they have done a good job, this means that dog walkers can use this as a circular walk".<br>The Clerk was asked to pass the Council's thanks to Mr Deuchar for his superb footpath maintenance. <b>(Action Clerk)</b><br>The Clerk informed the Council of a request from Mrs Sally Waddington for gravel to be placed around gates that retain water and subsequently become muddy. Mr Deuchar advised that the PC would need to contact Bucks County Council (BCC) for their opinion. BCC's response was that they very much supported gravel in kissing gates to prevent mud. However, the landowner's permission must first be obtained. The Clerk was requested to ask Mr Deuchar if he could help to compile a list of landowners. <b>(Action Clerk)</b> .   |
| 9. | <u>Roads Report</u><br>Cllr MS reported that Pilch Lane had been patched and that the un-notified Anglian Water roadworks (on the corner of Singleborough Lane) had caused traffic delays. The Clerk was asked to find out why the Council was not notified of these works and reported that Transport for Bucks (TfB) only notify major roadworks, i.e those scheduled to last 10 days or more and are likely to cause traffic delays or those that call for a road closure. The Council was directed to roadworks.org for information of all minor roadworks.<br>Minor roadworks currently being reported are: <ul style="list-style-type: none"> <li>a. 16<sup>th</sup> - 20<sup>th</sup> September - Communication pipe repair in footway of Willow Road (Anglian Water).</li> <li>b. 21<sup>st</sup> - 23<sup>rd</sup> September - Removal of decayed pole and erection of new pole on Singleborough Lane by the former Hanson's Cottage (Western Power Distribution).</li> <li>c. 29<sup>th</sup> Sep - 3<sup>rd</sup> October - New water connection on Winslow Road, involves traffic control. (Anglian Water). The Clerk was asked to check whether this is indeed a new application or the original application for the Grange water supply connection works that have already been carried out. <b>(Action Clerk)</b></li> </ul> |

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| 10. | <u>Planning Report</u><br>Councillors were provided with a Planning Report which was ratified at the meeting.   |
| 11. | <u>Issues arising from the Planning Report</u><br>It was not possible to review the Weston Road planning Inquiry decision as this has been delayed by the Secretary of State.   |
| 12. | <u>Vale of Aylesbury Local Plan</u><br>Representations were sent to AVDC. Cllr JWG proposed a vote of thanks to David Saunders for all the work he has done to make this possible. The Clerk was asked to place the representations on the parish website. <b>(Action Clerk)</b>  |
| 13. | <u>Unitary Authority Proposals</u><br>Bucks County Council was seeking meetings with all Parish Councils. To reduce the number of meetings BCC has to attend, Great Horwood was asked if they could join with another local council. It was decided to wait for Winslow to set a date and have a joint meeting with them.   |
| 14. | <u>Cricket Club Lease Renewal</u><br>The final draft of the proposed lease to the Cricket Club was not available for review. It was resolved, in principle, to offer a new lease to the Cricket Club in accordance with the draft lease at the recommended rent (as set by Robinson & Hall, who provided the independent valuation).<br><br>In view of the rise in rent, the Council also agreed to give sympathetic consideration to any request from the Cricket Club for a grant towards the annual rent.  |
| 15. | <u>Devolution of Services Update</u><br>Decisions on how to manage the grass cutting funding deficit need to be made before contract renewal in 2017 either by decreasing the frequency of mowing or increasing the precept. The Clerk also reported that the contractor has asked whether the PC would be willing to fund the chemicals for weed killing as the amount allowed would not sufficient to cover labour and materials.   |
| 16. | <u>Crossing Patrol – to update progress</u><br>Cllr JRH reported that there had been no applicants for the post but he would continue to pursue the matter and suggest to BCC that the post could be filled as a job share.   |
| 17. | <u>Parking in the Village</u><br>The Council resolved not to use informal parking notices/traffic wardens to help resolve local parking problems at the present time.   |
| 18. | <u>Village Green planting scheme update</u><br>Cllr AM had nothing to report. She thanked local people for cutting hedges on The Green.   |
| 19. | <u>Donations to worthy causes</u><br>It was resolved to continue with the procedure used last year. Local groups would be asked to bid for money from Council funds. Three sums will be available - £1000, and two of £500, however, the PC reserves the right to vary this if more than three groups bid and have projects or proposals of equal merit. St James Church would continue to receive £250 towards churchyard mowing costs and Focus would receive £500 towards printing costs. ALL groups are welcome to apply, even if they have been successful before.   |
| 20. | <u>To consider the sponsorship of a class at the 2017 Produce Show</u><br>It was resolved, in principle, to reserve up to £50.00 to sponsor a class and purchase a trophy for the Produce Show in 2017.   |
| 21. | <u>To consider the acquisition of a scanner and laminator to assist the Clerk and the Council</u><br>It was resolved to purchase a good quality multifunction printer/scanner (approx. £170) and a laminator and pouches. <b>(Action Clerk)</b>   |
| 22. | <u>To receive and note correspondence</u><br>The Clerk received correspondence from <ul style="list-style-type: none"> <li>a. Mrs S Waddington asking for gravel for kissing gates as mentioned at item 8.</li> <li>b. Mr P Cranmar contacted the Clerk about the drain outside his house which overflows when it rains. This was checked by the Local Area Technician and considered to be due to poor ditch maintenance. The Clerk has been tasked to write to the adjacent landowner to request that they clear and maintain the ditch. <b>(Action Clerk)</b></li> <li>c. Mr G Thomson highlighted the problem of litter on the Nash Road. The Council would welcome suggestions from residents as to how the problem could be tackled. Mr Thomson has been litter picking himself.</li> </ul> |
| 23. | <u>To consider the service provided by our current online bank</u><br>The service provided to GHPC by TSB internet banking has been poor. The Clerk has written a complaint. It was resolved to research the services offered by other banks. <b>(Action Clerk)</b>   |
| 24. | <u>To agree items for payment</u><br>Retrospective payments to authorise  |

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|     | <ul style="list-style-type: none"> <li>a. Amanda Cliffe - £281.84 - Clerk's Salary July</li> <li>b. Eon Power - £67.56 – DD July</li> <li>c. Amanda Cliffe - 281.84 Clerk's Salary August</li> <li>d. Public Works Board Loan - £485.77 – DD Street light loan repayment</li> <li>e. Eon Power - £69.81 - DD August</li> </ul> <p>Current payments to authorise</p> <ul style="list-style-type: none"> <li>f. Walker Grounds Care - £514 – BACS - Devolution Grass Cutting (2 months August &amp; September)</li> <li>g. Heady Plants - £258.00 – FP (faster payment) summer planting</li> <li>h. Amanda Cliffe - £281.84 - Clerk's Salary September</li> <li>i. Robinson &amp; Hall - £720.00 – FP – Fees for Cricket Club land valuation</li> <li>j. BMKALC - £70.00 – FP – Local Council Administration 10<sup>th</sup> edition</li> <li>k. Eon Power - £69.81 - DD August</li> </ul> |
| 25. | <p><u>Items for the next meeting</u></p> <p>Review of Council documents, Budget, Weston Road decision, Section 106 information from Andrew McDougal, Community Right to Bid.</p>   |
| 26. | Confirmation of date and time of next meeting Monday 10 <sup>th</sup> October 2016 at 7.30pm   |

The meeting closed at 9.16 pm

Signed \_\_\_\_\_ **DRAFT** \_\_\_\_\_ Date \_\_\_\_\_

### **Horwode Pece Management Committee - Report to Parish Council September 2016**

There is very little to report this month, overall the Rec. looks good, especially shortly after the grass has been cut, which usually occurs every second week. Some older seating is now showing its' age and will need replacing before the next season, but will be fine for the rest of this year – viz. the oldest picnic table (near the Pods) is showing signs of rot, has been damage by vandals, but is still safe to use. Some minor on-going maintenance has been completed; the nearest goal net has been repaired, but this can only be considered temporary – we have new nets so the damaged nets can be replaced should they fail completely. We are monitoring their state. One section of log surround (1.5m long) needs repairing and this will be done when the wood chip is topped up. Mould has been cleaned from some of the apparatus and the toddler swing seats have been cleaned of bird droppings.

The remaining on-going action this summer is the topping up the woodchip. Dave Spooner will undertake this (his quotation has been accepted) and this is planned now for September, but we are waiting for him to confirm the date, before placing the order for the woodchip.

John Nicholls  
Chairman  
6/09/2016

## Planning Committee Report - for meeting on 12th September 2016

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

### CURRENT PLANNING APPLICATIONS

| Date Received | Application Number | Applicant | Site Address | Details of Application | Parish Council Response | AVDC Decision |
|---------------|--------------------|-----------|--------------|------------------------|-------------------------|---------------|
|---------------|--------------------|-----------|--------------|------------------------|-------------------------|---------------|

#### Determined

|            |              |                     |  |  |  |                        |
|------------|--------------|---------------------|--|--|--|------------------------|
| 07/07/2015 | 15/02233/APP | Mrs Carmel Williams | Land opposite Causter Farm   | Removal of Condition 2 on planning application ref 10/00680/APP allowed on appeal with ref APP/J0405/C/11/2148933 and APP/J0405/A/11/2148930 to allow permanent occupation of the mobile homes on site   | Objection  | Approved               |
| 24/11/2015 | 15/03884/APP | Mr & Mrs Wootton    | 9 a Little Horwood Road  | Demolition of existing sheds and construction of a new detached dwelling to "Passivhaus" criteria.   | Objection  | Withdrawn by applicant |
| 05/07/2016 | 16/02335/ALB | Mr Nicholas Hanson  | The Old Bakehouse, 11 The Green GH                                       | Insertion of window in north facing attic room   | No Objection (subject to qualifications in letter) | Approved               |
| 22/08/2016 | 16/02550/APP | Mr & Mrs Trotignot  | Willow Cottage S'borough Lane Singleborough Great Horwood Bucks MK17 0RF | Proposal: New pitched roof to existing dormer window, new double doors with sidelights to replace existing window, infilling of 1 no. utility room window, relocation of bathroom and removal of internal partition wall and new roof lantern. | No Objection                                       | Approved               |
| 22/08/2016 | 16/02561/ALB | Mr & Mrs Trotignot  | Willow Cottage as above  | As above   | No Objection                                       | Consent granted        |

#### Pending

|            |                        |  |   |   |  |                           |
|------------|------------------------|--|---|---|--|---------------------------|
| 29/08/2014 | 14/02414/AOP           | Talbot Homes                           | Land at Willow Road                                     | Outline application with access to be considered and all other matters reserved for the erection of up to 34 dwellings including associated infrastructure and work.  | Objection  | Awaiting Decision         |
| 25/09/2014 | 14/01540/APP (Revised) | Taylor Wimpey                          | Land off Weston Road                                    | The erection of 42 no. residential dwellings together with associated access, car parking, landscaping and open space provision.  | Objection  | Awaiting Inquiry Decision |
| 17/03/2016 | 16/00877/APP           | Mr Paul Fieello                        | Land off Nash Road                                      | Residential development of 14 dwellings with associated garaging and parking and formation of new access  | No Objection (subject to qualifications in letter) | Awaiting decision         |
| 14/06/2016 | 16/01664/AOP           | Brendan O'Neill rCOH Ltd               | Land North off Little Horwood Road Great Horwood Bucks  | Outline Application with all matters reserved for a residential development of 15 dwellings on 0.5ha of land north of Little Horwood Road along with the allocation of 0.4ha of land as a public park to serve both the new development and the existing local community. | No Objection (subject to qualifications in letter) | Awaiting decision         |
| 16/06/2016 | 16/02148/APP           | Mr Bruce Steele-Tyson Optime Surveyors | Land At Cricketers Field Little Horwood Road Nash Bucks | Replacement rest room and store.  | No Objection                                       | Awaiting decision         |

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| <b>09/09/2016</b>         | <b>16/02786/APP</b> | Mr M Moyles          | Woodleigh Cottage 16 Nash Rd GH MK17 0RA    | Demolition of existing dwelling and erection of 2 storey replacement dwelling  | No Objection | Awaiting decision |
| <b>19/09/2016</b>         | <b>16/03017/APP</b> | David Rowe DR Design | Tithe House, Little Horwood Rd, GH MK17 0QE | Single storey side extension with one roof light to existing detached garage, and conversion of first floor storage area to form a bedroom and a shower room.  |              |                   |
| <b>30/08/2016<br/>New</b> | <b>16/03146/APP</b> | Mr Stuart Parker     | 15c Little Horwood Road, Bucks, MK17 0QE    | Change of use from Annexe to create a separate unit of accommodation including alteration to roofline, insertion of dormer and velux windows, replacement of garage doors with window and front door and addition of front porch (amendment to planning approval 12/00356/APP) |              |                   |