

Great Horwood Parish Council

Great Horwood Parish Council

Minutes of the Ordinary Parish Council Meeting conducted as a virtual meeting via Zoom held on 8^{th} March 2021 at 7.30pm

Present:

Cllr John Gilbey (JWG) Chairman, Cllr Caroline Cousin (CC) Vice Chairman, Cllr Angela Mayne (AM), Cllr Jackie Goss (JG), Cllr David Taylor (DT), Cllr Julia Day (JD), Cllr Robert Davies (RD), Sue Brazier (SB Clerk), Buckinghamshire Councillors Sir Beville Stanier Bt, John Chilver, Sue Renshell, Llew Monger and five members of the public

1.	To receive apologies for absence					
1.	None					
2.	To receive declarations of interest					
	None					
3.	Confirmation of the Minutes of the Parish Council meeting held on 8th February 2020					
	The minutes of the previous meeting were approved without amendment.					
4.	To consider matters arising from the Minutes of the last meeting (not otherwise included in the agenda) Replacement bin at the Little Horwood Road bus stop – Street scene have contacted the Clerk with apologies for the delay in installation. They have ensured that the works will be the first to be undertaken on their next round, likely to be in mid - March. Quiet Lanes – The Clerk had contacted the Local Area technician, Matt Whincup for advice. He has reported back that					
	Quiet Lanes are no longer an initiative driven by BC. He has emailed Sue Brown who heads the Network Safety Team at TfB to make sure and will write again if he hears back to the contrary. • The Crown – BC/Heritage have responded to the Clerk's email stating that they will continue to monitor the property and if no action is forthcoming and the building condition continues to deteriorate, they will consider it for inclusion on the Buildings at Risk Register. The Council's involvement under the relevant planning Acts is a last resort as they always try to work with owners or perspective purchasers to find solutions wherever possible.					
5.	Public Participation Period					
	• Mr Ian Lamberton wished to voice his concerns about the Proper Coffee van serving coffee and cake on The Green from Tuesday 9th March. He stated that there had been no opportunity to comment publicly as this idea was raised after the last meeting and he didn't want it setting a precedent for any future traders to use The Green. This matter will be discussed at Item 19.					
	• Mrs Sarah Biswell informed the Council that Great Horwood School had been awarded the Gold Quality Standard for remote learning from the Trust that the school joined a few years ago. She also wished to check with the Clerk whether she had heard from Matt Whincup regarding the directional sign. The Clerk has chased this matter however there is no news at the present time. Mrs Biswell confirmed that all children had returned to school today, that there had been no positive Covid cases and everyone was settling in well.					
	• Mr David Saunders wished to talk about the Singleborough Bridleway which is in fact not a bridleway at all. He has discovered that it is not shown on the Ordnance Survey map. He has been corresponding with Rights of Way who have been helpful regarding this matter. He felt this pathway was very important because it was the only one that was suitable for the use of a wheelchair. After a discussion it was agreed that the Clerk would follow this up. (Action Clerk)					
6.	Horwode Pece Management Committee Report.					
	• The Report from the Horwode Pece Management Committee is attached to and forms part of these minutes. Cllr Gilbey informed the Council that he had applied for a grant through the Community Board for half the costs of replacing the wood chip with rubber chippings. Board members will be asked to voice their support and he is confident of a favourable					
7.	Footpaths Report					
/ .	To receive the Footpath Report					
	Mr Deuchar reported that he was not aware of any problems on the footpaths except puddles and mud. BC is to inspect three locations on FP5 where there have been puddles by pedestrian gates.					
8.	Roads Report					
	a). To receive a report on local roads and any problems with signage.					

The 30mph extension past the Croudace site in Little Horwood Road has been carried out. All agreed it looked good and should have an impact of the speed of traffic.

b). To receive a report on the MVAS

Mr Mick Wood reported that as schools were due to reopen on 8 March, he has restarted the MVAS and it is now up and running. He will keep it going in Winslow Road for the present and consider moving it when we go to Step 2 of the easing of Covid restrictions. He will wait to hear from Cllr Taylor if he still wishes to 'learn the trade'. Mr Wood had also noticed that the speed limit signs had been moved and gates installed beyond the Croudace development. He wondered whether the Council would consider moving the MVAS perhaps to the corner of Townsend Cottages.

Cllr Taylor is willing to lend a hand moving the MVAS when necessary. (Action Cllr Taylor) Cllr Gilbey will contact Mr Wood to discuss a new site for the MVAS close to Townsend Cottages. (Action Cllr Gilbey)

9. | Planning Report

• The planning report was noted and ratified.

10. Issues arising from the Planning Report

Cllr Gilbey mentioned that he had been approached by St James' Church concerning application no. 19/03990/APP. The appointed Case Officer Alice Culver had left BC and progress had stalled. Cllr Renshell has written to Parish Support and attempted to open up communications. A new member of staff Matthew Brown has been appointed Case Officer and it is hoped an agreeable outcome can be reached soon.

11. Other Planning Matters

- Cllr Day wondered if the Council could look into the matter of the blocked drain in Church Lane which had been an issue for a number of years. Cllr Cousin had reported the problem on FixMyStreet but Matt Whincup had stated that this matter was not top priority with so many floods to contend with. He wasn't sure whether his clearing vehicle would be able to access the site. Cllr Chilver said he would take the matter up with Matt Whincup. (Action Cllr Chilver)
- •Cllr Taylor mentioned the smell of sewage near the entrance to Greenway Business Park. The Clerk will again contact Anglian Water for a response. (Action Clerk)

12 To receive a report from any meetings attended

Cllr Gilbey mentioned that the following meetings had taken place:

- a). On 18th February Cllrs Gilbey and Cousin attended the Winslow and Villages Community Board meeting
- b). On 27th February Cllrs Gilbey, Cousin and Mayne attended a Village Hall Committee meeting
- c). On 2nd March Cllrs Gilbey, Cousin and Taylor attended the Horwode Pece Management Committee meeting

13. Parish Maintenance

None

14. | LED Street Lighting

Cllr Cousin informed the Council that the date the supplier is able to deliver the LED lamps has been pushed back again. The date is currently 29th March for the lamps to arrive with E.on installing them four weeks after that. This item will remain on the agenda until this project has reached a satisfactory conclusion.

15. The Parish Charter

Having given this matter some thought and speaking to other villages, Cllr Gilbey had circulated his own personal views regarding the current Parish Charter. The deadline for comments has been moved to 30 March and Cllr's comments are welcomed so a response can be made. (Action all Cllrs)

16. Allotments

a). To discuss the revised Allotment Tenancy Agreement

A discussion took place concerning amendments to be made including boundaries, bonfires and the termination of contracts. Since there was much to discuss, Cllr Gilbey suggested a sub-committee be formed of Cllrs Cousin, Mayne and Davies and a proposal bought to the next PC meeting. Cllr Sir Beville Stanier Bt mentioned that Whaddon Parish Council were currently undertaking a major reorganisation of their allotments and offered the opportunity to contact the Whaddon Parish Clerk for advice on this matter. (Action Cllrs Cousin, Mayne, Davies and the Clerk)

b) To discuss preparation of the vacant allotment plot for the new tenant.

Plot 4, Church Lane Allotments – The PCC confirmed that it was not appropriate to move the allotment rubbish to the Burial Ground on a temporary basis. Cllr Davies has removed all rubbish and this has been taken to the tip. The plot is now ready to be taken over by the new tenant. The Clerk will make contact with the person at the top of the waiting list.

(Action Clerk)

17. General Data Protection Regulation (GDPR)

To discuss the revised GDPR documentation

The Clerk confirmed that she had yet to receive the training course notes and templates from the recent GDPR training course. These would be a useful tool in updating the necessary documentation. The Clerk requested that this item is carried over to the next PC meeting. (Action Clerk)

18. **Vegetation on The Green**

Cllr Taylor produced an initial drawing and a discussion took place about some of the proposed changes. He is still awaiting costings which he should have received by the next PC meeting. Once this matter has been discussed in detail, the final proposal will be shared with the village. (Action Cllr Taylor)

19. Arrangements for the Elections on 6th May

The Clerk confirmed that she had received hard copies of the Nomination Forms through the post and agreed to deliver to all Clirs standing again and the new candidate. (Action Clerk)

20. To confirm the pop-up Proper Coffee van trading on The Green

After a discussion, it was resolved to allow the Proper Coffee van to use The Green on Tuesday 9th March from 9.30am – 4pm and on subsequent Tuesdays. The trial period would last until the next PC meeting when further discussions will take place. The Clerk will post the details on the Facebook village page and give the Village Hall bank details to Proper Coffee so they can make a donation directly. (Action Clerk)

21. To receive and note correspondence

- •The Clerk had received a reply to her email from TSB outlining the reasons why the branch will be closing on 21st April and stating that the decision they have made will not change.
- Cllr Gilbey had written to Martin Tett, Leader of BC, concerning the incorrect information about the easing of lockdown being published in the latest newsletter. A response was eventually received claiming that 'an error slipped through due to incorrect information being relayed to us in a briefing.'

22. Finance

a). To review the bank reconciliation, note invoices which have been paid and to note funds received.

Payments	Payee	Type	Payment £
GH 20.090	Cllr Cousin	FPO	125.31
GH 20.091	Swarco – MVAS contract renewal	FPO	344.98
GH 20.092	HMRC 120PE01842813	FPO	92.80
GH 20.093	Public Works Loan Board	DD	485.77
GH 20.094	E.on street lighting	DD	124.43
GH 20.095	Clerk's salary	SO	702.52

Receipts

GHR 20.28 HMRC 120PE01842813 92.80

Business Instant Access

Receipts February Interest 12.71

b). To agree payments that require authorising

The Council duly authorised the following payments:

From Treasurer's Account -

Cllr Gilbey - £83.24 - Welcome Pack supplies

St James' Church - £250.00 - Donation towards moving costs

Focus - £500.00 – Donation towards printing costs

c). To present statement of Receipts and Payments to date under each head of budget.

All resolved the spend to date against each budget head. Cllr Cousin suggested that the spreadsheet should be revised to show the VAT differently so the figures were easier to interpret. She offered to produce a new spreadsheet for the Clerk to use from the next financial year.

d). To approve list of regular payments for the year ahead.

All resolved to accept the list of regular payments for the year ahead, however Cllr Cousin suggested that the list be updated again once the Salix loan for the LED street lighting was in place.

e) To agree the Contract details for the Dog Waste Service.

All resolved to accept the new contract. The Clerk will return the necessary forms. (Action Clerk)

23. Items for the next meeting

	Finance: Approval of use of variable direct debit; Approval of use of standing orders; Approval of use of BACS and CHAPS; Review and approval of fees and charges; Vegetation on The Green, LED Lighting; Allotments, GDPR
24.	Confirmation of the date and time of the next meeting
	Monday 12th April 2021 at 7.30pm

The meeting closed at 9.00pm

${\sf Signed} \underline{\hspace{0.5cm}} {\sf DRAFT} \underline{\hspace{0.5cm}} {\sf D}$	Date 12 th April 2021
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Chairman

Horwode Pece Management Committee - Report to Parish Council March 2021

In February, the management committee has continued its work pursuing quotations to replace the woodchip with rubber chippings.

Last month I reported on the quotation from Ecosurf, a premium product, costing £49,933 + Vat. The fall surface is bonded rubber chippings, offering fall height protection from greater than 3m and also a 5 year guarantee, but is way over our budget.

In February, we pursued three other quotations; from 'TerraFlex', from 'Safety-Play' and from 'Tuckwells'. Each of these offer cheaper options, based on loose fill rubber chippings.

The 'TerraFlex' quote recommends the use of two layers, a base layer of natural rubber chippings, plus a top layer of coloured chippings. The cost is £14,950 incl. Vat, but this is only for the supply of material and does not include the cost of unloading the material from the delivery lorry, any groundwork or installing the rubber chipping.

At this point, with two quotations, it was clear that the cost of installing a rubber cushion fall would be over our budget. Following emails with John Gilbey, it was decided to apply for a grant. John suggested the 'Community Board' and I provided an estimated budget based on the TerraFlex quotation and an earlier quote from Tuckwells for the groundworks. We applied for a grant of £20,700 + Vat, with 50% being provided by the Parish Council (£10,350 + Vat, which would be within the Rec. budget). We still have to wait to hear whether we will be successful, but John is hopeful.

At the beginning of March, the Rec. Management Committee met (socially distanced, by Zoom) to discuss the options. Caroline Cousins, David Taylor and John Gilbey attended on behalf of the Parish Council. It was clear from the quotes received that more than one solution would meet the fall height requirements of RoSPA and this needed to be discussed. The agreed solution was:

- 1. Level the existing woodchip to a depth of 200mm,
- 2. Lay a membrane over the wood chippings,
- 3. Install Natural rubber chippings to a depth of 200mm,

with the contractor expected to supplied, delivered, and install the rubber chipping cushion-fall. Also, we have asked that the quote be broken down into labour and materials, for clarity, allowing any new quote to be compared with existing. With this agreed specification, Caroline Cousins will contact 'Safety-Play' and Jane Holland will contact Tuckwells, giving us four quotations in total to compare.

It is clear from the work so far, that the standard and quality of the rubber chippings can vary from supplier to supplier, with this variation reflected in the price. At the top end of pricing, is the coloured, coated, rubber chippings made from recycled forklift tyres, at circa £300 for a 500kg bag. Mid-range is un-coated, pure rubber material made from car tyres at £149 for a 500kg bag. While at the low end is uncoated chipped lorry and car tyres – this has remnant textile lining material as well as rubber – but is much cheaper, sold for Equestrian use from £75 for 500kg. With these cheaper variants, we must check with the supplier that it meets RoSPA requirements.

John Nicholls - Chairman 7/3/2021

Planning Committee Report - for meeting on 8th March 2021 (as at 6th March 2021)

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

CURRENT PLANNING APPLICATIONS

Date Received	Application Number	Applicant	Site Address	Details of Application	Parish Council Response	AVDC Decision
Determined						
16/12/2020	20/04268/APP Daniel Legg 13/01/2021	Mr A Judge	The Old Dairy, 11 High Street, Great Horwood MK17 0QL	Single storey front and rear extensions	No objection	Approved 08/02/2021
Pending						
03/05/2018	18/01455/APP Colm McKee 31/05/2018	Mr T Reilly & Ruston Planning Ltd	Nash Park Nash Road Great Horwood Buckinghamshire	Change of use of land to 13 Gypsy / Traveller pitches with associated works including, 13 no. mobile homes, 13 no. touring caravans, 13 no. day rooms, and 13 no. cesspits	Objection Appeal lodged 19/00061/NON DET	Awaiting decision
08/10/2018	18/03422/AOP Nicola Wheatcroft	Gladman Develop- ments	Land Off Great Horwood Rd Winslow Buckinghamshire	Outline planning application for the erection of up to 235 (215) dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access points from Great Horwood Road. All matters reserved except for means of access	Not statutory consultees but objected	Awaiting decision
07/11/2019 (updated Application dated 18/12/2019)	19/03990/APP Alice Culver 05/12/2019	Mr R Margerrison	PCC of St James' Church, 5 Wigwell Gardens, Great Horwood MK17 0QX	Replacement of lead roof material to zinc to the Nave and South and North porch roofs	GHPC supports the application but note with regret that the proposals include the replacement of the lead roof on the South Porch which dates back to the George Gilbert Scott restoration in 1872-1874	Awaiting decision
20/11/2019	19/04060/APP David Wood 18/12/2019	Mr B Reddrop	Sunnyhill Farm, Little Horwood Road, Great Horwood MK17 0NZ	Temporary stationing of storage container, site welfare static home and accommodation home, associated with the permission 19/00780/COUSR	No objection	Awaiting decision
09/01/2020	19/04272/APP Scott Hackner 06/02/2020	Ms J Smith, Smith Jenkins Ltd (Agent)	Land between Nash Road and Cross Roads Kennels, Nash Road, Great Horwood	Demolition of existing barns and replace- ment with office buildings and storage (B1/B8 use) with associated parking and landscaping	No objection	Awaiting decision
05/02/2020	20/00409/APP Alice Culver 05/03/2020	Ms M McCarthy	Land off Little Horwood Road, Nash MK17 0EJ	Variation of condition 2 – change condition to permanent planning permission/consent relating to application 14/00107/APP (allowed on appeal)	Objection	Awaiting decision

22/06/2020						
(Updated Application dated 09/09/2020	20/01997/APP Alice Culver 20/07/2020	Mr & Mrs N Hawes	Greenway Farm, Winslow Road, Great Horwood MK17 0NY	Change of use from agriculture to B1/B8 use class	No objection	Awaiting decision
12/08/2020	20/02582/APP Hollie Renney 09/09/2020	Mr J Hartley- Bond, c/o Pegasus Group	Land to the east of Fox Covert, Great Horwood, Bucks	Construction of a solar farm together with all associated works, equipment and necessary infrastructure	Objection	Awaiting decision
20/08/2020	20/02757/APP Alice Culver 17/09/2020	Mr C Holmes	21 Winslow Road, Great Horwood MK17 0QN	Proposed single story extension which re- places part of the existing extension to the cottage. Alterations to the existing cottage which consist of replacing the existing soft wood timber frames with UPVC double glazed conservation flushed casement win- dows. New garage/storage.	No objection	Awaiting decision
01/09/2020	20/02755/APP Michael Davey 29/09/2020	Mr T Reilly c/o Agent Ruston Planning Ltd	Land at Nash Park, Nash Road, Great Horwood, Bucks	Change of use of land to 13 Gypsy/traveller pitches with associated works including 13 no. mobiles homes, 13 no. touring caravans, 13 no. day rooms and 13 no. cesspits	Objection	Awaiting decision
16/10/2020	20/03535/APP Rebecca Jarratt 13/11/2020	Mr G Grant	The Crown Public House, 1 The Green, Great Horwood MK17 0RH	Change of use and alterations of public house to form dwelling and annex accommodation	Objection	Awaiting decision
16/10/2020	20/03536/ALB Rebecca Jarratt 13/11/2020	Mr G Grant	The Crown Public House, 1 The Green, Great Horwood MK17 0RH	Change of use and alterations of public house to form dwelling and annex accommodation	Objection	Awaiting decision
11/11/2020	16/A0877/DIS Hazrat Hussain	Mr P Flello	Land off Nash Road, Great Horwood, Bucks MK17 0RA	Submission of details pursuant to Condition 4 (boundary treatments) 6 (ground levels to landscaped areas) 8 (surface water drainage) 9 (WSI) relating to planning permission 16/00877/APP	Objection	Awaiting decision
12/11/2020	20/03849/APP Danika Hird 10/12/2020	Mr B Hay	Faccenda Chicken Thornhill Poultry Farm, Pilch Lane, Great Horwood MK17 0NX	Demolition of 11 no. existing poultry houses and erection of 2 no. replacement poultry houses and associated infrastructure	No objection	Awaiting decision
14/12/2020	20/04240/APP Tom Gabriel 11/01/2021	Miss S Isseyegh	Fair Winter Farm, Singleborough Lane, Singleborough, Great Horwood, Bucks MK17 0RB	Erection of a replacement dwelling together with associated ancillary development	No objection	Awaiting decision
15/12/2020	20/04259/APP Tom Gabriel 12/01/2021	Mr I Heath	Os 0088 Nash Road, Great Horwood, Bucks	Variation of Condition 2 of 03/00843/APP to allow extended hours of flying	No objection	Awaiting decision
21/01/2021	20/00221/APP Hollie Renney 18/02/2020	J Hanson & Son	Home Farm, 4 Winslow Road, Great Horwood MK17 0QN	Erection of 16 new residential dwellings and the refurbishment and extension of the ex- isting farmhouse, with associated access landscape and parking	Objection	Awaiting decision
21/01/2021	20/00222/ALB Hollie Renney 18/02/2020	J Hanson & Son	Home Farm, 4 Winslow Road, Great Horwood MK17 0QN	Erection of 16 new residential dwellings and the refurbishment and extension of the ex- isting farmhouse, with associated access landscape and parking	Objection	Awaiting decision
22/01/2021	20/00107/APP Daniel Legg 19/02/2020	Mrs S Denne	The Hedgerows, Nash Road, Great Horwood, Bucks MK17 0EJ	Proposed agricultural building	No objection	Awaiting decision
11/02/2021	21/00425/COUIN Tom Gabriel 11/03/2021	Mr & Mrs J Lewis-Evans	Cakeford, Little Horwood Road, Great Horwood MK17 0NZ	Determination as to whether prior approval is required in respect of transport and highway impact, contamination risk, flooding and locational considerations for the conversion of a steel framed B1© (light industrial) unit into one dwelling under class PA. The dwelling contains six habitable rooms with each such room having either a large window or fully glazed doors that will provide natural light far in excess of that required for current UK Building Regulations compliance.	Objection	Awaiting decision

Key –
Colours
Pink = applications received in 2018
Green = applications received in 2019
Orange = applications received in 2020
Names are those of the AVDC application case officer
Dates are when the application was received (column 1) and by when comments must be made (column 2).