



Great Horwood Parish Council

Minutes of the Ordinary Parish Council Meeting held on 8th July 2019 at 7.30pm in the Village Hall, Great Horwood.

Great Horwood Parish Council

Present: Cllr John Gilbey (JWG) Chairman, Cllr Caroline Cousin (CC) Vice Chairman, Cllr Julia Day (JD), Cllr Jackie Goss (JG), Cllr Angela Mayne (AM), Cllr David Taylor (DT), Mandy Cliffe (MC Clerk), Sue Brazier (SB Clerk designate), County Cllr John Chilver and 6 members of the public.

1.	To receive apologies for absence • Dist. Cllr Sir Beville Stanier
2.	To receive declarations of interest • None
3.	Confirmation of the Minutes of the Parish Council meeting held on 10th June 2019 • The Minutes of the last meeting were approved without amendment.
4.	To consider matters arising from the Minutes of the last meeting (not otherwise included in the agenda) • item 15 – It is hoped that work on the village hall accessibility ramp will begin on 22 nd July. • item 17 - Mrs Jane Holland has filled the 5 planting troughs and an invoice has been received. A letter of thanks will be sent to her. • item 20 - Cllr DT confirmed that mediation on the issue of chickens on the Church Lane allotments would begin on 10 th July. • item 21 – the Clerk was asked to place the Risk Register on the website under the heading “Council Policies”. (Action Clerk) • item 23 - The Clerk will arrange to visit the Buckinghamshire Archives to store the old minute books etc. (Action Clerk)
5.	To consider progress with recruiting a new Parish Clerk • The new Parish Clerk, Mrs Sue Brazier, has been appointed and was present at the meeting in order to start the handover process.
6.	Public participation period A representative from the Cricket Club informed the Council of how their GHPC grant was being spent regarding pest control.
7.	Horwode Pece Management Committee Report • The Report from the Horwode Pece Management Committee is attached to and forms part of these minutes.
8.	Footpaths Report a). To receive the Footpath Report Mr Deuchar noted that the new wooden gate at Bywater Meadow on FP no. 5 (Singleborough west to Pilch Lane) is now in place. He plans a complete tour of the Parish's footpaths by the end of July but is not currently aware of any problems. The Clerk was asked to enquire whether a latch might be necessary to improve stock proofing for sheep. (Action Clerk) b). To update progress on replacing the bridge on the intersection of footpaths 5 and 7. The Bucks County Council (BCC) Rights of Way team advised that work would commence the week beginning 8 th July. c). To update progress on the replacement/repair of the stile on footpath 5 near Bywater Meadows The landowner has asked that other sources of funding be found for this. • It was noted that hedge trimming of footpath 10 on Nash Road by Cricket Club has not been carried out. BCC has confirmed that this work will be carried out after the nesting season. • It was noted that hedges on the corner of Singleborough Lane and Winslow Rd/High Street still needed cutting. Cllr DT will contact the hedge owner. (Action DT)
9.	Roads Report a). To receive a report on local roads and any problems with signage. Croudace has ordered a new road sign for Little Horwood Road (to prevent construction traffic using the road in that direction). GHCCE School has taken delivery of new parking signs paid for by GHPC. Cllr JWG reported that the children crossing road sign had been knocked over again. (Action Clerk) b). To include a report on the MVAS and speed watch Former Cllr Jane Holland has relinquished the post as Sentinel volunteer co-ordinator. The clerk was asked to publicise this to the village and request a volunteer to succeed her. (Action Clerk) c). To consider the problem of pavement parking in the High Street PCSO Andy Petrowski will deal with any unacceptable pavement parking he sees. Thames Valley Police (TVP) will assess the situation but will allow leeway as long as vehicles allow a gap for a pushchair/mobility scooter to get through. He asked that the PC post this information on a community messaging service. (Action Clerk) Any problems should be reported to TVP on the 101 service so that it can be dealt with there and then. The problem can then be dealt with a Fixed Penalty Notice or the vehicle being recovered at the owner's expense.
10.	Planning Report

	● The Planning Report was noted and ratified.																																																								
11.	Issues arising from the Planning Report ● None																																																								
12.	Other Planning Matters ● AVDC has approached the developers of Land South of Little Horwood Rd to chase the S106 funds payable to GHPC. Approximately £104,000 will be available for two specified projects: refurbishment of the village hall and the play area on Land North of Little Horwood Road. The Clerk was asked to chase progress. (Action Clerk) ● A meeting has been arranged between the Recreation Committee and the agent for the land North of Little Horwood Road development on Monday 15th July at 2.30 pm in the village hall. The main purpose of the meeting is to meet representatives and the architect acting for the prospective purchasers of the site namely High Street Homes, the house builder from Milton Keynes, and to discuss the provision of the play area included in the plans.																																																								
13.	Parish Maintenance a). To report progress with repairing/staining the Parish Council noticeboard Cllr DT has taken the noticeboard down and advised that it requires extensive repairs. b). To report progress with trimming hedges on The Green Cllr DT organised a working party to trim the hedges before the recent Village Fete. He also volunteered to trim the hedges on a regular basis. Cllr DT was asked to cost a suitable hedge trimmer for the purpose. (Action DT) c). To update progress on GH allotments Due to the problem finding a contractor willing/available to dig over the vacant allotments, it was decided to offer them as seen.																																																								
14.	To receive a report from any meetings attended a). Keep it Local 12th June 2019 Cllr JWG is awaiting a report on this meeting. b). Meeting with the Head and the Chairman of Governors of Great Horwood School on 8th July Cllr JWG informed the Council that the new intake for Great Horwood School for September was very low and consequently the number of children attending overall had greatly dropped. It was hoped that the new housing projects within the village might alleviate the problem. The Clerk was asked to look into the rules governing large signs advertising the school to be placed on road verges. (Action Clerk)																																																								
15.	To consider the revised draft allotment agreement It was decided to postpone consideration of the draft allotment agreement until the next meeting.																																																								
16.	To review the application for a New Home Bonus grant from the Cricket Club The application was signed by the Chairman and returned to the Cricket Club representative.																																																								
17.	To review progress with Worthy Causes grants for 2019 An advert has been produced in Focus for May, June and July with a deadline for applications of 31 st October 2019. Previous recipients have all been sent application forms and invited to apply for a grant. The application form is also available on the GHPC website.																																																								
18.	To receive and note correspondence An email was received from Corinne Randall, School Crossing Patrol and Sustainable Travel Supervisor at BCC, advising that recruitment for School Crossing Patrollers was picking up. It was agreed that advertisements could be placed for a GH Crossing Patroller as funds remained available in the reserves. (Action Clerk)																																																								
19.	Finance a). To review the bank reconciliation, agree invoices for payment and to note funds received. Payments <table><tr><td>GH 19.023</td><td>Clerk's salary July</td><td>SO</td><td>558.57</td></tr><tr><td>GH 19.024</td><td>BT final invoice</td><td>FPO</td><td>36.88</td></tr><tr><td>GH 19.025</td><td>E.ON street lighting power July</td><td>DD</td><td>120.40</td></tr><tr><td>GH 19.026</td><td>Walker Grounds Care inv 422 June 2019</td><td>FPO</td><td>420.00</td></tr><tr><td>GH 19.027</td><td>123 Reg email and domain charges</td><td>FPO</td><td>124.63</td></tr><tr><td>GH 19.028</td><td>Weed suppressant fabric & pegs</td><td>FPO</td><td>49.94</td></tr><tr><td>GH 19.029</td><td>Grant to Cricket Club for pest control</td><td>FPO</td><td>750.00</td></tr><tr><td>GH 19.030</td><td>Eon inv 092136 repair</td><td>FPO</td><td>28.16</td></tr><tr><td>GH 19.031</td><td>Eon inv 092133 repair</td><td>FPO</td><td>28.16</td></tr><tr><td>GH 19.032</td><td>Eon maintenance inv 092317</td><td>FPO</td><td>110.70</td></tr><tr><td>GH 19.033</td><td>Payment to Jane Holland for planting GH troughs</td><td>FPO</td><td>177.39</td></tr><tr><td>GH 19.034</td><td>Payment of grant for the new kissing gate footpath 5</td><td>FPO</td><td>243.96</td></tr></table> Horwode Pece <table><tr><td>HP 19.03</td><td>Mrs E Nicholls Weed control Fabric</td><td>FPO</td><td>7.98</td></tr><tr><td>HP 19.04</td><td>WGC inv 427 March to October 2019 mow and strim</td><td>FPO</td><td>525.00</td></tr></table> Funds received	GH 19.023	Clerk's salary July	SO	558.57	GH 19.024	BT final invoice	FPO	36.88	GH 19.025	E.ON street lighting power July	DD	120.40	GH 19.026	Walker Grounds Care inv 422 June 2019	FPO	420.00	GH 19.027	123 Reg email and domain charges	FPO	124.63	GH 19.028	Weed suppressant fabric & pegs	FPO	49.94	GH 19.029	Grant to Cricket Club for pest control	FPO	750.00	GH 19.030	Eon inv 092136 repair	FPO	28.16	GH 19.031	Eon inv 092133 repair	FPO	28.16	GH 19.032	Eon maintenance inv 092317	FPO	110.70	GH 19.033	Payment to Jane Holland for planting GH troughs	FPO	177.39	GH 19.034	Payment of grant for the new kissing gate footpath 5	FPO	243.96	HP 19.03	Mrs E Nicholls Weed control Fabric	FPO	7.98	HP 19.04	WGC inv 427 March to October 2019 mow and strim	FPO	525.00
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	Receipts TA			
	GHR 19.03	Western Power Wayleave	cheque	69.52
	Receipts BIA	June Interest BIA	Credit	25.34
	b). To report progress in opening an account for Cricket Club rents The Parish Council, as Trustee of the Great Horwood Recreation Ground Charity (Reg No.300268) which hosts the Cricket Club, met to consider this matter and to fulfil the requirements laid down by the Metro Bank in order to open a business account. The Clerk, as charity correspondent, was subsequently asked to open the account (Action Clerk). c). To report progress in obtaining a debit/credit card for the Clerk The previous Clerk designate has returned his Barclaycard and the present Clerk has now received a card. The office address has been changed to 3 Spring Close and the Clerk will initiate the process of obtaining a card for the Clerk designate (SB) (Action Clerk) A direct debit has been set up and full payment will be taken each month. d). To report progress on opening a dropbox account. The Clerk has abandoned the idea of opening a dropbox professional account as each user would be charged. A dropbox plus account will be opened instead at a cost of approx. £95.88 (Action Clerk) e). To review progress with changing broadband provider for the village hall wi-fi. A new account has been opened with TalkTalk and the new router has arrived. Cllr JWG will install it. (Action JWG)			
20.	Items for the next meeting Cricket Club, Allotment Agreement, Worthy Causes, Report from the Great Horwood Neighbourhood Plan Review Committee			
21.	Confirmation of date and time of next meeting The next Parish Council meeting will take place on Monday 9th September 2019 at 7.30pm in the village hall.			

The meeting closed at 8.35 pm

Signed _____ **DRAFT** _____

Date **9th September 2019**

Chairman

HORWODE PECE MANAGEMENT COMMITTEE - REPORT TO PARISH COUNCIL JULY 2019

Last month, we celebrated the 10th anniversary of 'Horwode Pece' being opened with 'Picnic on the Pece', held on the 9th June. The weather was kind to us, everyone celebrated in warm sunshine to music played by Giocosco. The band provided wonderful entertainment that all present enjoyed and our thanks must go to Giocosco.

The Rec. continues to be checked weekly. All issues reported, relate to damage to the woodwork, both of the log surrounds and the planking retaining the soil either side of the tunnel. These issues will be addressed when the new earth banks around the two play areas are installed. As reported last month, the top-soil donated by Croudace Homes has been collected and we are ready to proceed when funding is approved for the groundwork.

The major activity this month was the application for an AVDC Micro-grant for this groundwork. This has been prepared, submitted and I have heard successful. The grant will allow the groundwork to be completed and also includes an upgrade to the security cameras and some additional oak bench seating to be placed around the periphery path, currently used by dog-walkers and those exercising down the Rec. The security camera upgrades will now be able to record one month of movement, triggered by PIR.

We applied for £2,000 towards this groundwork, the maximum we could ask for, and I have received notification that we been awarded this maximum. The notification of the successful award, said ..."I am pleased to be able to let you know that your recent application to the New Homes Bonus micro grant scheme has been successful. The application provided full answers to the questions and therefore scored the maximum £2,000 available."

Usually, such awards are proportionate but less than the maximum, so we are very pleased with this outcome. On behalf of the Management Committee and Great Horwood and Singleborough Recreation Trust, I have signed and accepted the grant agreement and returned the paperwork to AVDC. We should hear sometime after the 10th July when the funds will be transferred into the Trust's bank account. After that we can appoint the contractor to start the groundwork. We have three months to complete the work, under the AVDC Micro-grant agreement.

Our thanks go to the Parish Council for their support of our application.

John Nicholls - Chairman
5/07/2019

Planning Committee Report - for meeting on 8th July 2019

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

CURRENT PLANNING APPLICATIONS

Date Received	Application Number	Applicant	Site Address	Details of Application	Parish Council Response	AVDC Decision
Determined						
25/07/2018	18/02740/ACC Not given 15/08/2018	Mr Dickens	Land To The North East Of Park Hill Farm, Bletchley Road, Great Horwood	Application for re-contouring of agricultural land using inert waste. (Land in Whaddon Parish)	No Objection	Application refused 02/07/2019
20/11/2018	18/00077/REF Appeals Officer 21/12/2018	Mr & Mrs Elliott	Spring Cottage 28 Spring Lane, Great Horwood, Bucks MK17 0QW	<i>"An appeal has been lodged with the Secretary of State against the Council's (AVDC) decision in respect of the above site". Ref: 17/02935/APP</i>	Objection	Appeal allowed 24/06/2019
Pending						
17/03/2016 03/05/2018 Amended	16/00877/APP Clare Bayley 31/05/2018 Amended Plans	Mr Paul Fello	Land off Nash Road	Residential development of 14 dwellings with associated garaging and parking and formation of new access	No Comment	Awaiting decision
03/05/2018	18/01455/APP Colm McKee 31/05/2018	Mr T Reilly & Ruston Planning Ltd	Nash Park Nash Road Great Horwood Buckinghamshire	Change of use of land to 13 Gypsy / Traveller pitches with associated works including, 13 no. mobile homes, 13 no. touring caravans, 13 no. day rooms, and 13 no. cesspits	Objection	Awaiting decision
12/07/2018	18/02403/APP Dale Jones 09/08/2018	Mrs Kirsty Asquith	17 Winslow Rd. Great Horwood Bucks MK17 0QN	Demolition and replacement of the existing cottage and outbuilding.	No Objection	Awaiting decision
08/10/2018	18/03421/AOP 18/03422/AOP Nicola Wheatcroft	Gladman Developments	Land Off Great Horwood Rd Winslow Buckinghamshire	Outline planning application for the erection of up to 235 (215) dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access points from Great Horwood Road. All matters reserved except for means of access	Not consultees	
15/10/2018	18/03578/APP David Wood 12/11/2018	Mrs Patricia Berry	Vine Cottage 3 Little Horwood Road Great Horwood Bucks MK17 0QE	Erection of 3 dwelling	No Objection	Awaiting Decision
02/11/2018	18/03862/APP Dale Jones 30/11/2018	Mr M Moyles	Woodleigh Cottage 16 Nash Road, Great Horwood Bucks MK17 0RA	Demolition of existing dwelling and erection of 2 storey replacement dwelling	No Objection	Awaiting Decision
20/11/2018	18/00076/REF Appeals Officer 21/12/2018	Mr Andrew Dewhurst	Land Rear Of Fir Tree Cottage S'borough Lane Singleborough Great Horwood Bucks	<i>"An appeal has been lodged with the Secretary of State against the Council's (AVDC) decision in respect of the above site". Ref: 18/02410/APP</i>	Objection	Awaiting Decision

10/01/2019	19/00086/APP Dale Jones 09/08/2018	Mrs Kirsty Askwith	17 Winslow Road Great Horwood Bucks MK17 0QN	Internal alterations to existing cottage with extensions, associated driveway and garage	No Objection	Awaiting Decision
21/01/2019 revised	19/00210/APP 19/00211/ALB Rebecca Jarratt 28 May 2019	Mr G Grant	The Crown PH 1 The Green Great Horwood Bucks MK17 0RH	Change of use of Public House and ancillary buildings to 1 x 4 bed and 1 x 2 bed dwelling	Objection	Awaiting Decision
01/03/2019 05/04/2019 (revised)	19/00732/APP 19/00734/ALB 29/03/2019 03/05/2019	Mr Mark Edmans	19 Little Horwood Road, Great Horwood, Bucks, MK17 0QE	Demolition of original flat roof extension, construction of new two storey side and rear extension. Erection of 1 metre iron rail fencing and drop curb	No Objection	Awaiting Decision
08/04/2019	19/01299/APP Alice Culver 06/05/2019	Mr & Mrs T Slade	Springfield Barn 20A Nash Road Great Horwood, Bucks MK17 0RA	Single storey side and rear extensions	No Objection	Awaiting Decision
22/05/2019	19/01930/APP Alex Taylor 15/06/2019	Mr M Moyles	Woodleigh Cottage 16 Nash Road, Great Horwood Bucks MK17 0RA	Proposed side extension to converted barn	Passed to Planning Committee for comment	
04/07/2019	19/02438/APP Not advised 01/08/2019	Mr C Mongan Green Planning Studio Limited	1 Nash Park Nash Road Great Horwood Buckinghamshire	Variation of condition 2 on application 15/02233/APP dated 11 August 2016 to increase the number of pitches of the site from 11 to 12. "There shall be no more than 12 pitches on the site and on each of the 12 pitches hereby approved except Pitch 10, no more than 2 caravans, as defined in the Caravan Sites and Control of Development Act 1960 and the Caravan Sites Act 1968, shall be stationed at any time, of which only 1 caravan shall be a static caravan. On Pitch 10 no more than 4 caravans shall be stationed at anytime, of which no more than 2 shall be static caravans".		

Key –
Colours
Blue = applications received in 2016
Pink = applications received in 2018
Green = applications received in 2019

Names (column 2) are those of the AVDC application case officer
Dates are when the application was received (column 1) and by when comments must be made (column 2).