

Great Horwood Parish Council

Minutes of an Ordinary Parish Council Meeting held on 13th February 2017 at 7.30pm in the Village Hall, Great Horwood.

Great Horwood Parish Council

Present: Cllr Mary Saunders (MS) Chairman, Cllr John Gilbey (JWG) Vice Chairman, Cllr Jane Holland (JH), Cllr Angela Mayne (AM), Mandy Cliffe (Clerk), County Cllr John Chilver, Dist Cllr Sir Beville Stanier and 8 members of the public.

Prior to the meeting £500 donation cheques were presented to the Football Club and the Winslow and District Community Bus (under the scheme to give annual donations to worthy causes). At the beginning of the meeting it was agreed that item 19 would be dealt with after the public participation period to allow interested parties to leave early should they so wish.

1.	<u>To receive apologies for absence</u> Apologies were received from Cllrs Heywood and Huskinson.
2.	<u>To receive declarations of interest</u> No new declarations were made.
3.	<u>Confirmation of the Minutes of the Parish Council Meeting held on 12th December 2016</u> The Minutes were approved without amendment.
4.	<u>To consider matters arising from the Minutes of the last meeting not otherwise included on the agenda</u> 4. The Clerk wrote to the resident requesting that hedges be trimmed around the property in Little Horwood Road. However, as no response has been received it was decided to go ahead with the work in the interests of the safety of pedestrians. (Action Clerk)
5.	<u>To consider the response to the Parish Councillor vacancy</u> There has been no response to the casual vacancy. Another notice would be placed in Focus. (Action Clerk)
6.	<u>Public Participation Period</u> Cllr Chilver advised that scheduled summer roadworks would include repairs to the A413 between Adstock and Addington and to the Buckingham Road, Winslow.
19.	<u>Village Green</u> Mr Graeme Thomson was asked to outline his proposals for the siting of a traditional K6 red telephone kiosk on The Green. The Parish Council had asked a number of questions that Mr Thomson is currently researching. Dist Cllr Sir Beville Stanier kindly agreed to would contact AVDC on behalf of GHPC to enquire whether planning permission would be necessary (The Green is within the Conservation Area). The Parish Council decided that more consideration of this matter was required.
7.	<u>Horwode Pece Management Committee Report</u> a. The Management Committee Report is attached to these Minutes. b. Cllr NH was confirmed as Parish Council representative to the GHSRT (Great Horwood & Singleborough Recreation Trust). Former Cllr John Gunn will remain as a non PC trustee. Cllr MS informed the meeting that non PC trustees will need to be reappointed at the May Annual Parish Council Meeting for a further 4 year term. (Action MS) Additionally, i. the licence from Trustees to the Parish Council for the use of the play equipment needs to be renewed. (Action MS, JH & NH) ii. the members of the Recreation Committee need to be appointed again in May. (Action MS, JH & NH)
8.	<u>Footpaths Report</u> a. Footpath Monitor Mr Robert Deuchar (RD) had nothing to report. b. After looking at the site and in consultation with RD and MS, it was agreed that the stile in need of replacement was actually the second stile on the North Bucks Way (on entry from the B4033), not the first. The Clerk was asked to contact the landowner for their permission to proceed. (Action Clerk)
9.	<u>Roads Report</u> a. Bucks County Council (BCC) have no major roadworks affecting Great Horwood and nothing has been reported on roadworks.org. b. Potholes in Weston Road have been reported to BCC together with a request for pavement repairs on the Little Horwood Road. c. Anglian Water has proposed roadworks involving carriageway incursions on High Street Great Horwood (by the Crown Pub) from 14 th – 16 th February. As there is a question mark over whether a permit has been granted, this could be delayed. d. Singleborough Lane remains narrow due to construction traffic. Work will continue until May 2017 at the earliest. e. The complaint to BCC concerning the flashing school warning sign has had no effect. Cllr Chilver kindly agreed to speak to BCC to expedite a permanent repair.
10.	<u>Planning Report</u> Councillors were provided with a Planning Report which was ratified without amendment.
11.	<u>Issues arising from the Planning Report</u> a. 16/00877/APP (Land off Nash Road). Cllr JWG reported that Mr Fieello confirmed he has a verbal agreement for the proposed footpath.

	<p>b. Dist Cllr Sir Beville Stanier advised the Parish Council that planning application 14/02414/AOP (Willow Road) has been withdrawn.</p> <p>c. 15/00774/AOP (Horwood Mill). Cllr MS advised that nothing could be done about the extensive tree cutting at Horwood Mill. It was carried out before a planning application was submitted and was not, therefore, subject to a discharge of condition notice from AVDC.</p> <p>d. With reference to planning application 16/04578/AOP (Shucklow Cottage) it was decided to support Little Horwood Parish Council in objecting to the application due to concerns about the siting of the new permanent entrance.</p>
12.	<p><u>Parish Plan 2016 update</u></p> <p>In view of Cllr JRH's absence it was decided to postpone this item of business.</p>
13.	<p><u>To receive reports from</u></p> <p>a. Meeting 25th January 2017 – North Bucks Parishes Planning Consortium (NBPPC). The report of this meeting is attached to these Minutes.</p> <p>b. Meeting 25th January 2017 – Buckinghamshire and Milton Keynes Association of Local Councils (BMKALC). Cllr JWG was unwell and unable to attend the meeting. The Minutes from the meeting will be distributed when available.</p>
14.	<p><u>To Consider</u></p> <p>1. a. the proposals for modernising local government proposed by Bucks CC (a single county-wide unitary authority) and proposed by the district councils (two unitary authorities - one for the current AVDC area and one for the area of Chiltern, South Bucks and Wycombe district councils).</p> <p>b. the request from AVALC to provide feedback to the Secretary of State for Communities and Local Government on these proposals.</p> <p>2. The Parish Council authorises the Chairman to prepare a draft response and, subject to the approval of councillors, to submit it to the Department for Communities and Local Government (DCLG)</p> <p>The Parish Council expressed</p> <p>i. views broadly in favour of the AVDC proposal and agreed to provide feedback to DCLG.</p> <p>ii. the hope that the AVDC steering committee, set up to implement and develop these proposals, would consult with Parish Councils as there is a need to understand the implications contained therein.</p> <p>The Parish Council authorised the Chairman to prepare a draft response for approval of councillors prior to submission to DCLG.</p>
15.	<p><u>Devolution of Services update</u></p> <p>It was resolved to reappoint Walker Grounds Care as the Devolution T2 contractor for the 2017/2018 financial year.</p>
16.	<p><u>To receive an update on the progress of the sentinel volunteer campaign</u></p> <p>Cllr JH has placed an article in Focus requesting more volunteers. Two further residents have volunteered to help but require training. The Clerk reported that the first sentinel speed camera session took place on 13th February. No speeding vehicles were captured on video but volunteers gained valuable practice in using the equipment. (Action JH & Clerk)</p>
17.	<p><u>School Crossing Patrol</u></p> <p>In view of Cllr JRH's absence it was decided to postpone this item of business.</p>
18.	<p><u>To receive an update on the Spring Litter Pick 19 February 2017</u></p> <p>Cllr JH said the litter pick would start at 11.00am. Volunteers were requested to meet on the Village Green.</p>
20.	<p><u>Cricket Club Lease renewal</u></p> <p>The Cricket Club has yet to respond to the draft lease (emailed on 13th October 2016). However, the Club Vice Chairman advised that the matter would be considered at the annual general meeting on Friday 17th February 2017. The PC had informally suggested that the Cricket Club apply for a grant towards the new rental (email September 2016). However, as no request has been received, it was decided to write a letter setting out the PC's position on the rental to be read out at the Cricket Club AGM. A copy of the letter is attached to these Minutes. In accordance with legal advice, official notification of the termination of the current lease will be issued to the Cricket Club by Fiona Bull of HB Public Law.</p>
21.	<p><u>Battle's Over commemoration</u></p> <p>The "Battle's Over" commemoration marks the centenary of the end of World War I (11 November 2018). The Council resolved to call a meeting of residents to encourage the village to organise and support an event to mark this memorable occasion. The Village Hall and the GH Silver Band have been provisionally booked and GHSRT have ideas for what could be achieved. A date for preliminary discussion would be decided, preferably before the Annual Parish meeting on 18th May. (Action MS)</p>
22.	<p><u>Bench for the Green</u></p> <p>It was resolved to make replacement of the two benches on the Village Green part of the forthcoming refurbishment of the area. However, they would be replaced earlier if required for public safety reasons.</p>
23.	<p><u>To review Council documents</u></p> <p>The Council considered amendments to Standing orders proposed by the Chairman. It was agreed that Cllr MS would prepare a draft incorporating the amendments and dealing with consequential renumbering etc. for approval and adoption at the next meeting. (Action MS)</p>
24.	<p><u>Discuss Arrangements for the 2017 Annual Parish Meeting</u></p> <p>It was decided to adopt a more informal programme for the event this year although a Chairman's report is still required. Local groups have expressed an interest in providing a table display for their activities and light refreshments would be provided. More thought will need to be given to the event to ensure space is utilised safely and effectively.</p>
25.	<p><u>To consider plans for installing the Internet connection in the Village Hall</u></p> <p>It was resolved to speak to the Village Hall committee to identify where the incoming telephone socket should be placed and to consider the best way to proceed with the installation.</p>
26.	<p><u>To receive and note correspondence</u></p> <p>A request for hedge trimming around the perimeter of the Cricket Club has been made. The Clerk was asked to look into who is responsible for</p>

	carrying out this work and, if necessary, obtain a quote. (Action Clerk)
27	Items for the next meeting Street lighting update, authorise spring/summer planting, revision of Standing Orders, the Annual Parish meeting, the Battle's Over meeting, Modernising local Government.
28	Confirmation of date and time of next meeting Monday 13 th March 2017 at 7.30pm
29	Finance a. The following items were agreed for payment: i. Eon power January & February - £81.07 x 2 - DD ii. Clerk's Salary January & February x 2 - £281.84 SO iii. Donation to Winslow & District Community Bus - £500.00 iv. Swarco MVAS maintenance contract – FP - £252 v. Public works board loan for street lighting – DD £485.77 a. The following payments were received: i. Allotment rents - £15.00 ii. Brim dividend – 3.35 iii. Business Instant Access Acct interest January - £0.92 iv. Business Instant Access Acct interest – February - £.92 c. In view of the confidential nature of the business to be transacted at item 29d, the public were asked to withdraw. d. The Council considered the terms and condition of employment and remuneration of the Parish Clerk. A decision on the number of hours and the position on the pay-scale was agreed.'

The meeting closed at 9.06 pm

Signed _____

Date_ **13th March 2017**

Horwode Pece Management Committee - Report to Parish Council February 2017

The first item to report is that yellow non-slip strips have been fitted to both ramps, one set for the toddler area and the second for the teenage ramp. At the time of the last Parish Council meeting, early December, I had only completed this for the toddler area but shortly after and before Christmas or any real frost, I completed this safety installation for the teenage area also; the money to purchase these was included in the Rec. maintenance budget for 2016-17.

In January we held a 'Horwode Pece' management committee meeting, here we reviewed the state of all the equipment; in general it was in good order, but some items remained on the maintenance list for early spring. The most important of these were to top up the woodchip – just to remind the Parish Council, at the October management committee meeting it was decided to delay this to early spring as this would effectively give us another season – which is now planned for March. The exact date and our ordering of the 80-90cu metres of woodchip will depend on the availability of David Spooner, who will lay the woodchip for us. In parallel with the laying of the woodchip, some repair to the wood surround of the toddler area is required. Material for this will be purchased in the next two weeks so that the repair can be completed before the new woodchip is laid. Items of routine maintenance required for the new season include: installation of new goal nets (already purchased), replacement of some plastic caps on items of equipment, purchase and installation of a new stainless steel bolt in the zip wire seat (now completed), fixing fall-matting and infilling with top-soil, installing new posts for the Rec. noticeboard.

Equipment wise, this year we will need to replace two picnic tables that are now in a poor condition; they were installed when the Rec. was first opened. The costs of these were included in our proposed 2017-18 budget. Later this year, or

early next, a major item will be the replacement of the log-surround for both the toddler and teenage areas; the posts fixing these into the ground are badly rotten, some have been repaired, but all will need replacing soon. Apart from these items of maintenance, the Rec. is in good condition.

At the start of 2017, my thanks must go to the team of helpers that help to maintain the Rec.; first to the maintenance committee members, also, those helpers on the rota, that every week take their turn to inspect the equipment and check it is safe, and finally to all that help on working parties to ensure that the Rec. continues to be maintained to a good condition.

Finally, thanks to the Parish Council for their support, here I would like to clarify the current position of Parish Council representation on the maintenance committee. I believe Jane Holland and John Gunn were nominated to represent the Parish Council, now John Gunn can no longer attend our committee meetings, although I still believe he will act as Treasure for the Recreation Trust. Will the Parish council nominate a further member to replace John Gunn on the maintenance committee? John Gilbey also attends, as a village representative.

John Nicholls - Chairman
12/2/2017

GREAT HORWOOD PARISH COUNCIL

Report of meeting of North Bucks Parishes Planning Consortium

held on 25 January 2017

- The meeting began with a minute's silence in memory of Dave Norris of Newton Longville Parish Council who had tragically died in a plane accident.
- Membership of the NBPPC now includes 27 parish and town councils.
- The meeting noted AVDC's more positive view in respect of made Neighbourhood Plans in the light of the Weston Road, Great Horwood Call-In Inquiry and the Ministerial Written Statement on housing land supply where there is a made Neighbourhood Plan.
- The meeting noted the revised VALP timetable agreed by AVDC in January in light of the unitary discussions. (Since the NBPPC meeting, the timetable has been further deferred in the light of forthcoming Government announcements about housing.)
- AVALC's request to town and parish councils to write to DCLG was noted. Concerns were expressed about the many unanswered questions such as the nature of the relationship between parishes and the new authority, the future of LAF's, whether work currently undertaken by District Councillors would have to be taken over by unpaid parish councillors. It was also felt that the claim that there had been proper consultation on the proposals with Town and Parish Councils was unjustified. Councils were encouraged to write to DCLG.
- There was an update on the progress of the SWMK development and Town/Parish issues were noted. In particular, attention was drawn to the planning application for the creation of 4 flats at 28 High Street, Winslow where the Winslow Town Council offices and CAB are located.
- Concerns were also expressed about the way in which planning applications were handled and considered eg inaccuracies in applications were not being picked up.

MALS

6 February 2017

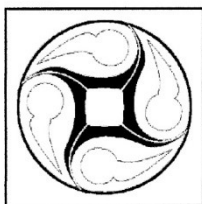
Planning Committee Report - for meeting on 13th February 2017

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

CURRENT PLANNING APPLICATIONS

Date Received	Application Number	Applicant	Site Address	Details of Application	Parish Council Response	AVDC Decision
Determined						
30/11/2016	16/04255/APP Sonja Crawford 30/12/2016	Mr M Wilson	7 Little Horwood Road, Great Horwood, MK17 0QE	Single storey rear extension	No Objection	Approved
12/12/2016	16/04359/APP Sonja Crawford	Mr C Wright	6 Weston Road Great Horwood Buckinghamshire MK17 0QQ	Two storey side and rear extension & single storey side extension	No Objection	Approved
19/12/2016	16/04497/APP Bill Nicholson	Mr & Mrs Cook	Cricketers Field, Little Horwood Road Nash	Erection of replacement rest room building and retention of three stable buildings and one store.	No Objection	Approved
29/08/2014	14/02414/AOP	Talbot Homes	Land at Willow Road	Outline application with access to be considered and all other matters reserved for the erection of up to 34 dwellings including associated infrastructure and work.	Objection	Application withdrawn
01/12/2016	16/00524/CON 3 Philip Dales	GHPC	Horwood Mill Site	AVDC Planning Enforcement is checking the felling of trees on the site as no discharge of conditions has been submitted for the development.	Passed to AVDC Planning Enforcement	Advised that no Breach had been committed
26/01/2017 NEW	17/00171/AGN Amit Patel	Mr F Kharooshi	Bywater Meadow, Pilch Lane, Great Horwood, Bucks MK17 0NX	Replacement wooden tractor/machinery store	No Objection	AVDC No Objection Agricultural
Pending						
17/03/2016	16/00877/APP	Mr Paul Fello	Land off Nash Road	Residential development of 14 dwellings with associated garaging and parking and formation of new access	No Objection (subject to qualifications in letter)	Awaiting decision
14/06/2016	16/01664/AOP	Brendan O'Neill rCOH Ltd	Land North off Little Horwood Road Great Horwood Bucks	Outline Application with all matters reserved for a residential development of 15 dwellings on 0.5ha of land north of Little Horwood Road along with the allocation of 0.4ha of land as a public park to serve both the new development and the existing local community.	No Objection (subject to qualifications in letter)	Awaiting decision
05/10/2016	16/03527/APP Simon Dunn-Lwin 04/11/2016	Mr & Mrs T Wootton	9A Little Horwood Road Great Horwood Buckinghamshire MK17 0QE	Demolition of 9a Little Horwood Road and construction of five detached dwellings.	Objection	Awaiting decision
06/10/2016	16/03538/AOP Sue Pilcher 04/11/2016	Agent Mr James Yeoman of Savills	Land South of Little Horwood Road	Outline planning permission with access to be considered and all matters reserved for a residential development of up to 30 dwellings with associated amenity green space and sustainable drainage.	No Objection, (qualified by letter)	Awaiting decision
28/10/2016	16/A2335/DIS Diana Locking 25/11/2016	Mr N Hanson	The Old Bakehouse, 11 The Green, Great Horwood, MK17 0RH	Submission of details pursuant to Condition 2 (full details of new window) relating to Listed Building Consent 16/02335/ALB	No Objection	Awaiting decision
15/12/2016 NEW	16/04119/ALB Sonia Crawford	Mr & Mrs S Oddey	Church Hill, 1 School End, GH Bucks, MK17 0RG	Remove section of internal wall below an existing window to create doorway and facilitate easy access to breakfast/dining room and relocated kitchen.	No Objection	Awaiting decision

19/12/2016 NEW	16/04466/APP Abigail Chapman	Mr & Mrs H Elliott	Spring Cottage, 28 Spring Lane, Great Horwood, MK170QW	Demolition of existing dwelling and the erection of six dwellings with access parking and amenity space.	Objection	Awaiting decision
19/01/2017 NEW	17/00088/APP Amit Patel	Mr & Mrs J Maddock	Park Lodge, Singleborough, Great Horwood, MK17 0RF	Single storey side extension and internal alterations.	No Objection	
19/01/2017 NEW	17/00089/ALB Amit Patel	As above	As above	As above	No Objection	
24/01/2017 NEW	16/04578/AOP Tom Cannon	Mr & Mrs P Sheldrick	Shucklow Cottage, Shucklow Hill, Little Horwood, Bucks, MK17 0PY	Outline planning permission with access to be considered and all matters reserved for a site for one dwelling including removal of existing kennel/cattery buildings and associated enclosures.	Objection	
9/02/2017 NEW	17/00323/APP Tom Cannon	Mr & Mrs J Maddock	Park Lodge, Singleborough, Great Horwood, MK17 0RF	Erection of Barn and car port	No Objection	
9/02/2017 NEW	17/00324/ALB Tom Cannon	Mr & Mrs J Maddock	Park Lodge, Singleborough, Great Horwood, MK17 0RF	Erection of Barn and car port	No Objection	



**Great Horwood
Parish Council**

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14 February 2017

Mr Alan Sirett
Chairman
Great Horwood Cricket Club
By Email

Dear Mr Sirett,

The Parish Council understands that the Cricket Club's AGM is due to be held this Friday 17 February. The Council looks forward to receiving a formal response from the Cricket Club about the proposed new Lease of Great Horwood Recreation Ground.

This letter is to give you some background information which it is hoped will be helpful to the Cricket Club in reaching its decision. We request that you will kindly convey its contents to your members at the Club's AGM.

The Parish Council was legally required to comply with the requirements of the Charity Commission to obtain an up to date rental valuation for the Great Horwood Recreation Ground prior to drawing up a new lease. Such a professional valuation is required by the legislation relating to charities where a long lease is required. The Cricket Club's requirement is for a long (30 year) lease so that it could seek large sums of external funding. The valuation was undertaken by a very experienced, independent surveyor taking full account of the special circumstances of the Great Horwood Inclosure Award 1842. The valuation given was £910 per annum.

The Parish Council fully appreciates that this sum is very different from the rent of £15.00 per year the Club agreed in 1987 and that the increase will have been a shock to members. In order to mitigate this rise, I suggested to Mr John Goodger that the Cricket Club approach the Parish Council for a grant towards the rent. No such approach has yet been made to the Parish Council therefore we ask that you consider doing so after your AGM. The Parish Council's current thinking is that the Cricket Club's rent should be rebated to a sum similar to that paid by the Football Club. However, we need to recognise that the Football Club will not have the same security of tenure as the Cricket Club; therefore the final sum payable by the Cricket Club will be a little higher but not more than £500.

The money paid by the Cricket Club will be placed in a separate Great Horwood Recreation Ground account. Initially, the Parish Council will seek to recover the costs of drawing up the lease from this account (currently estimated at £3000 for legal and valuation fees, although we must stress that this is an approximate figure). After this has been achieved, the money accrued in the account will be used in the best interests of the Great Horwood Recreation Ground.

I hope this will clarify the situation for the Club and that you will agree that the Parish Council is doing its best to be fair to all parties. Please do not hesitate to contact me if you have any further queries.

Yours sincerely

Mandy Cliffe
Clerk to Great Horwood Parish Council