



# Great Horwood Parish Council

Minutes of an Ordinary Parish Council held on 11<sup>th</sup> June 2018 at 7.30pm in the Village Hall, Great Horwood.

## Great Horwood Parish Council

Present: Cllr Mary Saunders (MS) Chairman, Cllr John Gilbey (JWG) Vice Chairman, Cllr Jane Holland (JH), Cllr John Huskinson (JRH), Cllr Gavin Laird (GL), Cllr Angela Mayne (AM), County Councillor John Chilver, Dist Cllr Sir Beville Stanier and 4 members of the public.

1.	<b>To receive apologies for absence</b> Apologies were received from Cllr Heywood
2.	<b>To receive declarations of interest</b> • None
3.	<b>Confirmation of the Minutes of the Parish Council meeting held on 14<sup>th</sup> May 2018</b> • The Minutes were passed with an amendment to the date in the signature block.
4.	<b>To consider matters arising from the Minutes of the last meeting</b> (not otherwise included in the agenda) • Item 12. It was noted that the street light on the corner of Spring Lane had been repaired. • Item 15a. The Clerk reported that she was due to meet the Winslow Town Clerk to discuss co-operation regarding roads. <b>(Action Clerk)</b> • Items 24 & 27c. It was noted that TSB Internet banking has continuing problems and the service remains very unsatisfactory.
5.	<b>Public Participation</b> • A member of the public reported that a hedge on Little Horwood Road was very overgrown. The Clerk was asked to arrange to have it trimmed. <b>(Action Clerk)</b> • County Cllr John Chilver reported that the Nash Road, adjacent to numbers 31 and 33, would be resurfaced in the summer. Cllr MS asked whether it would be possible to have a map of all the roads Bucks County Council maintain. He also reported that Pilch Lane had been patched. • Dist Cllr Sir Beville Stanier reported that AVDC dustbin collection days would be changing in September. Householders would receive letters from AVDC in either July or August advising of the new days. No other changes to the way waste is collected are planned. Garden waste collections are unaffected. • A member of the public asked about potential construction traffic using Little Horwood Road. The Clerk will ask the developers whether they would consider using Shucklow Hill; however, this route has its own problems. <b>(Action Clerk)</b>
6.	<b>Annual Governance and Accountability Return 2017/2018</b> a). It was resolved to approve and sign the Annual Governance Statement. b). It was resolved to approve and sign the Annual Accounting Statement.
7.	<b>To note and confirm the roles and responsibilities list as required by transparency legislation</b> The list of Councillor Roles and Responsibilities was approved for publication. <b>(Action Clerk)</b>
8.	<b>To consider which current policy documents require review or endorsement</b> • It was decided to review the Data Protection Policy and the Clerk was asked to liaise with Winslow Town Council in order to ensure that any changes required by GDPR were incorporated. <b>(Action Clerk)</b> • It was decided to formulate a risk assessment policy. <b>(Action Cllr MS)</b> • It was decided to review financial regulations. <b>(Action All)</b>
9.	<b>GDPR - To note</b> The Council noted a). the statement issued by the Information Commissioner "The Commissioner has said previously that the GDPR is a journey rather than a destination. She will be looking to councils to demonstrate that they are committed to making progress towards embedding the right processes and procedures. She wants to reassure councils that if they have a positive attitude to finding practical solutions to some of the challenges of implementation, they will find a pragmatic, fair and proportionate regulator." b). the legal notice issued by the National Association of Local Councils in May 2018 (L07-18 IMPLEMENTATION OF THE DATA PROTECTION ACT 2018) which confirms that Parish Councils "do not have a duty to appoint a Data Protection officer". c). the need to remind councillors that no emails (or paper communications) from residents should be forwarded without express consent and to use blind copies to ensure that email addresses are not inadvertently disclosed without express consent.
10.	<b>Horwode Pece Management Committee Report</b> • The Horwode Pece Management Committee report is attached to, and forms part of, these Minutes. (Not passed to Councillors prior to the meeting). • Concerns were raised about a request from the developers of Horwood Mill to change the fence separating the two pieces of land.
11.	<b>Footpath Report</b> a). To receive the Footpath Report. Mr Robert Deuchar reported that the pruning and strimming of the Parish's footpaths was almost complete. Additionally he had mowed and pruned the bridleway. There were no major problems to report. b). To update progress on footpath gates. The Clerk is waiting for a representative from rIPPLE to survey and report on the site for a possible gate on the junction of footpaths 4 and 5.
12.	<b>Roads Report</b> a). There were no scheduled roadworks reported on roadworks.com • It was noted that pot holes on Pilch Lane had been repaired and that jet patching had been carried out from Adstockfields Farm to the A421.

	b). Mr Mick Wood reported that the MVAS was fully serviceable. ● The Sentinel speed watch camera has been deployed by Great Horwood and North Marston. On 11 <sup>th</sup> June GHPC volunteers identified 39 vehicles driving at speeds of 37 mph or greater on Winslow Road. These were reported to Thames Valley Police. c). It was felt that the Spring Lane road junction survey would provide valuable evidence to support requests for traffic calming measures in the light of the expected increase in traffic on Winslow Road. (The Vale of Aylesbury Local Plan requires 585 houses to be built adjacent to Great Horwood Road below the Washbrook bridge).																																																						
13	<b>Planning Report</b> ● The planning report was ratified.																																																						
14	<b>Issues arising from the Planning Report</b> ● It was noted that there was no objection to application 18/01526/ALB (Blue Gates).																																																						
15	<b>Vale of Aylesbury Local Plan (VALP) examination update</b> It was resolved to authorise Mr David Saunders to speak on behalf of GHPC when the VALP Inspector considers Neighbourhood Plan questions on 10th July 2018.																																																						
16.	<b>Parish Maintenance</b> a). Funds were granted for summer planting of village troughs. Cllr JH was asked to speak to the contractor about GHPC's requirements for the summer planting. <b>(Action Cllr JH)</b> b). It was decided to purchase a wooden bench for the village green. <b>(Action Clerk)</b> c) It was decided to purchase a new public notice board in chocolate brown with an "Information" header (straight rather than domed). The size would be similar to the current board. <b>(Action Clerk)</b> d) The re-scheduled annual village litter pick was successful. Thanks go to Cllrs GL and MS for stepping in to organise on the day, volunteers and AVDC Streetscene who removed the waste. Cllr JH will plan to hold the 2019 litter pick at the same time as the national "Keep Britain Tidy" campaign, probably in early March 2019. <b>(Action Cllr JH)</b> ● Cllr AM had asked for quotes for tidying the village green. ABH of Great Horwood was asked to carry out the work which would be undertaken in the next couple of weeks.																																																						
17	<b>To receive a report on devolution of services</b> The state of the village gutters was the main topic discussed. It was decided to ask Walker Grounds Care to undertake a weed killing programme through the village. <b>(Action Clerk)</b>																																																						
18	<b>To receive a report from any meetings attended</b> No meetings were attended in the last month.																																																						
19	<b>To consider progress with village resilience planning</b> There has been no further response from the village offering to provide emergency services (e.g. experienced 4x4 driver and vehicle provision) or tools (e.g. chainsaw). More publicity would be required.																																																						
20	<b>To report on the Battle's Over meeting held on 4<sup>th</sup> June</b> A successful meeting was held with a number of ideas and suggestions discussed and several offers of help to organise aspects of the event. The Clerk will write a precis for the attendees and subsequently for publicising in the village.																																																						
21	<b>To receive and note correspondence</b> No uncirculated correspondence has been received.																																																						
22.	<b>Finance</b> a). To agree invoices for payment. <b>Treasurer's Account</b> <table><tr><td>Clerk's ref</td><td></td><td></td><td></td></tr><tr><td>GH 18.015</td><td>Clerk's salary June</td><td>SO</td><td>431.25</td></tr><tr><td>GH 18.016</td><td>Information Commissioners Office</td><td>DD</td><td>35.00</td></tr><tr><td>GH 18.017</td><td>E.ON street lighting power June</td><td>DD</td><td>100.78</td></tr><tr><td>GH 18.018</td><td>BT line rental &amp; Broadband June</td><td>DD</td><td>38.28</td></tr><tr><td>GH 18.019</td><td>Walker Grounds Care Inv. 319 (May inv.)</td><td>Chq No 000763</td><td>400.00</td></tr><tr><td>GH 18.020</td><td>Eon street lighting maintenance 083494</td><td>Chq No 000764</td><td>110.70</td></tr><tr><td>GH 18.021</td><td>Heady plants</td><td>Chq No 000765</td><td>250.00</td></tr></table> <b>Horwode Pece Account</b> <table><tr><td>HP 18.01</td><td>John Nicholls HP maintenance</td><td>Chq 000070</td><td>32.97</td></tr><tr><td>HP 18.02</td><td>RoSPA Play Safety Invoice</td><td>Chq 000070</td><td>130.20</td></tr></table> <b>Horwode Pece</b> <table><tr><td>GHR 18.04</td><td>Cricket Club</td><td></td><td>125.00</td></tr></table> <b>Horwode Pece</b> <table><tr><td>HPR 18.01</td><td>VAT refund transfer</td><td>Transfer</td><td>454.34</td></tr></table> <b>Business Interest Account</b> <table><tr><td></td><td>June Interest BIA</td><td>Credit</td><td>1.27</td></tr></table>			Clerk's ref				GH 18.015	Clerk's salary June	SO	431.25	GH 18.016	Information Commissioners Office	DD	35.00	GH 18.017	E.ON street lighting power June	DD	100.78	GH 18.018	BT line rental & Broadband June	DD	38.28	GH 18.019	Walker Grounds Care Inv. 319 (May inv.)	Chq No 000763	400.00	GH 18.020	Eon street lighting maintenance 083494	Chq No 000764	110.70	GH 18.021	Heady plants	Chq No 000765	250.00	HP 18.01	John Nicholls HP maintenance	Chq 000070	32.97	HP 18.02	RoSPA Play Safety Invoice	Chq 000070	130.20	GHR 18.04	Cricket Club		125.00	HPR 18.01	VAT refund transfer	Transfer	454.34		June Interest BIA	Credit	1.27
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23.	<b>Items for the next meeting</b> To update allocation of reserves following the end of the financial year, Asset Register,																																																						
24.	<b>Confirmation of date and time of next meeting</b> The Next Parish Council Meeting will be held on Monday 9th July 2018 at 7.30pm in the village hall.																																																						

The meeting closed at 8.45pm

## Horwode Pece Management Committee - Report to Parish Council June 2018

Today, as I write, it is the 10th June and we have had a very successful 'Picnic on the Pece'. Thanks to 'Giocoso' for playing to us through our picnic lunches in the sunshine. Jane Holland organised a treasure hunt, six prizes to find. Plus, there was 'Jenga' as well as the Rec. equipment to keep the children, both young and old, entertained.

In my last report, I reported part of the work undertaken in the late Spring working party – undertaken over the weekend of 12th/13th May, then finished the following weekend. On the Saturday, the teenage log-surround was partially repaired and two of the three new picnic tables were assembled and installed. The third was installed on the Sunday, plus the newest of the old tables was moved to the top of the field to provide a place to rest when walking the perimeter, whether with a dog or not. Paving slabs have been laid under the legs of each table, to keep the legs off the ground, and chain fixing points have been dug, so that when complete, the tables cannot be removed. On the Sunday, as well as completing the installation of the new tables, work to make the willow tree safe for play was undertaken, together with other landscaping to improve the view into the Rec. from Spring lane and to tidy up the Rec. hedgerows.

At the end of this weekend, all planned jobs had started and most had been completed. Outstanding work was completed on the following weekend, including, the repair of the remaining two sections of the teenage log-surround, the cementing of the chain fixtures for each of the new table positions and the repair of the goal nets. While completing this final work, RoSPA came to the Rec. to carry out their inspection, at that time all repairs had been completed and the anchorages for the tables were being cemented in place – perfect timing!

As a last item, I have to report some vandalism down the Rec.; the silver band seat has been damaged and also the seating rails of the Shelter – both have been extensively cut with a knife, both hacks and stabs – also the table that had been moved to the far side of the Rec. needs some repair – part of the tabletop has been damaged as they tried to remove the table from the ground. This must have happened sometime over the last two weeks, as all was OK following completion of the late Spring working party.

John Nicholls - Chairman  
10/6/2018

### Planning Committee Report - for meeting on 11<sup>th</sup> Jun 2018 (as at 8th June 2018)

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

#### CURRENT PLANNING APPLICATIONS

Date Received	Application Number	Applicant	Site Address	Details of Application	Parish Council Response	AVDC Decision
<b>Determined</b>						
28/02/2018	18/00606/APP Tom Cannon 28/03/2018	Ms T McIntosh	The Retreat Bletchley Road Great Horwood Buckinghamshire MK17 0PX	Use of Land for Self-Storage, Lighting and Fencing	The Planning Committee opted not to comment	Approved
16/03/2018	18/00453/APP Tom Cannon 13/04/2018	Mortlake 17 LLP Agent Mr P Graham	Land Adjacent To Greenway Business Park Winslow Road Great Horwood Buckinghamshire	Change of use of land from rough land to equestrian use and the erection of a stable building.	Objection	Application refused
26/04/2018	18/01375/APP Bibi Motuel 24/05/2018	Mr Andrew Dewhurst	Land rear of Fir Tree Cottage, Single-borough Lane. Great Horwood MK17 0RF	Erection of dwelling	Objection	Application refused
<b>Pending</b>						

17/03/2016 03/05/2018 Amended	16/00877/APP Clare Bayley 31/05/2018 Amended Plans	Mr Paul Fello	Land off Nash Road	Residential development of 14 dwellings with associated garaging and parking and formation of new access	Passed to the Planning Committee for comment	Awaiting decision
14/06/2016	16/01664/AOP Phillipa Jarvis	Robert Webb, Webb Developments	Land North of Little Horwood Road Great Horwood Bucks	Outline Application with all matters reserved for a residential development of 15 dwellings on 0.5ha of land north of Little Horwood Road along with the allocation of 0.4ha of land as a public park to serve both the new development and the existing local community.	No Objection (subject to qualifications in letter)	Awaiting decision
08/06/2017	17/01442/APP Rachel Jones 06/07/2017	Executors of Miss PM Davies (deceased)	Land Adjacent To 3 Little Horwood Road Great Horwood Bucks MK17 0QE	Erection of 2 dwellings.	Objection	Awaiting decision
05/03/2018 Revised	17/02935/APP Chris Morgan 02/04/2018	Mr & Mrs Elliott	Spring Cottage 28 Spring Lane Great Horwood Buckinghamshire MK17 0QW	Demolition of existing dwelling and outbuildings and the erection of a replacement thatched cottage, together with access and amenity space.	Objection	Awaiting decision
19/12/2017 Revised	16/03527/APP Simon Dunn-Lewin 14/11/2017 Revised application	Mr & Mrs T Wootton	9A Little Horwood Road Great Horwood Buckinghamshire MK17 0QE	Demolition of 9a Little Horwood Road and construction of four detached dwellings (amended scheme).	Objection	Awaiting decision
08/02/2018	18/00363/ACL Megan Wright 08/03/2018	Mr & Mrs Lewis-Evans	Cakeford Little Horwood Road Great Horwood Buckinghamshire MK17 0NZ	Application for a Lawful Development Certificate for an existing use B1 Light industrial	No Objection	Awaiting decision
28/03/2018	18/00992/ADP Jason Traves 25/04/2018	Mr Greg Roberts Croudace Homes	Land South Of Little Horwood Road Great Horwood Buckinghamshire	Approval of reserved matters pursuant to Outline permission 16/03538/AOP relating to Approval of appearance, landscaping, layout and scale and associated works for 30 dwellings	Supported by the Planning Committee	Awaiting decision
26/04/2018	18/01360/APP 18/01361/ALB Alice Culver 24/05/2018	Mr & Mrs K Kolkea	5 - 7 Nash Road Great Horwood Buckinghamshire MK17 0R	Replacement single storey extension to provide new Garden Room with Mezzanine gallery and internal reconfiguration.	Supported subject to comments	Awaiting decision
03/05/2018	18/01455/APP Colm McKee 31/05/2018	Mr T Reilly & Ruston Planning Ltd	Nash Park Nash Road Great Horwood Buckinghamshire	Change of use of land to 13 Gypsy / Traveller pitches with associated works including, 13 no. mobile homes, 13 no. touring caravans, 13 no. day rooms, and 13 no. cesspits	Objection	Awaiting decision
08/05/2018	18/01571/APP Not given 05/06/2018	Mr & Mrs Keeler	Stable Barn Nash Road Great Horwood Buckinghamshire MK17 0RA	Erection of agricultural storage barn	No Objection	Awaiting decision
09/05/2018	18/01526/ALB Mr Naim Poptani 06/06/2018	Mr C Dezandonati	Blue Gates 1 Church Lane Great Horwood Buckinghamshire MK17 0RQ	Regularisation of approvals 15/04114/APP and 15/04115/ALB, Removal of bay window, lean to store and garage. Erection of single storey and two storey extensions with internal alterations. Re-build front wall and form vehicle and pedestrian access points (retrospective)	No Objection	Awaiting decision