



# Great Horwood Parish Council

Minutes of an Ordinary Parish Council held on 11<sup>th</sup> February 2019 at 7.30pm in the Village Hall, Great Horwood.

## Great Horwood Parish Council

Present: Cllr John Gilbey (JWG) Acting Chairman, Cllr Caroline Cousin (CC), Cllr Jackie Goss (JG), Cllr Jane Holland (JH), Cllr Angela Mayne (AM), Mrs Mandy Cliffe Clerk (MC), Dist. Cllr John Chilver and 6 members of the public.

1.	<b>To receive apologies for absence</b> Apologies were received from Cllr Nigel Heywood
2.	<b>To receive declarations of interest</b> ● None
3.	<b>Confirmation of the Minutes of the Parish Council meeting held on 10<sup>th</sup> December 2018</b> ● The Minutes were passed with two amendments: a). in item 6, "Construction Management scheme" was changed to "Traffic Management Plan". b). in item 11b for greater clarification "It was decided that Councillors CC & JH would walk to the stile at Bywater Meadows to see whether it was a candidate for replacement" was changed to "It was decided that Cllrs CC & JH would view all stiles shortlisted for replacement on footpaths 2 and 5 and submit a report to the Parish Council for the next meeting".
4.	<b>To consider matters arising from the Minutes of the last meeting</b> (not otherwise included in the agenda) a). item 15. The Clerk was asked to chase up the request to fence the new electricity substation on Little Horwood Road. <b>(Action Clerk)</b>
5.	<b>Confirmation of the Minutes of the Extraordinary Parish Council meeting held on 31st January 2019</b> ● The Minutes were passed without amendment.
6.	<b>To consider matters arising from the Minutes of the Extraordinary meeting</b> (not otherwise included in the agenda) ● There were no matters arising.
7.	<b>Public Participation</b> ● A member of the public raised the issue of parked cars blocking the pavement on the High Street. ● A member of the public asked what progress had been made on the Nash Road development. They also raised concerns over the fact that the Neighbourhood Plan wasn't being implemented through the S106 with regard to the buffer land, and the aspirations of the landowner with regard to that land. <b>(Action Clerk)</b>
8.	<b>Administration</b> a). It was resolved to approve the revised draft Financial Regulations. The document is to be placed on the GHPC website as soon as paragraph re-numbering was complete. It was further agreed that the Clerk would i). investigate off site storage for paper documents and cloud or similar storage for computer documents and ii). provide the Acting Chairman with a sealed envelope containing all passwords used by the Clerk in case of emergency. <b>(Action Cllr CC &amp; Clerk)</b> b). The draft privacy statement was unanimously approved. c). It was resolved not to reduce the number of Parish Council meetings d). It was resolved to continue with the Devolution T2 contract in 2019/2020 and to approve and sign the variation document for forwarding to Transport for Bucks. <b>(Action Clerk)</b>
9.	<b>Horwode Pece Management Committee Report</b> a) The Horwode Pece Management Committee Report was noted and is attached to these Minutes. b) The Great Horwood and Singleborough Recreation Trust Licence allowing Parish Council play equipment to be placed on Trust Land was signed and is valid for 5 years.
10.	<b>Footpath Report</b> a). The Footpath Report was received and noted. Mr Robert Deuchar reported a problem at Grid ref: 75053130 (the parish boundary with Adstock) where footpath Gt. Horwood No. 4 crosses a stream by a bridge. Some of the sleepers making up the surface are becoming rotten and the bridge may soon may fall apart. Bucks CC has said it will replace this bridge but meanwhile users and their dogs should be careful. Additionally, Mr Deuchar has confirmed that he will continue to monitor footpaths on our behalf for a further year. GHPC is extremely grateful for all the hard work, time and effort he has put in on behalf of the village. This, together with the wealth of knowledge he has built up, is absolutely invaluable. Thank you. b). It was resolved to list three footpath stiles for potential replacement with footpath kissing gates. Stile 1 - Footpath 5 - Grid ref: 75853195, Stile 2 - Footpath 5 - Grid ref: 75653202 and Stile 3 - North Bucks Way - Footpath 2 Grid ref: 76223017. At Stile 1 it was also resolved that the landowner should also be asked to route the electric fence that is immediately in front of the stile underground. The Clerk was asked to contact the landowners to obtain permission for this work to be carried out. In her report to the Parish Council, Cllr CC identified a further stile with a rotten upright on Footpath 5. The Clerk was also asked to contact the landowner and request rectification. <b>(Action Clerk)</b>
11.	<b>Roads Report</b> a). The failed road surface on B4033 has been repaired. ● Roadworks were reported: i). on Little Horwood road between 4 <sup>th</sup> February and 15 <sup>th</sup> March whilst Croudace construct a bell mouth, crossover and new path. There will be traffic lights as necessary. ii). on Pilch Lane sometime between now and 12 <sup>th</sup> April when a 2 day - day or night time closure will take place. BCC say that notices will be put out two weeks prior to commencement of the work.

	<p>Additionally, there is potential for a closure of the A421 between now and 12<sup>th</sup> April for street works (no details given). Notices will be put out two weeks prior to commencement of the work. The marked area is between the Nash roundabout and Nash Road Thornborough.</p> <ul style="list-style-type: none"> <li>• The damaged street sign on the High St has been reported to Bucks County Council.</li> <li>• Cllr JG reported that construction traffic had been seen travelling along Little Horwood Road contrary to the agreement made with the Land South of Little Horwood Road developers. Residents were asked to supply any proof (registration number, company name or photo) if available and the Clerk would then report them to the Site Manager</li> <li>b). Cllr JH will arrange more speed watch sessions, (including the 40 mph zone) now that the quality of light and weather has improved. Of the two sessions planned prior to the meeting, one was called off due to snow and the second did not register any speeding drivers.</li> <li>c). Mr Mick Wood reported that the new MVAS ground screw was installed on Nash Road on 26 January 2019. This is the first time the MVAS has been deployed in the 40 mph zone. Some teething problems were experienced but these appear to have been resolved.</li> </ul>																																																		
12	<p><b>Planning Report</b></p> <ul style="list-style-type: none"> <li>• The planning report was received, noted and ratified.</li> </ul>																																																		
13	<p><b>Issues arising from the Planning Report</b></p> <p>It was resolved to object to the two applications requesting change of use for the Crown Public House 19/00210/APP &amp; 19/00211/ALB.</p>																																																		
14	<p><b>Other Planning Matters</b></p> <ul style="list-style-type: none"> <li>• Cllrs JWG &amp; CC held a meeting on 16th January with Messrs. David Grainge and Robert Webb who was seeking the views of the Parish Council on a proposed re development of farmland North of Little Horwood Road for a suckling herd of cattle. The landowner is proposing to apply for permission to site a temporary mobile home on his land which would be in place for three years whilst the viability of the project is measured. This accommodation is a welfare requirement as the number of calves envisaged must be monitored on site. The Parish Council offered their support for this project.</li> <li>• Mr Richard Veitch, Site Manager of the Land South of Little Horwood Road development has agreed to attend the next Parish Council meeting to answer questions from the Parish Council and members of the public about the development.</li> </ul>																																																		
15	<p><b>Parish Maintenance</b></p> <ul style="list-style-type: none"> <li>• Cllr JH reported that</li> <li>a). a tree branch had been blown down on the corner of Weston Road. <b>(Action Clerk)</b></li> <li>b). there was subsidence around a drain in Weston Road. <b>(Action Clerk)</b></li> <li>c). there was fly tipping on Little Horwood Road close to Hooters house. <b>(Action Clerk)</b></li> <li>d). the green waste bin on the corner of Spring Lane was broken. <b>(Action Clerk)</b></li> <li>• The Clerk requested authorisation to have the wooden notice board on the High Street re-stained or painted. She was asked to research costs. <b>(Action Clerk)</b></li> </ul>																																																		
16	<p><b>To receive a report from any meetings attended</b></p> <ul style="list-style-type: none"> <li>• Cllr JWG offered a short report on the on the NBPPC meeting held on 16th January 2019. A total of 23 parishes were represented and Cllr Strachan from Aylesbury Vale District Council was in attendance. One item of interest was the Nash Neighbourhood Plan which is currently out for consultation.</li> </ul>																																																		
17	<p><b>To consider date for the Annual Parish Meeting in April</b></p> <ul style="list-style-type: none"> <li>• It was decided to hold the Annual Parish Meeting on Monday 15<sup>th</sup> April at 7.30 pm in the Village Hall</li> </ul>																																																		
18	<p><b>To consider what could be done to alleviate the traffic problems in School End</b></p> <ul style="list-style-type: none"> <li>• As no response has been received from the Governors of GHCCE School, it was decided that Cllr Jane Holland would speak to them on behalf of the Parish Council.</li> </ul>																																																		
19	<p><b>To receive and note correspondence</b></p> <ul style="list-style-type: none"> <li>• The Parish Council was advised of the date of the Annual Fun Run, Sunday 24<sup>th</sup> March 2019.</li> <li>• An additional Buckinghamshire Minerals and Waste Local Plan Modification Consultation was publicised.</li> <li>• Cllr JWG advised that two applications for the post of Parish Clerk had been received. Interviews are being arranged.</li> </ul>																																																		
20	<p><b>To consider plans for the next litter pick</b></p> <ul style="list-style-type: none"> <li>• Cllr JH is arranging a litter pick for Sunday 17<sup>th</sup> March 2019 to coincide with Keep Britain Tidy Week. She is hoping to involve the Scouts and Guides in this event. The subject of a risk assessment was raised but it was decided to seek the advice of the Keep Britain Tidy team.</li> </ul>																																																		
21.	<p><b>Finance</b></p> <p>a). To agree invoices for payment.</p> <p><b>Treasurer's Account</b></p> <p>Clerk's ref</p> <p>January</p> <table> <tr> <td>GH 18.085</td><td>Clerk's salary January</td><td>SO</td><td>431.25</td></tr> <tr> <td>GH 18.086</td><td>BT line rental &amp; Broadband January</td><td>DD</td><td>39.48</td></tr> <tr> <td>GH 18.087</td><td>E.ON street lighting power January</td><td>DD</td><td>100.78</td></tr> <tr> <td>GH 18.088</td><td>E.ON Street light maintenance</td><td>FPO</td><td>110.70</td></tr> <tr> <td>GH 18.089</td><td>Burgess Building Village Hall roof inv. 8197</td><td>FPO</td><td>12000.00</td></tr> </table> <p>February</p> <table> <tr> <td>GH 18.090</td><td>Clerk's salary February</td><td>SO</td><td>431.25</td></tr> <tr> <td>GH 18.091</td><td>BT line rental &amp; Broadband February</td><td>DD</td><td>39.48</td></tr> <tr> <td>GH 18.092</td><td>E.ON street lighting power February</td><td>DD</td><td>100.78</td></tr> <tr> <td>GH 18.093</td><td>Burgess Building Village Hall roof inv. 8234</td><td>FPO</td><td>12000.00</td></tr> <tr> <td>GH 18.094</td><td>Refund Cllr Cousin title plans</td><td>FPO</td><td>6.00</td></tr> <tr> <td>GH 18.095</td><td>PWLB February</td><td>DD</td><td>485.77</td></tr> <tr> <td>GH 18.096</td><td>PKF Littlejohn accountants</td><td>FPO</td><td>240.00</td></tr> </table>			GH 18.085	Clerk's salary January	SO	431.25	GH 18.086	BT line rental & Broadband January	DD	39.48	GH 18.087	E.ON street lighting power January	DD	100.78	GH 18.088	E.ON Street light maintenance	FPO	110.70	GH 18.089	Burgess Building Village Hall roof inv. 8197	FPO	12000.00	GH 18.090	Clerk's salary February	SO	431.25	GH 18.091	BT line rental & Broadband February	DD	39.48	GH 18.092	E.ON street lighting power February	DD	100.78	GH 18.093	Burgess Building Village Hall roof inv. 8234	FPO	12000.00	GH 18.094	Refund Cllr Cousin title plans	FPO	6.00	GH 18.095	PWLB February	DD	485.77	GH 18.096	PKF Littlejohn accountants	FPO	240.00
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	Transfer To Horwode Pece Acct		371.61
	b) to note funds received		
	<b>Receipts TA</b>		
	GHR 18.22 AVDC New Homes Bonus Grant instalment 1		10000.00
	GHR 18.23 AVDC New Homes Bonus Grant instalment 2		10000.00
	<b>Receipts HP</b>		
	Transfer Repayment for firework		110.00
	Transfer Repayment of generator invoice (taken twice)		371.61
	<b>Business Interest Account</b>		
	Receipts BIA January Interest BIA	Credit	25.23
	c). Mrs Clare Black was confirmed as Internal Auditor for the 2018/2019 audit		
21.	<b>Items for the next meeting</b> To authorise opening an account with the Nationwide Building Society for Cricket Club rents, new computer for the Clerk, the Annual Parish Meeting, consider responsibility for the phone box to be placed on the Green and the visit of the Site Manager of Land South of Little Horwood Rd, amendment of Standing Orders to reflect new Financial Regulations		
22	<b>Confirmation of date and time of next meeting</b> The Next Parish Council Meeting will be held on Monday 11th March 2019 at 7.30pm in the village hall.		

The meeting closed at 9.15 pm

Signed \_\_\_\_\_

Date 11<sup>th</sup> March 2019

Acting Chairman Great Horwood Parish Council

## Horwode Pece Management Committee - Report to Parish Council February 2019

After the Firework Event (a great success, thanks to Jane Holland and her team of helpers) the major activities over the winter months were the weekly Rec. checks, plus some occasional repair work.

Since the autumn working party the Rec. seems to be in good condition. Minor issues have been raised by the weekly Rec. checks and these have been sorted or noted for repair at the spring working party as they were not safety critical.

Issues include:

1. Replace the wooden posts, supporting the earth banks for the tunnel – part of the toddler play area.
2. Install some large (200mm) coach-bolt fixings to the balancing beams (the gaps are larger than 8mm, so could be a risk of finger entrapment for younger children)
3. Fill in any remaining cracks within the ground, following the dry summer.
4. Maintenance on various pieces of equipment, including splits in the foam covers of the toddler swings, replacing missing plastic caps on the Navigator and Pollux climbing frame and replacing missing bolts to one of the goal frames and on the Junior Climber.
5. Replace the wood surround to both the toddler and teenage play areas.

This latter item is seen as our major project for the forthcoming year, along with investigating alternative 'Cushion-fall' materials that could replace the Woodchip, while offering increased durability.

On the Tuesday, 15th January, the winter Rec. Management Committee meeting was held. At this meeting it was agreed and confirmed that the log surround and choice of 'Cushion-fall' were the major items to be addressed this year, over those of more routine maintenance. Particularly, an alternative to the Woodchip was discussed, viz, granulated, recycled, tyre rubber. The cost of this material is £75 per tonne, plus delivery and VAT. I have accurately measured the size of the Toddler area as 147m<sup>2</sup>, thus at a depth of 300mm this would require 15 tonnes – giving a cost of £1,135 + delivery + VAT. Delivery is likely to cost £210, which is the cost of a lorry load up to 20 tonne.

The Teenage area is larger, estimated at 250m<sup>2</sup>, although I have not had time to accurately measure this yet. For this area at 300mm depth, we would need 25 tonnes – giving a cost of £1,875 + delivery + VAT. Delivery would now take two lorry loads, £420, plus we must not forget installation costs.

At the management committee meeting, this was discussed. It is our recommendation to first replace the woodchip in the Toddler area with these rubber granules - a project for this year – and to use the woodchip removed from the Toddler area to top up the Teenage area. Thus, over the year we could see how the rubber granules perform. Next year, or when the woodchip next needs replacing, we would replace the Teenage area. Alongside this activity, we will look to obtain quotations to install an earth bank, plus grass, around each of the play areas, to supplement the existing log surround – again completing the Toddler area first.

**Planning Committee Report** - for meeting on 11th February 2019 (as at 10th February 2019)

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

**CURRENT PLANNING APPLICATIONS**

Date Received	Application Number	Applicant	Site Address	Details of Application	Parish Council Response	AVDC Decision
<b>Determined</b>						
30/10/2018	18/03841/COUIN Bibi Motuel 27/11/2018	Mr Bernard Lane	Unit 02 Washbrook Meadows Great Horwood Road Winslow Buckinghamshire MK18 3LX	Determination as to whether prior approval is required in respect of transport & highway impact, contamination risk, flooding and locational considerations for the conversion of a B1(c) storage building into one dwelling under Class PA.	No Objection	Approved 12/12/2018
08/02/2018	18/00363/ACL Megan Wright 08/03/2018	Mr & Mrs Lewis-Evans	Cakeford Little Horwood Road Great Horwood Bucks MK17 0NZ	Application for a Lawful Development Certificate for an existing use B1 Light industrial	No Objection	Certificate refused 12/12/2018
03/09/2019	18/03074/APP William Docherty 01/10/2018	Mrs M Saunders	Memorial Hall High Street Great Horwood Buckinghamshire	Construction of access ramp and replacement front doors	No Objection	Approved 03/01/2019
11/12/2018	18/03999/APP Megan Wright 08/01/2019	Mr Gary Allen	2 Weston Road Great Horwood, Bucks MK17 0QQ	Erection of fence (retrospective)	No Objection	Approved 05/02/2019
14/12/2018	18/04432/APP Rebecca Jarratt 06/06/2018	Mr C Dezandonati	Blue Gates 1 Church Lane Great Horwood Buckinghamshire MK17 0RQ	Regularisation of approvals 15/04114/APP and 15/04115/ALB, Removal of bay window, lean to store and garage. Erection of single storey and two storey extensions with internal alterations. Repair front wall and widen entrance	No Objection	Approved 06/02/2019

**Pending**

17/03/2016 03/05/2018 Amended	16/00877/APP Clare Bayley 31/05/2018 Amended Plans	Mr Paul Fiello	Land off Nash Road	Residential development of 14 dwellings with associated garaging and parking and formation of new access	Passed to the Planning Committee for comment	Awaiting decision
03/10/2018	16/01664/AOP Philippa Jarvis 31/10/2018	Robert Webb, Webb Developments	Land North of Little Horwood Road	Outline Application with all matters reserved for a residential development of 15 dwellings on 0.5ha of land north of Little Horwood Road along with the allocation of 0.4ha of land as a public park to serve both the new development and the existing local community	Commented on Parks & Recreation	Awaiting decision
28/03/2018 03/10/2018 01/11/2018 (Minor amendments)	18/00992/ADP Jason Traves 25/04/2018 15/11/2018	Mr Greg Roberts Croudace Homes	Land South Of Little Horwood Road Great Horwood Buckinghamshire	Approval of reserved matters pursuant to Outline permission 16/03538/AOP relating to Approval of appearance, landscaping, layout and scale and associated works for 30 dwellings	Supported by the Planning Committee	Awaiting decision
03/05/2018	18/01455/APP Colm McKee 31/05/2018	Mr T Reilly & Ruston Planning Ltd	Nash Park Nash Road Great Horwood Buckinghamshire	Change of use of land to 13 Gypsy / Traveller pitches with associated works including, 13 no. mobile homes, 13 no. touring caravans, 13 no. day rooms, and 13 no. cesspits	Objection	Awaiting decision
12/07/2018	18/02403/APP Dale Jones 09/08/2018	Mrs Kirsty Asquith	17 Winslow Rd. Great Horwood Bucks MK17 0QN	Demolition and replacement of the existing cottage and outbuilding.	No Objection	Awaiting decision
25/07/2018	18/02740/ACC Not given 15/08/2018	Mr Dickens	Land To The North East Of Park Hill Farm, Bletchley Road, Great Horwood	Application for re-contouring of agricultural land using inert waste. (Land in Whaddon Parish)	No Objection	AVDC have objected to this application

16/08/2018	18/02832/APP 13/09/2018 Scott Hackner	Agent Mrs Jennie Harris	Land between Nash Rd and Cross Roads Kennels, Nash Rd, Great Horwood	Conversion of buildings to B1/B8 use with associated car parking and landscaping	No objection subject to letter	Awaiting decision
28/09/2018	18/03307/APP Babatunde Aregbesola 26/10/2018	Mr Derek Booker	32 Little Horwood Road Great Horwood Buckinghamshire MK17 0QE	Part single, part two storey rear extension and front porch	No Objection	Awaiting decision
08/10/2018	18/03421/AOP 18/03422/AOP Nicola Wheatcroft	Gladman Develop- ments	Land Off Great Horwood Rd Winslow Buckinghamshire	Outline planning application for the erec- tion of up to 235 (215) dwellings with pub- lic open space, landscaping and sustaina- ble drainage system (SuDS) and vehicu- lar access points from Great Horwood Road. All matters reserved except for means of access	Not consultees	
15/10/2018	18/03578/APP David wood 12/11/2018	Mrs Patricia Berry	Vine Cottage 3 Little Horwood Road Great Horwood Bucks MK17 0QE	Erection of 3 dwelling	No Objection	Awaiting Decision
29/10/2018	18/03804/APP Daniel Ray 26/11/2018	Mr Luke Miller	Os 7473 Singleborough Lane Singleborough Great Horwood Buckinghamshire	Demolition and replacement of existing barn building for use as a workshop (Use Class B1) with associated works to create an access, parking and delivering and turning area, and landscaping works Planning Application	Support	Awaiting Decision
02/11/2018	18/03862/APP Dale Jones 30/11/2018	Mr M Moyles	Woodleigh Cottage 16 Nash Road, Great Horwood Bucks MK17 0RA	Demolition of existing dwelling and erec- tion of 2 storey replacement dwelling	No Objection	Awaiting Decision
20/11/2018	18/00077/REF Appeals Officer 21/12/2018	Mr & Mrs Elliott	Spring Cottage 28 Spring Lane, Great Horwood, Bucks MK17 0QW	<i>"An appeal has been lodged with the Sec- retary of State against the Council's (AVDC) decision in respect of the above site". Ref:17/02935/APP</i>	Objection	Awaiting Decision
20/11/2018	18/00076/REF Appeals Officer 21/12/2018	Mr Andrew Dewhurst	Land Rear Of Fir Tree Cottage S'borough Lane Singleborough Great Horwood Bucks	<i>"An appeal has been lodged with the Sec- retary of State against the Council's (AVDC) decision in respect of the above site". Ref: 18/02410/APP</i>	Objection	Awaiting Decision
21/11/2018	18/04071/APP Ravi Rehal 19/12/2018	Mr & Mrs Elliott	Spring Cottage 28 Spring Lane, Great Horwood, Bucks MK17 0QW	Demolition of existing extension and erec- tion of two-storey side extension	Objection	Awaiting Decision
04/12/2018	18/04104/APP Bibi Motuel 01/01/2019	Mr KD Childs	Dew Pond Farm Bletchley Road, Great Horwood, Bucks	Construction of equestrian facilities in- cluding stable building, manege and gen- eral purpose building for private use.	Concerns expressed by letter	Awaiting Decision
21/01/2019	19/00210/APP 19/00211/ALB Faye Mesgian 18 February 2019	Mr G Grant	The Crown PH 1 The Green Great Horwood Bucks MK17 0RH	Change of use of Public House and ancil- lary buildings to 1 x 4 bed and 1 x 2 bed dwelling	Objection, concerns to be expressed by letter	
10/01/2019	19/00086 Alice Culver 07/02/2019	Mrs Kirsty Askwith	17 Winslow Road Great Horwood Bucks MK17 0QN	Internal alterations to existing cottage with extensions, associated driveway and gar- age	No Objection	Awaiting Decision
16/01/2019	18/03948/APP Kitty Leigh 13/02/2019	Mr Malcolm Wilson	7 Little Horwood Road Great Horwood Bucks MK17 0QE	Proposal to render part of side and rear brickwork	No Objection	Awaiting Decision
31/01/2019	19/00370/APP 28/02/2019	Mr A Carr & Mrs J Timmins	Fincorrie Farm Nash Road Great Horwood Bucks MK17 0EJ	Erection of two storey side extension	Passed to planning committee for comment	
31/01/2019	19/00357/APP 28/02/2019	Mr & Mrs I Brown	18 Greenway Great Horwood Buckinghamshire MK17 0QR	Demolition of existing garage, two storey side extensions to either side of the prop- erty (Amendment to planning permission 17/04786/APP)	No Objection but commented on size	Awaiting Decision