



Great Horwood Parish Council

Minutes of the Annual Parish Council Meeting held on 8th May 2017 at 7.30pm in the Village Hall, Great Horwood.

Great Horwood Parish Council

Present: Cllr Mary Saunders (MS) Chairman, Cllr Jane Holland (JH), Cllr John Huskinson (JRH), Cllr Angela Mayne (AM), Mandy Cliffe (Clerk), County Cllr John Chilver, Dist. Cllr Sir Beville Stanier and 5 members of the public.

1.	To receive apologies for absence • Apologies were received from Cllrs John Gilbey (JWG) and Nigel Heywood (NH).																
2.	To receive declarations of interest • No new declarations were made.																
3.	To elect the Chairman of the Council for 2017 - 2018 • Cllr MS was unanimously re-elected as Chairman, seconded by Cllrs JH & JRH.																
4.	To receive the Chairman's declaration of acceptance of office • The Chairman's declaration of office was signed and received.																
5.	To elect a Vice Chairman of the Council • Cllr JWG was unanimously re-elected as Vice Chairman, seconded by Cllrs JH & JRH.																
6.	To appoint representatives to outside bodies <table border="0"> <tr> <td>a. Bucks County Council Winslow and District Local Area Forum (LAF)</td><td>JWG/AM</td></tr> <tr> <td>b. AVDC Local Council Planning Liaison Group</td><td>JWG</td></tr> <tr> <td>c. North Bucks Parishes Planning Consortium (NBPPC)</td><td>JWG/MS</td></tr> <tr> <td>d. Aylesbury Vale Association of Local Councils (AVALC)</td><td>JWG</td></tr> <tr> <td>e. Bucks Playing Field Association (BPFA)</td><td>JRH</td></tr> <tr> <td>f. Village Hall (includes MS as ex-officio)</td><td>JH/AM/MS</td></tr> <tr> <td>g. Poors Allotment (Castlefields) Trustees</td><td>JH/AM</td></tr> <tr> <td>h. Other</td><td>Nil</td></tr> </table>	a. Bucks County Council Winslow and District Local Area Forum (LAF)	JWG/AM	b. AVDC Local Council Planning Liaison Group	JWG	c. North Bucks Parishes Planning Consortium (NBPPC)	JWG/MS	d. Aylesbury Vale Association of Local Councils (AVALC)	JWG	e. Bucks Playing Field Association (BPFA)	JRH	f. Village Hall (includes MS as ex-officio)	JH/AM/MS	g. Poors Allotment (Castlefields) Trustees	JH/AM	h. Other	Nil
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g. Poors Allotment (Castlefields) Trustees	JH/AM																
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7.	To appoint members of Committees of the Council <table border="0"> <tr> <td>a. Members to the Planning Committee</td><td>JWG/JRH/AM/MS</td></tr> <tr> <td>b. Members to the Recreation Committee</td><td>JWG/NH/JH/MS</td></tr> </table> • The Clerk Was asked to contact the Horwode Pece Management Committee to ask them to nominate a member to the Recreation Committee. (Action Clerk) . It was resolved to consider two issues as soon as is practicable: the terms of reference of the Recreation Committee and the renewal of the Licence required for placing GHPC owned equipment on Horwode Pece. (Action MS)	a. Members to the Planning Committee	JWG/JRH/AM/MS	b. Members to the Recreation Committee	JWG/NH/JH/MS												
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8.	To review progress in recruiting a new councillor • One local resident has expressed an interest in joining the Parish Council. An opportunity will be arranged for him to meet councillors before any decision is made. (Action MS)																
9.	To update councillor contact details • Councillors approved the latest version of the updated councillor contact details for publication on the noticeboard and website. (Action Clerk)																
10.	To agree the payment of annual subscriptions to: Subscriptions to the following organisations were agreed in principle: Bucks Association of Local Councils (BALC) Aylesbury Vale Association of Local Councils (AVALC) Community Impact Bucks North Bucks Parishes Planning Consortium (NBPPC) Bucks Playing Fields Association (BPFA) Society of Local Council Clerks (SLCC)																
11.	Confirmation of the Minutes of the Parish Council meeting held on 10th April 2017 • The Minutes of the last meeting were approved without amendment.																
12.	To received declarations of interest • No additional declarations were received.																
13.	To consider matters arising from the Minutes of the last meeting (not otherwise included in the agenda) • Cllr JRH reported that traffic problems in School Lane had improved following proactive intervention from the school, including letters to parents and supervision of drivers at morning and afternoon drop off times.																
14.	Public participation period • Gill Wood confirmed that a dedicated electric socket for the Internet router had been approved by the Village Hall Committee and would be installed on Wednesday 10 th May. • Cllr JH had received a communication requesting a grant towards the GH CE Combined school leaving party on July 15 th . The PC resolved that spending money in this way would not benefit the whole community and declined the request. • County Cllr John Chilver advised that the East West rail link consultation was on hold until after the general election.																

15.	Horwode Pece Management Committee Report <ul style="list-style-type: none"> The Report from the Horwode Pece Management Committee is attached to and forms part of these minutes.
16.	To reappoint non-Parish Council Trustees to the Great Horwood and Singleborough Recreation Trust (GHSRT) <ul style="list-style-type: none"> Non-Parish Council Trustees Mr Steve Brigden and Mr John Gunn expressed their willingness to continue as trustees for the GHSRT and were re-appointed for four years. Cllr MS noted that the submission of 2016 accounts and annual return to the Charity Commission were overdue and that Cllr NH had not be added to the list of trustees. She requested that the Charity rectify this as soon as possible.
17.	Footpaths Report <ol style="list-style-type: none"> Footpath Monitor Mr Robert Deuchar reported that all footpaths were in great order. The PC has landowner permission for two stile replacements on Footpaths 2 and 6. Replacement of a third stile is being discussed with the landowner. The PC will pay £250 for one replacement gate and Mrs Sue Renshell has offered to donate the second in memory of her mother. North Bucks rRIPPLE (ramblers Repairing & Improving Public Paths for Leisure & Exercise) has provided paperwork for onward transmission to Bucks County Council for their permission to carry out the work. Payment will be requested when this is completed. rRIPPLE are currently busy with work in Oving, Granborough and Rowsham but will place GH on the list once the paperwork is complete.
18.	Roads Report <ul style="list-style-type: none"> Cllr MS reported that patching works had taken place along Singleborough Lane. Cllr JRH requested that vegetation obscuring speed limit repeater signs be trimmed. Once this work is done, Thames Valley Police have offered to look again for a site to position a speed monitoring vehicle. (Action Clerk)
19.	Planning Report <ul style="list-style-type: none"> Councillors were provided with a planning report and asked to determine their views on applications 17/01224/APP, 17/01153/APP and 17/01542/ACL. It was agreed that there were no objections to these applications and the Planning Report was ratified.
20.	To note the progress of VALP as outlined on the Aylesbury Vale District Council (AVDC) website <ul style="list-style-type: none"> Cllr MS advised that the delayed determination of VALP is likely to require PC comments between July and September. The timing is inconvenient for the whole district as PC's do not meet in August.
21.	Issues arising from the Planning Report <ul style="list-style-type: none"> Cllr MS reported that actions promised by AVDC, in their written response to GHPC's concerns about late determination of planning applications, were not being followed through. It was resolved to support rCOH, the agents for the developers of Land North of Little Horwood Road, in their request to provide an unstructured play area rather than the LEAP currently envisaged by AVDC. Such a requirement could make this small development of 15 houses unaffordable. Additionally, a free play area would be an asset to the village and keeping most equipment at Horwode Pece would make monitoring and maintenance much easier for GHSRT volunteers. The Clerk was asked to write to rCOH. (Action Clerk) Cllr MS applauded the motion put forward by Buckingham South District Councillor Robin Stuchbury for discussion at the 17th May AVDC Council meeting requesting more consultation with town and parish councillors on S106 matters (where councils are asked, within very strict limits, what facilities are required).
22.	To receive a report from <ul style="list-style-type: none"> A report on the NBPPC meeting Wednesday 19th April 2017 is included with these Minutes.
23.	To receive a report on Devolution of Services <ul style="list-style-type: none"> Cllr JWG submitted the following report on Devolved Grass Cutting "We have again contracted with Ian Walker to carry out the urban grass cutting (all areas with the 30/40mph limit) in the parish. Last year was the first year for the Parish Council to take on this responsibility and it proved very successful. Ian and his team cut all the verges in Great Horwood (inc Singleborough) 14 times per year during the grass growing season from late April to Early October. If we had stayed with the service provide by Bucks County Council we would have received only 4 cuts during this period. We receive a contribution from Bucks CC of £1933 per year and this is also guaranteed for the next financial year (2018/19). Our contract with Ian Walker provides for the 14 cuts at a total cost of £2800 and we have a small reserve for any minor additional maintenance such as weed killing that are needed during the year. Ian also cuts the grass on Horwode Pece and, in fact, this will be his 3rd season on this contract and he also provides the urban grass cutting service to Winslow, Little Horwood and Nash as well as mowing the large area of the new Tomkins Park and Arboretum in Winslow".
24.	To receive updates on the progress of <ol style="list-style-type: none"> The internet connection has been installed in the Village Hall. The password is VillageHall. The Clerk was asked to provide a notice to publicise this for display in the Village Hall. (Action Clerk) Cllr's JH and JRH attended a meeting with the Cricket Club Committee (CCC) on behalf of the PC. The CCC has raised a number of issues that they would like addressed before they sign the lease and Cllr JRH will discuss these with John Perry of HB Public Law. (Action JH & JRH)
25.	To discuss arrangements for the 2017 Annual Parish Meeting 18th May 2017 <ul style="list-style-type: none"> Cllr MS thanked Mrs Liz Nicholls for agreeing to display a large notice publicising the APM outside her house on The Green. Cllr AM offered to collate a display board to give residents an opportunity to view suggestions for the renovation of The Green. Cllr MS requested volunteers to help set up at 3.00pm on the day and to tidy up after the event.
26.	Parish Maintenance <ul style="list-style-type: none"> On behalf of the village, Cllr MS thanked Mr Dave Taylor of Taylored Kitchens and Mr Ralph Holland for repairing the two benches on The Green. They donated not only their time and expertise but also the materials. The concrete bench in particular is looking splendid. Cllr MS also thanked Dave and Aly Taylor for trimming the shrubs around The Green. Western Power Distribution will be trimming trees on the corner of Weston Road and Little Horwood Road to keep branches clear of power lines. Interest had been expressed in donating a memorial bench for The Green to replace the ageing Blane memorial bench. The Clerk is waiting to hear from the Blane family to discover whether they were interested in being involved with this plan. Interested parties will be contacted once the situation is clarified. (Action Clerk) Cllr MS requested that Parish Council members and residents keep an eye on trees throughout the village so that Bucks CC could be informed of any work that might be required in a timely fashion.
27.	To discuss setting up a working group to review Financial Regulations. <ul style="list-style-type: none"> It was resolved that Cllrs MS & JRH would review Financial regulations for approval by the Parish Council at a later meeting.

28.	To receive and note the GHPC work schedule <ul style="list-style-type: none">● The annual work schedule was received and noted by the PC.● The Clerk was asked to prepare a forward diary. (Action Clerk)● The Clerk was asked to speak to Mr Robert Heady to ascertain when the village planters would be replenished. (Action Clerk)		
29.	To receive and note correspondence <ul style="list-style-type: none">● No new correspondence has been received.		
30.	Finance a. To agree invoices for payment Horwode Pece Acct <ul style="list-style-type: none">● Playsafety, RoSPA Inspection for Horwode PeceFPO£130.20● GHSRTFPO£15.75● J Nicholls Compost & Gravel for Horwode PeceFPO£120.83 Treasurer's Acct <ul style="list-style-type: none">● EON maintenanceFPO332.10● I M Walker grounds maintenance April 2017FPO£400.00● Bucks Association of Local Councils (BALC)FPO£152.29● Zurich Insurance for PC & Horwode Pece equipmentFPO£1150.96● Mandy Cliffe repayment for laminator and stationeryFPO£80.18● HB Public Law (Cricket Club Lease)FPO£1711.80● Eon PowerDD£85.82● Clerk's salarySO£421.58 b. To note funds received <ul style="list-style-type: none">● Business Instant Access Acct Interest£0.95● Parish Precept£14295.95		
31.	<u>Items for the next meeting</u> <ul style="list-style-type: none">● Cricket Club lease, Annual Parish meeting feedback, Councillors roles and responsibilities.		
32.	<u>Confirmation of date and time of next meeting</u> <ul style="list-style-type: none">● The next Parish Council meeting will take place on Monday 12th June 2017 at 7.30pm in the village hall.		

The meeting closed at 8.51 pm

Signed _____

Date **12th June 2017**

Horwode Pece Management Committee - Report to Parish Council May 2017

On the 25th April we held the Spring Management Committee meeting at 8 The Green. The major items on the agenda were some discussion of the woodchip delivery by Giffords, planning for the Spring working party, new equipment, RoSPA and 'Picnic on the Pece'.

First the woodchip and restoratory work necessitated by its delivery. Following the delivery and installation of the woodchip on the toddler and teenage play-areas, the grass around these play areas had some deep furrows – left by Digger Dave's dump truck in the water logged soil. This was discussed at the Horwode Pece Management Committee meeting and we believe it is worth buying some topsoil and mixed gravel (or ballast) to mix and fill in the furrows. This work is planned for the Spring working party on the week end 13th/14th May. The cost of a 'Jumbo bag' of each of these materials (1 cu.m) is circa £120 in total, including VAT. I am able to order the items for delivery on Friday 12th, ready for the Spring work party over the weekend of 13th/14th if this is approved.

The major task this month is the Spring working party, planned for the weekend of 13th/14th May; where various repair items are to be undertaken, including repair to the matting and replacement of earth around the Zip wire, repair of the toddler ramp (which needs further strengthening in the middle), repairs to the old picnic tables – if viable – until the new tables are purchased from this year's budget and, if approved, making good the damage to the ground following the delivery of the Woodchip.

When discussing replacement equipment, it was agreed to purchase 3 new picnic tables – two were originally planned, but NFC Ltd are offering a special offer whereby purchasing three saves delivery costs as they are offering free delivery. This fee delivery, plus a discount for purchasing three means they still fit within the planned budget, including the purchase of a paving base for each table and fixing to secure the tables against theft.

It was noted that the RoSPA check will be sometime in May – thanks Mandy for letting us know.

To conclude, I would like to inform the Parish Council that 'Picnic on the Pece' will be held on Sunday 18th June – this is Father's Day, a good day for a family picnic and celebration down the Rec. This year we are proud to support the 'Great Get Together' and have asked 'Giocoso' to play at the event once again. They have supported 'Picnic on the Pece' for the last 6 years and we look forward to them playing for us this year also.

John Nicholls - Chairman
9/4/2017

GREAT HORWOOD PARISH COUNCIL

Report of meeting of North Bucks Parishes Planning Consortium held on 19 April 2017

- There are now 28 member parishes of NBPPC.
- It was Chairman recalled that the NBPPC had originally been established to discuss the western expansion of Milton Keynes but had developed into a forum for the discussion of housing development in AVDC and more recently the development of Neighbourhood Plans. The NBPPC provides an opportunity to see the wider context in which individual parishes operate as well as to share problems and expertise and to provide support.
- The revised projected timetable for VALP was noted and concerns raised about a consultation period on the Submission Plan over the August holiday period when many town and parish councils do not meet. The NBPPC agreed to write to AVDC requesting that adequate time should be allowed, but would, in any event, hold a special meeting in late July to formulate a response. In general it was felt that there were still too many unknowns to enable meaningful comment.
- There were concerns that proposed development in the northern part of the Vale - particularly at Newton Longville and Whaddon would be supporting the MK economy rather than the Aylesbury economy.
- It was noted that no further update was likely on proposals for unitary authorities until after the forthcoming General Election.
- Town/Parish issues were updated and considered. Winslow drew attention to the problem of dealing with cases where there were significant differences between the outline planning application and the reserved matters application.
- NBPPC noted that there is a current public consultation until 9 June on the Draft Plan:MK and welcomed the emphasis on development east of the M1. It was agreed to send a formal comment to MKBC and to encourage other councils to respond.

MALS

2 May 2017

Planning Committee Report - for meeting on 8th May 2017

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

CURRENT PLANNING APPLICATIONS

Date Received	Application Number	Applicant	Site Address	Details of Application	Parish Council Response	AVDC Decision
Determined						
NIL						
Pending						
17/03/2016	16/00877/APP Clare Bayley	Mr Paul Fiello	Land off Nash Road	Residential development of 14 dwellings with associated garaging and parking and formation of new access	No Objection (subject to qualifications in letter)	Awaiting decision
14/06/2016	16/01664/AOP Clare Bayley	Brendan O'Neill rCOH Ltd	Land North off Little Horwood Road Great Horwood Bucks	Outline Application with all matters reserved for a residential development of 15 dwellings on 0.5ha of land north of Little Horwood Road along with the allocation of 0.4ha of land as a public park to serve both the new development and the existing local community.	No Objection (subject to qualifications in letter)	Awaiting decision
05/10/2016	16/03527/APP Simon Dunn-Lewin	Mr & Mrs T Wootton	9A Little Horwood Road Great Horwood Buckinghamshire MK17 0QE	Demolition of 9a Little Horwood Road and construction of five detached dwellings.	Objection	Awaiting decision
06/10/2016	16/03538/AOP Sue Pilcher	Agent Mr James Yeoman of Savills	Land South of Little Horwood Road	Outline planning permission with access to be considered and all matters reserved for a residential development of up to 30 dwellings with associated amenity green space and sustainable drainage.	No Objection, (qualified by letter)	Awaiting decision
02/03/2017	17/00488/ADP	Mr Peter Dean	Horwood Mill Spring Lane Great Horwood Buckinghamshire MK17 0NY	Application for reserved matters pursuant to outline permission 15/00774/AOP relating to access, appearance, landscaping, scale and layout for 7 no. detached dwellings with associated garaging and parking	Objection	Awaiting decision
14/03/2017	17/00874/APP Amit Patel	Ms T McIntosh	The Retreat Bletchley Road Great Horwood Buckinghamshire MK17 0PX	Two Storey Front & Rear Extensions & Raising Of Roof	No Objection	Awaiting decision
2016	16/03132/ADP Roger Newall	Network Rail	Land at Buckingham Road Winslow	Approval of reserved matters pursuant to outline permission 13/02112/AOP relating to access, appearance, landscaping, layout and scale for the provision of the rail station building, associated parking and internal road. Land At Buckingham Road Winslow Buckinghamshire	Open to all for comment. Of 68 documents on the site, 34 are objections.	Awaiting decision
12/04/2017 NEW	17/01224/APP Amit Patel 10/05/2017	Mr Adam Gladwin	20 Greenway, Great Horwood, Bucks, MK17 0QR	Two storey side extension and erection of porch	No Objection	
12/04/2017 NEW	17/01153/APP Amit Patel 10/05/2017	Mr Tim Buckley	Millfield, Greenway Business Park, Winslow Road, great Horwood	Amendment to application approval ref: 15/03902/APP. Amendments to linking of the new buildings	No Objection	
04/05/2017 NEW	17/01542/ACL Tom Cannon 01/06/2017	Mr & Mrs H Elliott	Spring Cottage, 28 Spring Lane, Great Horwood, Bucks, MK17 0QW	Application for a lawful development certificate for existing use and occupation of building as self-contained residential dwelling	No Objection	