Great Horwood Parish Council



Minutes of the Ordinary Parish Council Meeting conducted as a virtual meeting via Zoom held on 8^{th} June 2020 at 7.30pm

Great Horwood

Parish Council

Present: Cllr John Gilbey (JWG) Chairman, Cllr Caroline Cousin (CC) Vice Chairman, Cllr Angela Mayne (AM), Cllr David Taylor (DT), Cllr Jackie Goss (JG), Cllr Julia Day (JD), Cllr Robert Davies (RD), Sue Brazier (SB Clerk), Buckinghamshire Councillors Sir Beville Stanier, John Chilver and Sue Renshell and two members of the public

1.	To receive apologies for absence • None
2.	To receive declarations of interest None
3.	Confirmation of the Minutes of the Parish Council meeting held on 11 th May 2020 The Minutes of the previous meeting were approved without amendment.
4.	 To consider matters arising from the Minutes of the last meeting (not otherwise included in the agenda) The School sign near the entrance to School End: The sign is still leaning. The Clerk has again chased BC, but because the sign is not in a dangerous position, it is considered low priority. The Clerk will continue to chase (Action Clerk) The overhanging branch on the tree near the Nash Road parking bay: This has been cut back by Cllr Cousin. Road markings for the bus bays: Cllr Chilver offered to chase this up with our Area Technician, Matt Whincup to see if there is any progress and whether it is in a schedule of works. Response to the MK2050 Strategy: This letter was sent off to Milton Keynes Council. Contractor for the Willow Road Allotment fencing: Cllr Cousin has contacted Mr P Spittles who is currently busy on another contract. The Council contract is on his list and the Clerk will make a note to chase this up if necessary. (Action Clerk) Cllr Gilbey mentioned that he had written to John Goodger to find out if the Cricket Club had received any funding from Sport England for lack of revenue, since they had requested a break in rent. A reply has not been received as yet.
5.	 Public Participation Period Mr David Saunders sent three points to the Council that he wanted to raise 1). Is there any news on discussions with the Highway Authority about the footway along Nash Road on the context of the new housing development? Cllr Gilbey answered that David Marsh had re-sent his original email sent to the Council earlier this year because he had failed to copy others in, back in February. The email had stated that it was very unlikely the speed limit would be changed. Greg Smith MP, did however write to Highways on the Council's behalf and requested that this matter be considered again at the appropriate time. 2). Years ago (at least ten, I believe) there was something called a Welcome Pack which was delivered to new arrivals in the village. As we're going to have a significant number of new residents over the next few years, will it be revived? Cllr Gilbey explained that the Welcome Pack was started by Mrs Monica Gilbey when she was Churchwarden at least ten years ago. The pack included lots of information on all aspects of village life, clubs, pubs, doctors and recommendations of restaurants, services etc. With the arrival of Facebook and other social media, there are other ways of finding out such information, although it's nice to receive a friendly welcome personally. The pack would need considerable updating although it would be manageable. Cllr Gilbey will send the email link to David Saunders and all Councillors. The Council will visit this item again. 3). A few years ago, the late Cllr Scholtens and the former Cllr Huskinson were involved in preparing a review of the 2006 GH Parish Plan, but this has fallen by the wayside. Would GHPC consider reinstating such a review? Cllr Gilbey said that he has now put the original Parish Plan 2006 on the GHPC website. He will circulate the draft version from 2016 to obtain Councillor's views before a decision is made. Mrs Sarah Biswell, Chair of Governors wished to inform the Council that,
6.	 Horwode Pece Management Committee Report. The Report from the Horwode Pece Management Committee is attached to and forms part of these minutes.
7.	Footpaths Report

	a). To receive the Footpath Report.
	Mr Robert Deuchar reported that he had been asked by Felicity Shippobotham of Home Farm to ask the PC to approve and, if possible, pay for a new metal "Woodstock" kissing gate (1 metre high) which includes the horseshoe enclosure to make it stockproof. This is to replace an existing wooden gate on FP 5 at Grid Reference 761319, at the top of the hill as you go west-north-west from Singleborough hamlet towards Buckingham / Pilch Lane / Oak Ridge Farm. The gatepost on which the gate hangs is broken. The charge for one of these gates including installation has been £250.00 in the past. This location is not to be confused with the next hedge boundary on FP 5 going west, where we are waiting for BC / rRipple to put in a similar metal gate to replace the stile and broken metal barrier. The footpath is well used and he supports the proposal to put in a metal gate. At Singleborough on FP 8 near the road, opposite Pear Tree House, a twin sleeper bridge next to the metal pedestrian gate is rotting away and BC has agreed to replace it. Mr Deuchar has continued to strim and prune the footpaths and bridleway during the "lockdown" and he is not aware of any
	other problems.
	The Clerk had received an email from David and Mary Saunders with an offer of sponsoring a replacement gate for stile GHO 8845 as it is quite awkward to manage. This stile is however, part of the BOGGOF (buy one gate, get one free) offer which is yet to be completed by rRipple as firstly wet weather, then lockdown had delayed the installation process. The Clerk had already contacted Mr and Mrs Saunders about this matter and they had kindly agreed to sponsor the gate at Grid Reference 761319 instead. The Council thanked Mr and Mrs Saunders for their very generous offer of funding this replacement gate. Cllr Cousin suggested the Clerk contact BC regarding the second replacement gate, in case there was a possibility of both gates being installed at the same time. (Action Clerk)
8.	Roads Report
	a). To receive a report on local roads and any problems with signage.
	Nothing to report.
	Cllr Gilbey mentioned to the Clerk that a branch of a tree at the bottom of the alley from the High Street leading to Spring Lane
	had come down and was partially blocking the path. The Clerk will contact Matt Whincup to find out whose responsibility it will
	be to remove the branch and dispose of it. (Action Clerk)
	b). To include a report on MVAS.
	Mr Mick Wood had sent a report stating that he had today (8 th June) got the MVAS up and running again in Winslow Road. He
	would endeavour to keep it going but not move it to any of the other sites until all Covid 19 restrictions were lifted. If the full lockdown restrictions are imposed again, he would cease to work on it. Mr Wood produced some interesting data as follows:
	In the week Mon 9/03/2020 - Sun 15/03/2020 (the last full week before lockdown) the MVAS counted 15935 vehicles and the average percentile speed @ 85% was 41.1 mph.
	In the week Man 22/02/2020 (the first full week of leekdown) the MVAC sounted 7022 webieles and the success respective
	In the week Mon 23/03/2020 (the first full week of lockdown) the MVAS counted 7033 vehicles and the average percentile speed @ 85% was 43.1 mph.
9.	Planning Report
Э.	• The planning report was noted and ratified.
10.	Issues arising from the Planning Report
	•None
11.	Other Planning Matters
	• The new street name of Cherry Leas has been accepted for the development on Land North of Little Horwood Road, however
	BC has stated that the houses that are part of the new development that face Little Horwood Road should be named as such,
	and not Cherry Leas. Cllr Cousin suggested that this should be challenged as two recent examples of new developments,
	namely St James' Vale and Horwood Mill had all the new properties named within those new sites regardless of where their
	frontages overlooked. It was agreed that a response would be drafted to which both Cllr Chilver and Cllr Renshell said they could follow up if necessary. (Action Cllr Cousin)
	• Cllr Gilbey informed the Council that under the new Buckinghamshire Council, there was now a change in procedure for
	making an objection to a planning application. If a Council would like the opportunity to make a case for objecting, this now
	needs to be raised by a County Councillor on behalf of the Parish Council. In particular Clir Chilver has taken action on behalf of
	GHPC regarding The Crown planning application 19/00210 APP and 19/00211/ALB.
	• Cllr Cousin mentioned that there was now an estate agent's board at the entrance to the Nash Road development, now
	called The Meadows, saying that it was coming soon. When the estate agent was contacted, they knew nothing about timing
	and suggested that there may be an amended planning application.
12.	To receive a report from any meetings attended
12.	none

13.	Parish Maintenance							
	See item 4. Matters arising from the minutes of the last meeting.							
14.	LED Lighting							
				o her emails. E.on are now all working from home				
	and the contact is no longer working on Unmetered Supplies. The Clerk has been given another name and will pursue this. Cllr							
	Cousin suggested contacting the Clerks she and the Clerk had met on a recent training course for some advice as they were							
	both using the same contractor to install LED lighting in their parishes. (Action Clerk)							
15.	Defibrillator maintenance		• • • •					
				fibrillator to find out when the PC would take back				
		tenance. The Clerk is yet to receive a re	eply and w	ill chase by email and phone. (Action Clerk)				
16.	Horwood Feast							
				nent update regarding operating guidelines. It would				
			n cancelle	d this year, and after a discussion it was agreed the				
47		cancelled too. (Action Clerk)						
17.	Vegetation on The Gree			The Crown could be fidiad up. Olly Maura has				
				s The Crown could be tidied up. Cllr Mayne has				
				to pass them to Cllr Taylor who would look into what				
18.	To receive and note con	and report back at the next meeting. (A		Taylor				
10.		•	or a discus	ssion it was agreed to donate £50. (Action Clerk)				
				Smith had died in 2016. Mr Moulding would like to				
				ct one of his daughters. Once a reply has been				
	received, he will let the PC							
			have offer	red two dates for a zoom meeting: either				
				to accept the Thursday option. (Action Clerk)				
19.	Finance		p. op 0000					
		conciliation, note invoices which have be	en paid ai	nd to note funds received.				
	1		•					
	Payments							
	GH 20.007	Information Commissioner's Office	DD	35.00				
	GH 20.008	NBPPC – Subs	FPO	20.00				
	GH 20.009	Cllr Cousin – Zoom Subs (April/May)	FPO	28.78				
	GH 20.010	BMKALC – Subs	FPO	169.35				
	GH 20.011	E.on street lighting maintenance	FPO	110.70				
	GH 20.012	Walker Grounds Care	FPO	430.50				
	GH 20.013	Zurich Insurance	FPO	1249.22				
	GH 20.014	British Red Cross – donation	FPO	50.00				
	GH 20.015	St James' Church – light up the tower	FPO	5.00				
	GH 20.016	E.on street lighting	DD	120.40				
	GH 20.017	Talk Talk – May	DD	24.95				
	GH 20.018	Clerk's Salary	SO	558.57				
	Horwode Pece							
	Payments							
	HP 20.01	David Taylor – barrier fencing	FPO	214.27				
	Dessists							
	Receipts	Devid Teylor , eable ties (neid in arre	<i>m</i>)	24.00				
	HP 20.01	David Taylor – cable ties (paid in erro	r)	34.99				
	Business Instant Access							
	Receipts	May Interest		24.68				
	b). To agree payments the	at require authorising						
		ed the following payments:						

Cllr Cousin – Title deed to burial ground - £6 Norton anti-virus - £69.99 Walker Grounds Care - £430.50 Jane Holland – Planters - £52.50 Marie Curie donation - £50.00 Play Safety Inspection - £132.60 The Clerk will also transfer £832.81 from the Horwode Pece Account to the Treasurer's Account which is owed in respect of the portion of the Zurich insurance used to cover the play equipment. c). Financial Regulation 1.5 The effectiveness of internal control has been reviewed and all agreed it was in order. d). To comply with Financial Regulation 4.8 the Clerk will provide a statement of receipts and payments to date under each head of budget. A new sheet created this year, the Clerk will provide the spend to date against each budget head, on a quarterly basis. e). Annual Internal Audit Report – the report signed by the internal auditor was noted Annual Internal Audit Report – the statement was agreed and signed by Cllr Gilbey Accounting Statements – the Accounting Statements were agreed and signed by Cllr Gilbey Accounting Statements – the Accounting Statements were agreed and signed by Cllr Gilbey f). Internal Auditor's remuneration – It had been agreed to pay the Internal Auditor, Jenny Groom, £100 and this amount was stated in the letter of appointment. However, due to an increase in the level of work with extra documents to read and GHPC's accounts to audit for the first time, it was decided to ask Jenny to keep a note of hours worked. Since Jenny spent 34 hours workit, a decision was made to pay her a one-off fee of £300. This was based on the hours she had spent and the Minimum Living Wage. This would be reviewed next year, but it was assumed that the same amount of hours worked. Would not be anticipated. 20. Items for the next meeting To consider the management of the next LEAP, Worthy Causes, Vegetation on The Green, LED Lighting 21. Confirmation of the date and time of the next meeting Monday 13 ^a July at 7.30pm		Cllr Cousin – Zoom subscription - June - £14.39
 Walker Grounds Care - £430.50 Jane Holland – Planters - £52.50 Marie Curie donation - £50.00 Play Safety Inspection - £132.60 The Clerk will also transfer £832.81 from the Horwode Pece Account to the Treasurer's Account which is owed in respect of the portion of the Zurich insurance used to cover the play equipment. c). Financial Regulation 1.5 The effectiveness of internal control has been reviewed and all agreed it was in order. d). To comply with Financial Regulation 4.8 the Clerk will provide a statement of receipts and payments to date under each head of budget. A new sheet created this year, the Clerk will provide a statement of against each budget head, on a quarterly basis. e). Annual Governance and Accountability Return 2019/20: Annual Governance Statement – the statement was agreed and signed by Clr Gilbey Accounting Statements – the Accounting Statements were agreed and signed by Clr Gilbey f). Internal Auditor's remuneration – It had been agreed to pay the Internal Auditor, Jenny Groom, £100 and this amount was stated in the letter of appointment. However, due to an increase in the level of work with extra documents to read and GHPC's accounts to audit for the first time, it was decided to ask Jenny to keep a note of hours worked. Since Jenny spent 34 hours working on the audit, a decision was made to pay her a one-off fee of £300. This was based on the hours she had spent and the Minimum Living Wage. This would be reviewed next year, but it was assumed that the same amount of hours worked would not be anticpated. 20. Items for the next meeting To consider the management of the next meeting 21. Confirmation of the date and time of the next meeting 		
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21. Confirmation of the date and time of the next meeting	20.	
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Monday 13 th July at 7.30pm	21.	-
		Monday 13 th July at 7.30pm

The meeting closed at 8.40pm

Signed DRAFT

DRAFT Date 13th July 2020

Chairman

Horwode Pece Management Committee - Report to Parish Council June 2020

Given COVID-19, little has changed over the last month. The play areas are still in lockdown, as per Government advice, but we have been able to open Horwode Pece for recreational purposes. This has meant that the play areas have been fenced off and signs have been installed to remind all who visit to remember 'Social Distancing'. Thanks are due to Dave Taylor and Steve Brigden for all their hard work installing the orange fencing and signs in mid-May. The Rec. was open again from 14th May.

With the Rec. now open again, Rec. checks were restarted on 15th May. Having now complete 4 checks, it is pleasing to see that users of the Rec. have respected the lockdown of play areas; the fences are still in place and we have had no problems reported.

John Nicholls - Chairman 7/06/2020

Planning Committee Report - for meeting on 8th June 2020 (as at 27th May 2020)

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

CURRENT PLANNING APPLICATIONS

Date Received	Application Number Applicant	Site Address	Details of Application	Parish Council Response	AVDC Decision	
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Determined

10/03/2020	20/00783/APP Daniel Legg 07/04/2020	Dr A Sahdev	Mill Farm, Winslow Road, Great Horwood MK17 0NY	Single storey front extension and a two storey rear extension	No objection	Approved	
31/03/2020	20/01153/COUAR 30/04/2020	Mr & Mrs Tosar	Barn at Dew Pond Farm, Bletchley Road, Great Horwood MK17 0RB	Determination as to whether prior approval is required in respect of transport and high- way impact, noise, contamination risk, flood- ing and locational considerations for the conversion of agricultural barn into dwelling house (Class Q (a)) and in relation to design and external appearance of the building (Class Q (b)).	No objection	Approved	

Pending

03/05/2018	18/01455/APP Colm McKee 31/05/2018	Mr T Reilly & Ruston Planning Ltd	Nash Park Nash Road Great Horwood Buckinghamshire	Change of use of land to 13 Gypsy / Traveller pitches with associated works including, 13 no. mobile homes, 13 no. touring caravans, 13 no. day rooms, and 13 no. cesspits	Objection Appeal lodged 19/00061/NON DET	Awaiting decision
08/10/2018	18/03422/AOP Nicola Wheatcroft	Gladman Develop- ments	Land Off Great Horwood Rd Winslow Buckinghamshire	Outline planning application for the erection of up to 235 (215) dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access points from Great Horwood Road. All matters reserved except for means of access	Not statutory consultees but objected	Awaiting decision
21/01/2019 revised	19/00210/APP 19/00211/ALB Rebecca Jarratt 28 May 2019	Mr G Grant	The Crown PH 1 The Green Great Horwood Bucks MK17 0RH	Change of use of Public House and ancil- lary buildings to 1 x 4 bed and 1 x 2 bed dwelling	Objection to latest application	Awaiting decision
04/07/2019	19/02438/APP Not advised 01/08/2019	Mr C Mongan Green Planning Studio Limited	1 Nash Park Nash Road Great Horwood Buckinghamshire	Variation of condition 2 on application 15/02233/APP dated 11 August 2016 to increase the number of pitches of the site from 11 to 12. "There shall be no more than 12 pitches on the site and on each of the 12 pitches hereby approved except Pitch 10, no more than 2 caravans, as defined in the Caravan Sites and Control of Development Act 1960 and the Caravan Sites Act 1968, shall be stationed at any time, of which only 1 caravan shall be a static caravans shall be stationed at any time, of which no more than 2 shall be static caravans".	Objection	Awaiting decision
23/07/2019 (updated Application dated 18/12/2019)	19/02372/ALB Alice Culver 19/08/2019	Mr S Terkelsen	Tudor Cottage 12 Little Horwood Road Great Horwood Buckinghamshire MK17 0QE	Addition of a bedroom and bathroom above the garage/workshop/utility room (retrospec- tive)	Objection	Awaiting decision
07/11/2019 (updated Application dated	19/03990/APP Alice Culver 05/12/2019	Mr R Margerrison	PCC of St James' Church, 5 Wigwell Gardens, Great Horwood MK17 0QX	Replacement of lead roof material to zinc to the Nave and South and North porch roofs	GHPC supports the application but note with regret that the	Awaiting decision

18/12/2019)					proposals	
					include the replacement of the lead roof on the South Porch which dates back to the George Gilbert Scott restoration in 1872-1874	
20/11/2019	19/04060/APP David Wood 18/12/2019	Mr B Reddrop	Sunnyhill Farm, Little Horwood Road, Great Horwood MK17 0NZ	Temporary stationing of storage container, site welfare static home and accommoda- tion home, associated with the permission 19/00780/COUSR	No objection	Awaiting decision
09/01/2020	19/04272/APP Scott Hackner 06/02/2020	Ms J Smith, Smith Jenkins Ltd (Agent)	Land between Nash Road and Cross Roads Kennels, Nash Road, Great Horwood	Demolition of existing barns and replace- ment with office buildings and storage (B1/B8 use) with associated parking and landscaping	No objection	Awaiting decision
29/01/2020	20/00286/APP Adam Thomas 26/02/2020	Mrs P Hamlen	17 The Green, Great Horwood MK17 0RH	Taking down and re-building of existing street boundary wall between 17 The Green and The Chapel House	Support Application	Awaiting decision
29/01/2020	20/00287/ALB Adam Thomas 26/02/2020	Mrs P Hamlen	17 The Green, Great Horwood MK17 0RH	Demolish and rebuild boundary wall	Support Application	Awaiting decision
05/02/2020	20/00409/APP Alice Culver 05/03/2020	Ms M McCarthy	Land off Little Horwood Road, Nash MK17 0EJ	Variation of condition 2 – change condition to permanent planning permission/consent relating to application 14/00107/APP (al- lowed on appeal)	Objection	Awaiting decision
19/02/2020	20/00601/ACL Megan Wright 18/03/2020	Mr & Mrs Lewis-Evans	Barns adjacent to Cakeford, Little Horwood Road, Great Horwood MK17 0NZ	Application for a lawful development certifi- cate for an existing use of B1 light industrial – Barns A and B having been used as a mechanical/engineers workshop for vehicle repairs uninterrupted since Dec 2006	No objection	Awaiting decision
20/02/2020	20/00600/APP David Wood 19/03/2020	Mr T Harris (Agent)	Land to the South of Great Horwood Road, Winslow	Erection of an alternative temporary con- struction access road to construct works in association with East West Rail Phase 2	GHPC has no objection subject to sight of the Construction Traffic Management Plan, which has yet to be agreed.	Awaiting decision
09/04/2020	20/01212/APP Alice Culver 07/05/2020	Mr Dablin c/o Steeple Industries Ltd	Old Chapel, Little Horwood Road, Great Horwood MK17 0QE	Conversion and change of use to form residential dwelling including single storey rear extension and new car parking	Support Application	Awaiting decision
22/04/2020	20/01210/APP 20/05/2020	Mrs J Wainwright	Ash Corner, 3 Horwood Mill, Great Horwood MK17 0FQ	Conversion of loft space above garage to a fourth bedroom. Addition of two dormer windows to front elevation and two roof windows (velux) to the rear	No objection	Awaiting decision
13/05/2020	20/01500/APP 10/06/2020	Mr B Reddrop	Sunnyhill Farm, Little Horwood Road, Great Horwood MK17 0NZ	Building operations new doors, windows, other glazing, balconies and laying out of cartilage	No objection	Awaiting decision

Key – Colours Pink = applications received in 2018 Green = applications received in 2019 Orange = applications received in 2020

Names are those of the AVDC application case officer Dates are when the application was received (column 1) and by whe