



Minutes of the Ordinary Parish Council Meeting conducted as a virtual meeting via Zoom held on 11th May 2020 at 7.30pm

Great Horwood

Present: Cllr John Gilbey (JWG) Chairman, Cllr Caroline Cousin (CC) Vice Chairman, Cllr Angela Mayne (AM), Cllr David Taylor (DT), Cllr Jackie Goss (JG), Cllr Julia Day (JD), Sue Brazier (SB Clerk), District Councillor Sir Beville Stanier, County Councillor John Chilver and three members of the public

1.	To receive apologies for absence ● None
2.	To receive declarations of interest ● None
3.	Confirmation of the Minutes of the Parish Council meeting held on 9 th March 2020 • The Minutes of the previous meeting were approved without amendment.
4.	 To consider matters arising from the Minutes of the last meeting (not otherwise included in the agenda) Cllr Gilbey wished to clarify the following: The PC Minutes of 9th March refer to the next PC meeting as 6th April. This meeting was in fact cancelled due to the start of lockdown for the Covid -19 pandemic. The Annual Parish Meeting (APM) has been postponed this year, however Cllr Gilbey wished to thank the following volunteers for all their hard work which would have been noted at this year's APM: Robert Deuchar for maintaining the footpaths, Mick and Gill Wood for looking after the MVAS, Graeme Thomson for mowing The Green, John Nicholls and his team for inspecting and maintaining Horwode Pece and Jane Holland for looking after the planters at the entrance to the village. Due to new regulations passed by Government, the Council are not required to hold an Annual Parish Council Meeting (APCM). The appointments made at the previous APCM in May 2019 will continue until 2021. The overgrown conifer hedge bordering Four Seasons bungalow has been cut back. The School sign at the top of School End which is leaning again, is still in BC's programme of works. The Clerk will chase this up (Action Clerk) Cllr Cousin offered to cut back the overhanging branch on the tree near the Nash Road parking bay and asked Cllr Mayne to liaise with her and the owner of the car that parked under the branch. Cllr Cousin said that she would be unable to dispose of the waste. (Action Clers)
5.	Mayne and Cousin) To co-opt a new Parish Councillor following the advertisement in Focus
5.	Following a recent advertisement in Focus, Mr Robert Davies expressed an interest in becoming a Parish Councillor and was the only candidate. Mr Davies was present at the PC meeting as a member of the public. Councillors voted unanimously to co-opt Mr Davies with immediate effect.
6.	 Public Participation Period Mr David Saunders wished to raise an issue relating to planning application 19/03614/ADP, Land North of Little Horwood Road and wondered if the PC had any thoughts on reinstating the Recreation Committee to oversee the maintenance of the new play park on the site. Cllrs Gilbey and Cousin said that the play park would not be up and running until the last house was built. The Council understood that this matter would need some consideration and would revisit it later in the year. Mr Saunders also noted that the rubbish bin at the bus stop on the south side of Little Horwood Road between The Close and Townsend Cottages had been completely demolished. The Clerk will arrange for a replacement. (Action Clerk)
	• Mrs Sarah Biswell, Chair of Governors at Great Horwood School wished to inform the Council that the School was open for children of keyworkers, Children with an Educational Healthcare Plan (EHCP) and vulnerable children. 5/6 children were attending school each day. Once any definite strategies are in place for the return of children in Foundation Stage, Year 1 and Year 6, she will let the Council know. Mrs Biswell has spoken to Matt Whincup at BC regarding a directional sign for the school. The cost of the sign will be £200 and Mrs Biswell asked whether the Council would support the school in funding it. All Councillors voted in favour of the PC funding the school sign.
	• Mr John Chilver, District Councillor, informed the Council that Matt Whincup at BC, was looking into road markings for the bus stops in the village. This would help with the parking issues especially around School drop off and pick up. Mr Chilver will follow this up. He also mentioned that there was no new date set for the planned resurfacing of Pilch Lane which has been postponed. He will inform us once a new date is set.
7.	 Horwode Pece Management Committee Report. The Report from the Horwode Pece Management Committee is attached to and forms part of these minutes.
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Parish Council

	Cllr Cousin stated that since there has been a change in the Government guidance, it has been agreed that the playground will remain
	closed but other green spaces can open. The two areas of playground will be fenced off with plastic mesh and some locks put on the
	swings. Mr Steve Brigden will look into putting up signs. Cllr Cousin informed the Council that around 150m of mesh fencing was required
0	costing £180. The Council agreed that this could be paid for from the Horwode Pece Account.
8.	Footpaths Report
	a). To receive the Footpath Report
	Mr Deuchar reported that he continued to prune, mow and strim the Parish's footpaths and bridleway during the current Covid-19 virus re- striction period. At Singleborough Stud on the A421 road, the owners would prefer that walkers do not use footpath 9 North Bucks Way
	towards Nash while the restrictions last and suggest a diversion which is much longer (along the roads) but walkers could still legally use the strict line of the footpath/NBW with care if they wish and the use of hand sanitisers is requested.
9.	Roads Report
5.	a). To receive a report on local roads and any problems with signage.
	Nothing to report.
	b). To include a report on MVAS.
	Mr Mick Wood sent a report to the Clerk for the April PC meeting which was cancelled. He stated that the MVAS was in position at Winslow
	Road when the PM advised over 70's to self-isolate. He has not downloaded any data since then and did not intend to carry out any work
	on it until restrictions were lifted. There was nothing to report on any of the other sites. If anyone wished to take over in the meantime, he
	would be happy to advise whilst maintaining social distancing.
10.	Planning Report
	The planning report was noted and ratified.
11.	Issues arising from the Planning Report
	Councillors discussed planning application 20/01210/APP – conversion of loft space above garage to a fourth bedroom. The comments
	were split with Clirs Cousin and Mayne expressing no objection and Clirs Gilbey and Goss opposing the application. Clir Gilbey noted that
	the approved planning application for the Horwood Mill site was for a mix of housing consisting two 3 bedroom, three 4 bedroom and two 5
	bedroom houses. At the time the Parish Council commented that "This is more appropriate for satisfying the housing needs of the village
	than that proposed in the earlier version of the proposal". He therefore wished to oppose the application as it moved the housing mix further
	away from the needs of the village and further away from the philosophy of the Great Horwood Neighbourhood Plan. Clirs Cousin and Taylor
	argued that it was inequitable to penalise the new owners of this dwelling by opposing what was a legitimate application. It would not be a
	material consideration to oppose this application specific to this dwelling on the basis that the PC opposed the initial application for the whole
	development. After a discussion it was agreed that the Council would make no objection but Cllr Gilbey requested that his views be minuted.
12.	Other Planning Matters
12.	 MK2050: To approve the response to the MK2050 strategy as prepared by Cllr Cousin and previously circulated
	It was formally agreed by the whole Council to submit the response drafted by Clir Cousin. (Action Clerk)
13.	To receive a report from any meetings attended
	none
14.	Parish Maintenance
	a). To agree the award of the contract for fence repairs at Willow Road Allotments
	After discussion, it was agreed that the fence repairs contract would be awarded to PA Spittles Landscapes Ltd. (Action Clerk)
15.	Nash Road speed limit
	To note a letter written by Greg Smith MP to Highways supporting the PC's demand for a change in the speed limit.
16.	Emergency Plan
	To review how successful the offer of assistance has been and whether further action or publicity is required.
	The Clerk informed the Council that there was a further article in the Parish Pump this month, offering any help or assistance with grocery
	shopping or collecting medication. Cllr Taylor also has his name on the poster on the noticeboards in the village. It was agreed that there
	was sufficient publicity at this time.
17.	LED Lighting
-	The Clerk has not received a reply from Eon and will chase again (Action Clerk)
18.	Review and approve all fees
	The only fees charged by the Council are those for the allotments, and it was agreed that these should remain unchanged.
19.	Discuss renovating the Parish Pump on Nash Road
	Cllr Taylor, who had requested this agenda item, felt that this matter would be better considered at a later date.
20.	VE Day 75 th Anniversary
_0.	It was felt that the village commemorated this event in the best way they could. Thanks go to Cllr Taylor for arranging for the Union Jack to
	be flown from the Church Tower. Mrs Vicki Cook and her family played the Last Post and a selection of other wartime songs from their front
	garden. This was accessed on Facebook and Cllr Gilbey has put the video on the PC website. There were socially distanced picnics/street
	parties in a number of streets in the village. Cllr Gilbey has also set up a VE Day page on the website and would be happy to receive any
	photos that mark the occasion.
04	Horwood Feast
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21.	The Clerk has written to the Smith family who run the Fun Fair and they have advised that at the moment they are waiting on more
21.	The Clerk has written to the Smith family who run the Fun Fair and they have advised that at the moment they are waiting on more
21.	information regarding measures they as an industry will need to take from the Government and their union. Cllr Taylor felt that he would be
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After a discussion it was agreed to upgrade the anti-virus cover on the Clerk's laptop with a Norton 360 degree 2 year subscription for 769 90. (Action Clerk) 23. To receive and note correspondence • Mits and the Vision of the Vision of the Council of the Council or swere all in agreement. (Action Clerk) • Mits and the Vision of Clocket Club has written to the Council requesting a break in payment of rent. It was agreed that Criteket Club ould have a break from paying rent of two quarterly payments (June and September) after which the situation would be reviewed. (Action Clerk) • Mits Vikid Grange of Horwood Cherries would like permission to leave their Cherry Cart on The Green this year a it was such a suc to a suc that suc to a suc the suc to a two the suc vision of the social state			xt meeting and monitor Government g	guidelines.							
Mrs. Jane Holland has asked the Council if they would like her to continue looking after the planters at the entrance to the village and the rear on the Green. Councilors were all in agreement. (Action Clerk) Mrs. Jane Konger, Secretary of the Cricket Club has written to the Council requesting a break in payment of rent. It was agreed that Cricket Club could have a break from paying rent of two quarterly payments (June and September) after which the siluation would be reviewed. (Action Clerk) Mrs. Valk Graing of Horwood Cherrises would like permission to leave their Cherry Cart on The Green this year as it was such as such as such as the silve of the leave out overright as last year's arrangement to leave on the premises of a residen to The Green is not assure. As the Cricket Club have bene of the Cricket Club have a break from the Krister Cherry Cart on The Green this year as the sample this year. It was agreed to give Horwood Cherrise permission to the cart would be left at their own risk. (Action Clerk) Mr Gary Lee, Assistant Groundsman of the Cricket Club have also cloud as on vice a post of the vice same as a break form the Krister Club are leaseholders, he was seeking darification of their rights regarding what could be one to make sure th didn't happen again. They have already laped of the cricket square and put sgras up at the entrance to the pike). There exists and the need arise although this was the case, the PC abould be informed. Mr Lee the this was a need of sub the North of Cluck and the vice adaption to use doced and the associate but streak on a sure their free docusses on the was decided that as leaseholders, the cricket QL would have the right to dose the whole area should the need arise although this was the case, the PC abould be informed. Mr Lee the this was a need of the submite council as onte a post on the way for the advectore that was decided that as leaseholders, the cricket QL would have the right to dose the whole advect and the work they area doing across Budwite	22.			over on the	Clerk's laptop with a Norton 360 o	legree 2 year subscription for					
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The Council duly authorised the following payments: Cllr Cousin – Zoom subscription - April and May - £14.39 x2		The Council duly auth	norised the following payments:								

	NBPPC subscription - £20.00
	BALC/NALC subscription - £169.35
	E.on street lighting maintenance - £110.70
	Walker Grounds Care - £430.50
	Zurich Insurance - £1249.22
	St James' Church 'Light up the Tower Fund' (VE Day) - £5.00
	British Red Cross donation - £50.00
	c). To agree the contract for the Dog Waste Collection Service from 1 April – 31 March 2021
	The Council agreed to accept the contract. The Clerk will write to Street scene to confirm. (Action Clerk)
	d). To approve the bank reconciliation and budget actuals for the year ending 31 March 2020
	Councillors agreed to the bank reconciliation and budget actuals. However, the Clerk will check the budget allocation for the insurance of the
	play equipment in the last financial year and make any adjustments.
	a) To consider the appointment of the Internal Auditor for 2010/20 anwords
	e). To consider the appointment of the Internal Auditor for 2019/20 onwards It was agreed to appoint Jenny Groom as Internal Auditor. The Clerk has spoken with Jenny and agreed that the books will be passed to her
	later this week. Cllr Cousin agreed to draft a letter of appointment that the Clerk will take with her. (Action Clerk/Cllr Cousin)
25.	Items for the next meeting
20.	
	Financial Regulation 1.5, Horwood Feast, Vegetation on The Green
26.	Confirmation of the date and time of the next meeting
	Monday 8 th June 2020 at 7.30pm
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The meeting closed at 9.15pm

Signed	Date 8 th June 2020

Chairman

Horwode Pece Management Committee - Report to Parish Council May 2020

Little has changed over the last month, as reported in April Horwode Pece is in lockdown, following Government guidelines to combat the Corona-virus. We considered only closing the play areas, but Government guidelines on social distancing made it clear that we would have to close the whole Rec. (see the document I forwarded to the Clerk earlier this month).

Since closing down the Rec., we have had a number of incidents that have broken the lockdown. The tape closures to both entrances have been broken, then replaced, then broken again as members of village families and possibly visitors taking daily exercise have decided to break the rules and use the Rec. We have had reports of small clusters of teenagers playing football or using the zip-wire; as a result, we have chained-up the zip-wire. Most recently, reported on Friday, the day of the VE celebration, it has been reported that teenagers were clustering on the upper play area of the Rec. playing load music.

Following the announcement by the PM today, people are allowed to visit recreation spaces for exercise and sports, but only in household groups, and to sit and enjoy the sun. This would imply that we could open the Rec. So, should we open it? If it is the trustee's decision to re-open Horwode Pece, then may I suggest that we take precautions to restrict the use of the equipment on the toddler and teenage play areas by tying up the swings in addition to the zip-wire. It is not possible to stop children using the other pieces of equipment.

The Spring working party has been postponed due to the corona virus, although some of the management committee have been down to the Rec. to undertake some maintenance. RoSPA have stated this is O.K. when they sent notification of their annual check this month.

John Nicholls - Chairman 10/05/2020

Planning Committee Report - for meeting on 11th May 2020 (as at 7th May 2020)

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

CURRENT PLANNING APPLICATIONS

Date Received	Application Number	Applicant	Site Address	Details of Application	Parish Council Response	AVDC Decision
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Determined			-			
04/10/2019 (Updated application dated 11/12/2019	19/03590/APP Alice Culver 01/11/2019	Ms T McIntosh	The Retreat, Bletchley Road, Great Horwood MK17 0PX	Change of use to B8 open storage of up to 100 caravans and camper vans (retrospec- tive)	No objection	Approved 05/03/2020
17/10/2019 (Updated application dated 14/02/2020)	19/03739/APP Hollie Renney 15/11/2019	Mr & Mrs D Grainge	Land at Eastfield Farm, Little Horwood Road, Great Horwood MK17 0NZ	Installation of a temporary mobile home and hardstanding to provide car parking for two cars.	Support Application	Approved 17/04/2020
21/10/2019 (Updated application dated 10/12/2019) (Updated application dated 14/02/2020 and 18/02/2020)	19/03740/APP Hollie Renney 18/11/2019	Mr & Mrs D Grainge	Land at Eastfield Farm, Little Horwood Road, Great Horwood MK17 0NZ	Erection of an agricultural building measur- ing 628m2 to house cattle and store feed, install an underground effluent tank and lay 2733m2 of concrete and hardstanding for use in the operation of the agricultural en- terprise. An application for the change of use of an existing agricultural building from general storage and extend by 170m2 to use to house cattle and install a surface water attenuation pond.	Support Application	Approved 17/04/2020
-09/10/2019 (Updated Application dated 10/03/2020)	19/03614/ADP Hollie Renney 06/11/2019	High Street Homes Ltd	Land North of Little Horwood Road, Great Horwood	Approval of reserved matters pursuant of outline permission 16/01664/AOP for ac- cess, appearance, landscaping, layout and scale of a residential development of 15 dwellings	Support Application	Approved 07/05/2020
Pending						
03/05/2018	18/01455/APP Colm McKee 31/05/2018	Mr T Reilly & Ruston Planning Ltd	Nash Park Nash Road Great Horwood Buckinghamshire	Change of use of land to 13 Gypsy / Traveller pitches with associated works including, 13 no. mobile homes, 13 no. touring caravans, 13 no. day rooms, and 13 no. cesspits	Objection Appeal lodged 19/00061/NON DET	Awaiting decision

08/10/2018	18/03422/AOP Nicola Wheatcroft	Gladman Develop- ments	Land Off Great Horwood Rd Winslow Buckinghamshire	Outline planning application for the erection of up to 235 (215) dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access points from Great Horwood Road. All matters reserved except for means of access	Not statutory consultees but objected	Awaiting decision
21/01/2019 revised	19/00210/APP 19/00211/ALB Rebecca Jarratt 28 May 2019	Mr G Grant	The Crown PH 1 The Green Great Horwood Bucks MK17 0RH	Change of use of Public House and ancil- lary buildings to 1 x 4 bed and 1 x 2 bed dwelling	Objection to latest application	Awaiting decision
04/07/2019	19/02438/APP Not advised 01/08/2019	Mr C Mongan Green Planning Studio Limited	1 Nash Park Nash Road Great Horwood Buckinghamshire	Variation of condition 2 on application 15/02233/APP dated 11 August 2016 to increase the number of pitches of the site from 11 to 12. "There shall be no more than 12 pitches on the site and on each of the 12 pitches hereby approved except Pitch 10, no more than 2 caravans, as defined in the Caravan Sites and Control of Development Act 1960 and the Caravan Sites Act 1968, shall be stationed at any time, of which only 1 caravan shall be a static caravan. On Pitch 10 no more than 4 caravans shall be stationed at any time, of which no more than 2 shall be static caravans".	Objection	Awaiting decision
23/07/2019 (updated Application dated 18/12/2019)	19/02372/ALB Alice Culver 19/08/2019	Mr S Terkelsen	Tudor Cottage 12 Little Horwood Road Great Horwood Buckinghamshire MK17 0QE	Addition of a bedroom and bathroom above the garage/workshop/utility room (retrospec-tive)	Objection	Awaiting decision
07/11/2019 (updated Application dated 18/12/2019)	19/03990/APP Alice Culver 05/12/2019	Mr R Margerrison	PCC of St James' Church, 5 Wigwell Gardens, Great Horwood MK17 0QX	Replacement of lead roof material to zinc to the Nave and South and North porch roofs	GHPC supports the application but note with regret that the proposals include the replacement of the lead roof on the South Porch which dates back to the George Gilbert Scott restoration in 1872-1874	Awaiting decision
20/11/2019	19/04060/APP David Wood 18/12/2019	Mr B Reddrop	Sunnyhill Farm, Little Horwood Road, Great Horwood MK17 0NZ	Temporary stationing of storage container, site welfare static home and accommoda- tion home, associated with the permission 19/00780/COUSR	No objection	Awaiting decision
09/01/2020	19/04272/APP Scott Hackner 06/02/2020	Ms J Smith, Smith Jenkins Ltd (Agent)	Land between Nash Road and Cross Roads Kennels, Nash Road, Great Horwood	Demolition of existing barns and replace- ment with office buildings and storage (B1/B8 use) with associated parking and landscaping	No objection	Awaiting decision
29/01/2020	20/00286/APP Adam Thomas 26/02/2020	Mrs P Hamlen	17 The Green, Great Horwood MK17 0RH	Taking down and re-building of existing street boundary wall between 17 The Green and The Chapel House	Support Application	Awaiting decision
29/01/2020	20/00287/ALB Adam Thomas 26/02/2020	Mrs P Hamlen	17 The Green, Great Horwood MK17 0RH	Demolish and rebuild boundary wall	Support Application	Awaiting decision
05/02/2020	20/00409/APP Alice Culver 05/03/2020	Ms M McCarthy	Land off Little Horwood Road, Nash MK17 0EJ	Variation of condition 2 – change condition to permanent planning permission/consent relating to application 14/00107/APP (al- lowed on appeal)	Objection	Awaiting decision
19/02/2020	20/00601/ACL Megan Wright 18/03/2020	Mr & Mrs Lewis-Evans	Barns adjacent to Cakeford, Little Horwood Road, Great Horwood MK17 0NZ	Application for a lawful development certifi- cate for an existing use of B1 light industrial – Barns A and B having been used as a mechanical/engineers workshop for vehicle repairs uninterrupted since Dec 2006	No objection	Awaiting decision

20/02/2020	20/00600/APP David Wood 19/03/2020	Mr T Harris (Agent)	Land to the South of Great Horwood Road, Winslow	Erection of an alternative temporary con- struction access road to construct works in association with East West Rail Phase 2	GHPC has no objection subject to sight of the Construction Traffic Management Plan, which has yet to be agreed.	Awaiting decision
10/03/2020	20/00783/APP Daniel Legg 07/04/2020	Dr A Sahdev	Mill Farm, Winslow Road, Great Horwood MK17 0NY	Single storey front extension and a two storey rear extension	No objection	Awaiting decision
31/03/2020	20/01153/COUAR 30/04/2020	Mr & Mrs Tosar	Barn at Dew Pond Farm, Bletchley Road, Great Horwood MK170RB	Determination as to whether prior approval is required in respect of transport and high- way impact, noise, contamination risk, flood- ing and locational considerations for the conversion of agricultural barn into dwelling house (Class Q (a)) and in relation to design and external appearance of the building (Class Q (b)).	No objection	Awaiting decision
09/04/2020	20/01212/APP Alice Culver 07/05/2020	Mr Dablin c/o Steeple Industries Ltd	Old Chapel, Little Horwood Road, Great Horwood MK17 0QE	Conversion and change of use to form residential dwelling including single storey rear extension and new car parking	Support Application	Awaiting decision
22/04/2020	20/01210/APP 20/05/2020	Mrs J Wainwright	Ash Corner, 3 Horwood Mill, Great Horwood MK17 0FQ	Conversion of loft space above garage to a fourth bedroom. Addition of two dormer windows to front elevation and two roof windows (velux) to the rear		

Key – Colours Pink = applications received in 2018 Green = applications received in 2019 Orange = applications received in 2020

Names are those of the AVDC application case officer Dates are when the application was received (column 1) and by when comments must be made (column 2).