



Great Horwood Parish Council

Minutes of the Ordinary Parish Council Meeting conducted as a virtual meeting via Zoom held on 9th November 2020 at 7.30pm

Great Horwood Parish Council

Present: Cllr John Gilbey (JWG) Chairman, Cllr Caroline Cousin (CC) Vice Chairman, Cllr Angela Mayne (AM), Cllr Jackie Goss (JG), Cllr Julia Day (JD), Cllr Robert Davies (RD), Sue Brazier (SB Clerk), Buckinghamshire Councillors Sir Beville Stanier, John Chilver and Sue Renshell and three members of the public

1.	To receive apologies for absence Cllr Taylor
2.	To receive declarations of interest None
3.	Confirmation of the Minutes of the Parish Council meeting held on 12th October 2020 <ul style="list-style-type: none"> The Minutes of the previous meeting were approved without amendment.
4.	To consider matters arising from the Minutes of the last meeting (not otherwise included in the agenda) <ul style="list-style-type: none"> The Clerk has chased for the replacement litter bin for Little Horwood Road bus stop (near Townsend Cottages) and the bin for Horwode Pece. Since a response has not been forthcoming, she will telephone Street Scene. (Action Clerk) The Clerk has written to the Church Lane allotment holders informing them that there is a waiting list for tenants, however, the payment of all allotment rents has now been received. The Clerk has written to the tenant of allotment Plot 4 to request that he tidies his plot within the next four weeks, otherwise he will be given notice to leave. Cllr Mayne informed the Council that the tenant had made no attempt to date. She will keep the Clerk informed. (Action Cllr Mayne/Clerk) Cllr Gilbey mentioned that the Litter Pick had been successful and there was a good turn out from the village including the Scout Group. The visit by Greg Smith MP to Great Horwood School has been cancelled due to Government restrictions. Cllr Cousin informed the Council that Western Power were putting more cables into the new substation. This should not however, interfere with the planting of the rose bushes either side of the substation.
5.	Public Participation Period <ul style="list-style-type: none"> Mr David Saunders mentioned that on looking for the PC Meeting agenda on the PC website, he discovered that all the 'Dates for your Diary' had vanished. Cllr Gilbey will take a look at the website and attempt to rectify this matter. Mrs Sarah Biswell wished to ask the following: <ul style="list-style-type: none"> She wondered what the timescales were likely to be regarding the sale of houses on the new developments. Cllr Gilbey advised that the Croudace site would be finished by the end of January 2020; work on the High Street Homes site would run from October 2020 for one year; no information is currently available for The Meadows at Nash Road. The visit by Greg Smith MP to the School has been rescheduled for 5th March 2021. She wondered if more residents could be encouraged to go on the rota to check the defibrillator outside the Village Hall. The Council felt that there were adequate volunteers at this time. Cllr John Chilver wished to inform the Council that he has had notification from TfB about resurfacing plans for the next financial year. Spring Lane and the roads off Little Horwood Road (Willow Road, Weston Road, The Close and Townsend Cottages) would all be resurfaced. Cllr Mayne was concerned about the High Street and Cllr Chilver said the worst parts may be repaired by plane and patch.
6.	Horwode Pece Management Committee Report. <ul style="list-style-type: none"> The Report from the Horwode Pece Management Committee is attached to and forms part of these minutes. An initial Budget had been requested outlining an estimated spend up to the end of March 2021 and also for the next financial year.
7.	Footpaths Report To receive the Footpath Report Mr Robert Deuchar reported that both of the new metal gates on FP5 (Singleborough west towards Oak Ridge Farm/Pilch Lane/Buckingham) have been installed in the last six weeks, one was mentioned in the minutes of the October PC meeting. They both look very good, thanks are due to BC, rRipple the volunteer installers, GHPC and the sponsor. He is not aware of any problems on the footpaths or one bridleway.

8.	<p>Roads Report</p> <p>a). To receive a report on local roads and any problems with signage. The School sign has been knocked over again. A discussion took place about repositioning the sign elsewhere. Cllr Davies will visit the site to see whether the sign could be erected on the wall or a nearby telegraph pole. (Action Cllr Davies/Clerk)</p> <p>There is no report on roads in Great Horwood although the Clerk did mention that the traffic lights along the Great Horwood Road into Winslow would be in place from 19 October until 27 November. Cllr Chilver stated that this was due to works by Western Power and was noted on one.network.</p> <p>b). To receive a report on the MVAS Mr Mick Wood had sent a report stating that the data from the last download showed that over a period of 19 days 44376 vehicles were counted and the percentile speed at 85% was 40.2mph. The highest speed recorded was 75mph on two occasions.</p>
9.	<p>Planning Report</p> <ul style="list-style-type: none"> • The planning report was noted and ratified.
10.	<p>Issues arising from the Planning Report</p> <ul style="list-style-type: none"> • 20/02297/APP and 20/02298/ALB - Cllr Cousin had noticed on the planning applications that there was a response from Buckinghamshire NHS Trust stating that they want £31296 in the S106 to address the shortfall in NHS funding that they anticipate inhabitants of that site will require. • 20/02582/APP - There is a meeting arranged with Low Carbon for Wednesday 11 November, with regards to the Fox Covert Solar Farm planning application to discuss the PC's comments on their consultation
11.	<p>Other Planning Matters</p> <ul style="list-style-type: none"> • Cllr Gilbey mentioned that the PC had sent in their response to the 'Planning for the Future' Government consultation, which had been circulated to Councillors for comment.
12.	<p>To receive a report from any meetings attended</p> <p>Cllr Gilbey mentioned that the following meetings had taken place:</p> <p>a). On 15 October Cllr Gilbey had attended a Zoom meeting with the Transport Sub Group of the Winslow Community Board to discuss the possibility of an improved bus service to the village.</p> <p>b). On 19 October a number of Councillors attended a Village Hall meeting to discuss reopening. This was proving difficult due to changing guidance. It was hoped to open the Post Office but the Committee are awaiting further updates.</p>
13.	<p>Parish Maintenance</p> <p>a). Update on works to trees at Church Lane Allotments Cllr Davies informed the Council that he had met the contractors on the day the work took place. They had completed the work in one day and had done a good job.</p> <p>b). Repair of the roof of the bus shelter in Little Horwood Road, near The Green The Clerk had approached Mr Trevor Jones, a local roofer for a quote for the works. He had kindly offered to repair the roof free of charge. The work has already taken place and thanks will be sent to Mr Jones for his time and materials. (Action Clerk)</p>
14.	<p>LED Lighting</p> <p>Cllr Cousin informed the Council that Salix Finance have approved the application for the loan for the LED lighting. This loan needs to be approved by the MHCLG who have sent back a list of comments which need to be addressed by 20 November. One of the points concerned the form of words used in the resolution minuted for the meeting of the Council on 14 September. Cllr Cousin asked that it now be minuted that at the Great Horwood Parish Council meeting of 14 September 2020, it was resolved to seek the approval of the Secretary of State for Housing, Communities and Local Government to apply for a loan from Salix Finance of £4.057 over a borrowing term of 5 years to enable the street lamps to be replaced with energy efficient LEDs. The annual loan repayments will come to around £811 a year. It is not intended to increase the Council Tax precept for the purpose of the loan repayments.</p> <p>The Parish Council is also required to hold a consultation with Parishioners regarding the project. This is ongoing, with a number of supportive comments having been received. (Action Cllr Cousin/Clerk)</p>
15.	<p>Worthy Causes</p> <p>To agree funds to be allocated There were six applications for grants this year. After a discussion the following decisions were made: School - £1000 – used to enhance the outdoor learning environment Football Club - £500 – used to purchase additional kits, cleaning materials, new signage Silver Band - £500 – used to purchase additional equipment in order to return to indoor rehearsals Scouts and Guides - £1000 – used to cover insurance and fire extinguisher servicing The Clerk will inform the organisations of the amount they have been awarded. (Action Clerk)</p>

16.	Review of Risk Management Policy Statement Cllr Cousin said that the document was largely unchanged apart from an additional item in response to Covid-19. A new risk had been inserted to reflect that in certain circumstances it might not be possible to hold Parish Council meetings in person with the mitigation of holding remote meetings, subject to legal amendments. Cllr Cousin had also removed any reference to AVDC. The PC agreed to approve the changes made.																																																						
17.	Roles and Responsibilities of Councillors After a discussion it was agreed to amend and circulate the document for approval at the next PC meeting. (Action Clerk)																																																						
18.	Registration of The Swan as an Asset of Community Value Cllr Gilbey has submitted an application to BC which is currently being processed. A strong case has been made including positive statements from village organisations including the Football Club, Cricket Club and Silver Band. BC will notify the owner of The Swan and the current occupants. A decision should be made within the next 8 weeks.																																																						
19.	Public Transport survey of the Parish in December Focus Cllr Gilbey has produced a survey which will go out in the December edition of Focus to find out bus use and bus need in order to consider the possibility of an improved bus service to the village. The publisher's costs will be £33 and the PC agreed to pay this amount. An electronic version will also be put on the GHPC website.																																																						
20.	Refurbishment of the Village Hall Cllr Gilbey informed the Council that continued refurbishment of the Village Hall would be carried out using part of the Croudace Homes S106 monies. The total amount available is £112,000 however a proportion of this amount will be used for the play park on the High Street Homes site. Cllr Gilbey has contacted Mr Rob Ebsworth of High Street Homes to get an idea of costings in order to take both projects forward.																																																						
21.	To receive and note correspondence The Clerk mentioned that she had received the following which would be put on the noticeboard: Winslow and District Community Bus latest newsletter; BC poster with starting school dates for parents to consider; Poster with Covid-19 updates. (Action Clerk)																																																						
22.	Budget The Clerk had circulated a first draft Budget to Councillors. Amendments that should be made include making additional funds available for Horwode Pece improvements. The Clerk will also find out how many extra Council Tax payers there are in the village as this will automatically increase the precept without individual charges going up. (Action Clerk)																																																						
21.	<p>Finance</p> <p>a). To review the bank reconciliation, note invoices which have been paid and to note funds received.</p> <table border="1"> <thead> <tr> <th>Payments - July</th> <th>Payee</th> <th>Type</th> <th>Payment £</th> </tr> </thead> <tbody> <tr> <td>GH 20.055</td> <td>Walker Grounds Care</td> <td>FPO</td> <td>430.50</td> </tr> <tr> <td>GH 20.056</td> <td>Cllr Cousin</td> <td>FPO</td> <td>100.89</td> </tr> <tr> <td>GH 20.057</td> <td>Cllr Gilbey</td> <td>FPO</td> <td>49.44</td> </tr> <tr> <td>GH 20.058</td> <td>E.on street lighting maintenance</td> <td>FPO</td> <td>110.70</td> </tr> <tr> <td>GH 20.059</td> <td>E.on street lighting</td> <td>DD</td> <td>120.40</td> </tr> <tr> <td>GH 20.060</td> <td>Clerk's salary</td> <td>SO</td> <td>702.52</td> </tr> <tr> <td>GH 20.061</td> <td>Barclaycard</td> <td>DD</td> <td>4.30</td> </tr> <tr> <td>GH 20.062</td> <td>HMRC 120PE01842813</td> <td>FPO</td> <td>66.60</td> </tr> </tbody> </table> <p>Receipts</p> <table border="1"> <tbody> <tr> <td>GHR 20.17</td> <td>Allotment rent – WR Plot 7 – Trigg</td> <td>5.00</td> </tr> <tr> <td>GHR 20.18</td> <td>Allotment rent – CL Plot 2 – Wilkinson</td> <td>5.00</td> </tr> <tr> <td>GHR 20.19</td> <td>Allotment rent – CL Plot 13 – Essam</td> <td>5.00</td> </tr> <tr> <td>GHR 20.20</td> <td>Western Power / Allotment rent – CL – Plots 5 & 8 Michalski</td> <td>88.00</td> </tr> <tr> <td>GHR 20.21</td> <td>HMRC 120PE01842813</td> <td>66.60</td> </tr> <tr> <td>GHR 20.22</td> <td>Allotment rent – CL Plot 7 – Sage</td> <td>5.00</td> </tr> </tbody> </table> <p>b). To agree payments that require authorising The Council duly authorised the following payments:</p> <p>From Treasurer's Account – Walker Grounds Care - £430.50 – November Cllr Cousin – £3.00 – Land registry fees Cllr Cousin - £14.39 – Zoom subscription - November GTS – Commercial Tree Care - £1200.00</p>	Payments - July	Payee	Type	Payment £	GH 20.055	Walker Grounds Care	FPO	430.50	GH 20.056	Cllr Cousin	FPO	100.89	GH 20.057	Cllr Gilbey	FPO	49.44	GH 20.058	E.on street lighting maintenance	FPO	110.70	GH 20.059	E.on street lighting	DD	120.40	GH 20.060	Clerk's salary	SO	702.52	GH 20.061	Barclaycard	DD	4.30	GH 20.062	HMRC 120PE01842813	FPO	66.60	GHR 20.17	Allotment rent – WR Plot 7 – Trigg	5.00	GHR 20.18	Allotment rent – CL Plot 2 – Wilkinson	5.00	GHR 20.19	Allotment rent – CL Plot 13 – Essam	5.00	GHR 20.20	Western Power / Allotment rent – CL – Plots 5 & 8 Michalski	88.00	GHR 20.21	HMRC 120PE01842813	66.60	GHR 20.22	Allotment rent – CL Plot 7 – Sage	5.00
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	<p>Barclaycard - £4.30 – Dog fouling signs</p> <p>From Horwode Pece Account – Walker Grounds Care - £600.00 – July – November grass cuts</p> <p>c). Report of verification of bank reconciliations Cllr Cousin has signed the bank reconciliations for the first 6 months of the financial year</p> <p>Cllr Gilbey wondered whether the PC should consider changing banks in the future. The TSB, Winslow branch was closing next year and the PC had had a number of issues/problems with them recently. Sir Beville Stanier offered advice regarding local Council's banking which will be pursued.</p>
22.	<p>Items for the next meeting</p> <p>Finance – to present statement of receipts and payments to date under each head of budget; Clerk to present estimate of receipts and payments for the following year and budget to be agreed; Review the Reserves; Agree the Precept; LED Lighting</p>
23.	<p>Confirmation of the date and time of the next meeting</p> <p>Monday 14th December at 7.30pm</p>

The meeting closed at 8.35pm

Signed **DRAFT**

Date 14th December 2020

Chairman

**Horwode Pece Management Committee - Report to Parish Council
November 2020**

Well, the Autumn Working Party started on Saturday 17th October, with four helpers. The first job, to remove the old rotten woodwork from the entrance to the tunnel, to make new side panels and then fit these panels. This took all day Saturday and most of Sunday until early afternoon. Another group was cutting windows into the front hedge – a job we have to do every Autumn, which is required by the local constabulary – and also removing the old fence that was broken and tangled in the front hedge. On Sunday, the 18th, we had five helpers, one group continuing with the tunnel repairs, a second group taking down the dead elm tree in the far corner and a third cutting back scrub and brambles, repairing the rose frames and weeding along the fence to the old mill site.

The work continued over the second weekend, the 24th and 25th, finish the woodwork on the tunnel, treating the shelter with vinegar – to detract animals from chewing it -, to check the condition of all equipment and finish the require maintenance. Thanks to everyone who helped, 33 man-hours work over the two weekends.

With the Autumn Working Party complete, we are now looking towards work in the Spring, that is the replacement of the woodchip with rubber chippings. As reported last month, most Rec. checks now comment that the 'wood chip is low'. We are aware of this – it is still at a safe level – but is the major activity for next Spring; this will be the major Rec. costs this year and next. Originally, before Covid-19, the plan was to replace the woodchip for the Toddler area in 2020, then replace the woodchip for the Teenage area in 2021. With Covid-19, this planned work has been delayed. It is now not worth replacing any of the woodchipping until the new year, so, this will be the major project for 2021.

The plan is to undertake this in two phases. First, the Toddler area, funded out of this year's Rec. budget to be completed in February/March 2021. Then, the Teenage area, funded out of next year's budget, 2021-22. The proposed budget for this work, plus the routine maintenance of the Rec. is attached as an appendix to this report.

Following, the maintenance work reported above, the Rec. looks in very good condition. It appears that users are still following the 'Covid-19' guidelines requirements for 'social distancing' down the Rec.

John Nicholls - Chairman
6/11/2020

Planning Committee Report - for meeting on 9th November 2020 (as at 3rd November 2020)

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

CURRENT PLANNING APPLICATIONS

Date Received	Application Number	Applicant	Site Address	Details of Application	Parish Council Response	AVDC Decision
Determined						
29/06/2020	CM/0033/20 20/07/2020	Churchill Waste Management Ltd	Park Hill Farm, Bletchley Road, Great Horwood MK17 0NT	Recontouring of agricultural land using inert clays and soils	Not consultees (Whaddon Parish)	Refused 27/10/2020
Pending						
03/05/2018	18/01455/APP Colm McKee 31/05/2018	Mr T Reilly & Ruston Planning Ltd	Nash Park Nash Road Great Horwood Buckinghamshire	Change of use of land to 13 Gypsy / Traveller pitches with associated works including, 13 no. mobile homes, 13 no. touring caravans, 13 no. day rooms, and 13 no. cesspits	Objection Appeal lodged 19/00061/NON DET	Awaiting decision
08/10/2018	18/03422/AOP Nicola Wheatcroft	Gladman Developments	Land Off Great Horwood Rd Winslow Buckinghamshire	Outline planning application for the erection of up to 235 (215) dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access points from Great Horwood Road. All matters reserved except for means of access	Not statutory consultees but objected	Awaiting decision
07/11/2019 (updated Application dated 18/12/2019)	19/03990/APP Alice Culver 05/12/2019	Mr R Margerrison	PCC of St James' Church, 5 Wigwell Gardens, Great Horwood MK17 0QX	Replacement of lead roof material to zinc to the Nave and South and North porch roofs	GHPC supports the application but note with regret that the proposals include the replacement of the lead roof on the South Porch which dates back to the George Gilbert Scott restoration in 1872-1874	Awaiting decision
20/11/2019	19/04060/APP David Wood 18/12/2019	Mr B Reddrop	Sunnyhill Farm, Little Horwood Road, Great Horwood MK17 0NZ	Temporary stationing of storage container, site welfare static home and accommodation home, associated with the permission 19/00780/COUSR	No objection	Awaiting decision
09/01/2020	19/04272/APP Scott Hackner 06/02/2020	Ms J Smith, Smith Jenkins Ltd (Agent)	Land between Nash Road and Cross Roads Kennels, Nash Road, Great Horwood	Demolition of existing barns and replacement with office buildings and storage (B1/B8 use) with associated parking and landscaping	No objection	Awaiting decision
05/02/2020	20/00409/APP Alice Culver 05/03/2020	Ms M McCarthy	Land off Little Horwood Road, Nash MK17 0EJ	Variation of condition 2 – change condition to permanent planning permission/consent relating to application 14/00107/APP (allowed on appeal)	Objection	Awaiting decision
20/02/2020	20/00600/APP David Wood	Mr T Harris (Agent)	Land to the South of Great Horwood Road, Winslow	Erection of an alternative temporary construction access road to construct works in association with East West Rail Phase 2	GHPC has no objection subject to sight of the Construction Traffic	Awaiting decision

	19/03/2020				Management Plan, which has yet to be agreed.	
22/06/2020 (Updated Application dated 09/09/2020)	20/01997/APP Alice Culver 20/07/2020	Mr & Mrs N Hawes	Greenway Farm, Winslow Road, Great Horwood MK17 0NY	Change of use from agriculture to B1/B8 use class	No objection	Awaiting decision
22/07/2020	20/02298/ALB Hollie Renney 19/08/2020	J Hanson & Son	Home Farm, 4 Winslow Road, Great Horwood MK17 0QN	Erection of 16 new residential dwellings and the refurbishments and extension of the existing farmhouse; with associated access, landscape and parking	Objection	Awaiting decision
23/07/2020	20/02297/APP Hollie Renney 20/08/2020	J Hanson & Son	Home Farm, 4 Winslow Road, Great Horwood MK17 0QN	Erection of 16 new residential dwellings and the refurbishments and extension of the existing farmhouse; with associated access, landscape and parking	Objection	Awaiting decision
12/08/2020	20/02582/APP Hollie Renney 09/09/2020	Mr J Hartley-Bond, c/o Pegasus Group	Land to the east of Fox Covert, Great Horwood, Bucks	Construction of a solar farm together with all associated works, equipment and necessary infrastructure	Objection	Awaiting decision
18/08/2020	20/02729/APP Alice Culver 15/09/2020	Mr D Chandler	23 Greenway, Great Horwood MK17 0QR	Change of use of agricultural land to residential and erection of ancillary garden buildings	Objection	Awaiting decision
20/08/2020	20/02757/APP Alice Culver 17/09/2020	Mr C Holmes	21 Winslow Road, Great Horwood MK17 0QN	Proposed single story extension which replaces part of the existing extension to the cottage. Alterations to the existing cottage which consist of replacing the existing soft wood timber frames with UPVC double glazed conservation flushed casement windows. New garage/storage.	No objection	Awaiting decision
24/08/2020	20/02810/APP Danika Hird 21/09/2020	Mr B Hay	Faccenda Chicken Thornhill Poultry Farm, Pilch Lane, Great Horwood MK17 0NX	Demolition of 11 no. existing poultry houses and erection of 2 no. replacement poultry houses and associated infrastructure	No objection	Awaiting decision
01/09/2020	20/02755/APP Michael Davey 29/09/2020	Mr T Reilly c/o Agent Ruston Planning Ltd	Land at Nash Park, Nash Road, Great Horwood, Bucks	Change of use of land to 13 Gypsy/traveller pitches with associated works including 13 no. mobiles homes, 13 no. touring caravans, 13 no. day rooms and 13 no. cesspits	Objection	Awaiting decision
23/09/2020	20/03017/ALB Megan Wright 21/10/2020	Mrs C Charik	The Old Farmhouse, 2 Spring Lane, Great Horwood MK17 0QW	Renew insulation, floors and electrics in existing loft office space and fire door to bring in line with current standards	No objection	Awaiting decision
23/09/2020	20/03233/APP Alice Culver 21/10/2020	Messrs. Pacitti, Paterson and Sirett, Mmes. Godwin and Needs	11, 13, 15, 19, 21, Greenway, Great Horwood MK17 0QR	Change of use of land to form gardens for nos. 11, 13, 15, 19 and 21 Greenway, Great Horwood (retrospective)	Objection	Awaiting decision
16/10/2020	20/03535/APP Rebecca Jarratt 13/11/2020	Mr G Grant	The Crown Public House, 1 The Green, Great Horwood MK17 0RH	Change of use and alterations of public house to form dwelling and annex accommodation		
16/10/2020	20/03536/ALB Rebecca Jarratt 13/11/1010	Mr G Grant	The Crown Public House, 1 The Green, Great Horwood MK17 0RH	Change of use and alterations of public house to form dwelling and annex accommodation		
27/10/2020	20/06331/APP Hollie Renney 24/11/2020	Ms T McIntosh	The Retreat, Bletchley Road, Great Horwood MK17 0PX	Change of use of existing indoor manege to B8 storage use and the extension of the existing open storage yard to accommodate caravan/campervans and 6m storage containers (B8 use).		
03/11/2020	20/03758/APP Megan Wright 01/12/2020	Miss S Isseyegh	Fair Winter Farm, Singleborough Lane, Singleborough, Great Horwood MK17 0RB	Erection of one and half storey front extension, two storey side extension and balcony terrace to rear		

Key –

Colours

Pink = applications received in 2018

Green = applications received in 2019

Orange = applications received in 2020

Names are those of the AVDC application case officer

Dates are when the application was received (column 1) and by when comments must be made (column 2)