



**Great Horwood
Parish Council**

Great Horwood Parish Council

ANNUAL PARISH COUNCIL MEETING

Summons to all Members of Great Horwood Parish Council

You are required to attend the Annual Parish Council Meeting on Monday 24th May 2021 commencing at 7.30 pm in the Village Hall

Sue Brazier, Clerk to the Council
18th May 2021

AGENDA

1	To receive apologies for absence
2	To receive declarations of interest
3	To elect the Chairman of the Council for 2021/22
4	To receive the Chairman's declaration of Acceptance of Office
5	To elect a Vice-Chairman of the Council for 2021/22
6	To record receipt of all completed Acceptances of Office
7	To appoint representatives to outside bodies a). BC Winslow and Villages Community Board b). North Bucks Parishes Planning Consortium (NBPPC) c). Village Hall d). Poor's Allotments (Castlefields)
8	To appoint/reappoint members of Committees of the Council a). Members to the Planning Committee and to appoint a chairman b). 2 members to the Recreation Committee c). 2 Trustees to the Great Horwood and Singleborough Recreation Trust.
9	To agree the payment of annual subscriptions to: a). Buckinghamshire and Milton Keynes Association of Local Councils (BMKALC) b). North Bucks Parishes Planning Consortium (NBPPC) c). Information Commissioner's Office
10	Confirmation of the Minutes of the Parish Council meeting held on 12th April 2021
11	To consider matters arising from the Minutes of the last meeting (not otherwise included in the agenda)
12	Public participation period
13	Horwode Pece Management Committee Report To receive the Management Committee Report
14	Footpaths Report To receive the Footpath Report
15	Roads Report a). To receive a report on local roads and any problems with signage b). To receive a report on the MVAS
16	Planning Report To receive and note the Planning Report
17	Issues arising from the Planning Report
18	Other Planning Matters
19	Winslow and Villages Community Board a). The report from the Community Board meeting on 18 th February b). The Roads and Highways Action Group c). The Public and Community Transport Action Group
20	To receive a report from any meetings attended
21	Parish Maintenance Pot holes on The Green
22	LED Lighting
23	To discuss the possible plans for The Green

24	To receive and note correspondence
25	<p>Finance</p> <p>a). To review the bank reconciliation, note invoices which have been paid and to note funds received</p> <p>b). To agree payments that require authorizing</p> <p>c). Financial Regulation 1.5: Review of effectiveness of internal control</p> <p>d). Report on verification of bank reconciliations</p> <p>e). Appointment of a Councillor to verify the bank reconciliations in 2021/22</p> <p>f). Banking arrangements including bank mandate to be approved by PC</p> <p>g). To approve the regular payments to Salix in respect of the LED lighting</p> <p>h). Earmarked reserves</p> <p>i). To approve the transfer of unspent monies from the Treasurer's account to the Business Instant Access account and Horwode Pece account.</p> <p>j). To approve the transfer of £850.50 from the Horwode Pece account to the Treasurer's account in respect of the portion of the Zurich Insurance used to cover the play equipment.</p> <p>k). To agree Mrs Jane Holland will continue to look after the planters and approve the planting budget.</p> <p>l). To approve the new additional payment to Ian Walker for mowing The Green, which will be £420.00 for 14 mowings across the season.</p> <p>m). Statement of Receipts and Payments for the year to March 2021 and the accounting statements in the form of Section 2 of the Annual Governance and Accountability Return to be approved.</p>
26	<p>Items for the next meeting</p> <p>Finance – Annual Governance and Accountability Return 2020/21: Annual Internal Audit Report, Annual Governance Statement, Accounting Statements; to present statement of Receipts and Payments to date under each head of budget</p>
27	<p>Confirmation of date and time of the next meeting</p> <p>Monday 14th June at 7.30pm</p>

Signed:

Sue Brazier