

# Great Horwood Neighbourhood Plan Review Committee

First Meeting: Tuesday 28 May 2019, 6pm  
Russets, Nash Road

## Minutes

In attendance: Caroline Cousin (Chair), Sarah Biswell, Wally Hammond, Jackie Goss, David Mayne, David Saunders (Secretary)

1. **Welcome; confirmation of membership:** It was noted that all members of the Committee are volunteers.
2. **Status of the Committee:** It was noted that the NPRC is an Advisory Committee to the Parish Council, and so is not part of the Parish Council.
3. **Declaration of interests (procedure for completion):** These were needed for reasons of transparency, in the event that the Committee recommended that additional sites would need to be considered for inclusion in the Plan. Some completed forms were handed to Caroline at the meeting, and the remainder should be handed to her in due course.
4. **Terms of Reference (as agreed by the Parish Council):** These were noted.
5. **First steps (approach to preliminary assessment, liaison with AVDC, possibility of need for professional assistance):** There was discussion of housing need in the Parish as assessed for VALP (74 dwellings, including completions and commitments), in comparison with the actual and allocated provision. It was noted that one of the GHPNP sites had not yet been granted planning permission, and that the deliverability of this site would need to be taken into account. It was agreed to write to AVDC Forward Plans to ask for a formal assessment of the need, and also of the current status of housing delivery. It was also agreed to make an informal approach to the Planning Consultant who assisted with preparation of GHPNP, to ask about likely cost. **[Action: DS]**
6. **Any other business:** It was noted that a landowner had approached the Parish Council with a suggestion that a specific site could be included in a revised version of GHPNP, but that this could be considered only after the overall assessment of housing need and supply had been completed.
7. **Next meeting (date, time, place):** Tuesday 9 July 2019, 6pm, Russets

David Saunders  
28 May 2019