## **Great Horwood Parish Council**



Minutes of the Annual Parish Council Meeting held on  $24^{th}$  May 2021 at 7.30pm in the Village Hall, Great Horwood

### Great Horwood Parish Council

Present: Cllr John Gilbey (JWG) Chairman, Cllr Caroline Cousin (CC) Vice Chairman, Cllr Angela Mayne (AM), Cllr David Taylor (DT), Cllr Gavin Laird (GL), Sue Brazier (SB Clerk), Buckinghamshire Councillors Sir Beville Stanier Bt and Cllr John Chilver and six members of the public.

1.	<ul> <li>To receive apologies for absence</li> <li>● Cllr Jackie Goss (JG) and Cllr Robert Davies (RD)</li> </ul>
2.	To receive declarations of interest None
3.	<ul> <li>To elect the Chairman of the Council for 2021/22</li> <li>Cllr John Gilbey was unanimously re-elected as Chairman, nominated by Cllr Cousin and seconded by Cllr Taylor</li> </ul>
4.	<ul> <li>To receive the Chairman's Declaration of Acceptance of Office</li> <li>The Chairman's Declaration of Acceptance of Office was received.</li> </ul>
5.	<ul> <li>To elect a Vice Chairman of the Council for 2021/22</li> <li>Cllr Cousin was unanimously re-elected as Vice-Chairman, nominated by Cllr Mayne and seconded by Cllr Gilbey</li> </ul>
6.	<ul> <li>To record receipt of all completed Acceptances of Office</li> <li>All Declaration of Acceptances of Office were received. The Clerk will file for safekeeping.</li> </ul>
7.	To appoint representatives to outside bodies         a). BC Winslow and Villages Community Board       JWG/CC         b). North Bucks Parishes Planning Consortium (NBPPC)       JWG/CC         c). Village Hall       JWG/CC/AM         d). Poor's Allotments (Castlefields)       AM/JG
8.	To appoint/reappoint members of Committees of the Council         a). Members to the Planning Committee and to appoint a Chairman       CC/JWG/AM/JG         Cllr Cousin was appointed Chairman of the Planning Committee       CC/DT         b). 2 members of the Recreation Committee       CC/DT         c). 2 Trustees to the Great Horwood and Singleborough Recreation Trust (GHSRT)       CC/DT         The additional Trustees of the GHSRT, who are non-Parish Councillors, Mr John Gunn and Mr Steve Brigden, have agreed to continue as Trustees. The Parish Council approved their appointment for a further four years.
9.	To agree the payments of annual subscriptions to: The payment of the following annual subscriptions was agreed: a). Buckinghamshire and Milton Keynes Association on of Local Councils (BMKALC) b). North Bucks Parishes Planning Consortium (NBPPC) c). Information Commissioner's Office
10.	Confirmation of the Minutes of the Parish Council meeting held on 12 <sup>th</sup> April 2021     The Minutes of the last meeting were approved without amendment.
11.	<ul> <li>To consider matters arising from the Minutes of the last meeting (not otherwise included on the agenda)</li> <li>The bin at the Little Horwood Road bus stop near Townsend Cottages has still not been replaced and the new bin at Horwode Pece has not been delivered. The Clerk will chase again (Action Clerk)</li> <li>The Clerk has written to the BC Rights of Way Team regarding the Bridleway in the Parish but has not received a reply to date. The Clerk will chase this matter up. (Action Clerk)</li> <li>The problem of the sewage smell near Greenway Farm, Spring Lane and Church Lane is still ongoing. Cllr Taylor and the Clerk are both corresponding with the Environment Agency. The Clerk was informed on 19 April that they would be visiting all three sites in Great Horwood the following week. Cllr Taylor had heard that there was now a fourth party involved although the Environment Agency were not permitted to disclose any further details. Cllr Cousin wondered if the sewage plant near the Rec had been extended to take into account the new housing in the village. The Clerk with chase the Environment Agency and also contact Anglian Water. (Action Clerk/Cllr Taylor)</li> <li>The Clerk has chased the school directional sign, but BC have stated that the member of staff dealing with this matter has been</li> </ul>

	on long term sick leave and just returned to work. They are working through their backlog and will be in touch as soon as
	<ul> <li>possible. (Action Clerk).</li> <li>The Clerk has ordered a new ground screw so that the MVAS can be positioned further along Little Horwood Road nearer the</li> </ul>
	Croudace site.
	• The Litter Pick was a great success. Around thirty people including Scouts, Cubs and Beavers helped fill many sacks on
12.	Sunday 9th May. Buckinghamshire Council collected the rubbish on the Monday.
12.	<ul> <li>Public participation period</li> <li>Mr David Saunders wondered if the Council had any idea when the open space on the Land North of Little Horwood Road development might be offered to the village. Cllr Gilbey replied stating that there was currently no information on when the housing would be finished.</li> </ul>
	• Mr David Saunders also asked whether the Council would consider participating in the Queen's Green Canopy to celebrate the Queen's Platinum Jubilee. Cllr Gilbey thought the idea should be explored further and this will be an agenda item at the next PC meeting.
	• Mrs Sarah Biswell informed the Council that the school were starting a fundraising project to landscape part of the grounds that were currently underused. This included filling in the pond and creating a sensory garden and prayer path. She informed the Council that there were smooth newts in the pond, and since they are a protected species, planning permission would need to be sought. She enquired whether the Council would offer support. After a discussion Mrs Biswell was asked to submit the relevant paperwork to the Clerk. This will be an agenda item at the next PC meeting.
13.	Horwode Pece Management Committee Report
	The Report from the Horwode Pece Management Committee is attached to and forms part of these minutes.
	Cllr Gilbey informed the members of the public present that the rubber chippings had been installed but the work didn't meet the specification agreed or the work quoted for. They have also left the surrounding area in a terrible state. A draft letter has been agreed and will be sent to the contractors seeking urgent remedial action. (Action Clerk)
14.	Footpaths Report
	To receive the Footpaths Report Mr Deuchar continues to maintain the footpaths on behalf of the Parish. With regards to the registration of the bridleway as a
	public right of way, he commented that the landowner is Buckinghamshire Council and would assume that they would now be
	able to resolve this matter.
15.	Roads Report
	a). To receive a report on local roads and any problems with signage. There are a number of potholes, some quite deep along Little Horwood Road that need attention. BC have now marked the potholes and it is therefore assumed that this work will be undertaken soon. Cllr Gilbey said residents could report problems on the website fixmystreet.com and also ask to be kept updated.
	b). To receive a report on the MVAS
	Mr Mick Wood reported that the exercise of checking speeds in both directions at all locations was now complete. He has sent a spreadsheet showing the results. Winslow Road still has by far the highest proportion of speeding vehicles; Little Horwood Road still has the lowest proportion, but the data, could have been influenced by local building work, road closures and diversions
16.	elsewhere. He will now move the MVAS back to Winslow Road and return to the original pattern. Planning Report
	• To receive and note the Planning Report
	Cllr Gilbey had noticed that there were over twenty undetermined planning applications in Great Horwood.
17.	Issues arising from the Planning Report
	Cllr Cousin asked Cllr John Chilver if he could chase Mr Mark Aughterlony for a response regarding application 16/A0877/DIS as there were still a number of issues outstanding including accessing and maintaining the land designated as public amenity space.
18.	Other Planning Matters Cllr Gilbey mentioned that it would appear the Nash Road site has been sold to Lodge Park Homes. The Clerk has emailed them to make initial contact and it is hoped that the outstanding issues can be resolved.
19.	Winslow and Villages Community Board
	a). The report from the Community Board meeting on 18 <sup>th</sup> February As the June meeting had been postponed, the next meeting will be held on 25 <sup>th</sup> July. b). The Roads and Highways Action Group
	The sub-committee meeting has been cancelled with no new date set.
	c). The Public and Community Transport Action Group
	The sub-committee meeting has been cancelled with no new date set.
	Cllr Chilver mentioned that the HS2/EWR meeting will take place on 15th June and the Council should be receiving notification

20	SOON.	w monting attended							
20.		To receive a report from any meetings attended							
	Clir Gilbey mentioned that the following meetings had taken place:								
04		Cllrs Gilbey, Cousin and Mayne attended Village Hall meetings on 26th April and 24th May.							
21.	Parish Maintenance								
	Potholes on The Green								
	Edwards Surfacing have fille	d the potholes and the Council awaits t	heir invoice.						
	The Clerk has contacted Stre	eet Scene concerning the bin on The G	reen that req	uires emptying and is awaiting a r	response.				
		nce there were a number of insurance lertake this work. He will charge £30 pe			had asked our				
22.	LED Lighting								
	Cllr Cousin informed the Cou	ncil that the Salix loan had been receiv	ed and the L	ED lanterns had been paid for. Re	epayments				
	would start in November 202	1, twice yearly with the last repayment	in May 2026.	The unmetered supplies certification	ite has been				
		an expected, presumably due to the dir							
		ate figure suggested that there would h							
		its future invoices, the costings of which							
23.	To discuss the possible pla								
		m is rolled over to the next meeting.							
24.	To receive and note corres								
27.		owing information on the noticeboard:							
		owing information on the noticeboard.							
	Winslow Bus update.								
	BC poster regarding the re								
	<ul> <li>BC Wild Aylesbury Vale co</li> </ul>	mpetition – Cllr Gilbey has also sent th	is information	n to the School and the Scouts.					
	The Oladahan manifestation	f E t. W t D - il	4 - 41 - 4 1 - I						
05		of East West Rail consultation bookle	ts that can be	e passed to any interested person	S.				
25.	Finance								
25.									
25.		ciliation, note invoices which have bee	n paid and to	note funds received.					
25.	a). To review the bank recon		•						
25.	a). To review the bank recon <b>Payments</b>	Payee	Туре	Payment £					
25.	a). To review the bank recon <b>Payments</b> GH 21.005	<b>Payee</b> NBPPC	<b>Type</b> FPO	Payment £ 20.00					
25.	a). To review the bank recon <b>Payments</b> GH 21.005 GH 21.006	<b>Payee</b> NBPPC E.on street lighting maintenance	<b>Type</b> FPO FPO	Payment £ 20.00 110.70					
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b). To agree payments that require authorising The Council duly authorised the following payments:

From Treasurer's account -Zurich insurance - £1275.76 BMKALC/NALC - annual subscription - £176.59 E.on LED lighting (retrospective) - £9360.00 Walker Grounds Care – mowing - £430.50 BMKALC – cyber awareness training - £38.00

From Horwode Pece account -Rec annual subscription - £132.60

The invoice from Tuckwell's had been received in respect of the rubber chipping works to the Rec, but the PC resolved not to settle it until the work was completed as per the specification.

c). Financial Regulation 1.5: Review of effectiveness of internal control The effectiveness of internal control has been reviewed and Cllr Cousin agreed it was in order.

d). Report on verification of bank reconciliations Cllr Cousin has signed the bank reconciliations for the last 6 months.

e). Appointment of a Councillor to verify the bank reconciliations in 2021/22 Cllr Cousin agreed to continue to check and sign the bank reconciliations on a 6 monthly basis.

f). Banking arrangements including bank mandate to be approved by PC The Clerk will arrange for Julia Day to be taken off the bank mandate. (Action Clerk)

g). To approve the regular payments to Salix in respect of the LED lighting. It was resolved to approve the regular payments.

h). Earmarked Reserves Cllr Cousin had produced a new Earmarked Reserves policy. All resolved to approve the document.

i). To approve the transfer of unspent monies from the Treasurer's account to the Business Instant Access account and Horwode Pece account.

It was resolved to approve the transfer of unspent monies. (Action Clerk)

i). To approve the transfer of £850.50 from Horwode Pece account to the Treasurer's account in respect of the portion of the Zurich insurance used to cover the play equipment. It was resolved to approve the transfer. (Action Clerk)

k). To agree Mrs Jane Holland will continue to look after the planters and approve the planting budget. It was agreed that Mrs Jane Holland will continue to look after the planters. The planting budget was approved. (Action Clerk)

I). To approve the new additional payment to Ian Walker for mowing The Green, which will be £420.00 for 14 cuts across the season.

It was resolved to approve the additional payment to lan Walker. (Action Clerk)

	m). Statement of Receipts and Payments for the year to March 2021 and the accounting statements in the form of Section 2 of the Annual Governance and Accountability Return to be approved. The documents were presented and approved. The Clerk will visit the internal auditor tomorrow to hand over all items relating to the audit. (Action Clerk)
26.	Items for the next meeting Finance – Annual Governance and Accountability Return 2021/22: Annual Internal Audit Report, Annual Governance Statement, Accounting Statements; to present statement of Receipts and Payments to date under each head of budget; Plans for The Green; Queen's Green Canopy; Great Horwood School project
27.	Confirmation of date and time of the next meeting Monday 14 <sup>th</sup> June at 7.30pm

The meeting closed at 8.30pm



Date 14th June 2021

# Horwode Pece Management Committee - Report to Parish Council May 2021

In early May, we saw Tuckwells undertaking the work down the Recreation ground to replace the old woodchip cushionfall with rubber chippings. This took a little over a week to complete. Before the work started, warning notices were placed down the Rec. to make villagers and users aware and I also placed a post on Facebook.

First, the old woodchip was removed. A virtual mountain, much more than I had first imagined and calculated. The heap proved to be some two metres (six feet) tall and spread more than half the length of the roadside path down the Rec. After this, we had to wait a few days for the rubber chippings to be delivered – Tuckwells reported that the delivery lorry was delayed. When delivered the pallets of rubber chippings were unloaded with a large fork lift – each pallet had two 1cu-metre bags on it –, it was my guess that some 50 bags were unloaded, but it could have been more.

Then it started to rain, so the membrane and rubber chippings were installed in between the rain showers. Liz and I went down partway through this work to find the membrane part installed and the rubber chippings being emptied and spread over a large part of the Teenage area. With the wet ground, it was clear the large fork lift was cutting up the grass surround. I mentioned this to one of the workers – the one driving the forklift and he said 'We can help flatten this by putting a bucket over it!'.

Today, I went down the Rec. to look at the final work. Both the Teenage and Toddler areas have rubber chippings – visually the depth looked less than I was expecting, so I thought that they may have removed too much woodchip, as we have a proverbial mountain to get rid of. The grassed areas around the two play areas, the picnic tables and other equipment is in an awful state! It has been heavily cut-up by the forklift, not helped with the ground being very wet. It is worst by the toddler area running parallel to the path. This has left ruts some 100mm (4") deep that could be a trip hazard or lead to twisted ankles.

With the heavy rain, we now have standing puddles, which I think are due to the forklift compacting the ground underneath, whilst installing the rubber chippings.

As you will gather, I am not too pleased with the quality of work finally delivered.

Mike Hobday and I have now independently checked the depth of rubber chippings installed. Mike measured it at 20 positions and I measured 33 positions, across both the Toddler and Teenage areas (I have taken some pictures of this). At a minimum, it is only 60mm (near the SuperNova in the Teenage area); overall it is between 100-120mm, with some areas at 150mm, but there are very few areas with the contracted 200mm (I only found one area, near the Toddler ramp). The minimum we need to meet RoSPA requirements is 150mm. Clearly, more rubber chippings need to be installed!

Then, mid-way through this installation work, RoSPA arrived to do their inspection. They noted ground-work was in progress, but went ahead to inspect each piece of equipment. Overall, all the equipment is safe offering minimal risk. Often, they commented that we should check the state and depth of the cushion-fall, the rubber chippings for us, as this was in progress when they inspected. They commented that the concrete base of the shelter may present a trip hazard, that we should inspect the bearings for the swings for signs of wear, that there was strimming damage to the various wooden posts and that a number of caps, over bolt heads, had been removed. These can all be repaired at the next working party. More importantly, they commented that the arresting spring on the zip-wire was broken! This would be a safety hazard, so I went down the Rec. to inspect – possibly expecting to have to close the zip-wire until repaired. But on more detailed inspection, the spring is not broken and, therefore, does not constitute a safety hazard. It has come un-bonded from its rubber cap, which is more easily repaired and not a safety critical fault, so will be undertaken before, or by, the next working party.

John Nicholls - Chairman 21/5/2021

### Planning Committee Report - for meeting on 24th May 2021 (as at 19th May 2021)

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

#### CURRENT PLANNING APPLICATIONS

Date Received	Application Number	Applicant	Site Address	Details of Application	Parish Council Response	AVDC Decision
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Determined								
				There have been no determinations since the previous Parish Council meeting on 12 <sup>th</sup> April 2021				
Pending								
03/05/2018	18/01455/APP Colm McKee 31/05/2018	Mr T Reilly & Ruston Planning Ltd	Nash Park Nash Road Great Horwood Buckinghamshire	Change of use of land to 13 Gypsy / Traveller pitches with associated works including, 13 no. mobile homes, 13 no. touring caravans, 13 no. day rooms, and 13 no. cesspits	Objection Appeal lodged 19/00061/NON DET	Awaiting decision		
08/10/2018	18/03422/AOP Nicola Wheatcroft	Gladman Develop- ments	Land Off Great Horwood Rd Winslow Buckinghamshire	Outline planning application for the erection of up to 235 (215) dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access points from Great Horwood Road. All matters reserved except for means of access	Not statutory consultees but objected	Awaiting decision		
07/11/2019 (updated Application dated 18/12/2019)	<b>19/03990/APP</b> Matthew Brown 05/12/2019	Mr R Margerrison	PCC of St James' Church, 5 Wigwell Gardens, Great Horwood MK17 0QX	Replacement of lead roof material to zinc to the Nave and South and North porch roofs	GHPC supports the application but note with regret that the proposals include the replacement of the lead roof on the South Porch which dates back to the George Gilbert Scott restoration in	Awaiting decision		

					1872-1874	
	19/04060/APP	Mr B	Sunnyhill Farm, Little	Temporary stationing of storage container, site welfare static home and accommoda-		Awaiting
20/11/2019	David Wood 18/12/2019	Reddrop	Horwood Road, Great Horwood MK17 0NZ	tion home, associated with the permission 19/00780/COUSR	No objection	decision
09/01/2020	<b>19/04272/APP</b> Scott Hackner 06/02/2020	Ms J Smith, Smith Jenkins Ltd (Agent)	Land between Nash Road and Cross Roads Kennels, Nash Road, Great Horwood	Demolition of existing barns and replace- ment with office buildings and storage (B1/B8 use) with associated parking and landscaping	No objection	Awaiting decision
05/02/2020	<b>20/00409/APP</b> Alice Culver 05/03/2020	Ms M McCarthy	Land off Little Horwood Road, Nash MK17 0EJ	Variation of condition 2 – change condition to permanent planning permission/consent relating to application 14/00107/APP (al- lowed on appeal)	Objection	Awaiting decision
22/06/2020 (Updated Application dated 09/09/2020	20/01997/APP Hollie Renney 20/07/2020	Mr & Mrs N Hawes	Greenway Farm, Winslow Road, Great Horwood MK17 0NY	Change of use from agriculture to B1/B8 use class	No objection	Awaiting decision
12/08/2020	<b>20/02582/APP</b> Hollie Renney 09/09/2020	Mr J Hartley- Bond, c/o Pegasus Group	Land to the east of Fox Covert, Great Horwood, Bucks	Construction of a solar farm together with all associated works, equipment and necessary infrastructure	Objection	Awaiting decision
20/08/2020	<b>20/02757/APP</b> Alice Culver 17/09/2020	Mr C Holmes	21 Winslow Road, Great Horwood MK17 0QN	Proposed single story extension which replaces part of the existing extension to the cottage. Alterations to the existing cottage which consist of replacing the existing soft wood timber frames with UPVC double glazed conservation flushed casement windows. New garage/storage.	No objection	Awaiting decision
01/09/2020	20/02755/APP Michael Davey 29/09/2020	Mr T Reilly c/o Agent Ruston Planning Ltd	Land at Nash Park, Nash Road, Great Horwood, Bucks	Change of use of land to 13 Gypsy/traveller pitches with associated works including 13 no. mobiles homes, 13 no. touring cara- vans, 13 no. day rooms and 13 no. cesspits	Objection	Awaiting decision
16/10/2020	20/03535/APP Rebecca Jarratt 13/11/2020	Mr G Grant	The Crown Public House, 1 The Green, Great Horwood MK17 0RH	Change of use and alterations of public house to form dwelling and annex accom- modation	Objection	Awaiting decision
16/10/2020	<b>20/03536/ALB</b> Rebecca Jarratt 13/11/2020	Mr G Grant	The Crown Public House, 1 The Green, Great Horwood MK17 0RH	Change of use and alterations of public house to form dwelling and annex accom- modation	Objection	Awaiting decision
11/11/2021	<b>16/A0877/DIS</b> Hazrat Hussain	Mr P Flello	Land off Nash Road, Great Horwood, Bucks MK17 0QA	Submission of details pursuant to Condition 4 (boundary treatments) 6 (ground levels to landscaped areas) 8 (surface water drain- age) 9 (WSI) relating to planning permission 16/00877/APP	Objection	Part discharge 01/04/2021
12/11/2020	<b>20/03849/APP</b> Danika Hird 10/12/2020	Mr B Hay	Faccenda Chicken Thornhill Poultry Farm, Pilch Lane, Great Horwood MK17 0NX	Demolition of 11 no. existing poultry houses and erection of 2 no. replacement poultry houses and associated infrastructure	No objection	Awaiting decision
14/12/2020	20/04240/APP Tom Gabriel 11/01/2021	Miss S Isseyegh	Fair Winter Farm, Singleborough Lane, Singleborough, Great Horwood, Bucks MK17 0RB	Erection of a replacement dwelling together with associated ancillary development	No objection	Awaiting decision
21/01/2021	<b>21/00221/APP</b> Hollie Renney 18/02/2020	J Hanson & Son	Home Farm, 4 Winslow Road, Great Horwood MK17 0QN	Erection of 16 new residential dwellings and the refurbishment and extension of the existing farmhouse, with associated access landscape and parking	Objection	Awaiting decision
21/01/2021	21/00222/ALB Hollie Renney 18/02/2020	J Hanson & Son	Home Farm, 4 Winslow Road, Great Horwood MK17 0QN	Erection of 16 new residential dwellings and the refurbishment and extension of the existing farmhouse, with associated access landscape and parking	Objection	Awaiting decision
22/01/2021	21/00107/APP Daniel Legg 19/02/2020	Mrs S Denne	The Hedgerows, Nash Road, Great Horwood, Bucks MK17 0EJ	Proposed agricultural building	No objection	Awaiting decision

11/02/2021	21/00425/COUIN Tom Gabriel 11/03/2021	Mr & Mrs J Lewis-Evans	Cakeford, Little Horwood Road, Great Horwood MK17 0NZ	Determination as to whether prior approval is required in respect of transport and high- way impact, contamination risk, flooding and locational considerations for the conversion of a steel framed B1© (light industrial) unit into one dwelling under class PA. The dwell- ing contains six habitable rooms with each such room having either a large window or fully glazed doors that will provide natural light far in excess of that required for current UK Building Regulations compliance.	Objection	Awaiting decision
08/04/2021	<b>21/00552/APP</b> Daniel Legg 06/05/2021	Mrs W Smedley	Rose Porch Cottage, 17 Nash Road, Great Horwood MK17 0RA	Two storey rear extension	No objection	Awaiting decision
08/04/2021	<b>21/01198/APP</b> Daniel Legg 06/05/2021	Mrs & Mrs A Barrett	Croft Farm, 33 Nash Road, Great Horwood MK17 0RA	Single storey rear extension, convert attic over store to guest bedroom, swimming pool and replacement garden building	No objection	Awaiting decision
20/04/2021	<b>21/01319/APP</b> Daniel Legg 18/05/2021	Mr B Kirby	4 Horwood Mill, Great Horwood MK17 0FQ	Loft conversion over garage and insertion of front dormers and rear roof windows	No objection	Awaiting decision
22/05/2021	<b>21/01134/APP</b> Hoda Sadri 20/05/2021	Mr J Gunn	4 Little Horwood Road, Great Horwood MK17 0QE	Demolition of existing dwelling and erection of new dwelling with detached garage	Objection	Awaiting decision
12/05/2021	21/01713/APP Hoda Sadri 09/06/2021	Mr & Mrs H Elliott	Spring Cottage, 28 Spring Lane, Great Horwood MK17 0QW	Demolition of existing dwelling and outbuild- ings and the erection of a replacement dwelling with parking and amenity space (amendment to planning permission 17/02935/APP)	No objection	Awaiting decision

Key – Colours

Colours Pink = applications received in 2018 Green = applications received in 2019 Orange = applications received in 2020 Blue = applications received in 2021 Names are those of the AVDC application case officer Dates are when the application was received (column 1) and by when comments must be made (column 2).