|  |  |
| --- | --- |
|  | Great Horwood Parish Council |
|  |
| DRAFT |
|  |
| Minutes of the Ordinary Parish Council Meeting held on Monday 11th November 2024 at 7.30pm in the Great Horwood and Singleborough Village Hall, Great Horwood |

Present: Cllr John Gilbey (JWG) Chairman, Cllr Caroline Cousin (CC) Vice Chairman, Cllr Jackie Goss (JG), Cllr Jonathan Evans (JJ) Cllr Thomas Lee (TL), Sarah Biswell (SB Clerk), Cllr Zain Daniels (ZD) Bucks Cllr Sir Beville Stanier Bt and 7 members of the public.

Please note, to comply with Data Protection rules, names (other than councillors or persons who have previously given their permission) will not be used in Great Horwood Parish Council Minutes.

|  |  |
| --- | --- |
|  | **To receive apologies for absence**  Cllr John Chilver |
|  | **To receive declarations of interest**  None. |
|  | **To co-opt a new Parish Councillor – Declaration of Acceptance of Office for Zain Daniels**  Proposed by Cllr Gilbey and seconded by Cllr Cousin. Form signed by Cllr Daniels and the Proper Officer.  Welcome to the Parish Council from all Councillors. |
|  | **Confirmation of the Minutes of the Parish Council meeting held on 14th October 2024**  The minutes were agreed as a true record and were signed by Cllr Gilbey at the meeting. |
|  | **To consider matters arising from the Minutes of the last meeting** (not otherwise included in the Agenda)  Statutory Consultation for the proposed 40mph speed limit – no further response from BC despite several reminders.  Signs on Nash Road – chased up with LAT – he has heard nothing further and will chase up **(Action: Clerk).**  Handrail in Spring Lane – Clerk in correspondence with Fairhive – chased up awaiting a response **(Action: Clerk).**  Earmarked Reserves Policy for Village Hall – website updated with closure date – matter resolved. |
|  | **Public Participation Period**  Mr Tim Northey, Planning Director of Abbeymill Homes asked the Council if they would like to work with them on housing on the land south of Weston Road. He said that no technical work has been undertaken so far.  A copy of their current plans was provided to the Parish Council to view at the meeting, but not retained. No timescale has been mentioned. Approximately 30 houses were proposed which could be a mixture of different types of accommodation. Cllr Gilbey reiterated that the Great Horwood Parish Neighbourhood Plan (GHPNP) was made in 2015 and covers the period to 2031 and is still the key planning policy for the parish together with the Vale of Aylesbury Local Plan (VALP) which was adopted in 2021 and covers the period to 2033. These two policies will be the overriding ones for Great Horwood until the Buckinghamshire Local Plan is made. He was thanked for his time attending this meeting. |
|  | **Report from Buckinghamshire Councillors**  No report received prior to meeting. Sir Beville Stanier confirmed that the housing requirement under the new Government plans would indicate that there would be a greater call for sites in North Bucks rather than in South Bucks. |
|  | **Horwode Pece Management Committee Report**  Report received and noted.  Agreement given to go ahead with the preferred contractor for the work for the Teenage Area. However, as it was not sure how many days it would take to complete this work, it was suggested by Cllr Evans that perhaps an 18 days maximum cap be put forward to the Contractor.  Cllr Cousin had visited the Pece and had noticed plastic sheeting and wood with large nails in it dumped by the path. She was informed that the wood was expected to compost but she was concerned that the nails sticking out could be harmful to users of the Pece.  She suggested that the budget should be increased to include the hire of a skip to remove this and also the waste that would arise from the work on the teenage area. |
|  | **Footpaths Report** No report received  The Footpath Monitor has been asked to make enquiries with the landowner for the potential to move a gate on the Winslow Road to link up the footpath that then leads into Spring Lane. Cllr Evans will speak to the Footpath Monitor on this **(Action: Cllr Evans).** |
|  | **Roads Report**  Notices from one-network are posted on the Great Horwood Parish Council Facebook page if any work is to be undertaken, but no report for this meeting. |
|  | **Parish Maintenance**  Nothing to report on this matter that is not already noted in these minutes. |
| 12. | **Planning Report**  Report received. |
| 13. | **Issues arising from the Planning Report**  Application 24/02043/APP for a cattle barn off Nash Road has been approved by BC. Cllr Cousin noted that she welcomed the condition in the approval that the barn must never be used for anything other than agricultural purpose. |
| 14. | **Other Planning Matters – including the Neighbourhood Plan**  Cllr Gilbey reiterated the Parish Council’s approach after the presentation from Croudace Homes last month. BC are working on a new Local Plan but it was not anticipated to be available until 2027. Cllr Cousin confirmed that she had attended Bucks Town and Parish Council Planning Forum last month. As the NP is over 5 years old it could be reviewed, but this could take 2+ years to complete with additional costs and time. Cllr Cousin suggested contacting Neil Homer, planning and development consultant (ONH Planning for Good) on the current situation. Mr Homer assisted the Parish Council with the development of the existing Neighbourhood Plan.  It was resolved to agree that Neil Homer be contacted and a meeting be set up. Cllr Cousin agreed to contact him, and Cllr Goss and Cllr Daniels confirmed that they would like to be part of this discussion. **(Action: Cllr Cousin).** Cllr Gilbey suggested that something is put out to see if any residents wish to take part in this discussion.  The North Bucks Parish Planning Consortium (NBPPC) has made its members aware of a Buckinghamshire planning application relating to development where there is insufficient capacity for the additional flows at the local waste water plant.  The outline Planning Permission imposed a condition that no work should start until the system had been agreed and implemented but the developer had applied to vary the condition so that the work could start at once, even if there was inadequate capacity. This application has important implications for any future planning applications across Buckinghamshire.   It was agreed that Cllr Cousin should prepare a draft response for Councillors to agree and for this to be submitted to BC. **(Action: Cllr Cousin).** |
| 15 | **Report from the MVAS and Speedwatch**  The MVAS has moved location and is now situated on Little Horwood Road on 10th November. Average speed from 7th October to 1st November as 24 miles per hour. It was suggested to situate the MVAS next time in Nash Road. Action: **(Action: Cllr Goss).**  Nothing further to report on Speedwatch at this meeting. |
| 16 | **Winslow and Villages Community Board**  Meeting held on 26th September 2024 – the minutes were now available. Nothing further to report. |
| 17.. | **To receive a report from any meetings attended**  **Cllr Gilbey (JWG)**  Parish Liaison Meeting - Buckinghamshire Council - 16th October 2024  Poor’s Allotment AGM – 4th November 2024  No further meetings attended from other Councillors. |
| 18. | **WCAG compliance – gov.uk.email address for clerk and website update.**  In order to comply with the Web Content Accessibility Guidelines (2.2) it was agreed that the Parish Council website must meet this requirement to ensure accessibility of web content and to display an accessibility statement. It was noted that there are various companies in the open market who will set up a WCAG compliant website and include a gov.uk email address for the Clerk (which may become mandatory in the future). It was noted that this would incur additional costs. Clerk to look into existing arrangements in the first instance and report back **(Action: Clerk).** |
| 19. | **Transfer of Liden Park to the PC - update**  The Clerk had heard from Wellers Headley and is awaiting further paperwork. Cllr Cousin has recently visited the Open Space before all the leaves had dropped and it appears that more than 6 trees were dead.   HSH have already agreed to replace the 6 trees. Clerk to refer back to HSH to arrange replacements. **(Action: Clerk).** |
| 20. | **Transfer of Shorts Field to the PC – update**  Cllr Cousin confirmed that the gate to the retention pond has been fixed. LPH will be attending to the cracked paving slabs in due course. |
| 21. | **Update on EV Charging Points**  The Bucks Council Transport Cabinet paper for decision on this project was circulated by BC to all the Parishes involved in this project.  Cllr Cousin noted that it contained details of the contract that had not been shared before.  In particular part of the agreement is to have two double chargers and 4 EV parking bays at every site, including The Green. Cllr Cousin had queried this and was told only two bays will be marked with the EV parking symbol and signs requesting that only cars needing the charger park there. The contract should be let in November and the PC will be told who the supplier is as soon as that has been done. (**Action: Cllr Cousin).** |
| 22. | **To adopt Biodiversity Action Plan**  The Biodiversity Action Plan has been circulated to all Councillors. It was agreed to forward this to the HP Committee for their comments and additions as HP is mentioned in this plan. It was felt that this document needs realistic timescales and measurable deadlines, and be reviewed annually. Cllr Evans who is on the HP Committee agreed to assist with this. It was suggested that an article be taken out in Focus to ask the community to get involved with this. **(Action: Cllr Evans).** |
| 23. | **To receive and note correspondence**  The Clerk advised that the Great Horwood Parish Council Facebook page has now 112 followers.  Two suggestions have been sent into the Parish Council for use of the Open Space in Liden Park – the request was for picnic tables and seating – this was resolved to be accepted by the Council. Clerk to source costs for tables/seating and bring back to the next meeting **(Action: Clerk).**  A reminder to all Councillors of the government announcement on the possibility of having remote Parish Council meetings if needed. A consultation paper has been issued and the closing date is 19th December 2024. Councillors were urged to give their opinions on this.  Resident and Joint Director of the Liden Park management group contacted the Clerk concerning an antisocial noise regularly occurring – Cllr Gilbey provided guidance previously to contact BC Environmental Health department to deal with.  Clerk received a letter from a resident concerning accessibility to her property in Nash Road should emergency services be required, amongst other concerns. Enquiries were made with various agencies and the Parish Council will now write to the resident concerned with a reply**. (Action: Clerk).**  The Clerk has been contacted by the organiser of “Best Kept Villages” competition to see if GHPC wish to enter – it was resolved to make enquiries to find out what is involved and to bring to the next meeting **(Action: Clerk).** |
| 24 | **Finance**  To approve schedule of payments requiring authorisation   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Great Horwood Parish Council Receipts and Payments 11th November 2024** | |  |  |  | |  |  |  |  |  | | **Payments** | **Payee** | **Type** | **Payment £** | **VAT** | |  |  |  |  |  | | **Payments due** |  |  |  |  | | GH 24.074 | N Power - IN11630902 - September 2024 | DD | 78.78 | **3.75** | | GH 24.075 | Clerks Salary | SO | 819.00 | 0.00 | | GH 24.076 | Unit Trust Bank - Monthly Service Charge | FPO | 5.40 | 0.00 | | GH 24.077 | Salix loan payment | DD | 405.71 | 0.00 | | GH 24.078 | Walker Grounds Care - Invoice No 796 - GH Grass cutting | FPO | 610.50 | 0.00 | | GH 24.079 | Walker Grounds Care - Invoice No 795 - Horwode Pece | FPO | 157.50 | 0.00 | | GH 24.080 | Clerks expenses - printer ink | FPO | 23.40 | **3.90** | | GH 24.081 | Allotment Invoice - Church Lane Plot 11 & 14 | Cheque | 10.00 | 0.00 | |  |  |  |  |  | |  | **Total of T1 Current Account as of 7.11.2024** |  | **13,335.07** |  | |  | (excluding above payments to be made, items marked where payment has been made) | |  |  | | **Receipts/Transfers** | |  |  |  | | GHR 24.09 | Unknown payment (currently) into UTB T1 account \* | FPO | 66.31 | 0.00 | | GHR 24.10 | Allotment Rent - Church Lane - Plot 11 & 14 (GH 24.081) | Cheque | 10.00 | 0.00 | | GHR 24.11 | VAT Return | FPO | 671.40 | 0.00 | | **Transfer** | **Transfer from T1 into HP Account VAT portion on VAT paid - see table below** | **Transfer** | **1276.46** | **0.00** | | **Transfer** | **Transfer in from HP Account to T1 to pay invoice 796** | **Transfer** | **157.50** | **0.00** | |  | \* enquiries being undertaken |  |  |  | |  |  |  |  |  | | **VAT reclaim from T1 to Horwode Pece from 1st April to**  **31st October 2024** | |  |  |  | |  |  |  |  |  | |  | GH 24.033 - ROSPA Inspection for Annual inspection for Rec | 13/05/2024 | 26.00 |  | |  | GH 24.055 - Wickes receipt for HP for postcrete | 20/07/2024 | 3.91 |  | |  | GH 24.001 - Revive Recycled Plastics | 19/03/2024 | 1246.55 |  | |  |  | **Total** | **1,276.46** |  | | **Horwode Pece** |  |  |  |  | |  |  |  |  |  | | **Receipts/Transfers** | |  |  |  | |  |  |  |  |  | | **Transfer** | **Transfer to Current T1 Account to pay invoice 796 - Grass Cutting** | **Transfer** | **157.50** | **0.00** | | **Transfer** | **Transfer from T1 Account to HP Account - Tax return on spending - see above** | **Transfer** | **1276.46** | **0.00** | |  |  |  |  |  | |  | **Total of Horwode Pece Account as of 7.11.2024** |  | **2,246.35** |  | |  | (excluding above payments to be made, items marked where payment has been made) | |  |  | | **Reserves Account** | |  |  |  | |  |  |  |  |  | | **Receipts/Transfers** | |  |  |  | |  | **Total in Reserves account as of 7.11.2024** |  | **45,405.26** |  |   **Consider first draft of the Budget**  Draft Budget 25/26 was presented and discussed in detail and will be an Agenda item next month when the Budget will be finalised**. (Action: Clerk).**  **Horwode Pece – revised Budget submission**  Revised submission received by the Parish Council. VAT return as above to be transferred to the HP Account. Confirmation requested from HP Committee as to funding required with the above taken into account. Report for next meeting. Copy of the current statement for the HP Account to be sent to John Nicholls each month. **(Action: Clerk).**  **Agree funds to be allocated to Worthy Causes**  There were 8 successful applications for grants this year. The Clerk will inform the organisations of the amount they have been awarded and invite a representative to the presentation at the December Parish Council meeting. **(Action: Clerk).**  **Clerk’s confirmed salary rate increase**  Clerk’s confirmed salary increase on Scale 20 equates to an additional £0.62 per hour from 1st April 2024.  It was resolved to implement the pay increase from the November salary payment but to include the backpay from 1st April 2024**. (Action: Clerk to set up payment online).**  **Report on verification of bank reconciliation**  Unable to report at this meeting, moved to the December meeting to report **(Action: Clerk and Cllr Lee).** |
| 25. | **Items for the next meeting**  To approve schedule of payments requiring authorisation  RFO to present statement of receipts and payments to date under each head of budget  Clerk to present estimates of receipts and payments for 2025/2026 - Budget to be agreed  Review the Reserves  Agree the Precept  Report on verification of bank reconciliation |
| 26. | **Confirmation of date and time of the next meeting**  Monday 9th December 2024 at 7.30pm in the Great Horwood and Singleborough Village Hall. |

The meeting closed at 9.08pm

Signed Date

**Chairman**

**Horwode Pece Management Committee - Report to Parish Council**

**November 2024**

Last month, I talked about taking a breather, after finishing the new ‘Toddler Surround’. It was continuous, not overly hard, every weekend and I thank all the villagers that helped over the nine weeks. Thank you to the Parish Council for making funds available to help with the Teenage area.

This month has been spent chasing quotations, we need three. First, a job description was prepared, the build would be in two phases; 1. to prepare the groundwork, removing the old woodwork, and lay the new plastic-timber footings; then, 2. install the new plastic timber walls, plus, back filling the rubber chippings and infill/landscape the grass surround.

We have received three quotation:

Phase 1. Phase 2. Total

Groundwork Replacement Surround

1. Colin £1,925.00 - £1,925.00
2. Thomas £1,485.00 £ 601.00 £2,086.00
3. Tim £ 750.00 £ 750.00 £1,500.00

Notes:

1. Quotation 1. only provided a quotation for the groundwork phase. This quotation is a fixed price with no Vat to pay.
2. Quotation 2. provides a quotation based on 12 man-days work of 8 hours. The quotation states that if the work takes less time the costs will be reduced pro-rata. But, also, if the work takes longer then an increase in costs will result. He was the only one who came with me to look at the site.
3. Quotation 3. Provides a fixed price quotation for both parts.

In completing the ‘Toddler surround’ this took 165 hours work by volunteers, so 21 days’ work by un-skilled labour. The ‘Teenage surround’ is twice this size, so I would estimate it would take some 21 days to complete, assuming that a skilled landscape specialist could work twice as fast as an unskilled operator. On this basis, I think all quotations are underpriced.

My choice would be to accept quotation 2. (Thomas), but I anticipate the final price may be higher, circa £2,250.00 for phase1. and £910.00 for phase 2.

Once the Teenage surround is complete, the outstanding work includes:

* Removing the old bench and seats from the top corner of the Rec. as it is now badly rotten.
* Repairing the wooden slats to the goals, where rotten.
* The rubber coverings on the Pollux look to have deteriorated. Inspection shows this is cosmetic and does not affect the Pollux safety.

John Nicholls - Chairman

5/11/2024

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Planning Committee Report -** for meeting on 11 November 2024 (as at 6 November 2024) | | | | | | | | | | | |  | | | |
|  | | |  | | |  | |  | |  | |  | | | |
| Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to Buckinghamshire Council on behalf of the Planning Committee since the last meeting. | | | | | | | | | | | | | |  |
|  | | |  | | |  | |  |  | |  | |  |  | |
| **CURRENT PLANNING APPLICATIONS** | | | | | | | | |  | |  | |  |  | |
| **Date Received** | | **Application Number** | | **Applicant** | | | **Site Address** | | **Details of Application** | | **Parish Council Response** | | **BC Decision** |  | |
|  | | | | | | |  | |  | |  | |  |  | |
| **Determined** | | | | | | |  | |  | |  | |  |
| 11/7/24 | Appli  Kerby MacInnis | | | | Mr Paul Snell | | Land Off Nash Road Great Horwood Buckinghamshire MK17 0RA | | Erection of cattle building | | Objection | | Approved 14.10.24 |  | |
| 8/7/24 | 24/01868/APP  Kerby MacInnis | | | | Mr and Mrs Chris Lewis-Evans | | Land Adjacent To Cakeford Little Horwood Road Great Horwood  Buckinghamshire MK17 0NZ | | Demolition of building and erection of single storey side extension to existing  commercial building | | Objection | | Refused  26.10.24 |  | |
|  | | | | | | |  | |  | |  | |  |  | |
| **21/01/2021** | **21/00221/APP**  Kirsty Elliott | | | | J Hanson & Son | | Home Farm, 4 Winslow Road, Great Horwood MK17 0QN | | Erection of 16 new residential dwellings and the refurbishment and extension of the existing farmhouse, with associated access landscape and parking | | Objection | | Awaiting decision |  | |
| **21/01/2021** | **21/00222/ALB**  Kirsty Elliott | | | | J Hanson & Son | | Home Farm, 4 Winslow Road, Great Horwood MK17 0QN | | Erection of 16 new residential dwellings and the refurbishment and extension of the existing farmhouse, with associated access landscape and parking | | Objection | | Awaiting decision |  | |
| **6/12/23** | **23/03802/CPE**  Danika Hird | | | | Mr & Mrs P Pearce | | Spring Hill Farm Little Horwood Road Great Horwood Buckinghamshire  MK17 0NZ | | Certificate of lawful existing use for the non-compliance with conditions 3 and  4 of 78/01811/AV - (3) The occupation of the dwelling shall be limited to a person solely or mainly employed, or last employed, in the locality in agriculture as defined in Section 290(1) of the Town and Country Planning Act, 1971 or forestry (including any dependants of a person residing with him)  or a widow or widower of such a person (4) The accommodation to be provided in the buildings hereby permitted shall be occupied as a single unit of private residential accommodation, and storage of caravans and construction of riding arena | | No objection | | Awaiting decision |  | |
| 12/1/24 | 22/03218/APP  Emma Mumby | | | | Mr Octavian Negrea | | Land To Rear Of Vine Cottage 3 Little Horwood Road Great Horwood  Buckinghamshire MK17 0QE | | Erection of 3 dwellings | | Objection | | Awaiting decision |  | |
| 4/4/24 | 24/00952/APP  Emma Mumby | | | | Mr Connors | | 3 Nash Park Winslow Road Nash Buckinghamshire  MK17 0FD | | Change of use of land from a 1 pitch Caravan Site to a 2 pitch Caravan Site (2  Static Caravans & 2 Touring Caravans) alongside the retention and  conversion of Stables to Dayroom | | No objection | | Awaiting decision |  | |
| 26/5/24 | 24/01245/APP  Anna Shah | | | | Mr James Maddock | | Park Lodge Singleborough Lane Singleborough Great Horwood  Buckinghamshire MK17 0RF | | Householder application for Installation of a 15.2kWp ground-mounted solar  array | | No objection | | Awaiting decision |  | |
| 18/06/24 | 24/01794/APP  Danika Hird | | | | Mr William McDonaugh | | Plot 1 Nash Park Winslow Road Nash Buckinghamshire MK17 0FD | | Creation of a 2nd pitch on an existing 1 pitch caravan site to provide 2 static  caravans and 2 touring caravans and erection of a dayroom | | Objection | | Awaiting decision |  | |
| 28/6/24 | 24/01844/APP  Rebecca Jarratt | | | | Mr Farokh Khorooshi | | Bywater Meadow Pilch Lane Great Horwood Buckinghamshire MK17 0NX | | Bywater Meadow Pilch Lane Great Horwood Buckinghamshire MK17 0NX | | Objection | | Awaiting decision |  | |
| 23/7/24 | 24/02148/APP  Danika Hird | | | | Mr Nigel Denne | | The Hedgerows Nash Road Great Horwood Buckinghamshire MK17 0EJ | | Change of use of land from agricultural to B8 (Storage and distribution) E(a)  (Sales / Display of goods other than hot food) E(g)(i) (Offices). New dropped  kerb/access. Erection of building and yard area | | Objection | | Awaiting decision |  | |
| 22/8/24 | 24/02460/APP  Faye Hudson | | | | Mr Fred Morris | | Land Opposite Ridgehill Farm Little Horwood Road Nash Buckinghamshire | | Demolition of existing storage building and replacement with new | | No objection | | Awaiting decision |  | |
| 4/10/24 | 24/03004/APP  Faye Hudson | | | | Hennigan Building and Civil Engineering Ltd | | Land Between Nash Road And Cross Roads Kennels Nash Road Great  Horwood Buckinghamshire | | Hybrid application for the redevelopment of the site comprising outline  planning permission, with all matters reserved except access, for a drive thru  restaurant (Use Class E(b)/Sui Generis) and EV charging hub and full  planning permission for an office building (Use Class E(g)(ii)) and a day  nursery (Use Class E(f)) with associated landscaping, parking and access  arrangements | | Objection | | Awaiting decision |  | |

Key –

Colours

Green = applications determined since last report

Light blue = applications received in 2021

Pink = applications received in 2023

Orange = applications received in 2024

Names are those of the Bucks application case officer