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|  | Great Horwood Parish Council |
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| DRAFT |
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| Minutes of the Ordinary Parish Council Meeting held on Monday 9th December 2024 at 7.30pm in the Great Horwood and Singleborough Village Hall, Great Horwood |

Present: Cllr John Gilbey (JWG) Chairman, Cllr Caroline Cousin (CC) Vice Chairman, Cllr Jackie Goss (JG), Cllr Jonathan Evans (JJ) Cllr Thomas Lee (TL), Sarah Biswell (SB Clerk) and 9 members of the public.

Please note, to comply with Data Protection rules, names (other than councillors or persons who have previously given their permission) will not be used in Great Horwood Parish Council Minutes.

Prior to the Parish Council meeting, certificates were awarded to the recipients of the 2025 Worthy Causes Grants:

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|  | **To receive apologies for absence**  None. |
|  | **To receive declarations of interest**  None. |
| 3. | **Confirmation of the Minutes of the Parish Council meeting held on 11th November 2024**  The minutes were agreed as a true record and were signed by Cllr Gilbey at the meeting. |
| 4. | **To consider matters arising from the Minutes of the last meeting** (not otherwise included in the Agenda)  Signs on Nash Road – chase up with LAT **(Action: Clerk)**  Cllr Cousin had sent an email to BC regarding a recent planning application that came to GHPC attention, but not within GHPC boundary, relating to developments where there is insufficient capacity for the additional flows at the local waste water plant and varying conditions required/agreed beforehand.  WCAG compliance – to look into GHPC existing website compatibility **(Action: Clerk).**  To adopt Biodiversity Action Plan – Cllr Evans to discuss/refer to Management Committee of HP (**Action: Cllr Evans).**  Letter delivered to a resident concerning accessibility to her property in Nash Road. Matter resolved.  Statement of HP Bank Account to be sent to John Nicholls each month – diaried by Clerk – matter resolved.  Worthy Causes – all recipients attended prior to meeting today to collect certificates – matter resolved.  Clerk’s Increased salary and backpay set up on Unity trust Bank and authorised by 2 signatories – matter resolved. |
| 5. | **Public Participation Period**  Enquiries were made by the Scout group if they were permitted to deliver leaflets to the new housing developments in an effort to try and get more volunteers – PC agreed this would be a good initiative. The Scout Hut is going through a refurbishment over the coming months which will be done in 3-4 phases. Cllr Gilbey suggested potential funding via a Community Board Grant and would be happy to assist with application if required **(Action: Cllr Gilbey).**  A resident had attended the EWR Consultation in November 2024 and gave feedback to the Parish  Council prior to the meeting. It was agreed that the Clerk would respond to the EWR consultation outlining the  lack of transport connectivity between GH and the station. There is a further consultation in January 2025.  **(Action: Clerk).** |
| 6. | **Report from Buckinghamshire Councillors**  No report received prior to meeting. |
| 7. | **Horwode Pece Management Committee Report**  Report received and noted. |
| 8. | **Footpaths Report** No report received for this meeting.  Cllr Evans to pursue the matter with the Footpath Monitor concerning the idea to move a gate on the Winslow Road to link up the footpath that then leads into Spring Lane (**Action: Cllr Evans).**  Cllr Cousin advised that there are low branches overhanging the footbridge at the junction of footpaths 4 and 5. The Clerk was requested to ask the landowner to cut these back. **(Action Clerk)** |
| 9. | **Roads Report**  Cllr Gilbey reported that Welcome to Winslow sign at the start of the new 40mph zone in the Winslow/Great Horwood Road has been placed approximately 100 yards inside the parish boundary. He reported this on FixMyStreet. BC have promised to move it to the correct location in a timescale of 6 to 8 weeks from the date of reporting. |
| 10. | **Parish Maintenance**  Nothing to report on this matter that is not already noted in these minutes. |
| 11. | **Devolution Service – review term change**  Correspondence received from Buckinghamshire Council concerning a possible change to a 4-year agreement. Councillors requested more information before responding – Clerk to contact BC to request **(Action: Clerk).** |
| 12. | **Planning Report**  Report received. |
| 13. | **Issues arising from the Planning Report**  2 applications were determined. |
| 14. | **Other Planning Matters**  Cllr Cousin attended the recent A421 corridor study workshop. Discussions taken place were concerning improvements between the Bottledump roundabout on the A421 to Tingewick |
| 15. | **Neighbourhood Plan**  Cllr Cousin and Cllr Goss met via Zoom with a Planning Consultant on 21st November concerning the current Neighbourhood Plan and gave feedback at the meeting. The revised NPPF is due to be issued in December 2024. It was agreed to contact the Planning Co-ordinator at BC to ask for a meeting as soon as possible, either online or in person to discuss the options available on future planning/demand for housing – Clerk to arrange meeting **(Action: Clerk).** |
| 16 | **Report from the MVAS and Speedwatch**  Cllr Goss advised that the MVAS has been moved to the end of Little Horwood Road. An average of 2000 cars per day was recorded. 25mph was recorded as the average speed – the fastest being 55mph. Cllr Cousin  remarked that she considered the new style MVAS report to be excellent.  A copy of the report prepared by Cllr Goss was available and will be distributed to all Councillors **(Action: Clerk).** |
| 17. | **Winslow and Villages Community Board**  Cllr Gilbey advised that Sophia Comer has left the above Board and Andy Chapman has now taken over the role as Community Board Manager. There are still funds within the community board which could be utilised for a community bus, Cllr. Gilbey has sent an email on this but has not yet received a response. |
| 18. | **To receive a report from any meetings attended**  **Councillor Gilbey**  29.11.2024 – BMKALC AGM  3.12.2024 – Neighbourhood Plan  **Councillor Cousin**  21.11.2024 – Online meeting with a Planning Consultant  28.11.2024 – A421 Study workshop  3.12.2024 – Neighbourhood Plan  4.12.2024 – Village Hall Committee  **Councillor Goss**  21.11.2024 – Online meeting with a Planning Consultant  3.12.2024 – Neighbourhood Plan |
| 19 | **Nook Park**  Email received from Buckinghamshire Council circulated to all Councillors. The additional application has been reviewed by BC to allow an alternative person to be the manager of the Nook Park site - decision has been made to refuse the person nominated to be included on the register. The decision is open to appeal at the First Tier Property Tribunal with 28 days to lodge an appeal. |
| 20. | **Transfer of Liden Park to the PC – update**  Wellers Headley have written to the Parish Council with the Report on Transfer, which had some queries/errors, which have been answered. The Report on Title will follow shortly. |
| 21 | **Transfer of Shorts Field to the PC – update**  Cllr Cousin confirmed that work is in hand for the trees to be replaced and the landscape buffer to be cleared. |
| 22. | **Update on EV Charging Points**  BC have advised that the internal governance has now been completed and the contract awarded to a company called Believ. Further details on delivery will be available in the new year. |
| 23 | **To agree meeting dates for 2025**  Dates were circulated to all Councillors. |
| 24. | **To receive and note correspondence**  The Clerk advised that the Great Horwood Parish Council Facebook page has now 115 followers.  Free Tree Giveaway **–** 11 trees ordered(1% take-up), 10 collected**.**  Best Kept Village – defer decision until Autumn 2025**.**  Fairhive have now agreed to fund and install the handrail in Spring Close – Clerk has met with the Contractor and now waiting a date for installation – chase up on this **(Action: Clerk).**  A resident had advised the Clerk at the recent Parish Council Surgery that 3WHealth will now no longer be delivering prescription medication to housebound residents – clarification required on this as to what 3WHealth can offer the residents of GH going forward – Clerk to contact 3WHeath **(Action: Clerk).**  Picnic tables for Cherry Leas – it was just agreed that the purchase should be deferred to February 2025 when the land should be in the ownership of the Parish Council. **(Action: Clerk).** |
| 25. | **Finance**  To approve schedule of payments requiring authorisation   |  |  |  |  | | --- | --- | --- | --- | | **Great Horwood Parish Council Receipts and Payments 9th December 2024** | |  |  | |  |  |  |  | | **Payments** | **Payee** | **Type** | **Payment £** | |  |  |  |  | | **Payments due** | |  |  | | GH 24.081 | Worthy Causes Grant application - Football Club | FPO | 450.00 | | GH 24.082 | Worthy Causes Grant application - Cricket Club | FPO | 450.00 | | GH 24.083 | Worthy Causes Grant application - GH School | FPO | 500.00 | | GH 24.084 | Worthy Causes Grant application - Winslow & Dist. Community Bus | FPO | 450.00 | | GH 24.085 | Worthy Causes Grant application - Rainbows and Brownies | FPO | 160.00 | | GH 24.086 | Worthy Causes Grant application - Scouts | FPO | 400.00 | | GH 24.087 | Worthy Causes Grant application - Art & Craft Club | FPO | 250.00 | | GH 24.088 | Worthy Causes Grant application - Silver Band | FPO | 400.00 | | GH 24.089 | Clerks expenses - printer ink | FPO | 40.90 | | GH 24.090 | N Power IN1862133 | FPO | 85.26 | | GH 24.091 | Clerks salary and backpay | SO | 1095.12 | | GH 24.092 | Harlequin Press - payment for December 2024 Focus | FPO | 343.00 | | GH 24.093 | Unity Trust Bank Monthly Service charge | FPO | 6.00 | | GH 24.094 | Buckinghamshire Council - dog waste collection - annual invoice | FPO | 912.00 | |  |  |  |  | |  | **Total of T1 Current Account as of 5th December 2024** |  | **10,293.33** | |  | (excluding above payments to be made, items marked where payment has been made) | | | | **Receipts/Transfers** | |  |  | |  |  |  |  | | GHR 24.12 | Allotment Rent - CL - Plot 9 | FPO | 5.00 | | GHR 24.13 | Allotment Rent - CL - Plot 12 | FPO | 5.00 | | GHR 24.14 | Allotment Rent - WR - Plot 4a & 7 | FPO | 10.00 | | GHR 24.15 | Allotment Rent - CL - Plot 2 | FPO | 5.00 | | GHR 24.16 | Allotment Rent - WR - Plots 1 & 4 | FPO | 10.00 | | GHR 24.17 | Allotment Rent - CL - Plot 13 | FPO | 5.00 | | GHR 24.18 | Allotment Rent - CL - Plots 3 & 6 | FPO | 10.00 | | GHR 24.19 | Allotment Rent - CL - Plot 4 | FPO | 5.00 | |  |  |  |  | | **Horwode Pece** | |  |  | |  |  |  |  | | **Receipts/Transfers** | |  |  | |  |  |  |  | |  | **Total of Horwode Pece Account as of 5th December 2024** |  | **3,365.31** | |  | (excluding above payments to be made, items marked where payment has been made) | | | | **Reserves Account** | |  |  | |  |  |  |  | | **Receipts/Transfers** | |  |  | |  | **Total in Reserves account as of 5th December 2024** |  | **45,405.26** | |  |  |  |  |   **RFO to present statement of receipts and payments to date under each head of budget**  Statement for the 3rd quarter - presented by RFO – and accepted by all Councillors.  **Clerk to present estimates of receipts and payments for 2025/2026 - Budget to be agreed**  Minor revisions to be made, but once updated it was resolved to approve the budget for 2025/2026 at this meeting. Clerk to make final copy available to all Councillors and submit on website. **(Action: Clerk).**  **Review the Reserves**  Reserve spreadsheet prepared by Cllr Cousin – it was resolved to accept this document at this meeting but noted that it needs amending to include the Precept figure when this has been agreed **(Action: Clerk).**  **Agree the Precept**  The tax base, from the information received by Buckinghamshire Council, showed the same as last year, the estimated Band D figure was increased to £66.45 from £64.49 – increase of 3.04%. After discussions it was resolved to set the Precept for 2025/2026 to be £34,000. (**Action: Clerk to forward to BC before deadline).**  **Report on verification of bank reconciliation**  Cllr Lee confirmed March 2024 to September 2024 had been completed and signed off with no amendments. |
| 26. | **Items for the next meeting**  To approve schedule of payments requiring authorisation.  Financial limits in financial regulations to be revised and agreed.  Report on review of Financial Regulations.  Internal Auditor to be appointed.  Neighbourhood Plan.  Planters. |
| 26. | **Confirmation of date and time of the next meeting**  Monday 10th February 2025 at 7.30pm in the Great Horwood and Singleborough Village Hall. |

The meeting closed at 8.50pm.

Signed Date

**Chairman**

**Horwode Pece Management Committee - Report to Parish Council**

**December 2024**

We are now into the winter months. Still, each week, the Rec. is continued to be inspected, whatever the weather, by our Rec. Check volunteers. Over this last month the Rec. check reports high-lighted two main areas of concern; the ground condition, given all the rain, and issues related to the wood-pile, following the replacement of the toddler area with new plastic timber.

Given the late Autumn rains, the ground down the Rec. was water-logged, with free-standing water in places; after-all it is down Spring lane. Standing water was observed in the middle of the football pitch, by both entries to the tunnel and under the parallel bars. Also, areas to the top of the field were sodden and large puddles were found near the Zip-wire.

We know, given a dry period, these water-logged areas drain, so this is only a temporary problem.

More seriously, was the state of the temporary wood-pile following the Toddler surround rebuild; particularly problems with exposed nails and screws, should children decide to climb on them. This problem had also been noted and reported by members of the Parish Council, at the November Parish Council meeting, and at that meeting the Parish Council had agreed to the hire of a skip, down the Rec.

Given the reported safety issue, this old wood-work has been removed, together with any residual plastic underlay; so there is no need to hire a skip at present. It may be necessary when the Teenage area surround is replaced, especially if we have to dig out significant concrete post fixings. We will consider this again when we undertake the Teenage surround replacement in the New Year.

Other outstanding work to note, includes:

* Removing the old bench and seats from the top corner of the Rec. As it is now badly rotten.
* Repairing the wooden slats to the goals, again rotten.
* The underlay, below the SuperNova has been kicked-up as children use it; this has been temporarily repaired, but will need more permanently bonding when work on the Teenage surround is undertaken.

Finally, an updated draft budget has been supplied for the Rec. 2025/2026 financial year. This budget does not have ‘skip hire’ included, but if it proves necessary, a contingency of £400 should be added to this budget.

John Nicholls - Chairman

7/12/2024

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| **Planning Committee Report -** for meeting on 9 December 2024 (as at 9 December 2024) | | | | | | | | | | | |  | | |
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| Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to Buckinghamshire Council on behalf of the Planning Committee since the last meeting. | | | | | | | | | | | | | |
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| **CURRENT PLANNING APPLICATIONS** | | | | | | | | |  | |  | |  |
| **Date Received** | | **Application Number** | | **Applicant** | | | **Site Address** | | **Details of Application** | | **Parish Council Response** | | **BC Decision** |
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| **Determined** | | | | | | |  | |  | |  | |  |
| 28/6/24 | 24/01844/APP  Rebecca Jarratt | | | | Mr Farokh Khorooshi | | Bywater Meadow Pilch Lane Great Horwood Buckinghamshire MK17 0NX | | Bywater Meadow Pilch Lane Great Horwood Buckinghamshire MK17 0NX | | Objection | | Refused |
| 26/5/24 | 24/01245/APP  Anna Shah | | | | Mr James Maddock | | Park Lodge Singleborough Lane Singleborough Great Horwood  Buckinghamshire MK17 0RF | | Householder application for Installation of a 15.2kWp ground-mounted solar  array | | No objection | | Approved |
|  | | | | | | |  | |  | |  | |  |
| **21/01/2021** | **21/00221/APP**  Kirsty Elliott | | | | J Hanson & Son | | Home Farm, 4 Winslow Road, Great Horwood MK17 0QN | | Erection of 16 new residential dwellings and the refurbishment and extension of the existing farmhouse, with associated access landscape and parking | | Objection | | Awaiting decision |
| **21/01/2021** | **21/00222/ALB**  Kirsty Elliott | | | | J Hanson & Son | | Home Farm, 4 Winslow Road, Great Horwood MK17 0QN | | Erection of 16 new residential dwellings and the refurbishment and extension of the existing farmhouse, with associated access landscape and parking | | Objection | | Awaiting decision |
| **6/12/23** | **23/03802/CPE**  Danika Hird | | | | Mr & Mrs P Pearce | | Spring Hill Farm Little Horwood Road Great Horwood Buckinghamshire  MK17 0NZ | | Certificate of lawful existing use for the non-compliance with conditions 3 and  4 of 78/01811/AV - (3) The occupation of the dwelling shall be limited to a person solely or mainly employed, or last employed, in the locality in agriculture as defined in Section 290(1) of the Town and Country Planning Act, 1971 or forestry (including any dependants of a person residing with him)  or a widow or widower of such a person (4) The accommodation to be provided in the buildings hereby permitted shall be occupied as a single unit of private residential accommodation, and storage of caravans and construction of riding arena | | No objection | | Awaiting decision |
| 12/1/24 | 22/03218/APP  Emma Mumby | | | | Mr Octavian Negrea | | Land To Rear Of Vine Cottage 3 Little Horwood Road Great Horwood  Buckinghamshire MK17 0QE | | Erection of 3 dwellings | | Objection | | Awaiting decision |
| 4/4/24 | 24/00952/APP  Emma Mumby | | | | Mr Connors | | 3 Nash Park Winslow Road Nash Buckinghamshire  MK17 0FD | | Change of use of land from a 1 pitch Caravan Site to a 2 pitch Caravan Site (2  Static Caravans & 2 Touring Caravans) alongside the retention and  conversion of Stables to Dayroom | | No objection | | Awaiting decision |
| 18/06/24 | 24/01794/APP  Danika Hird | | | | Mr William McDonaugh | | Plot 1 Nash Park Winslow Road Nash Buckinghamshire MK17 0FD | | Creation of a 2nd pitch on an existing 1 pitch caravan site to provide 2 static  caravans and 2 touring caravans and erection of a dayroom | | Objection | | Awaiting decision |
| 23/7/24 | 24/02148/APP  Danika Hird | | | | Mr Nigel Denne | | The Hedgerows Nash Road Great Horwood Buckinghamshire MK17 0EJ | | Change of use of land from agricultural to B8 (Storage and distribution) E(a)  (Sales / Display of goods other than hot food) E(g)(i) (Offices). New dropped  kerb/access. Erection of building and yard area | | Objection | | Awaiting decision |
| 22/8/24 | 24/02460/APP  Faye Hudson | | | | Mr Fred Morris | | Land Opposite Ridgehill Farm Little Horwood Road Nash Buckinghamshire | | Demolition of existing storage building and replacement with new | | No objection | | Awaiting decision |
| 4/10/24 | 24/03004/APP  Faye Hudson | | | | Hennigan Building and Civil Engineering Ltd | | Land Between Nash Road And Cross Roads Kennels Nash Road Great  Horwood Buckinghamshire | | Hybrid application for the redevelopment of the site comprising outline  planning permission, with all matters reserved except access, for a drive thru  restaurant (Use Class E(b)/Sui Generis) and EV charging hub and full  planning permission for an office building (Use Class E(g)(ii)) and a day  nursery (Use Class E(f)) with associated landscaping, parking and access  arrangements | | Objection | | Awaiting decision |
| 13/11/24 | 24/03402/APP | | | | Mr Gary Lee | | 28A Little Horwood Road Great Horwood Buckinghamshire MK17 0QE | | Householder application for conversion of garage to habitable space and erection of single storey front, rear, and side extensions | | No objection | |  |
| 20/11/24 | 24/03472/APP  Danika Hird | | | | Mortlake 17 Llp | | Land To The East Side Of Winslow Road Winslow Road Great Horwood  MK17 0NP | | Four no. commercial stables, ancillary facilities, parking, landscaping and  internal road | |  | |  |
| 2/12/24 | 24/03513/APP | | | | Andrew Marshall | | Faccenda Chicken Thornhill Poultry Farm Pilch Lane Great Horwood  Buckinghamshire MK17 0NX | | Temporary change of use for 3 years of land and dwelling to allow use as a  lorry park and offices (retrospective) | |  | |  |

Key –

Colours

Green = applications determined since last report

Light blue = applications received in 2021

Pink = applications received in 2023

Orange = applications received in 2024 - Names are those of the Bucks application case officer