



Great Horwood Parish Council

Minutes of the Annual Parish Council Meeting held on 5th May 2022 at 7.30pm in the Village Hall, Great Horwood

Great Horwood Parish Council

Present: Cllr John Gilbey (JWG) Chairman, Cllr Caroline Cousin (CC) Vice Chairman, Cllr David Taylor (DT), Cllr Gavin Laird (GL), Cllr Robert Davies (RD), Sue Brazier (SB Clerk), and seven members of the public.

1.	To receive apologies for absence Cllr Jackie Goss and Buckinghamshire Councillor John Chilver
2.	To receive declarations of interest None
3.	To elect the Chairman of the Council for 2022/23 Cllr John Gilbey was unanimously re-elected as Chairman, nominated by Cllr David Taylor and seconded by Cllr Robert Davies
4.	To receive the Chairman's Declaration of Acceptance of Office The Chairman's Declaration of Acceptance of Office was received.
5.	To elect a Vice-Chairman of the Council for 2022/23 Cllr Caroline Cousin was unanimously re-elected as Vice-Chairman, nominated by Cllr John Gilbey and seconded by Cllr Robert Davies
6.	To appoint representatives to outside bodies a). BC Winslow and Villages Community Board JWG/CC b). North Bucks Parishes Planning Consortium (NBPPC) JWG/CC c). Village Hall JWG/CC/RD d). Poor's Allotments (Castlefields) JWG/JG e). 2 Trustees to the Great Horwood and Singleborough Recreation Trust CC/DT
7.	To appoint/reappoint members of Committees of the Council a). Members to the Planning Committee CC/JWG/JG Cllr Cousin was appointed Chairman of the Planning Committee b). 2 members of the Recreation Committee CC/DT
8.	To agree the payments of annual subscriptions to: The payment of the following annual subscriptions was agreed: a). Buckinghamshire and Milton Keynes Association on of Local Councils (BMKALC) b). North Bucks Parishes Planning Consortium (NBPPC) c). Information Commissioner's Office
9.	Confirmation of the Minutes of the Parish Council meeting held on 11th April 2022 Cllr Cousin had noticed that under item 4, matters arising from the minutes, Home Farm application references should read 21/00221/APP and 21/00222/ALB. The Clerk amended the errors and the minutes of the last meeting were approved and signed.
10.	To consider matters arising from the Minutes of the last meeting (not otherwise included on the agenda) <ul style="list-style-type: none"> ● Sewage smells – Bucks Councillor John Chilver had offered the services of Andrew Waugh, Strategic Flood Management Lead Officer, Climate Change and Environment at Buckinghamshire Council. The Clerk has sent the relevant correspondence to Mr Waugh who will forward it to the appropriate team within the Environment Agency and request they reply to her directly. The Clerk will continue to chase this matter. (Action Clerk) ● Singleborough Bridleway – BC Rights of Way have instructed their legal team to make the creation order. RoW Ela Hackling has told the Clerk that the legal team are very busy. The Clerk will continue to chase this up. (Action Clerk) ● Leaning lamp post – the lamp post at the top of Little Horwood Road with The Green is still leaning. The Clerk will chase e.on. (Action Clerk) ● Planning – Home Farm application – 21/00221/APP and 21/00222/ALB – the Clerk will continue to chase Bucks Planning regarding the incorrectly uploaded Heritage document. (Action Clerk) ● Planters – Jane Holland has kindly agreed to plants the troughs again this year. The Clerk is liaising with Mrs Holland concerning the watering of the planters and will report back to the PC. (Action Clerk)
11.	Public participation period Mr David Saunders asked why the previous minutes were not posted on the GHPC website or noticeboard. The Clerk will post them on the website but said that the minutes had been up on the noticeboard for three weeks and were taken down to make

	<p>room for the agenda for this PC meeting. (Action Clerk)</p> <p>Mr Saunders mentioned that a satisfactory outcome to the uneven drain cover in Little Horwood Road had not been forthcoming on fixmystreet.com. Cllr Cousin suggested the Clerk contact Richard Barker at Bucks Council in this respect. (Action Clerk)</p> <p>Mr and Mrs Nicholls wished to voice their views on The Green Upgrade Project which were duly noted. This matter will be discussed further in Item 22.</p>
12.	<p>Horwode Pece Management Committee Report</p> <p>The Report from the Horwode Pece Management Committee is attached to and forms part of these minutes.</p> <p>Cllr Gilbey noted that work had been undertaken recently at Horwode Pece and there would be a working party on 7th and 8th May.</p>
13.	<p>Footpaths Report</p> <p>To receive the Footpaths Report</p> <p>Mr Alan Biggins had nothing new to report at this time. He was very pleased with his front page article in Focus promoting the Parish footpaths and in particular the new gate at Manglands Farm dedicated to Robert Deuchar.</p>
14.	<p>Roads Report</p> <p>a). To receive a report on local roads and any problems with signage. Nothing to report.</p> <p>b). To receive a report on the MVAS</p> <p>Mr Mick Wood briefly discussed the data he had kindly sent to the Clerk. Cllr Gilbey will post on the GHPC website. (Action Cllr Gilbey)</p>
15.	<p>Planning Report</p> <p>To receive and note the Planning Report</p> <p>Cllr Cousin mentioned that the determination for 21/02961/APP Land off Nash Road was imminent pending the signing of the Deed of Variation. Building work is now ongoing across the whole site.</p>
16.	<p>Issues arising from the Planning Report</p> <p>None</p>
17.	<p>Other Planning Matters</p> <p>Cllr Cousin mentioned that the PC had received a letter from Mr Nigel Denne regarding the possible relocation of his engineering company from Drayton Parslow to his family farm Hedgerows, Winslow Road, Nash. He wrote in order to seek support for the move which would require a new agricultural building. The Planning Committee had discussed this matter and agreed that whilst they did not object in principle, they could not make any formal comment until they had sight of the planning application.</p>
18.	<p>Winslow and Villages Community Board</p> <p>Nothing to report</p>
19.	<p>To receive a report from any meetings attended</p> <p>Cllrs Gilbey and Cousin attended the Village Hall meeting on 13th April</p> <p>Cllrs Gilbey and Cousin attended the Parish Liaison meeting on 20 April</p> <p>Cllr Gilbey attended the NBPPC meeting on 13th April</p>
20.	<p>Parish Maintenance</p> <ul style="list-style-type: none"> ● Greenway nameplate – a replacement nameplate has not been installed. The Clerk will chase this up. (Action Clerk) ● Village maintenance – it is unclear whether Green Tree Services have trimmed the Cricket Club hedge as part of their village maintenance works. The Clerk will check with the contractor. (Action Clerk)
21.	<p>Queen's Platinum Jubilee – update</p> <p>The portaloos have been secured for 5th June for the Big Lunch at Horwode Pece. The Football Club have organised their youth presentation for Saturday 4th June on The Green and once their event has finished, the portaloos will be moved to the hard standing area near the Horwode Pece entrance. They will be picked up on Monday 6th June as this will fit in with the hirers. The Clerk has made enquiries about the bellringers ringing at 7.00pm on Thursday 2nd June for half an hour to start the event before the Silver Band starts playing. Cllr Laird has agreed to service the beacon and buy gas if required. The Clerk will check with the Brigdens concerning the hire of Nipperbout's outdoor games. Cllr Taylor has agreed to pick up and drop back after the event. The Clerk will check with Yvonne Taylor, Group Scout Leader about the availability of Scouts to help organise the children's games. (Action Clerk, Cllr Laird, Cllr Taylor)</p>
22.	<p>The Green Upgrade Project</p> <p>Cllr Taylor informed the Council that he had sought quotes from Paul Spittles and CJM Fencing. Once the quotes have been received, further discussions can take place. (Action Cllr Taylor)</p>
23.	<p>Update on the Active Travel Scheme – Winslow to Great Horwood (Cycleway)</p> <p>Cllr Gilbey had received an update following the recent meeting on site attended by BC Clive Harriss, Cabinet member for Culture and Leisure, BC Sir Beville Stanier, BC John Chilver amongst others. The initial estimates for the preferred scheme are in the</p>

	region of £898,000 for both design and implementation. This does not include any additional costs or allowances for third party land costs. It may be worth investigating the possibility of commissioning an external body to undertake land owner negotiations and it may be worth contacting them for a quote to do the works. Cllr Gilbey will keep the PC informed with further updates when available.																																																											
24.	<p>Update on the S106 funding for the LEAP on the High Street Homes site</p> <p>Cllr Gilbey updated the Council regarding ongoing procedures that are necessary before the S106 monies can be released. After chasing the funding multiple times, the relevant documentation has been completed bar the revised costing for the play equipment. Once this has been received from High Street Homes the document will be resubmitted. It is hoped that this process is nearing completion.</p> <p>At the BMK Parish Liaison meeting it was mentioned that Bucks Council was undertaking a review of S106 funding in the former Aylesbury Vale District Council, possibly with a view to levelling up across the County. BMKALC subsequently requested that we told them of all S106 funds that we were expecting to received so that they can put it to Bucks Council. The required information has been sent.</p>																																																											
25.	<p>Co-option of an additional Councillor</p> <p>Cllrs Gilbey and Cousin met Mr Andy Waller who had shown an interest in the vacancy. He was in attendance at the meeting as a member of the public and when asked, said he would like to stand as a co-opted Councillor. All Councillors resolved to co-opt Mr Waller onto the PC. The Clerk will contact Mr Waller regarding the completion of the necessary paperwork. (Action Clerk)</p>																																																											
26.	<p>To receive and note correspondence</p> <p>Zurich Insurance – The Clerk had received an email from Zurich offering discounted premiums for a 3 or 5 year commitment. After discussion Cllr Cousin suggested that the Clerk obtain a quote from an additional insurer eg BHIB so a decision could be made as to whether the tie-in was a reasonable offer. (Action Clerk)</p> <p>Ian Walker grass cutting – Ian Walker had phoned the Clerk and followed up by email explaining that he was going to have to put his charging up by 7% which is in line with inflation. Contractors had now been banned by the Government from buying red diesel and so he was having to buy his fuel from the pump. He would this year foot the bill for the fuel but not the inflation. After a discussion Councillors agreed to accept the increase on all invoices. The Clerk will write to Mr Walker. (Action Clerk)</p>																																																											
27.	<p>Finance</p> <p>a). To review the bank reconciliation, note invoices which have been paid and to note funds received.</p> <table><tr><th>Payments</th><th>Payee</th><th>Type</th><th>Payment £</th></tr><tr><td>GH 22.003</td><td>NBPPC</td><td>FPO</td><td>20.00</td></tr><tr><td>GH 22.004</td><td>Zurich insurance</td><td>FPO</td><td>1303.10</td></tr><tr><td>GH 22.005</td><td>Transfer to Horwode Pece account</td><td>TFR</td><td>6000.00</td></tr><tr><td>GH 22.006</td><td>HMRC 120PE01842813</td><td>FPO</td><td>51.00</td></tr><tr><td>GH 22.007</td><td>Clerk's salary</td><td>SO</td><td>715.00</td></tr><tr><td>GH 22.008</td><td>Barclaycard</td><td>DD</td><td>10.17</td></tr><tr><td>GH 22.009</td><td>Salix Finance</td><td>DD</td><td>405.71</td></tr></table> <p>Receipts</p> <table><tr><td>GHR 22.02</td><td>The Rolling Oats LLP</td><td>0.71</td></tr><tr><td>GHR 22.03</td><td>The Rolling Oats LLP</td><td>5.51</td></tr><tr><td>GHR 22.04</td><td>The Rolling Oats LLP</td><td>0.83</td></tr><tr><td>GHR 22.05</td><td>Buckinghamshire Council</td><td>15000.00</td></tr><tr><td>GHR 22.06</td><td>Transfer from Horwode Pece account</td><td>868.73</td></tr><tr><td>GHR 22.07</td><td>HMRC XQV126000100422</td><td>133.90</td></tr><tr><td>GHR 22.08</td><td>HMRC 120PE01842813</td><td>51.00</td></tr></table> <p>Horwode Pece account</p> <p>Payments</p> <table><tr><td>HP 22.01</td><td>Transfer to Treasurer's account</td><td>868.73</td></tr></table> <p>Receipts</p> <table><tr><td>HPR 22.01</td><td>Transfer from Treasurer's account</td><td>6000.00</td></tr></table>	Payments	Payee	Type	Payment £	GH 22.003	NBPPC	FPO	20.00	GH 22.004	Zurich insurance	FPO	1303.10	GH 22.005	Transfer to Horwode Pece account	TFR	6000.00	GH 22.006	HMRC 120PE01842813	FPO	51.00	GH 22.007	Clerk's salary	SO	715.00	GH 22.008	Barclaycard	DD	10.17	GH 22.009	Salix Finance	DD	405.71	GHR 22.02	The Rolling Oats LLP	0.71	GHR 22.03	The Rolling Oats LLP	5.51	GHR 22.04	The Rolling Oats LLP	0.83	GHR 22.05	Buckinghamshire Council	15000.00	GHR 22.06	Transfer from Horwode Pece account	868.73	GHR 22.07	HMRC XQV126000100422	133.90	GHR 22.08	HMRC 120PE01842813	51.00	HP 22.01	Transfer to Treasurer's account	868.73	HPR 22.01	Transfer from Treasurer's account	6000.00
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	<p>Business Instant Access Receipts April interest 11.11</p> <p>b). To agree payments that require authorising The Council duly authorised the following payments:</p> <p>From Treasurer's account – BMKALC/NALC – annual subscription - £181.69 Walker Grounds Care – mowing - £555.50</p> <p>From Horwode Pece account – Mr J Nicholls – timber for repairs at Horwode Pece - £121.88</p> <p>c). Financial Regulation 1.5: Review of effectiveness of internal control The effectiveness of internal control has been reviewed and Cllr Cousin agreed it was in order.</p> <p>d). Report on verification of bank reconciliations Cllr Cousin has checked and signed the bank reconciliations for the past 6 months.</p> <p>e). Appointment of a Councillor to verify the bank reconciliations in 2022/23 Cllr Cousin agreed to continue to check and sign the bank reconciliations on a 6 monthly basis.</p> <p>f). Banking arrangements including bank mandate to be approved by PC The Clerk will arrange for Angela Mayne to be taken off the bank mandate. (Action Clerk)</p> <p>g). Statement of Receipts and Payments for the year to March and the accounting statements in the form of Section 2 of the Annual Governance and Accountability Return to be approved. The document was put in Dropbox for Councillors to view. The finance folder and completed draft AGAR have been delivered to the internal auditor who will carry out the works and report back to the Clerk in due course.</p> <p>Cllr Cousin suggested that the balance of the Treasurer's account at 31 March 2022 (£7479.13) be transferred to the BIA account in line with our practice last year. All resolved to agree to this course of action. (Action Clerk)</p>
28.	<p>Items for the next meeting Finance – Annual Governance and Accountability Return 2021/22: Annual Internal Audit Report, Annual Governance Statement, Accounting Statements; to present statement of Receipts and Payments to date under each head of budget</p>
29.	<p>Confirmation of date and time of the next meeting Monday 13th June at 7.30pm</p>

The meeting closed at 8.45pm

Signed **DRAFT** Date 13th June 2022

Horwode Pece Management Committee - Report to Parish Council May 2022

The main activity this month has been the Spring Working Party. This has been spread over two weekends and is part completed. On the weekend of 23rd/24th April the main activity was to remove and replace the Teenage ramp. This took three of us 2 days to complete; thanks to Mark Owen and Mike Hobday for their help (my in-

voice for the replacement timbers and decking boards is attached). Other work undertaken over this first weekend includes cutting back the old Willow tree; before this work, the tree was split and rotten and therefore unsafe – although many village children loved to climb on it. Many thanks, to Pete and Cathy Holland for undertaking this work.

The second 'Working Party' weekend is planned for this coming weekend, weather permitting.
Work to be undertaken includes:

- Zip-wire: replacing chain-guard, checking/adjusting seat height and zip-wire arrestors.
- Tunnel entrance, road-side: this is slightly bowed, check for damage and plan repair.
- Repair the wood surround, near the tunnel.
- Beams and Pods: repair the split in one of the up-rights.
- Rubber chippings: rake rubber chippings level. In some areas the chipping depth is low and uneven. This will help even out the level.

In addition to this, there is general landscaping – cutting windows into the front hedge, collecting any rubbish, cleaning swings, climbing equipment, basket-ball backing etc. and tending to the various plantings.

John Nicholls - Chairman
3/05/2022

Planning Committee Report - for meeting on 5th May 2022 (as at 22nd April 2022)

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to Buckinghamshire Council on behalf of the Planning Committee since the last meeting.

CURRENT PLANNING APPLICATIONS

Date Received	Application Number	Applicant	Site Address	Details of Application	Parish Council Response	AVDC Decision
Determined						
01/12/2021	21/04356/APP Kerby MacInnis 29/12/2021	Mr C Randall	Land North of Bletchley Road, Great Horwood, Bucks	Erection of a new steel framed building general agricultural use	No objection	Refused 14/04/2022
05/02/2020	20/00409/APP Alice Culver 05/03/2020	Ms M McCarthy	Land off Little Horwood Road, Nash MK17 0EJ	Variation of condition 2 – change condition to permanent planning permission/consent relating to application 14/00107/APP (al- lowed on appeal)	Objection	Awaiting decision
01/09/2020	20/02755/APP Michael Davey 29/09/2020	Mr T Reilly c/o Agent Ruston Planning Ltd	Land at Nash Park, Nash Road, Great Horwood, Bucks	Change of use of land to 13 Gypsy/traveller pitches with associated works including 13 no. mobiles homes, 13 no. touring cara- vans, 13 no. day rooms and 13 no. cesspits	Objection	Awaiting decision
16/10/2020	20/03535/APP Rebecca Jarratt 13/11/2020	Mr G Grant	The Crown Public House, 1 The Green, Great Horwood MK17 0RH	Change of use and alterations of public house to form dwelling and annex accom- modation	Objection	Awaiting decision
16/10/2020	20/03536/ALB Rebecca Jarratt 13/11/2020	Mr G Grant	The Crown Public House, 1 The Green, Great Horwood MK17 0RH	Change of use and alterations of public house to form dwelling and annex accom- modation	Objection	Awaiting decision
21/01/2021	21/00221/APP Kirsty Elliott 18/02/2020	J Hanson & Son	Home Farm, 4 Winslow Road, Great Horwood MK17 0QN	Erection of 16 new residential dwellings and the refurbishment and extension of the existing farmhouse, with associated access landscape and parking	Objection	Awaiting decision

21/01/2021	21/00222/ALB Kirsty Elliott 18/02/2020	J Hanson & Son	Home Farm, 4 Winslow Road, Great Horwood MK17 0QN	Erection of 16 new residential dwellings and the refurbishment and extension of the existing farmhouse, with associated access landscape and parking	Objection	Awaiting decision
23/07/2021 (Updated application dated 21/12/2021)	21/02961/APP Danika Hird 23/08/2021	Mr J Browning	Land off Nash Road, Great Horwood	Variation of condition 2, 3 and 5 on application 16/00877/APP (Residential development of 14 dwellings with associated garaging and parking and formation of new access) Proposed amendments to approved house types to improve internal layouts and elevational detailing. Condition 2 - Amendments to list of approved drawings referred to in this condition. Drawings to be removed: 15053(0)215, 15053(0)216, 15053(0)220, 15053 (D) 221, 15053(0)230, 15053 (0) 231, 15053(0)235, 15053(0)236, 15053(0)240, 15053(0)241, 15053 (B) 120A, 15053 (B) 121A, 15053 (D) 100 REV A, 12529 / 01B, 02/18/01 landscape plan, 02/18/02 planting detail, 02/18/03 planting detail. Drawings to be added: A21-014-PL001B, A21-014-009A, A21-014-PL010A, A21-014-PL011, A21-014-040C, A21-014-041C, A21-014-050C, A21-014-051C, A21-014-060C, A21-014-061C, A21-014-070C, A21-014-071C, A21-014-080C, A21-014-081C, A21-014-090C, A21-014-091C Condition 3 - Drawing to be replaced with submitted drawing which reflects house type amendments. Drawing No. 12529 / 01B to be replaced with A21-014-PL011 Condition 5 - Drawing numbers to be updated to submitted drawings to reflect changes to the site plan. Drawing No. 02/18/01 landscape plan, 02/18/02 planting detail, 02/18/03 planting detail to be replaced with A21-014-009A Land Off Nash Road Great Horwood Buckinghamshire	Objection	Awaiting decision
09/08/2021	21/03148/APP Megan Wright 06/09/2021	Mr & Mrs Walker	Fox Hollow Farm, Pilch Lane, Great Horwood MK17 0NX	Retention of log cabin as permanent agricultural workers dwelling	No objection with condition	Awaiting decision
23/09/2021	21/03776/APP 21/10/2021	Messrs Corcoran, Cawley and Nevin	Plots 2,4,6 & 7 Nash Park, Nash Road, Great Horwood MK17 0PD	Change of use of land to use as a residential gypsy and traveller site, including an increase in the number of caravans to a total of 15 of which no more than 8 shall be static caravans/mobile homes occupied for residential purposes, together with retention of existing ancillary building	Objection	Awaiting decision
27/09/2021	21/03505/APP Megan Wright 25/10/2021	Mr & Mrs Willis	Fair Lorna Cottage, Bletchley Road, Great Horwood MK17 0RB	Proposed conversion of outbuilding to dwelling with new roof and changes to windows and doors	No objection	Awaiting decision
10/11/2021	21/04272/APP Dayna Simmons 08/12/2021	Mrs & Mrs Charlton	1 The Close, Great Horwood MK17 0QG	Householder application for removal of garden shed. Erection of garden studio, garage and single storey side extension	No objection	Awaiting decision
24/11/2021	21/04547/APP Kerby MacInnis 22/12/2021	Mr & Mrs C Scott	Ashfield, 31 Nash Road, Great Horwood MK17 0RA	Erection of ancillary building (retrospective)	Objection	Awaiting decision
17/02/2022	22/00551/APP Liam Currie 17/03/2022	Mr T McIntosh	The Retreat, Bletchley Road, Great Horwood MK17 0PX	Change of use to storage B8. Extend existing open storage for caravan/campervans and self-storage containers	No objection	Awaiting decision
22/2/2022	22/00580/APP Faye Hudson 22/03/2022	Mr R Jones	9 Greenway, Great Horwood MK17 0QR	Householder application for part single, part two storey rear and single storey front extensions	No objection	Awaiting decision

04/03/2022	22/00685/APP Dipa Chatterjee 01/04/2022	Mr & Mrs S Methering- ham	Yew Tree House, 23 Nash Road, Great Horwood MK17 0RA	Householder application for demolition of existing garage. Erection of two storey front, side, rear, part single storey extension and refurbishment of rear roof terrace with spiral access stair.	No objection	Awaiting decision
23/03/2022	22/00809/APP Faye Hudson 20/04/2022	Mr Dawson	15b Little Horwood Road, Great Horwood MK17 0QE	Householder application for partial first floor extension over existing single storey ele- ment, alteration of mansard roof to flat roof and minor fenestration amendments	No objection	Awaiting decision
01/04/2022	22/0068/APP Dayna Simmons 29/04/2022	Ms T Missen	The Bungalow, 29A Nash Road, Great Horwood RAMK17 0	Householder application for proposed infill rear extension	No objection	Awaiting decision
11/04/2022	22/01115/APP Richard Castro- Parker 09/05/2022	Mr G Jones	Ivy Farm, 12 The Green, Great Horwood MK17 0RH	Householder application for removal of impervious materials (paint, cement, plas- ter) and replace with breathable materials, repair timber frame, replace 5 no. windows, repair kitchen floor and repair/install land drain	No objection	Awaiting decision
11/04/2022	22/01116/ALB Richard Castro- Parker 09/05/2022	Mr G Jones	Ivy Farm, 12 The Green, Great Horwood MK17 0RH	Listing building application for removal of impervious materials (paint, cement, plas- ter) and replace with breathable materials, repair timber frame, replace 5 no. windows, repair kitchen floor and repair/install land drain	No objection	Awaiting decision
19/04/2022	22/01196/APP Richard Castro- Parker 17/05/2022	Mr & Mrs A Barrett	Croft Farm, 33 Nash Road, Great Horwood MK17 0RA	Householder application for loft extension to convert attic over store to guest bedroom and replacement garden building		

Key –

Colours

Orange = applications received in 2020

Light blue = applications received in 2021

Yellow = applications received in 2022

Names are those of the AVDC application case officer

Dates are when the application was received (column 1) and by when comments must be made (column 2).