**Great Horwood Parish Council**

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**ANNUAL PARISH COUNCIL MEETING**

***Summons to all Members of Great Horwood Parish Council***

*You are required to attend the Annual Meeting of the Parish Council on 13th May 2024 commencing at 7.30 pm.*

Date: 7th May 2024

 **AGENDA**

**Commencing at 7pm - A presentation will be given by Neil Madle and Owen Welch from Cityfibre on behalf of the Project Gigabit before the Annual Parish Council Meeting.**

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| 1. | **To receive apologies for absence** |
| 2. | **To receive declarations of interest**  |
| 3. | **To elect the Chairman of the Council for 2024/2025** |
| 4. | **To receive the Chairman’s declaration of Acceptance of Office**  |
| 5. | **To elect a Vice-Chairman of the Council for 2024/2025** |
| 6. | **To appoint Representatives to outside bodies** * Winslow and Villages Community Board
* North Bucks Parishes Planning Consortium (NBPPC)
* Village Hall
* Poor’s Allotments (Castlefields)
* Trustees to the Great Horwood and Singleborough Recreation Trust
 |
| 7. | **To appoint/reappoint members of the Committee of the Council** * Members to the Planning Committee and to appoint a Chairman
 |
| 8. | **Confirmation of the Minutes of the Parish Council meeting held on 9th April 2024**  |
| 9. | **To consider matters arising from the Minutes of the last meeting** (not otherwise included in the agenda) |
| 10. | **Annual Parish Meeting**  |
| 11. | **Public participation period** |
| 12. | **Report from Buckinghamshire Councillors** |
| 13. | **Horwode Pece Management Committee Report**To receive the Management Committee Report  |
| 14. | **Footpaths Report**To receive the Footpaths Report.  |
| 15. | **Roads Report**To receive a report on any issues with roads in the Parish – update on “Road Narrows” signs |
| 16. | **Parish maintenance** |
| 17. | **Planning Report**To receive and note the Planning Report. |
| 18. | **Issues arising from the Planning Report**  |
| 19. | **Other Planning Matters****The Crown –** update **Nash Road –** update  |
| 20. | **Report from the MVAS and Speedwatch**Update on training and start date |
| 21. | **Winslow and Villages Community Board** |
| 22. | **To receive a report from any meetings attended**  |
| 23. | **Biodiversity Policy**  |
| 24. | **Street Trading Licences – letter for approval**  |
| 25. | **Unity Trust Bank - update** |
| 26. | **Metrobank - update** |
| 27. | **Report on developments at Nook Park** – update from appeal/ongoing actions |
| 28. | **Update on EV charging points**  |
| 29. | **To receive and note correspondence.** |
| 30. | **Finance**.To approve schedule of payments requiring authorisationFinancial Regulation 1.5: Review of effectiveness of internal control Statement of Receipts and Payments for the year to 31 March and the accounting statements in the form of Section 2 of the Annual Governance and Accountability Return to be approved Banking arrangements including bank mandate to be approved by PC Report on verification of bank reconciliations - to be done every 6 months |
| 31. | **Items for the next meeting**To approve schedule of payments requiring authorisationRFO to present statement of receipts and payments to date under each head of budgetAGAR – including Governance Statement to be presented to Council for formal approval 2023/2024Review of Financial Regulations document Presentation of the Annual Return by RFOWritten report of internal auditor  |
| 32. | **Confirmation of date and time of the next meeting**Monday 10th June 2024 at 7.30pm in the Village Hall  |

Signed 

Sarah Biswell - Clerk to the Council