

## Health & Safety

### VOLUNTEER ACTIVITY CHECK LIST

#### Friends of Loxley Cemetery



The cemetery is over 200 years old and for many years has not been maintained.

- Most areas are uneven and pot-holed. Paths can be slippery.
- Trees and other vegetation have grown on the graves and the paths.
- Tree-roots, low-growing branches, nettles and brambles are common hazards.
- Some paths are obstructed by fallen headstones and other masonry.
- Some headstones are unstable and must be avoided.

#### **Volunteers must –**

1. Let the team leader know they are joining the work session and give the team leader an emergency contact number.
2. Inform us of any medical issues they may have e.g allergies.
3. Work within their own capabilities.
4. Ensure they are aware of hazards.
5. Keep a safe distance from others working, and keep at least 15m away from power tool users.
6. Power tool users to be aware of flying objects, falling branches etc. Use PPE – ear defenders, safety goggles, work gloves etc.
7. Report any concerns to the team leader.

#### **Clothing:**

**All volunteers must wear sturdy footwear and protective gloves.**