

# RISK ASSESSMENT: Work Sessions at Loxley Cemetery

Assessment undertaken by: \_\_\_\_\_

Date: \_\_\_\_\_



Hazard	Action to reduce hazard
<p><b>1. Emergency</b></p>	<p>Identified activity leader and first aider. First aid equipment on site. Fully charged mobile phone available. Clear site access for emergency vehicles. Volunteer attendance sheet with emergency contacts listed. Accident reporting.</p>
<p><b>2. Friends of Loxley Cemetery have no assurance of the structural safety of the chapel building</b></p>	<p>The area surrounding the Chapel is cordoned off.</p> <p>Activity leader to undertake a visual check of this area prior to work session to ensure cordon in place.</p>
<p><b>3. Unstable head stones, monuments, retaining and boundary walls</b></p>	<p>Survey own work area using a safe approach at time of activity. Inform activity leader if structures found to be unstable so cordons can be put in place.</p> <p>Remain standing when working around memorials with clear space behind you to step back. Do not tug at vegetation to clear.</p>

<p><b>4. Injuries from slips, trips, falls:</b></p> <ul style="list-style-type: none"> <li>• Uneven terrain</li> <li>• Slippery paths especially after rain</li> <li>• Brambles, ivy, undergrowth, and tree roots</li> <li>• Kerb stones</li> <li>• Holes in ground</li> </ul>	<p>Wear suitable sturdy footwear with ankle support. Survey own work area at time of activity to familiarise self with terrain and hazards.</p> <p>Report any hazard to team leader.</p>
<p><b>5. Musculoskeletal injury, over exertion</b></p>	<p>Work safely within own limitations. Correct and safe use of own well-maintained hand tools. Safe moving and handling practice. If activity involves the movement of headstones or other pieces of monuments, then steel toe-cap safety shoes/boots shall be worn. Rotation of tasks. Rest breaks</p>
<p><b>6. Risk of injury to bystander by those using own brush cutter or strimmer</b></p>	<p>Notices/banners to be displayed at both entrances to inform public of additional risks whilst work taking place. 15m distance from bystanders maintained to avoid injury by flying objects. Activity leader to ensure correct use of PPE (Impact resistant face shield, ear defenders, safety helmet, safety boots, gloves). Activity leader to undertake assessment of required task, terrain, persons competence/ability to carry out the task safely</p> <p>No use of chain flail/non-standard cutting attachments on brush cutters.</p>

<p><b>7. Injury or harm caused through adverse weather conditions.</b></p>	<p>Activity leader to be aware of weather forecast and activities cancelled if adverse weather predicted. Site check for hazards before work session following high winds. Be fire aware during periods of hot dry weather.</p> <p>Suitable clothing for climate and weather conditions.</p> <p>Adequate refreshments and breaks within an allocated exclusion zone which provides shelter and shade. Monitor one another's wellbeing.</p>
<p><b>8. Allergic reactions, skin irritation from contact with plants, insect bites or stings</b></p>	<p>Wear gloves, long sleeve tops, long legged trousers during activities. Carry own antihistamine/sting ease ointments with you for comfort.</p> <p>If known to be seriously allergic carry prescribed medications/EpiPen with you and inform team leader.</p>
<p><b>9. Injury from hazardous litter</b></p> <p>Glass, metal, discarded needles</p>	<p>Survey own work area using a safe approach at time of activity. Visible hazardous litter removed. Available waste storage for sharps/broken glass found that is retrievable. Inform 101 of location of used needles [do not touch these if not safe to do so].</p>

	<p>Bottle of water alongside first aid kit to be available for bleeding and cleansing wounds. Refer to 111 for needlestick, tetanus or antibiotic booster advice</p>
<p><b>10. Infection from soil, vegetation or water contaminated by animal faeces and/or urine</b></p>	<p>Hand hygiene. Cover cuts with waterproof dressings. Wear work gloves, long sleeved tops, and full legged trousers during activities.</p> <p>If become unwell with flu-like symptoms make assessing health care professional aware that you undertake conservation work outdoors.</p>
<p><b>11. Disturbance of habitat and injury to wildlife within cemetery</b> Mammals, nesting birds, insects, and wildflowers</p>	<p>A planned and holistic approach to management of the cemetery. Be aware of safe practice e.g. no felling of trees during nesting season. Activities can be offset by provision of safe habitats.</p> <p>Survey own work area at time of activities to avoid harm to wildlife.</p>