

Interments at Loxley Cemetery

Guidance Note 2025

For families and funeral directors



Background

Loxley Chapel was built in 1787, originally as a 'chapel at ease' for St Nicholas' Church in High Bradfield. It was rented, and subsequently sold, to non-conformists in 1798. The first recorded burial was in 1806. Burials were originally in front of the chapel, and then as demand grew, land on the other sides was purchased, and in the 1900s, more parcels of land off Long Lane were bought. Consequently, the layout and numbering of the grave plots is complicated (see e-voice.org.uk/friendsofloxleycemetery/graves/find-a-grave/cemetery-plans/).

The chapel closed in 1993, and both it and the cemetery are now in private hands. The chapel burnt down in 2016 and is now a ruin.

Interments are only possible in existing grave plots; the plot owners have burial rights in perpetuity. Ashes can be scattered or interred, and gravestones and memorials can be placed on the plots.

The Friends of Loxley Cemetery

What we can do:

Our duties in respect of future interments are purely administrative. We are **not** a 'Burial Authority' or a 'Burial Ground Manager' under the terms of the Local Authorities Cemeteries Order (1977) and/or the Local Government Act (1972). The cemetery is classed as a 'Private Burial Ground' and interments come under the Burial Acts (1855 & 1857).

The Friends of Loxley Cemetery have no role under these Acts other than to facilitate future interments. This includes the production of this guidance, and assistance to families and Funeral Directors locating and accessing existing grave plots. For the avoidance of doubt, FoLC will not complete or retain copies of any of the following documents:

- Certificate For Burial or Cremation (green pro forma).
- Bereavement Services (white pro forma).
- Any Indemnity Agreements.
- Coroners Order for Burial pro forma (Form 101).
- Any other statutory document in respect of the burial/cremation not mentioned above.

What we ask:

We ask that Funeral Directors provide confirmation of the interment, with details, so that our records can be maintained for future generations (see below).

Procedure

Families or Funeral Directors can contact either the Chair (loxley.chair@gmail.com) or Secretary (loxley.secretary@yahoo.com) to determine whether they have a grave plot in the cemetery. At this point the Friends should be able to say how accessible the plot is and how many interments have taken place in it, together with details of when these were. The Friends can arrange access and mark grave plots as required. Please note that the Friends maintain the general areas of the cemetery; we cannot undertake work on the burial plots themselves as the plot owners are responsible for these.

Interments: please contact us regarding access to the Long Lane section of the cemetery for any vehicles. Pedestrian access is available at all times.

Ashes: Ashes can be scattered on the plot at any time, if ashes are to be interred then please contact us regarding access to the grave.

Memorials: memorials can be placed on existing grave plots at any time. Please contact us if you need access via the gate on Long Lane.

Donations

The Friends of Loxley Cemetery are a small Friends Group who subsist on the subscriptions paid by their members and the generosity of donors. To cover the cost of keeping the cemetery and the burial records accessible, and the administrative duties detailed above, the Friends would be seeking a **donation of £200 for an interment, £25 for ashes, or £25 for the placing of a memorial**. Donations are payable either by Bank Transfer, or by Cheque to 'The Friends of Loxley Cemetery Group'. Payment should be made as soon as possible after the event. Please let us know if you require an invoice.

Payment details:

Metro Bank Account: Friends of Loxley Cemetery Group

Sort code: 23-05-80

Account no: 43443054

Please use your name as reference.

Finding the cemetery

1. Loxley Chapel & Cemetery,

Loxley Rd, Loxley, Sheffield S6 6RW

The **main entrance** is on Loxley Road, through the large iron gates. The drive leading up to the chapel has a hard surface although it can be slippery.

2. Loxley Cemetery,

Long Lane, Loxley, Sheffield S6 6RL

There is also an **entrance off Long Lane**, giving access to the area of more recent burials. There is no hard surface and it can be very muddy. If access is required to this part, the Chair or Secretary can provide the code for the gate. There is limited roadside parking here.

Burial record

Please supply the following information for the deceased:

1. Surname
2. Forename(s)
3. Date of birth
4. Date of death
5. Age at death
6. Date of burial
7. Last known address
8. Burial or ashes
9. Plot holder's surname
10. Next of kin

Please email this information to loxley.secretary@yahoo.com.

Verity Brack, Secretary

Friends of Loxley Cemetery, 2025