



## FOXEARTH & LISTON PARISH COUNCIL

Parish Clerk / RFO: Kevin B. Money  
 7 Roach Vale, Colchester, Essex. CO4 3YN  
 Tel: 07810781509 – Email: [theclerk@foxearthandliston-pc.org](mailto:theclerk@foxearthandliston-pc.org)  
 Website: <https://e-voice.org.uk/foxearthandliston-pc>

Dear Councillor

You are requested to attend the forthcoming meeting of Foxearth & Liston Parish Council to be held in the Village Hall on **MONDAY 30<sup>th</sup>. SEPTEMBER 2024 at 7.30pm** for the purpose of transacting the business ONLY shown on the agenda

*KBMoney* Kevin B. Money - Clerk to the Council – 24<sup>th</sup>. September 2024

# FULL COUNCIL MEETING AGENDA

075/2024 Chairman welcome and Announcements

- a) To accept the resignation of Maureen Clayton as a Parish Councillor
- b) To accept the resignation of Fiona Binks as a Parish Councillor

076/2024 Apologies for Absence

077/2024 Declaration of Interest To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the agenda

078/2024 To approve the Minutes of the last meeting of Foxearth & Liston Parish Council To receive and agree the minutes of the last F&LPC meetings held on 22<sup>nd</sup>. July 2024

079/2024 Essex County Councillors report – ECC Cllr P. Schwier

080/2024 District Councillors report – BDC Cllr I. Parker

- Braintree DC Local Plan Review - Sites submitted Foxearth and Liston PC

081/2024 Public Participation Session

The Chairman will invite questions and observations from members of the public present.

082/2024 Councillor vacancies – update from the Clerk

083/2024 Flooding working group in Liston and Foxearth – update from the chair of the group

084/2024 Footpath update – Cllr K. Robson

085/2024 Highway issues update from Cllr M. Posen

- Speed indicator device update – Cllr K. Holmes

086/2024 Planning Application/s

24/01898/HH - Oak House Claypits Lane Foxearth

Proposed freestanding EV charging point

Documents can be found at

<https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SJ6UEOBFKZK00>

087/2024 Planning Appeals

TOWN AND COUNTRY PLANNING ACT 1990 APPEAL UNDER SECTION 78

Land South Of Foxearth Hall The Street Foxearth Essex

Erection of 1no. dwelling and ancillary outbuilding.

Planning Application Ref: 24/00419/FUL Planning Inspectorate Ref: APP/Z1510/W/24/3347469

Appeal Start Date: 16 August 2024

An appeal has been made to the Secretary of State following Braintree District Council's refusal of the above application/s.

088/2024 Planning Decisions made by BDC affecting Foxearth and Liston



**089/2024 Planning Appeals**

The Granary, Land Fronting Mill Road – Appeal Dismissed

**090/2024 Finance**

- a) To receive the Bank balances as at 31<sup>st</sup>. August 2024
- b) To receive the comparison of Actual against Budget 2024/25
- c) Councillors to agree the August and September 2024 finances and to agree a transfer of any funds to meet the Parish Council's financial requirements

**091/2024 Budget 2025/2026.** Councillors to discuss the provisional budget for 2025/2026. This to be finalised at the November meeting

**092/2024 Items for Next Agenda**

**093/2024 Date of Next Full Council meetings – Monday 18<sup>th</sup>. November at 7.30pm**

**094/2024 Councillors to discuss the proposed 2025 meeting dates.**

**20.01: 17.03: 19.05: 21.07: 15.09: 17.11.25**

**095/2024 Closure of the Meeting**

To Close the meeting having considered and determined all items of business





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Website: <https://www.foxearthandliston-pc.org>

### Minutes of the Parish Council Meeting held on Monday 22<sup>nd</sup>. July 2024 at 7.30pm in Foxearth Village Hall.

Present: Cllrs K. Holmes (Chair), K. Robson (Vice-Chair), F. Binks, M. Clayton, S. Ham, ECC Cllr P. Schwier, BDC Cllr I. Parker and Kevin B. Money (Parish Clerk).

There were also 3 members of the public present

**059/2024 Apologies for Absence** were received from Cllr M. Posen

**060/2024 Declaration of Interest To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the agenda.**

Cllr S. Ham declared an interest in item 068/2024 (24/01478)

**061/2024 To approve the Minutes of the last meeting of Foxearth & Liston Parish Council**  
To receive and agree the minutes of the last F&LPC meetings held on 20<sup>th</sup>. May 2024. **All Agreed**

**062/2024 Chair's report and any update since last meeting**

**063/2024 Essex County Councillors report – ECC Cllr P. Schwier**

- Highways Highlights micro surfacing of roads continue
- Nat. Grid consultation been extended to 26.07.24
- ECC have sent in their comments to Nat. Grid
- Climate device packs have been accurate and up to date
- Bleed packs have been distributed across Essex
- Minerals plan consultation has been extended
- Have your say on what the Policing, Crime, Fire & Rescue priorities next 4 yrs
- ECC - £8,000 available to Essex homeowners in flood risk zones

Cllr F. Binks asked Cllr Schwier about the unrepaired drains and gullies in Liston which the workmen undertook to a far less standard.

A discussion took place about reporting potholes and defective road surface together with drains and gullies.

Cllr P. Schwier informed the meeting to use "What3words", send photographs and if a dangerous problem telephone ECC to make Highways aware of the problem.

The Clerk to send to Cllr P. Schwier any outstanding issues for the next Council meeting.

Cllr P. Schwier left the meeting at 8pm

**064/2024 District Councillors report – BDC Cllr I. Parker**

• Braintree DC Local Plan Review – Looking at existing local plan and to update if necessary and to extend the life of the plan to 2041. An up-to-date local plan means that BDC do not need to have a 5 year housing supply. 300 sites submitted. Evidence will now be collected. How much additional housing needs to be supplied. Local plan sub-committees to look at the sites that have been submitted. A further consultation will take place. Finally the local plan review will be submitted to the inspector next year.

- Devolution. BDC received letter from Deputy Prime-Minter to resurrect the devolution project.
- Local Plan review update, nominate your local hero
- Mobile post offices in our district. Several villages in the Braintree District have a pop-up mobile Post Office, which can offer all the services of a standard post office, including banking services, access to cash, postal orders, stamps and of course sending letters and parcels.

If you live rurally, the mobile Post Office can help save on car journeys, money and emissions. It's also very convenient for anyone without access to a car, especially those who are less able to travel by public transport. Lynette, Postmaster at the Greenstead Green Farm village shop, runs most of these and says:

"The mobile Post Offices offer a really valuable service to rural communities. And we don't only do parcels and stamps – we can offer the full range of banking services you'd get at a standard Post Office. With a lot of bank branches closing down, our customers say this is really useful. Come and visit us!"

The Post Office monitors usage and these local services will only stay open as long as people are using them and it would be a shame to lose such a vital service.



Currently the mobile post office can be found at the following locations:  
 Wickham St Pauls village hall, Tuesdays 10am-1pm and Thursdays 9am-1pm  
 Pebmarsh village shop, Tuesdays 2-4pm  
 Find out all the services here: <https://www.postoffice.co.uk/branch-finder>

- Locality Fund has gone live and has £1250 to allocate between her 12 Councils
- Can the solar farm be tidied up as it looks a mess?

Cllr I. Parker left the meeting at 8.20pm

**065/2024 Flooding working group in Liston and Foxearth – update from Cllr M. Posen**

No update was given but can the chair of the working party give a report for the September meeting?

**066/2024 Footpath update – Cllr K. Robson**

9287 meters of footpath has been cut together with 2 additional paths (footpath 49 & 23)  
 Costing £1395.18p +VAT. Cllr K. Robson proposed paying this invoice. Cllr S. Ham seconded. **All Agreed**  
 Any additional cuts must be funded from Parish Council reserves.

**067/2024 Highway issues**

**068/2024 Planning Application/s**

**For information only**

**24/01292/OHLSCR** - Telecom Site Adjacent Red House Farm, Foxearth Road, Foxearth  
 Addition of a terminal pole on the existing HV electricity line with two stay wires to be added

**24/01478/TPOCON** - Farthings The Street Foxearth

Notice of intent to carry out works to trees in a Conservation Area:

T1- Ilex -Sectionally dismantle and remove tree to ground level.

**RESOLVED:** Support this application subject to the tree and conservation officers' approval

**069/2024 Planning Decisions made by BDC affecting Foxearth and Liston**

No planning decisions have been made affecting either Foxearth or Liston villages

**070/2024 Finance**

- a) To receive the Bank balances as at 30<sup>th</sup>. June 2024

Councillors noted the Bank balances as at 30<sup>th</sup>. June 2024

- b) To receive the comparison of Actual against Budget 2024/25

Councillors noted the comparison of Actual against Budget 2024/25

c) Councillors to agree the June and July 2024 finances and to agree a transfer of any funds to meet the Parish Council's financial requirements. **All Agreed**

- d) Councillors to sign the Unity Trust Bank submission form to add Cllr S. Ham as a signatory.

**All Agreed**

**071/2024 Items for Next Agenda**

SID location:

**072/2024 Date of Next Full Council meetings – MONDAY 30<sup>th</sup>. SEPTEMBER 2024 at 7.30pm**

The meeting date in 2024 is 25.11.24

**073/2024 Councillors to discuss the proposed 2025 meeting dates**

27.01.25: 24.03.25: 26.05.25: 28.07.25: 22.09.25: 24.11.25

**074/2024 Closure of the Meeting**

To Close the meeting having considered and determined all items of business

The Chair then closed the meeting at 9.30pm and thanked everyone for attending

Signed

30<sup>th</sup>. September 2024

**Keith Holmes**  
 Chair



	<b>BANK RECONCILIATION</b>			
Financial year ending 31.03.25				
Bank Balance as at	<b>30.04.24</b>	<b>31.05.24</b>	<b>30.06.24</b>	<b>31.07.24</b>
Unity Trust Bank - Current a/c	£ 12,174.31	£ 10,625.29	£ 10,571.29	£ 7,654.91
Unity Trust Bank - EMR a/c	£ 4,367.69	£ 4,367.69	£ 4,397.64	£ 4,397.64
<b>Total:</b>	<b>£ 16,542.00</b>	<b>£ 14,992.98</b>	<b>£ 14,968.93</b>	<b>£ 12,052.55</b>
Less Unpresented cheques				
Total of unpresented cheques	£ -	£ -	£ -	£ -
<b>Net Bank Balances as at</b>	<b>£ 16,542.00</b>	<b>£ 14,992.98</b>	<b>£ 14,968.93</b>	<b>£ 12,052.55</b>
<b>CASH BOOK</b>				
Balance as at 01.04.24	£ 10,513.08	£ 10,513.08	£ 10,513.08	£ 10,513.08
Plus Receipts	£ 6,289.16	£ 6,289.16	£ 6,319.11	£ 6,319.11
<b>Total</b>	<b>£ 16,802.24</b>	<b>£ 16,802.24</b>	<b>£ 16,832.19</b>	<b>£ 16,832.19</b>
Less Payments	£ 260.24	£ 1,809.26	£ 1,863.26	£ 4,779.64
<b>Grand Total</b>	<b>£ 16,542.00</b>	<b>£ 14,992.98</b>	<b>£ 14,968.93</b>	<b>£ 12,052.55</b>
Difference	£ 0.00	£ 0.00	£ 0.00	£ -
Bank Balance as at	<b>31.08.24</b>	<b>30.09.24</b>	<b>31.10.24</b>	<b>30.11.24</b>
Unity Trust Bank - Current account	£ 7,618.91			
Unity Trust Bank - EMR account	£ 4,397.64			
	<b>£ 12,016.55</b>			
Less Unpresented cheques				
Total of unpresented cheques	£ -			
<b>Net Bank Balances as at</b>	<b>£ 12,016.55</b>			
<b>CASH BOOK</b>				
Balance as at 01.04.24	£ 10,513.08			
Plus Receipts	£ 6,319.11			
<b>Total</b>	<b>£ 16,832.19</b>			
Less Payments	£ 4,815.64			
<b>Grand Total</b>	<b>£ 12,016.55</b>			
Difference	£ -			
Bank Balance as at	<b>31.12.24</b>	<b>31.01.25</b>	<b>28.02.25</b>	<b>31.03.25</b>
Unity Trust Bank - Current account				
Unity Trust Bank - EMR account				
Less Unpresented cheques				
Total of unpresented cheques				
<b>Net Bank Balances as at</b>				
<b>CASH BOOK</b>				
Balance as at 01.04.24				
Plus Receipts				
<b>Total</b>				
Less Payments				
<b>Grand Total</b>				
Difference				



# Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mr Kevin Money  
Foxearth & Liston Parish Council  
7 Roach Vale  
Colchester  
CO4 3YN

**Date:** 31/08/2024

**Account Name:** Foxearth & Liston Parish Council

**Swift Code (BIC):** NWBKGB2L  
**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301  
**Account Number:** 20429580

Your arranged overdraft limit is £0.00

Our unauthorised overdraft charges are changing from tracked rate of 25% above base rate to a fixed Nominal rate 25% EAR (Equivalent Annual Rate 28.39%). To find out more read our Overdrafts Key Features document and our Standard Service Tariff available at [www.unity.co.uk](http://www.unity.co.uk)



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](http://FSCS.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](http://unity.co.uk/fscs)

## Contact Us

- Call us: **0345 140 1000**
- Email us: **[us@unity.co.uk](mailto:us@unity.co.uk)**
- Visit us: **[unity.co.uk](http://unity.co.uk)**

### Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/07/2024		Balance brought forward	£0.00	£0.00	£7,654.91
07/08/2024	Direct Debit	Direct Debit (GOOGLE CLOUD EMEA)	£36.00	£0.00	£7,618.91

*I 6259.16 + 29.95  
E 4815.64*  
Page number 1 of 2

Statement number 063

**For Businesses.  
For Communities.  
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.





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Mr Kevin Money  
Foxearth & Liston Parish Council  
7 Roach Vale  
Colchester  
CO4 3YN

**Date:** 31/08/2024

**Account Name:** Foxearth & Liston Parish Council

**Swift Code (BIC):** NWBKGB2L  
**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301  
**Account Number:** 20429593

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The credit interest rate is 2.75% AER as of your statement date.



## Contact Us

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- Visit us: **[unity.co.uk](http://unity.co.uk)**

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Your Instant Access account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
31/07/2024		Balance brought forward	£0.00	£0.00	£4,397.64



<b>F&amp;LPC ACTUAL AGAINST BUDGET REPORT</b>					
		<b>Budget 2024/25</b>	<b>Total Income / spend to Sept '24</b>	<b>Left in Budget as at Sept '24</b>	
<b>Income</b>	PRECEPT	11355	£ 11,355.00		
	OTHER INCOME / GRANT	0	£ -		
	STREET CLEANING	0	£ 476.52		
	FOOTPATH CUTTING	0	£ -		
	INTEREST	0	£ 29.95		
	VAT REFUND		£ 134.64		
	<b>TOTAL</b>	<b>11355</b>	<b>£ 11,996.11</b>		
<b>Exp.</b>					
Staff	Salary	5442	£ 2,903.93	£ 2,538.07	
	Office Allowance	120	£ 60.00	£ 60.00	
	<b>TOTAL</b>	<b>5562</b>	<b>£ 2,963.93</b>	<b>£ 2,598.07</b>	
Adm.	Payroll	120	£ 120.00	£ -	
	Office Expenses & Mileage	208	£ 99.65	£ 108.35	
	Audit Fees	75	£ 75.00	£ -	
	<b>TOTAL</b>	<b>403</b>	<b>£ 294.65</b>	<b>£ 108.35</b>	
General	Footpath & Hedge cutting	50	£ 1,395.18	<b>£ 1,345.18</b>	<b>ECC income of £1471.41p to be paid</b>
	Street Lighting	715	£ 364.31	£ 350.69	
	Street Cleaning	180	£ -	£ 180.00	
	Insurance	265	£ 241.00	£ 24.00	
	PC Mag/EALC/NALC Subs	318	£ 168.36	£ 149.64	
	Training	0	£ -	£ -	
	Donations	1400	£ -	£ 1,400.00	
	Poppy Wreath	25	£ -	£ 25.00	
	Repairs inc. Tree works	0	£ -	£ -	
	Bank Charges	72	£ 18.00	£ 54.00	
	Website	35	£ -	£ 35.00	
	Defibrillator	150	£ 135.00	£ 15.00	
	Traffic Calming scheme	500	£ -	£ 500.00	
	F&LPC Email account	610	£ 226.87	£ 383.13	
	Election Costs	50	£ -	£ 50.00	
	Meeting cost	20	£ -	£ 20.00	
	Emergency Items	1000	£ -	£ 1,000.00	
	<b>TOTAL</b>	<b>5390</b>	<b>£ 2,548.72</b>	<b>£ 2,841.28</b>	
	<b>GRAND TOTAL</b>	<b>11355</b>	<b>£ 5,807.30</b>	<b>£ 5,547.70</b>	
	VAT		£ 336.27		
	<b>Total:</b>		<b>£ 6,143.57</b>		



<b>FINANCE AUGUST &amp; SEPTEMBER 2024 PAYMENTS</b>						
<b>INCOME: 2nd. Instalment of Precept £5677.00p:</b>						
<b>Expenditure</b>						
<b>Chq No.</b>	<b>Invoice No.</b>	<b>Payee</b>	<b>Cost</b>	<b>VAT</b>	<b>Total</b>	<b>F&amp;L Ref</b>
<b>DD</b>		Google mail	£ 36.00	£ -	£ 36.00	<b>24</b>
<b>DD</b>		Google mail	£ 36.00	£ -	£ 36.00	<b>25</b>
<b>DD</b>		Google mail	£ 36.00	£ -	£ 36.00	<b>26</b>
BACS	Aug '24	Kevin B. Money - Clerk Salary	£ 368.90	£ -	£ 368.90	<b>27</b>
BACS	Aug '24	HMRC - Tax on Salary	£ 89.60	£ -	£ 89.60	<b>28</b>
BACS	Sept '24	Kevin B. Money - Clerk Salary	£ 538.03	£ -	£ 538.03	<b>29</b>
BACS	Sept '24	HMRC - Tax on Salary	£ 133.20	£ -	£ 133.20	<b>30</b>
BACS	22616	Community Heartbeat - Def. Annual cost	£ 135.00	£ 27.00	£ 162.00	<b>31</b>
		<b><u>TOTAL:</u></b>	<b>£ 1,372.73</b>	<b>£ 27.00</b>	<b>£ 1,399.73</b>	
		Denotes already paid				