



FOXEARTH & LISTON PARISH COUNCIL

Minutes of the Parish Council meeting held on 16th. January 2021 at 9.45am via Zoom.

This meeting was held “remotely” in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, enable meetings to be held remotely, and allow local authorities to hold and alter the frequency and occurrence of meetings without the need for further notice. The changes in legislation have been made in order to help smaller authorities in the performance of their duties as a result of the restrictions of movement and limitations on social contact necessary to limit the spread of the Covid-19 virus.

Present: Cllr T. Clayton (Chairman), Cllr M. Posen (Vice-Chairman), Cllr K. Robson, Cllr K. Holmes, BDC Cllr I. Parker and Kevin B. Money (Clerk to the Council).

There were also 5 members of the public in attendance.

001/2021 Chairman welcome. The Chairman welcomed everyone to the meeting.

002/2021 Apologies for Absence were received from ECC Cllr D. Finch

003/2021 Declaration of Interest

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the Agenda. **None Declared**

004/2021 Co-Option. Candidates having completed a short application form and confirmed their eligibility for the position of Councillor within the statutory rules (LGAct1972 section79). Forms have been returned to the Parish Clerk by the prescribed deadline (31st. December 2020)

Eligible candidates will be invited to attend the meeting (via Zoom) and speak for a maximum of 5 minutes. Candidates will be asked to introduce themselves, give a resume of their background and experience, and explain why they wish to become a member of the Parish Council. The process will be carried out in public session. Following candidates’ submissions, the Council will proceed to vote.

The Chairman called on Fiona Binks to give a brief presentation to Councillors.

The Chairman then called on Sally Ham to give a brief presentation to Councillors.

The Councillors then discussed to co-optees and agreed to co-opt both candidates onto the Parish Council.

The Clerk informed the meeting that, under these extreme conditions, he had sent the legal documents to both candidates for them to sign. He has the signed forms and will send them to BDC on Monday.

The Chairman then welcomed both Fiona Binks and Sally Ham as Councillors of Foxearth & Liston Parish Council.

005/2021 To approve the Minutes of the last meeting of Foxearth & Liston Parish Council

To receive and agree the minutes of the F&LPC Zoom meeting held on 21st. November 2020. **All Agreed**

006/2021 Chairman’s report and any update since last meeting

Nothing has much happened since the last meeting. The encampment at Rodbridge has been an issue with BDC. A planning application may be submitted

007/2021 Essex County Councillors report – ECC Cllr D. Finch (his supplied report is below)

- As you know we are in full Lockdown – please follow guidelines on this link here and the position of lockdown <https://www.essex.gov.uk/news/lockdown-essential-to-protect-nhs-and-us-all-a-statement-from-cllr-david>– also here is a link for the latest data in Essex <https://www.essex.gov.uk/news/latest-covid-data-for-essex-7-jan>

- Covid is rapidly on the rise and Braintree district has the highest rate in the County, please continue to follow the guidance on “Hands Face Space”. There has been a lot of lobbying by the Braintree Leader around the vaccination centre in the distribution of the vaccine and I fully support the Leader of Braintree. I will be receiving weekly updates about the roll out of vaccine in Essex with you will receive this via the EALC. (please see attached)

- Working through the budget proposal this will go to February Council. The paper is going for formal approval to Cabinet on the 19th January.

Should you or anyone wish to join and observe the Cabinet meeting, this is available via this zoom link below

<https://cmis.essex.gov.uk/essexcmis5/CalendarofMeetings/tabid/73/ctl/ViewMeetingPublic/mid/410/Meeting/4496/Committee/36/SelectedTab/Documents/Default.aspx>

Minutes of the Parish Council Zoom meeting held on Saturday 16th. January 2021

NEW WEBSITE ADDRESS: <https://e-voice.org.uk/foxearthandliston-pc>



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- A1124 update - farmers meeting took place last week and work has been agreed to commence on the 18th January. Further information can be found on the following link [webpage](#).
- Flooding - Please see attached update from ECC flooding team.
- Fuel and food poverty – a proposal you may wish to use in your area as appropriate, subject to terms and conditions Details of the guidance can also be found here <https://members.essex.gov.uk/guidance-resources-and-key-documents/member-covid-19-winter-grant-scheme/>

- Note on vaccination centres - Data on vaccinations and testing centres for residents in the Hedingham division are being chased and hope to have the information by the end of the week.

008/2021 District Councillors report – BDC Cllr I. Parker

- 3 vaccinations centres in BDC are operating now.
- PCR test kits are available at Causeway House.
- Scheme of delegation has been approved by Full Council, So, all applications for 1-2 houses will be determined by officers.
- Solar Farm application is coming to Committee on 2nd. or 16th. February
- Enforcement Officer is very concerned at the site at Rodbridge. Planning application has not been submitted and NO enforcement action has been issued. The building, being temporary, do not need Planning Application. BDC to take this issue up with Planning department.
- Mobile food store must be registered where it is stored overnight but as it is not trading then registration is not necessary.
- The Enforcement department is greatly understaffed.
- Site at Liston - planning app needed for gates, fencing. None received. Change of use to equestrian - have temporary permission under permitted development rights for 56 days from 1 January. If living in building, need planning permission for new dwelling. Am pressing planning enforcement and head of planning.

Cllr I. Parker left the meeting.

009/2021 Public Participation Session with respect to items on the Agenda

The Chairman will invite questions and observations from members of the public present.

- a) To receive a presentation from a Grant Funding Application request (November 2020 meeting) from St. Peter & St. Paul's Church Foxearth on how the £600 request was arrived at.

Pamela Pluck gave a presentation to Councillors requesting a Grant of £600 to maintain the Clock and Graveyard. Councillors asked question to Pamela Pluck.

Cllr T. Clayton proposed that the Church grant application of £600 be granted. Cllr K. Holmes seconded.

All Agreed. All future grants must be substantiated.

A resident asked about the illegal encampment at Rodbridge and wished to know the process BDC may take. The Chairman informed the meeting of the process that BDC planning officer may take regarding the unauthorised encampment. Cllr K. Holmes gave a thorough explanation of the planning process.

Cllr K. Robson asked if there is any habitation going on the site. Cllr K. Holmes again gave the planning reasons of why an application is necessary.

Could representations be made to the management of HT Scaffolding as to the manner of the driving of their trucks through Foxearth. The resident is not disputing their right to use the road and they will no doubt argue that they are keeping to the speed limit but they come through in a very cavalier and loud fashion showing little respect for residents - a bit slower would be sufficient!

Since improving his land drainage, again I have no problem with that, the amount of water coming down the ditch in heavy rainfall regularly now floods the junction with Huntsmans Lane and The Street outside Foxearth Hall with water moving a considerable distance up The Street, towards the village. The ditch discharges into a pipe which is patently too small, I think its about 8inch diameter, so it gets overwhelmed. Given the other improvements made to drainage in the village, this is obviously a bottleneck. Would you be so kind as to contact Essex Highways to see if the site could be surveyed with a view to improvement.

Flooding at both ends of the village. Can this be reported to the Landowners? Cllr T. Clayton to contact the landowner.

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Footpath 26 at the back of Mark's is now un-walkable. Cllr M. Posen to send the contact details of the landowner to Cllr K. Robson.

010/2021 Planning Applications

20/01775/HH - 1 Mill Road, Foxearth, Essex

Retention of 1.2m boundary fence on top of the existing max 1.6m red brick boundary wall around front garden.

F&L Resolved:

The Parish Council Strongly Object to this planning application and request that BDC REFUSE this RETROSPECTIVE planning application. The building works were started on 5th. October 2020 and completed on 12th. October 2020 without the proper planning permission. It was not until the BDC Enforcement Officer was informed that a Retrospective planning application was submitted. Just by the nature of its Scale, Bulk and Design this application must be refused. This property is also in a CONSERVATION AREA. Therefore, the BDC Conservation Officer must be consulted and a report sent to BDC The Parish Council understands there are no other such fences at the front of properties in the Conservation Area and to allow this would set a precedent that others may follow to the further detriment of the character and appearance of the Conservation Area. This is the unsightly fence on a blind bend which when the Parish Council initially contacted BDC Enforcement it was on visual and safety grounds. Essex Highways, by the nature of the solid wooden fence is obstructing the traffic site line proceeding along Mill Road with the junction of Main Road Foxearth, must be consulted and a report sent to BDC. If this application is allowed to proceed then an accident will happen because of the sight line has been obstructed by this 6' wooden fence.

Moreover, the Parish Council does not feel that this could be rectified by a change in design. The property is located at a visually central part of the village, adjacent to the village green. Any addition to the existing wall would look incongruous when set against the adjoining properties and the wider locational setting. This application must be Refused.

Cllr M. Posen asked for a vote. Cllr T. Clayton proposed this response. Cllr K. Holmes seconded.

All Agreed

011/2021 Decision/s made by BDC on planning applications.

No decisions have been made affecting either Foxearth or Liston

012/2021 Footpath update – Cllr K. Robson

Nothing to add to the discussions from earlier in the meeting.

013/2021 Traffic & Parking problems in Foxearth – Cllr K. Holmes

There is a need to set up a Councillors/residents working group.

Cllr M. Posen proposed to set up a working party. Cllr K. Robson seconded. **All Agreed**

Cllr M. Posen to lead the project.

014/2021 Finance

1) To receive the Bank Reconciliation as at 31st. December 2020 and 2020/21 budget account
Councillors noted the Bank Reconciliation as at 31st. December 2020 and 2020/21 budget account

2) Councillors to approve the payment of Accounts for December 2020 and January 2021

Cllr M. Posen proposed and Cllr T. Clayton seconded to approve the payment of Accounts for December 2020 and January 2021. **All Agreed**

3) Councillors to discuss 2021/22 Budget / Precept

Councillor again discussed the Budget for 2021/22. Cllr T. Clayton proposed and Cllr M. Posen seconded to set the 2021/22 Budget at 2020/21 level, which results in a Precept of £6905.00p and to authorise the RFO to send to BDC the signed 2021/22 Precept form. **All Agreed**. The RFO informed Councillors that BDC has set a Tax Base of 154.83 which with the Precept of £6905.00p equates to a Band D figure of £44.60p (2020/21 was £44.96p). **All Agreed**.

4) Outsourcing Payroll

The Clerk informed the meeting that Ladywell Accountancy Services will not be undertaking the payroll for F&LPC from 1st. April 2021. The Clerk requested that he undertakes the payroll "in-house" to save money and time. All information for the payroll and HMRC will be supplied by Ladywell Accountancy Service in March '21. Cllr T. Clayton proposed and Cllr K. Robson seconded this request. **All Agreed**



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015/2021 **Items for Next Agenda**

Traffic Working party report

016/2021 **Date of Next Full Council meetings via Zoom – 20.03.21: 15.05.21: 17.07.21: 18.09.21:
20.11.21**

017/2021 **Closure of the Meeting**

To Close the meeting having considered and determined all items of business.

There being no further business the Chairman closed the meeting at 11.30 and thanked everyone for attending.

Signed

20th. March 2021

Tony Clayton