



## FOXEARTH & LISTON PARISH COUNCIL

Minutes of the Parish Council meeting held on Saturday 12<sup>th</sup>. May 2018 at Foxearth Village Hall at 9.45am

Present: Cllr M. Posen (Vice-Chairman), Cllr K. Robson, Cllr C. Cox, Cllr P. Cox, and Kevin Money (Clerk to the Council). There were also 1 member of the public in attendance

**018/2018 Chairman Welcome.** The Vice-Chairman welcomed everyone to the meeting

**019/2018 Apologies for Absence** were received from Cllr T. Clayton, Cllr W. Binks, ECC D. Finch, BDC I. Parker

**020/2018 Election of Chairman for the 2018/19 year.**

Cllr M. Posen proposed Cllr T. Clayton to be elected as Chairman for the forthcoming year. Seconded by Cllr K. Robson. All Agreed. Cllr T. Clayton to sign the Declaration of Office at the July 2018 meeting.

**021/2018 Election of Vice-Chairman for the 2018/19 year**

Cllr C. Cox proposed Cllr M. Posen to be elected as Vice-Chairman for the forthcoming year. Seconded by Cllr P. Cox. All Agreed. Cllr M. Posen then signed the Declaration of Office

**022/2018 Election of Appointments and Employment committee**

The Vice-Chairman proposed that Cllr T. Clayton, Cllr M. Posen and Cllr. W Binks be re-elected to the Employment Committee. Seconded by Cllr K. Robson. All Agreed.

The Vice-Chairman proposed that Councillors retain responsibility for the following areas: Cllr T. Clayton, all Liston Matters; Cllr M. Posen, F&L IT, Superfast Broadband, Telecommunications; Cllr W. Binks, Footpaths and Bridleways; Cllr P. Cox, Liaison re street cleaning agreement with BDC, Essex Highways contact; Cllr K. Robson, Footpaths and Bridleways. Seconded by Cllr K. Robson. All Agreed.

**023/2018 Declaration of Interest**

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the Agenda

No Councillor declared any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the Agenda

**024/2018 To approve the Minutes of the last meeting of Foxearth & Liston Parish Council**

To receive and agree the minutes of the last meeting held on 10<sup>th</sup>. March 2018

Cllr M. Posen proposed and Cllr K. Robson seconded that the minutes are a true and accurate record of the meeting. All Agreed

**025/2018 Chairman's report and any update since last meeting**

Cllr C. Cox proposed to support the Housing Needs Survey commissioned by David Fahie to be undertaken by RCCE. Seconded by Cllr. K. Robson. All agreed

**026/2018 Essex County Councillors report.** No report was given

Cllr D. Finch gave a comprehensive report at the Annual Electors meeting

**027/2018 District Councillors report.** No report was given

Cllr I. Parker gave a comprehensive report at the Annual Electors meeting

**028/2018 Public Participation Session**

The Chairman invited questions and observations from members of the public present. A maximum time of 15 minutes was allowed

No question was asked

**029/2018 To review and approve the Parish Council policies**

a. Standing Orders – Clerk to recommend no changes to be made

Cllr M. Posen proposed to adopt the Standing Orders for 2018/19. Seconded by Cllr C. Cox. All Agreed  
The Clerk to email all Councillors with the current Standing Orders

b. Financial Regulations – Clerk to recommend no changes to be made

Cllr M. Posen proposed to adopt the Financial Regulations for 2018/19. Seconded by Cllr P. Cox. All Agreed. The Clerk to email all Councillors with the current Financial Regulations

c. Asset Register – Additional entry of New Defibrillator

Cllr M. Posen proposed to the amendment to the Asset Register for 2018/19. Seconded by Cllr K. Robson. All Agreed. The Clerk to email all Councillors with the current Asset Register.



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### **030/2018 War Memorial update**

Cllr C. Cox informed the meeting that the Archdeacon has informed her that he requires more details from her regarding quotes and what contractor's materials will be used.

4 contractors were contacted to quote for the works. 2 refused to undertake the work. 1 refused to quote. The Archdeacon is to make a visit to the site to see what is happening with the path. He has indicated he is not happy with the path condition, even though it is uneven and will be replaced with a smooth and firm surface. Cllr C. Cox to keep the Parish Council informed.

**031/2018 Tree Warden report.** No report was given

### **032/2018 Footpath update**

Footbridge at FP11/12 has been repaired. FP19 has become impassable. Cllr K. Robson is to investigate this footpath 19. Cllr K. Robson informed the meeting that footpaths generally are becoming overgrown. The Clerk to contact ECC regarding "Handyman grant" and to ask the Clerk to ask Pentlow PC for their handyman

**033/2018 Planning Applications.** No applications had been received

**034/2018 Decision/s made by BDC on planning applications.** No decisions made by BDC

### **035/2018 Finance**

- Bank balances as at 30<sup>th</sup>. April 2018 and 2017/18 budget account previously circulated to Councillors prior to the meeting
- Councillors to agree payment of April & May 2018 finances (previously circulated to Councillors prior to the meeting)

Cllr M. Posen proposed to authorise the payments of April & May '18. Seconded by Cllr K. Robson. All Agreed

### **036/2018 End of Year report**

a) Councillors to agree and Vice-Chairman to sign the Section 1 Annual Governance Statement  
Cllr M. Posen proposed that the Vice-Chairman, on behalf of the Parish Council, signs the Annual Governance Statement. Seconded by Cllr. C. Cox. All Agreed

b) Councillors to agree and Vice-Chairman to sign the Section 2 Accounting Statement  
Cllr M. Posen proposed that the Vice-Chairman, on behalf of the Parish Council, signs the Accounting Statement. Seconded by Cllr. C. Cox. All Agreed

### **037/2018 Items for Next Agenda**

Rangers to clear the bridge at Rodbridge. To ask ECC to change the priority and increase signage Rubbish in the village. The land owner spoke about closing off the layby opposite Foxearth Hall on a permanent basis by using soil to bank up the edges.

Defibrillator

Broadband

**Date of Next Full Council meeting - 14.07.18, 08.09.18 & 10.11.18**

**C. Cox & P. Cox apologies for July meeting**

There being no further business the Vice-Chairman closed the meeting at 10.30am and thanked everyone for attending

Signed.....14<sup>th</sup>. July 2018