



## FOXEARTH & LISTON PARISH COUNCIL

Parish Clerk / RFO: Kevin B. Money  
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### Minutes of the Annual Parish Council Meeting held on Monday 19<sup>th</sup>. May 2025 at 8.45pm in Foxearth Village Hall.

Present: Cllrs K. Holmes (Chair), K. Robson (Vice-Chair), M. Posen and Kevin B. Money (Parish Clerk).  
 There were also 7 members of the public present

**037/2025 Apologies for Absence** were received from ECC Cllr P. Schwier, BDC Cllr I. Parker and Cllr S. Ham

**038/2025 Election of Chairman for the 2025/2026 year**  
 Cllr M. Posen proposed Cllr K. Holmes to act as Chair for 2025-2026 year. Cllr K. Robson seconded.  
**All Agreed.** Cllr K. Holmes then signed his declaration of Acceptance of Office

**039/2025 Election of Vice-Chair for the 2025/2026 year**  
 Cllr K. Holmes proposed Cllr K. Robson to act as Vice-Chair for 2025-2026 year. Cllr M. Posen seconded.  
**All Agreed** Cllr K. Robson then signed his declaration of Acceptance of Office

**040/2025 Election of Appointments and Employment committee for 2025/2026**  
 2024-2025 Appointments and Employment committee can be found at  
<https://e-voice.org.uk/foxearthandliston-pc/parish-councillors/2024-25/>  
 Cllr K. Holmes proposed to keep the Appointments and Employment committee as per 2024/2025.  
 Cllr M. Posen seconded. **All Agreed**

**041/2025 To re-adopt all Council policies**  
**2025/2026** Council policies and procedures can be found at  
<https://e-voice.org.uk/foxearthandliston-pc/policies-procedures/>  
 Cllr K. Holmes proposed to re-adopt the F&LPC policies en-bloc. Cllr K. Robson seconded. **All Agreed**

**042/2025 Declaration of Interest to declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the agenda** None Declared

**043/2025 To approve the Minutes of the last meeting of Foxearth & Liston Parish Council**  
 To receive and agree the minutes of the last F&LPC meeting held on 17<sup>th</sup>. March 2025 **All Agreed**

**044/2025 Essex County Councillors report – ECC Cllr P. Schwier**  
 For ECC P. Schwier report go to Annual Electors meeting minutes

**045/2025 District Councillors report – BDC Cllr I. Parker**  
 For BDC I. Parker report go to Annual Electors meeting minutes

**046/2025 Public Participation Session**  
 The Chairman will invite questions and observations from members of the public present.  
 As discussed at the Annual Electors meeting minutes

**047/2025 Councillors' old Gmail email accounts being ceased – update from Cllr M. Posen**  
 As of 1<sup>st</sup>. April the old email addresses have stopped. The data is still being stored.

**048/2025 Local Government reorganisation - to discuss the possibility of joining with Suffolk rather than Essex**  
 Cllr K. Holmes has tried to make contact with the person who wrote in the parish magazine about moving F&LPC to Suffolk CC but has had no response. The parish magazine editor to make contact with the person to help Cllr K. Holmes with this project. Surrounding Parish Councils to inform them of this project.

**049/2025 Flooding working group in Liston and Foxearth – update from the chair of the group**  
 No report was given

**050/2025 Footpath update – Cllr K. Robson**

Footpath cutting is taking place in 2 weeks' time. All footpaths are passable.

The footbridge on Foxearth path 27 has just been reported as broken. It looks pretty dangerous so Cllr K. Robson has reported it. The application for a footpath by Liston Hall has been resurrected again. The landowner has again objected to the PROW application.

**051/2025 Highway issues**

- **Speed indicator device update – Cllr K. Holmes**

Cllr M. Posen has produced a document, being signed by the landowner and the Parish Council, to have the SID positioned on her land. This erection of the SID will be done when the pole is in position, hopefully this week.

**052/2025 Planning – including any Current Planning Applications requiring a response**

No planning applications have been received from BDC affecting Foxearth or Liston villages

**053/2025 Planning Decisions made by BDC affecting Foxearth and Liston**

No planning decisions have been received from BDC affecting Foxearth or Liston villages

**054/2025 Annual Return for 2024/25**

1) To Receive the Internal Auditors report for 2024/2025

Councillors noted the Internal Auditors report for 2024/2025

2) To receive and sign the Certificate of Exemption – AGAR 2024/2025 part 2

Cllr K. Holmes proposed accepting and signing the Certificate of Exemption – AGAR 2024/2025 part 2.

Cllr M. Posen seconded. **All Agreed**

The Chairman and Clerk then signed the Certificate of Exemption – AGAR 2024/25 part 2

3) To Receive and sign Section 1 - Annual Governance Statement of AGAR 2024/2025

Cllr K. Holmes proposed accepting and signing Section 1 - Annual Governance Statement of AGAR 2024/2025. Cllr K. Robson seconded. **All Agreed**

The Chair and Clerk then signed Section 1 - Annual Governance Statement of AGAR 2024/2025

4) To Receive and sign Section 2 - Accounting Statement of AGAR 2024/2025

Cllr K. Holmes proposed accepting and signing Section 2 - Accounting Statement of AGAR 2024/2025

Cllr M. Posen seconded. **All Agreed**

The Chair and RFO then signed Section 2 - Accounting Statement of AGAR 2024/2025

**055/2025 Finance**

a) To receive the Bank balances as at 30<sup>th</sup>. April 2025

Councillors noted the Bank balances as at 30<sup>th</sup>. April 2025

b) To receive the comparison of Actual against Budget 2025 /2026

Councillors noted the comparison of Actual against Budget 2025 /2026

c) Councillors to agree the April and May 2025 finances and to agree a transfer of any funds to meet the Parish Council's financial requirements **All Agreed**

**056/2025 Items for Next Agenda****057/2025 Date of Next Full Council meetings – Monday 21<sup>st</sup>. July 2025 at 7.30pm**

**Councillors to note the 2025 meeting dates. 15.09.25: 17.11.25**

**058/2025 Closure of the Meeting**

To Close the meeting having considered and determined all items of business

The Chair then closed the meeting at 9.30pm and thanked everyone for attending

Signed

*K Holmes*

**Keith Holmes**  
**Chair**

21<sup>st</sup>. July 2025