



FOXEARTH & LISTON PARISH COUNCIL

Parish Clerk / RFO: Kevin B. Money
 7 Roach Vale, Colchester, Essex. CO4 3YN
 Tel: 07810781509 – Email: theclerk@foxearthandliston-pc.org
 Website: <https://e-voice.org.uk/foxearthandliston-pc>

Dear Councillor

You are requested to attend the forthcoming meeting of Foxearth & Liston Parish Council to be held in the Village Hall on **THURSDAY 16th. NOVEMBER 2023 at 7.30pm** for the purpose of transacting the business ONLY shown on the agenda

KBMoney Kevin B. Money - Clerk to the Council – 10th. November 2023

Tel: 07810781509: email theclerk@foxearthandliston-pc.org

FULL COUNCIL MEETING AGENDA

- 096/2023** Chairman welcome
- 097/2023** Apologies for Absence
- 098/2023** Declaration of Interest
 To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the agenda
- 099/2023** To approve the Minutes of the last meeting of Foxearth & Liston Parish Council
 To receive and agree the minutes of the last F&LPC meeting held on 29th. August 2023
- 100/2023** Chairman's report and any update since last meeting
- 101/2023** Essex County Councillors report – ECC Cllr P. Schwier
- 102/2023** District Councillors report – BDC Cllr I. Parker
- 103/2023** Public Participation Session
 The Chairman will invite questions and observations from members of the public present.
- 104/2023** Flooding in Liston and Foxearth – Councillors to discuss way forward
 a) The location/s of any Sandbags in either Foxearth or Liston
- 105/2023** Footpath update – Cllr K. Robson
- 106/2023** Highways and Transport issues
 a) Street Lighting in Claypits
- 107/2023** Planning Application/s
- 108/2023** Decisions made by BDC affecting Foxearth and Liston
- 109/2023** Finance
 a) To receive the Bank balances as at 31st. October 2023
 b) To receive the comparison of Actual against Budget 2023/24
 c) Councillors to agree the October and November 2023 finances and to agree a transfer of any funds to meet the Parish Council's financial requirements
- 110/2023** Budget 2024/2025 – Councillors to discuss anticipated expenditure for 2024/2025
- 111/2023** Items for Next Agenda
- 112/2023** Date of Next Full Council meetings – THURSDAY 18th. JANUARY 2024 at **7.30pm**
 Councillors to note 2024 meeting dates 21.03.24: 16.05.24 (AEM & F/C): 18.07.24: 19.09.24: 21.11.24
- 113/2023** Closure of the Meeting
 To Close the meeting having considered and determined all items of business



FOXEARTH & LISTON PARISH COUNCIL

Parish Clerk / RFO: Kevin B. Money
 7 Roach Vale, Colchester, Essex. CO4 3YN
 Tel: 07810781509 – Email: theclerk@foxearthandliston-pc.org
 Website: <https://www.foxearthandliston-pc.org>

Minutes of the Parish Council Meeting held on 29th. August 2023 at 7.30pm in Foxearth Village Hall.

Present: Cllrs M. Posen (Chairman), K. Robson (Vice-Chairman), S. Ham, K. Holmes, ECC Cllr P. Schwier, BDC Cllr I. Parker and Kevin B. Money (Parish Clerk).

There were also 19 members of the public present

080/2023 Chairman welcome. The Chairman welcomed everyone to the meeting

081/2023 Apologies for Absence were received from Cllr F. Binks

082/2023 Declaration of Interest

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the agenda. Cllr M. Posen declared an interest in item 092/2023 (c)

083/2023 To approve the Minutes of the last meeting of Foxearth & Liston Parish Council

To receive and agree the minutes of the last F&LPC meeting held on 20th. July 2023. **All Agreed**

084/2023 Chairman's report and any update since last meeting

I hope that everybody has been enjoying the summer. Because, as usual, things have been quiet over the summer, I only have a few things to report on since our previous meeting in July.

We decided to bring this meeting forward from its original date in September in order to allow the Council to consider planning applications which have a cut-off date before the September meeting date we'd planned for. We'll consider those applications later in our meeting.

At the previous meeting we talked about Essex Highways Definitive Map Modification Order No 696 Footpath 11 Liston, which proposed to link two footpaths near to Liston Hall. Since that meeting, the Parish Council has submitted some additional information to Highways in response to their questions. We've also been informed that if the matter does go to public enquiry, the Parish Council will be expected to meet its own costs. We'll continue to monitor things and we'll come back to this matter at our next meeting.

Regarding traffic matters, unfortunately we have received no updates on the problems at Rodbridge and Red Cottages. We'll see if we can get information from Highways for the next meeting. As for the speed indicator device, we hope to be able to get it installed very soon.

Finally, as I said last time, we remain one councillor short. We would like to coopt somebody to fill that vacant place, but we haven't exactly been overwhelmed with applications! Please do consider putting your name forward, as we really do want to have six councillors if we can.

085/2023 Essex County Councillors report – ECC Cllr P. Schwier

- Relevant ECC information is regularly emailed to Parish Clerks for distribution to councillors and the community
- £14.7m allocated to repair potholes and footpaths + £5.2m from central Government
- Repairs to potholes will commence weather permitting.
- Ofsted's inspection of ECC Children's Services received an "Outstanding" report
- Phase 4b has finished in rolling out "Superfast Essex"
- Cutting of hedges is more often than not landowners responsibility
- ECC is backing "Essex Business"
- ECC promoting "Park and Ride" and fees have been reduced

Cllr P. Schwier left the meeting.

086/2023 District Councillors report – BDC Cllr I. Parker

- Dart 3 services to be placed inside noticeboard
- The service has dropped off post Covid
- Meeting at Ridgewell village hall has been organised for this Thursday at 6.30pm

- Charging for collection of garden waste green bins will be introduced, but residents will now receive a year-round service. All residents must register their interest to participate. If residents register before the end of November 2023 they will get a 50% reduction for the first year.
- Hedge cutting is being undertaken by BDC only once per year

BDC Cllr I. Parker left the meeting

087/2023 Public Participation Session

The Chairman will invite questions and observations from members of the public present. The applicant spoke about planning application 23/01881/OUT (Land Fronting, Mill Road, Foxearth). He said that he was disappointed that many resident comments were made without, in his view, considering the clarifications made in the revised application. He stated that many reasons for the prior refusal have been addressed. The applicant asked that the Parish Council supports his application. The Chair then opened the meeting up to residents to make comments. A number of residents spoke to give their objection to application 23/01881/OUT. A number of objections were stated, including: the proximity of the proposed development to the Foxearth conservation area, not setting a precedent by permitting a development outside of the village envelope, the fact that the proposed development is on a greenfield site which stands at a high elevation which would dominate the surrounding properties, potential traffic issues since Mill Road is very narrow, and the fact that the proposed development is not sustainable. The Chair stated that the matter would be discussed by Councillors under the relevant agenda item.

088/2023 Footpath update – Cllr K. Robson

Essex Highways have been contacted and would complete the cutting of the footpaths. These have been visited and are a good standard. F&LPC needs to finalise arrangements for 2024 year. Way marker posts are missing and some new ones have been ordered.

089/2023 Highways and Transport issues

No updates on Highway issues

090/2023 Planning Applications

23/01867/TPOCON - Pipers Cottage The Street Foxearth

Notice of intent to carry out works to trees in a Conservation Area:

T1 Conifer - Dismantle and remove.

Due to the time restraints F&LPC sent in the following response to BDC before the deadline

F&LPC has no comment on this application subject to the Conservation and Tree Officers approval

23/01881/OUT - Land Fronting, Mill Road, Foxearth

Outline planning application with all matters reserved for the construction of 4 No. dwellings & garages.

RESOLVED:

Object to this application. The site is outside the village envelope and the development is contrary to the development plan. Foxearth is an unsustainable location for further housing development as it lacks facilities and services and is not served by a bus route. The proposal would not meet an identified need for additional housing in the village and there are no special circumstances put forward that would justify an exception to policy in this case. Mill Road is a narrow lane at this point.

23/02041/HH - Little Hall Liston Lane Liston

Single storey cartlodge and single storey swimming pool building.

RESOLVED: The Parish Council would like to express their concerns on the scale, bulk and design of this application

091/2023 Decisions made by BDC affecting Foxearth and Liston

No Planning Decisions made by BDC affecting Foxearth and Liston

092/2023 Finance

a) To receive the Bank balances as at 31st. July 2023

Councillors noted the Bank balances as at 31st. July 2023

b) To receive the comparison of Actual against Budget 2023/24

Councillors noted the comparison of Actual against Budget 2023/24

c) Councillors to agree the August 2023 finances and to agree a transfer of any funds to meet the Parish Council's financial requirements. **All Agreed**

d) Councillors to agree September and October payments at the appropriate month of paying.

All Agreed

093/2023 Items for Next Agenda

Items for the November agenda to be supplied to the Clerk by 1st. November 2023 at the latest.

094/2023 Date of Next Full Council meetings – THURSDAY 16th. NOVEMBER 2023 at 7.30pm

Councillors to note provisional 2024 meeting dates

18.01.24: 21.03.24: 16.05.24 (AEM & F/C): 18.07.24: 19.09.24: 21.11.24

095/2023 Closure of the Meeting

To Close the meeting having considered and determined all items of business

The Chairman then closed the meeting at 8.50pm and thanked everyone for attending

Signed

16th. November 2023

**M. Posen
Chairman**



Kevin Money <theclerk@foxearthandliston-pc.org>

Re: Tree work

1 message

Springhall Tree Care <info@springhalltreecare.co.uk>
To: "Kevin B. Money" <theclerk@foxearthandliston-pc.org>

30 October 2023 at 09:35

Hi Kevin,

I had a look at the trees in question last week There is a fair sized Sycamore which has previously been pollarded and it's surrounded by multiple scrubby hedge trees. Can you tell me if you'd like the trees removed or reduced? Plus are you able to assure me that the Parish Council own the trees or at least have permission from the landowners if required?

Kind regards,

Michael

Michael Edwards

Phone: 07925853973
Email: info@springhalltreecare.co.uk
Website: www.springhalltreecare.co.uk

Please like us on Facebook - Springhall Tree Care
<https://www.facebook.com/pages/Springhall-Tree-Care/346038658772004>

** In accordance with the new GDPR data guidelines we have updated our privacy policy which is available if you wish to view it. Replying to our emails implies you give your consent for us to continue to contact you. We would never sell your details to third parties and only hold your information in relation to past work we have done for you. If you would like us to delete your information, please let us know. Many thanks **

On 20/10/2023 13:50, Kevin B. Money wrote:

Good afternoon Michael

Reference: [9 Claypits Lane Foxearth](#)

In June 2023 you went to visit this street light covered in foliage and said that *I've just had a look at those street lights, and I think someone has beaten me to it! They have all been cleared, but not to a good standard and whoever did it has left all the cuttings hanging in the trees so it's not pretty. Assuming the complaining resident is satisfied please feel free to give me a call next time!*

Mr. Rogers is still complaining so can you please attend this street light again and completely clear the mast of any foliage down to the street level?

Please can you let me know when you can undertake this work and send me your invoice ASAP

Much appreciated

Speak with you soon

	BANK RECONCILIATION			
Financial year ending 31.03.24				
Bank Balance as at	30.04.23	31.05.23	30.06.23	31.07.23
Unity Trust Bank - Current a/c	£ 10,071.39	£ 10,071.39	£ 8,098.26	£ 7,659.02
Unity Trust Bank - EMR a/c	£ 4,255.07	£ 4,255.07	£ 4,279.03	£ 4,279.03
Total:	£ 14,326.46	£ 14,326.46	£ 12,377.29	£ 11,938.05
Less Unpresented cheques				
Total of unpresented cheques	£ -			
Net Bank Balances as at	£ 14,326.46	£ 14,326.46	£ 12,377.29	£ 11,938.05
CASH BOOK				
Balance as at 01.04.23	£ 9,650.47	£ 9,650.47	£ 9,650.47	£ 9,650.47
Plus Receipts	£ 4,767.00	£ 4,767.00	£ 5,267.48	£ 6,188.97
Total	£ 14,417.47	£ 14,417.47	£ 14,917.95	£ 15,839.44
Less Payments	£ 91.01	£ 91.01	£ 2,540.66	£ 3,901.39
Grand Total	£ 14,326.46	£ 14,326.46	£ 12,377.29	£ 11,938.05
Difference	£ -	£ -	£ -	£ -
Bank Balance as at	31.08.23	30.09.23	31.10.23	
Unity Trust Bank - Current account	£ 5,933.78	£ 10,682.88	£ 10,534.12	
Unity Trust Bank - EMR account	£ 4,279.03	£ 4,308.09	£ 4,308.09	
	£ 10,212.81	£ 14,990.97	£ 14,842.21	
Less Unpresented cheques				
Total of unpresented cheques				
Net Bank Balances as at	£ 10,212.81	£ 14,990.97	£ 14,842.21	
CASH BOOK				
Balance as at 01.04.23	£ 9,650.47	£ 9,650.47	£ 9,650.47	
Plus Receipts	£ 6,188.97	£ 10,985.13	£ 10,985.13	
Total	£ 15,839.44	£ 20,635.60	£ 20,635.60	
Less Payments	£ 5,626.63	£ 5,644.63	£ 5,793.39	
Grand Total	£ 10,212.81	£ 14,990.97	£ 14,842.21	
Difference	£ 0.00	£ 0.00	£ 0.00	
Bank Balance as at				
Unity Trust Bank - Current account				
Unity Trust Bank - EMR account				
Less Unpresented cheques				
Total of unpresented cheques				
Net Bank Balances as at				
CASH BOOK				
Balance as at 01.04.23				
Plus Receipts				
Total				
Less Payments				
Grand Total				
Difference				

F&LPC ACTUAL AGAINST BUDGET REPORT				
		Agreed 2023/24	Total Income / spend to Nov '23	Left in Budget as at Nov '23
Income	PRECEPT	9534	£ 9,534.00	
	OTHER INCOME / GRANT	0	£ 53.12	
	STREET CLEANING	310	£ 476.52	
	VAT REFUND		£ 921.49	
	TOTAL	9844	£ 10,985.13	
Exp.				
Staff	Salary	5078	£ 3,348.00	£ 1,730.00
	Office Allowance	120	£ 80.00	£ 40.00
	TOTAL	5198	£ 3,428.00	£ 1,770.00
Adm.	Payroll	120	£ 60.00	£ 60.00
	Office Expenses & Mileage	208	£ 158.82	£ 49.18
	Audit Fees	75	£ 75.00	£ -
	TOTAL	403	£ 293.82	£ 109.18
General	Footpath & Hedge cutting	50	£ 662.94	-£ 612.94
	Street Lighting	650	£ 472.74	£ 177.26
	Street Cleaning	180	£ -	£ 180.00
	Insurance	253	£ 241.00	£ 12.00
	PC Mag/EALC/NALC Subs	318	£ 215.21	£ 102.79
	Training	0	£ -	£ -
	Donations	1400	£ 1,000.00	£ 400.00
	Poppy Wreath	25	£ -	£ 25.00
	Repairs inc. Tree works	0	£ -	£ -
	Bank Charges	72	£ 36.00	£ 36.00
	Website	35	£ -	£ 35.00
	Defibrillator	150	£ 135.00	£ 15.00
	Traffic Calming scheme	500	£ -	£ 500.00
	F&LPC Email account	610	£ 227.70	£ 382.30
	Election Costs	0	£ 116.75	-£ 116.75
	TOTAL	4243	£ 3,107.34	£ 1,135.66
	GRAND TOTAL	9844	£ 6,829.16	£ 3,014.84
	VAT		£ 124.98	
	Total:		£ 6,954.14	

FINANCE OCTOBER & NOVEMBER 2023						
INCOME:						
Expenditure						
Chq No.	Invoice No.	Payee	Cost	VAT	Total	F&L Ref
FEE		Unity Trust Bank - Service Charge	£ 18.00	£ -	£ 18.00	33
DD	Aug '23	Google email August subscription	£ 25.30	£ -	£ 25.30	34
DD	July-Sept	Npower - Street lighting	£ 117.58	£ 5.88	£ 123.46	35
BACS	Oct '23	Kevin B. Money - Clerk salary	£ 344.90	£ -	£ 344.90	36
BACS	Oct '23	HMRC - Tax on salary	£ 83.60	£ -	£ 83.60	37
DD	Sept '23	Google email September subscription	£ 25.30	£ -	£ 25.30	38
BACS	Nov '23	Kevin B. Money - Mileage	£ 18.00	£ -	£ 18.00	39
BACS		Microsoft - 365 subscription	£ 49.99	£ 10.00	£ 59.99	40
BACS	7182884	BDC - Election costs	£ 116.75	£ 23.35	£ 140.10	41
BACS		Viaan - Office stationery	£ 8.13	£ 1.63	£ 9.76	42
BACS	Nov '23	Kevin B. Money - Clerk salary	£ 344.70	£ -	£ 344.70	43
BACS	Nov '23	HMRC - Tax on salary	£ 83.80	£ -	£ 83.80	44
DD	Oct '23	Google email October subscription	£ 50.60	£ -	£ 50.60	45
		TOTAL:	£ 1,286.65	£ 40.86	£ 1,327.51	
		Denotes already paid				