

FOXEARTH & LISTON PARISH COUNCIL

Dear Councillor

You are summoned to attend the forthcoming General Meeting of Foxearth & Liston Parish Council to be held at Foxearth Village Hall which starts at 7.30pm on Wednesday 4th February 2015 for the purpose of transacting the business shown in the Agenda.

The public and press are welcome to be present.



Hannah Griffiths
Clerk of the Council
01787 281807
12th January 2015

Agenda

Item	Subject
15/1	To welcome and consider the formal appointment of temporary Clerk Kevin Money, as per the contract terms circulated to council by Mrs Griffiths (Clerk).
15/2	Apologies for absence
15/3	Declarations of interest and compliance with Ethical Framework
15/4	Approval and signature of the minutes of the council meeting held 10 th December 2014
15/5	Chairman's Remarks & Clerk's report
15/6	Correspondence: Member of the public Mr Keith Robson has kindly offered his expertise in IT to assist where possible in any future review of the Parish Councils email / IT systems.
15/7	Current position on progress towards flood management
15/8	Update on the application made by the Liston Residents Association to dissolve the Foxearth & Liston grouping order.
15/9	Public Question Time Please note – there is up to 15 minutes allocated for this item.
15/10	District Councillor's Report
15/11	County Councillor's Report
15/12	To consider an appeal made by Mr Richard Morris on 01/12/14, against a decision by Clerk Hannah Griffiths (dated 14/09/14) to refuse disclosure of (alleged) emails sent by councillors from their private email accounts. The refusal notice was issued on the grounds that council members' private email accounts do not form part of the council's data set, in that said members are not authorised to hold information on behalf of the council (Freedom of Information Act 3(2)(b) and are therefore not subject to search and declaration in satisfying Mr Morris' FOI / EIR request of 28/08/14. In addition, the Clerk considered access to councillors private email accounts to be a breach of section 40(3)(ii) of the Freedom of Information Act (Right to prevent processing likely to cause damage or distress).

15/13	As proposed by Cllr Waite. To adopt a "Communications and Data Management Policy" to replace the council's "Email Acceptable Use Policy" adopted on 12 December 2012.
15/14	As proposed by Cllr Cox. "To disassociate the council from a letter relating to Stafford Park, sent in November 2014 to the residents of Foxearth from Clive Waite & David Busby."
15/15	As proposed by Cllr St John Howe. "To confirm the rules regarding disclosable interests and the Chairman's casting vote."
15/16	Financial Matters To note the accounting statement and authorise the cheques for payment.
15/17	To consider appointing a secondary password holder for the parish council email services, in case of emergency / sudden absence of the Clerk. Following the appointment of temporary Clerk Kevin Money, the PC now has a secondary password holder. Therefore this item will be postponed until August when Mrs Griffiths returns (becoming the sole password holder again.)
15/18	***** FOR INFORMATION ONLY : PLANNING APPLICATIONS PROCESSED (AWAITING DECISION)***** APPLICATION NO : 15/00004/TPO DESCRIPTION : Notice of intent to carry out works to a tree protected by Tree Preservation Order 12/98 - Remove 1 Horse Chestnut tree LOCATION : 10 The Chase Foxearth Essex CO10 7LD FOXEARTH & LISTON PC RESPONSE : No objections STATUS : Pending consideration BDC
15/19	***** FOR INFORMATION ONLY : PLANNING APPLICATIONS – DECISIONS MADE APPLICATION NO : 14/00940/FUL DESCRIPTION : Erection of 10 no. stables, tack room/office (use of existing barn as hay store and machinery store) in connection with proposed equine livery and stud business. Construction of associated yard, parking and access. Repositioning and upgrading of existing manage. Siting of log cabin for residential occupation by persons engaged in the operation of the enterprise comprising the existing fishery and proposed equestrian use. LOCATION : Foxearth Fisheries Glemsford Road, Foxearth, Essex CO10 7HS FOXEARTH & LISTON PC RESPONSE : The council had no overall objections to the proposal, providing that satisfactory waste management would be put into place. They also noted that if residential approval was to be granted, this should be limited to agricultural or business covenant. STATUS : Application Permitted
15/20	Highways matters
15/21	Public Rights of Way
15/22	Matters for information not considered elsewhere
15/23	Date of next meeting(s) Thurs 26 th March Thurs 23 rd April (Annual Electors Meeting) Thurs 21 st May (AGM)