

## FOXEARH & LISTON PARISH COUNCIL

Minutes of the Parish Council meeting held on Saturday 27<sup>th</sup>. June 2015 at Foxearth Village Hall at 10.30am

Present: Cllrs Cox, Clayton and Robson. Kevin Money (Clerk to the Council).

There were also 19 members of the public in attendance

Cllrs I. Parker (BDC) and Cllr Finch (ECC) had supplied to the clerk their apologies

**15/41:** Cllr Cox welcomed everyone to the meeting and asked for nominations for Chairman. Cllr Clayton proposed and Cllr Robson seconded Cllr Cox as Chairman. **F2 Ag0 Ab0**

**15/42:** New Councillors to sign Members Register of Interests

The new Councillors signed their Register of Interests which was countersigned by the Clerk

**15/43:** New Councillors to sign Declaration of Acceptance of Office

The new Councillors signed their Declaration of Office which was countersigned by the Clerk

**15/44:** Election of Vice-Chairman

Cllr Cox proposed and Cllr Clayton seconded Cllr Robson as Vice-Chairman **F2 Ag0 Ab0**

**15/45:** Co-option of Councillor/s

Cllr Cox read out the nominations for co-option. Philip Cox, Lyndsay Hayhow, Peter Highmore, Mark Posen and Richard Morris.

Philip Cox was proposed by Cllr Clayton and seconded by Cllr Robson **F2 Ab1 Ag0**

Lyndsay Hayhow was not proposed or seconded

Peter Highmore was proposed by Cllr Cox but with no seconder

Mark Posen was proposed by Cllr Clayton and seconded by Cllr Robson **F3 Ab0 Ag0**

Richard Morris was proposed, in his absence, by Cllr Clayton seconded by Cllr Robson

**F2 Ab1 Ag0**

Therefore Philip Cox, Mark Posen and Richard Morris were duly elected as Councillors. Philip Cox and Mark Posen were handed the Declaration of Acceptance of Office which they signed and was countersigned by the Clerk. They also produced their Register of Interest forms duly completed and signed. Richard Morris to sign his Declaration of Acceptance of Office within 28 days of 27.06.15

**15/46:** Resignation letter from Hannah Griffiths as Clerk to F&L.

The Councillors accepted Mrs Griffiths's letter of resignation and asked the clerk to send her their grateful thanks for all the hard work, effort and time she had given as clerk to F&L

**To appoint Kevin. B. Money from temporary to permanent Clerk to F&L**

Cllr C. Cox proposed and Cllr Robson seconded that Kevin Money be the permanent clerk to F&L. **This was carried unanimously.**

Cllr C. Cox congratulated Kevin Money on becoming CiLCA qualified.

The clerk thanked everyone for showing support and signed the contract of employment which was countersigned by Cllr C. Cox.

**15/47:** Election of appointments & employment committee

Cllr Clayton proposed and Cllr Robson seconded that Cllr C. Cox be Chairman of the committee

Cllr C. Cox proposed and Cllr Clayton seconded that Cllr Robson be Vice-Chairman of the committee. **F3 Ag0 Ab0**

**15/48:** Flood Relief working party. The Councillors agreed unanimously to continue with the working party and Cllr Clayton proposed the Cllr C. Cox as Chairman. Cllr C. Cox suggested if Cllr Posen, Peter Highmore and Brian Lewes be co-opted onto the of the working party if willing.

**15/49:** Stafford Park working party. Cllr C. Cox proposed we continue with the working party. Cllrs Clayton & Robson agreed and asked if it could be open to a wider group.

**15/50:** Jt. Committee. Cllr C. Cox proposed we continue to be involved with this joint parishes committee. Clive Waite was asked if he wished to continue his involvement with this committee but declined. He gave an update on the recent Public meeting which he had attended.

Cllr C. Cox undertook to contact the other parish councils in this committee with regard to its continuation. Cllr Robson would canvass other Parish Councils and to seek other activity. Cllr C. Cox stated that she would contact other Parish councils.

**15/51:** Declarations of interest and compliance with Ethical Framework.

Cllr C. Cox and Cllr P. Cox both declared an interest in the Street Cleaning agreement 15/61

**15/52:** Approval and signature of the minutes of the Council meeting held on Thursday 26<sup>th</sup>.  
March 2015

These minutes were agreed unanimously and were signed by the Chairman as a true and accurate record

**15/53:** Formal adoption of the revised "Code of Conduct" for Foxearth & Liston Council.

The Code of Conduct with item 10.3 inserted was circulated to Councillors before the meeting.

The Councillors agreed unanimously to accept the revised version.

**15/54:** Public Question time

The Chairman informed the meeting that the usual annual village/electors' meeting would be combined with a special meeting to gather the views of parishioners regarding the Stafford Park Planning application. This will be held at 10.30am on Saturday 11<sup>th</sup> July. There will be 2 parts to the meeting, the first for general issues, the second to receive views and comments regarding the Stafford Park proposals. The Clerk reported that he had requested and received an extension to the date for the submission of the Parish Council's comments to BDC. He had brought hard copies of the planning application documents to this meeting and would also bring them to the meeting on 11<sup>th</sup> July. Cllr Clayton suggested Cllr Iona Parker (BDC) be invited to attend the meeting. The Chairman undertook to invite her. The Clerk would send an agenda to both Cllr Parker and Cllr Finch (ECC).

Mr Alan Fitch (Tree Warden) requested that his role be extended to 'Flora & Fauna' responsibility. There were no objections to this suggestion. Mr Peter Highmore asked if the hedge at Pipers Cottage could be cut back as it is overgrown and there had been complaints from the mobile library. Cllr P Cox undertook to speak to the owners.

Residents again complained about pot holes in the villages. Cllr C. Cox reminded the residents to report these pot holes to ECC via the website. Cllr P. Cox agreed to do a survey of all pot holes in the villages and submit a report to ECC.

**15/55:** Dissolution of the Foxearth & Liston Grouping Order 1976. The Clerk informed the meeting that he had been in contact with Ian Hunt at BDC and was informed that BDC was to hold a meeting on 6<sup>th</sup>. July TBC. It is an open meeting and any resident wishing to speak must register with BDC before the meeting. As soon as the clerk has the agenda he will circulate it to one and all.

**15/56:** District Councillors report. There was no report given

**15/57:** County Councillors report. There was no report given

**15/58:** Planning applications:

10 The Chase Foxearth CO10 7LD

Application and plans to carry out work on trees affected by the Tree Preservation Order

The Parish Council had **No objections** to this application

Stafford Park Liston Road Liston Essex CO10 7HU

**15/00565/OUT** - Outline planning application (with all matters reserved except for access) for the proposed development of up to 100 dwellings and the change of use of existing buildings to create up to 22 apartments and a community centre, to enable the remediation of the adjoining licensed landfill site to the north. Proposals to also include the demolition of the other existing buildings, associated works to remediate the land on the application site, flood attenuation measures, reinstatement of the River Stour to include the removal of the sluice gate and the creation of a series of rock riffle weirs and associated infrastructure improvements, landscaping and provision of public open space.

**The Council agreed to wait until the meeting on 11<sup>th</sup>. July 2015 to make comments**

Tuckers Mill Road Foxearth CO10 7JF

Proposed demolition of existing bungalow and erection of a replacement dwelling  
The Council had **No objections** to this application

**15/59: Financial Matters**

To note the accounting statement and authorise cheques for payment.

Chq. 754 Salary payment to Clerk £410.13 (Mar-April)

Chq. 755 HMRC £97.40 (Mar-Apr)

Chq. 756 EALC/NALC Subscription £89.14

Chq. 757 Mr. L. Young Auditor £50.00

Chq. 758 Zurich Insurance for 2015-16 of £243.80p

Chq. 759 Salary payment to Clerk £481.46p (May-June)

Chq. 760 HMRC £115.40p (May-June)

Chq. 761 Clerk expenses January – May 2015 £122.74

Cllr C. Cox proposed and Cllr Robson seconded that the above cheques be agreed.

This was carried unanimously

**15/60: Consideration, approval and completion of Annual return ending 31.03.15.**

The return, having been distributed to Councillors, was signed by Cllr C. Cox as a true and accurate record of the financial statement to be sent to PKF Littlejohn External auditors.

Cllr P. Cox congratulated the Clerk on his permanent appointment. Cllr C. Cox thanked the previous Chairman, Mr Clive Waite, for his past service to the community

**15/61: Street Cleaning Agreement 2015/16.** The Clerk had received the street cleaning agreement. He had completed it (with Cllr C. Cox help) returned it to BDC with an Invoice and BDC have already paid the invoice of £410.68p

**15/62: Date of the next meeting**

The Resident/ Special meeting is Saturday 11<sup>th</sup>. July 2015 at 10.30am

The next Parish Council meetings were decided to be 19.09.15, 21.11.15, 16.01.16, 19.03.16, AGM on 21.05.16 all on Saturday at 10.30am

The next full Parish Council meeting is Saturday 19<sup>th</sup>. September 2015 at 10.30am in the Foxearth Village Hall.

There being no further business the Chairman closed the meeting at 11.45am and thanked everyone for attending

Signed.....Chairman : Date 19<sup>th</sup>. September 2015  
**Corinne Cox**