

A Meeting of the Parish Council was held on Thursday, 27th. March, 2008 at 7.30pm in the Village Hall.

PRESENT

Cllr. Applegate in the Chair, Cllrs. Harris, Howe and Kibble.
The Clerk and Samir Pandya Acting Area Highway Manager, Development, Highways and Transportation Services, ECC were in attendance.

APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr. Lees. Cllrs. Draper and Williamson had sent messages that their arrivals would be delayed.

DECLARATION OF INTEREST

Cllr. Harris declared an interest in planning application 08/00555/FUL 10 Clinton Close.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 28th. February, 2008.

Cllr. Draper arrived at this point.

MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 28TH. FEBRUARY 2008

Local Area Agreement (p.80)

Cllr. Lees contacted Angie Balcombe at ECC about facilitation of the highways issues. She asked Clerk for details and responded that it was not appropriate at this stage to attend a meeting but it may be that sometime in the future PC may have a highways project to put in a bid for the new Highways Community Fund and that could be the right time for her to attend.

FINANCE

a) Holiday Activities

It was noted that holiday sports coaching has been booked for the Whitsun school holiday on 27th. May 9.30am-12noon. Three more sessions had been booked for the Summer holiday with confirmation of dates awaited. The cost is £65 for each coaching session plus rent for the sports hall if used. (The Easter holiday dates are 4th. & 11th. April). A mobile skatepark session was being booked for a date in August but would have no cost.

b) Payments

The following cheques were signed:

To	Cheque	NET £	VAT £	TOTAL £	Explanation	Power
Hanna's Field Charity (57)	101651			10.00	Rent February meeting	LGA 1972 Sch 1 S143
D Wybrow (58)	101652			108.00	Grounds work February & March 2008	OSA 1906 S9
K. Plumridge (p11)	101653			756.11	March salary, Office allowance, Expenses, B/band → 12/3/08 Postage	LGA 1972 S112
Post Office Ltd. (p11)	101654			523.64	PAYE & NI Jan-March 08	LGA 1972 S112

The following receipts were noted:

From	To Account	Amount £	Explanation
HM Revenue & Customs	Current	1,676.11	VAT refund 1/11/07-31/11/07
Barclays	Deposit	40.14	Quarterly interest → 29/2/08

It was noted that due to course cancellation the following cheque had been returned:

To	Cheque	NET £	VAT £	TOTAL £	Explanation	Power
RCCE (50)	101643			10.00	Information Event	LGA 1972 S111

PLANNING**a) Planning Applications**

08/00344/FUL 3 Highfields Mead (Raise existing gables and form pitch dormer windows on the front and rear elevations with addition of solar panels to rear dormer window.)

No objection.

08/00516/FUL The Royal Tiger, Southend Road CM3 8EE (Ground floor rear extension with new external staircase and new smoking terrace above. Amendment to approval 07/02131/FUL).

No objection.

Cllr. Harris declared an interest in the following application and left the meeting for the duration of that item.

08/00555/FUL10 Clinton Close CM3 8AZ (Replacement conservatory).

No objection.

HIGHWAY SAFETY MATTERS

a) Actions Required

It was agreed that the Clerk should write to thank Samir Pandya for his attendance and that PC looks forward to receiving his findings on the matters he undertook to investigate.

b) Community Speedwatch

There had been a speedwatch session on 19th. March on the Common beside the Abbeyfields junction. In a half an hour period 4 cars had exceeded 35mph in the 30mph speed limit area.

HFC/PC LIAISON

a) Meeting on 12th. March

The meeting had been attended by Ash from the post office/shop. Discussions covered how PC and HFC could support the shop within the constraints on them as a local council and charity. Ash wanted to fit an external blind and stand green groceries outside to which HFC has no objection. There was to be a campaign for the sale of lottery tickets. Sale of alcohol was considered but thought too problematic. There was to be a local leaflet drop to surrounding villages.

The next Liaison meeting would be on 22nd. April.

COMMUNITY LED PLANNING

It was noted that at the meeting on 18th. March it was agreed that Chairman, Secretary and Treasurer would be appointed at the following meeting on Wednesday 23rd. April. Also, the model constitution supplied by RCCE and adapted for East Hanningfield would be adopted. Those present at the meeting on 18th expressed interest in certain topic areas of the parish planning process, and also confirmed that for the time being at least they would concentrate on a parish plan and leave a design statement for another time.

CLERK'S MODEL CONTRACT OF EMPLOYMENT

The final version of the contract was agreed, and would be signed at the next Meeting. All Cllrs. are to be provided with a paper copy to keep on file.

ANNUAL PARISH MEETING

It was agreed that the APM should be used to publicise the parish planning process. Clerk was instructed to find out what evenings the small hall is available during May and then ask the group and Stella Meesters when they would be available.

EMERGENCY PLANNING

It was noted that the emergency planning website at www.chelmsfordresilience.info was almost complete and in a new format. The 'Your Area' section contained information specific to each parish. A new facility was for the confidential registration of vulnerable persons. These are people who would need help in the event of an evacuation of the area e.g. the elderly, those unlikely to hear an instruction to evacuate, have difficulty walking or are bedridden. Local parish emergency teams were being asked to try to compile a list of known vulnerable people for inclusion in the confidential section of the local Community Emergency Plan. Visits could be arranged to the emergency planning dept.

MANNED REFUSE VEHICLE

It was noted that the manned refuse vehicle had been replaced by recycling visits when only items for recycling could be accepted eg. fridges/freezers, TVs & computer screens; furniture; textiles; cardboard; paper; food & drinks cans, glass jars & bottles and plastic bottles. Garden waste for composting would not be accepted. The dates for the visits were 21st. June, 4th. October & 15th. November.

CONSULTATION:- THE FUTURE OF WASTE IN ESSEX

Cllr. Draper undertook to produce a précis of the document. The consultation ends on 5th. May. The documents can be found at www.essex.gov.uk/wasteconsultation

MATTERS FOR REPORT

a) Highwater Farm

CBC had given the owners an extra month to remove the "cowboy town".

b) Neighbourhood Action Panel 3rd. April

Cllr. Applegate was to attend, and asked to be informed of any problems that should be reported to the meeting.

c) Brick Bus Shelter

Clerk reported that the wooden front panel had come off the bus shelter during the recent high winds. She had asked Mr. Wybrow to repair.

d) Fly Tipping Pan Lane

Clerk had reported the fly tipping at the S bend.

e) Code of Conduct Briefing

Cllr. Applegate was unable to attend after all and would inform CBC.

f) Gypsy Sites, Single Issue Review

The review had concluded that by 2011 Chelmsford Borough should have an additional 46 gypsy sites.

There being no further business the meeting closed at 10.37.