

A Meeting of the Parish Council was held on Thursday, 25<sup>th</sup>. October, 2007 at 8.01 pm in the Village Hall.

## **PRESENT**

Cllr. Applegate in the Chair, Cllrs. Howe Kibble and Lees.  
The Clerk, District Cllr. Poulter, Pc Corker, two representatives from Regal Busways and 19 members of the public were in attendance.

## **APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllr. Williamson. Cllrs. Draper and Harris had sent messages that their arrivals would be delayed.

## **DECLARATION OF INTEREST**

There were no declarations.

## **MINUTES OF THE PREVIOUS MEETING**

The Minutes were signed as a true record of the Meeting held on 27<sup>th</sup>. September, 2007.

**Cllr. Harris arrived at this point.**

## **MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 27<sup>TH</sup>. SEPTEMBER, 2007.**

### Highwater Farm MA p.48)

Cllr. Harris undertook to find out the latest situation with regard to enforcement.

### Recycle Bins, Village Hall Car Park (MA p.48)

The bins have been replaced.

### Post Office Closures

East Hanningfield Post Office is not proposed for closure, but Bicknacre Post Office is. Objections to the proposals can only be on the grounds that the data on which the closure decision was made is incorrect.

**Cllr. Draper arrived at this point.**

### Code of Conduct (MA p.48)

Copies of councillors' register of interest forms have been sent to the Monitoring officer as requested.

### EALC AGM (MfRa p.51)

Copies of the commended Annual Reports and Newsletters are in circulation.

## **CORRESPONDENCE**

### **a) CBC Parish Council's Forum 5<sup>th</sup>. December**

The Chairman, Cllr. Lees and the Clerk are to attend. Two issues are to be sent for inclusion on the Agenda, the lack of Charter and the non-receipt of decision notices.

### **b) Bus Service**

Official notification had been received from ECC that there was to be a new timetable for Service 35, run by Crown Coaches, from 5<sup>th</sup>. November. A different unofficial timetable was posted on the bus stop on 22<sup>nd</sup>. October, which ECC knew nothing about and which had not been registered with the Traffic Commissioner and was therefore illegal. In the meantime PC was receiving complaints from residents that on numerous occasions the bus had failed to turn up. On the day of this meeting there had been no buses at all and ECC was trying but failing to make contact with Crown Coaches to establish for definite that Crown had stopped the service so that ECC could make moves to install a subsidised service. Regal Busways had offered to divert their Service 1 to include East Hanningfield, but needed ECC to agree in order not to have to wait the usual time for timetable registration.

It was agreed to contact ECC immediately to ask for Regal Busways request to alter their timetable to be supported.

### **c) CBC Draft Licensing Policy**

The draft is in circulation.

## **FINANCE**

### **a) Completion of Audit**

It was noted that the External Audit for the accounts for the year ended 31<sup>st</sup>. March 2007 was completed on 28<sup>th</sup>. September. The auditor's comment was as follows:

Except for the matters reported below on the basis of our review, in our opinion the information contained in the annual return is in accordance with the Audit Commission's requirements and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. In the Statement of Accounts for the year ended 31 March 2007 the box 10 figure is incorrect and should be £62,515.

Box 10 referred to the remainder of the Public Works loan owing for the village hall extension. The amount in box 10 was £61,048. The Clerk explained the miscalculation.

### **b) Preliminary Budget Discussion**

Two items were identified. The first was AstroTurf for the hard court area. HFC already had quotes for this and would be asked for copies. The second was kerbing of the sightline verge north of the Abbeyfields junction in order to prevent further erosion. This is an item on the list of matters for consideration by ECC and might yet be carried out by ECC.

Cllrs. were asked to forward any other proposals to the Clerk with costings for inclusion in the Budget Agenda.

c) Bank Balances

It was noted that at the end of business on 30<sup>th</sup>. September (the halfway point of the financial year) the bank balances were as follows:

National Savings Account	Deposit Account	Current Account
£8,594.57	£6,502.90	£27,009.17

d) Payments

The following cheques were signed:

To	Cheque	NET £	VAT £	TOTAL £	Explanation	Power
Hanna's Field Charity (36)	101624			9.38	Rent Sept. Meeting	LGA 1972 Sch 1 S143
Lubbock Fine (37)	101625	285.00	49.88	334.88	External Audit 06/07	ACA 1998
MD Landscapes (Anglia) Ltd (38)	101626	92.40 132.60 51.00 60.00	58.81	394.81	Mow Tye x3 H Field x 3 Churchyd x3 Strim Tye x2	LGA (MP)A 1976 S19, OSA 1906 S9(b)
East Hanningfield Parish Council	101627			10,000.00	Transfer to National Savings Account	LGA 2003 S 12(b)
Royal British Legion Poppy Appeal (39)	101628			85.50	Wreath for Remembrance Service	LGA 1972 S137
K. Plumridge	101629			810.02	Oct. salary, Office allowance, B/band → 12/10 Reimbursements ☎ Jan-Sept 07	LGA 1972 S112
EALC (40)	101630			50.00	Delegate fee Chairmens Day	LGA 1972 S111

The following receipts were noted:

From	To Account	Amount £	Explanation
Chelmsford Borough Council	Current	14,110.00	2 <sup>nd</sup> . Half of Precept
D. Rice	Current	10.00	Copying

## **PLANNING**

### a) Planning Applications

**07/01793/CLEUD Silver Ash, Southend Road CM3 8ED** (Construction of workshop and showroom and use of the building and curtilage for repair, restoration and sales of motor vehicles).

No comment.

**07/01898/FUL Briarfield, Old Church Road CM3 8BE** (retention of garage & kennel)  
PC has no objection to the proposed garage and kennel.

**07/01913/FUL Longreach, The Common CM3 8AQ** (first floor front extension, two storey rear extension, raise roof to provide second floor accommodation & three rear dormers)

There was no objection to the proposed development.

**07/01691/FUL Highlands Farm, Southend Road CM3 8EB** (Car park, landscape bund and re-aligned farm access road).

PC has no objection to the re-alignment of the access road, but notes that it is also a public right of way and would object to its stopping up or diversion. There is no objection to the car park or bund, but PC would wish to see native planting used for the screening.

### b) Appeal Lodge Farm

It was noted that notice has been received from ECC regarding the appeal against refusal of planning permission for use of land at Lodge Farm for the crushing and storage of crushed concrete for later distribution and the screening and storage of topsoil for later distribution, that the appeal will be dealt with by way of a hearing. Comments made on the planning application have gone automatically to the planning inspectorate, but further comments may be made but must be received by 14<sup>th</sup> November. A copy of the appellant's appeal form has been provided.

### c) CBC Site Allocations Document Consultation

It was agreed that the Chairman and Cllr. Draper should complete the feedback form, supporting the Defined Settlement Boundary from the Local Plan.

## **HIGHWAY SAFETY MATTERS**

### a) Outstanding Traffic Issues

Cllr. Harris in his capacity as Borough Cllr. With B. Cllr. Poulter was to meet Norman Hume the following Wednesday.

The Clerk had found results of traffic surveys by ECC and had copied for Cllrs.

### b) Community Speedwatch

Three watches had taken place in the past month and 11 reports sent to the police.

## **HFC/PC LIAISON**

### **a) Liaison Meeting**

The next meeting was to take place on 7<sup>th</sup>. November.

### **b) Community Suite Project**

Further information had been provided to the Big Lottery Fund with regard to the grant application for the Community Suite Project.

## **COMMUNITY-LED PLANNING**

### **a) Progress to Date**

Clerk had been trying to make contact with the field officers, and would keep trying. Paul Garner had been appointed as the Charity's representative for community-led planning.

## **GROUNDS MAINTENANCE**

Clerk reported that she had had a site meeting with the mowing contractor concerning the Pyracantha bed. He would cut it back, tidy and remove cuttings for £225. This would make the shrubs easier to maintain in the future. It was agreed to ask him to do the work for £225.

## **CONSULTATION: LINKs**

LINKs is the new arrangement for public involvement in shaping health and social care. A response is to be sent that the document is about community involvement but is incomprehensible to laymen who are not health professionals. PC wants local accountability.

## **MATTERS FOR REPORT**

### **a) Councillor Training**

Cllrs. Howe, Lees and Kibble had attended the EALC training day and found it very good.

### **b) Police Matters**

It was noted that the next rural surgery in East Hanningfield would be on Monday 12<sup>th</sup>. November from 1-3pm.

The Chairman reported that he had attended the recent Neighbourhood Action Panel meeting.

There is a new Sgt. at S. Woodham, Perry Land. New PCSO Graham Gordon had replaced Glen Mitchell. The Chairman had asked for figures from speed checks in Howe Green and East Hanningfield. The information coming back was that there had been 334 speeding tickets given in Howe Green and 26 in East Hanningfield last year. Howe Green is used by the Police for training.

Broken down vehicles were being stolen from the A130. Police asked residents to note any tow-trucks seen taking vehicles away.

c) Village Fete 13<sup>th</sup>. September, 2008

Jackie Feehan had taken on the role of Fete Committee Chairman.

It was hoped that the free music night could be arranged for the evening.

d) Village Dance

It was noted that the PTA was organising a Western Dance in the Village Hall on 1<sup>st</sup>. March.

e) Three Horseshoes

The Chairman had been talking to the new manager at the Horseshoes because the bollards had been moving. The manager had expressed a wish to block off the northern access to the car park. As something similar had happened in the past the Clerk was asked to research the records.

There being no further business the Meeting closed at 10.40.