

A Meeting of the Parish Council was held on Thursday, 28th. June, 2007 at 8.03 pm in the Village Hall.

PRESENT

Cllr. Applegate in the Chair, Cllrs. Harris, Howe and Lees.

In attendance were Edward Poulter and Geoff Dickman from Neighbourhood Watch, Steve Kibble co-option candidate, the Clerk and a member of the public.

APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs. Draper and Williamson.

DECLARATIONS OF INTEREST

Cllrs. Lees and Howe declared personal interests in the planning application 07/01157/FUL Meadowsweet, The Common.

Cllr. Harris declared a personal interest in planning application 07/01108/FUL Windmill Farm, Back Lane.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Annual Meeting held on 17th. May, 2007.

CO-OPTION TO FILL THE VACANCY

Steve Kibble was co-opted to fill the vacancy, and signed the Declaration of Acceptance of Office.

MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 17TH. MAY, 2007

ACDPC (APCR p.25)

Clerk had been re-elected as Chairman. As it had come to light that PC has to advertise the new Code of Conduct in a local newspaper, in addition to the EH News, the Chelmsford parishes are to arrange a joint notice if CBC cannot be prevailed upon to organise it for them.

Public Transport Liaison (APCR p.26)

ECC has been informed that the new rep. is Cllr. Howe.

Public Rights of Way (MA p.26)

Cllr. Lees reported that he had yet to check out the path behind Paprills. The Chairman offered to accompany him if Cllr. Draper was no available.

Civic Service (Ca p.27)

Cllr. Lees reported that he had been unable to attend the Civic Service.

Review of Financial Standing Orders & Risk Assessment (Fd p.27)

Is on July Agenda.

Play Area Fencing (Ff p.27)

Clerk had a site meeting with a contractor who does work for Basildon District Council and had installed the fencing at Ramsden Bellhouse. A quote was expected the next week. Updates on previous quotes had been sought.

Community Speed Watch (HSMa p.29)

CSW was operating and there would be more sessions in the next few weeks. A list of offending drivers waited to be reported. They were recording speeds of over 36mph. One of their two signs had gone missing and they await a replacement.

Highway Safety Matters (HSMb p.29)

Clerk had yet to talk to Robin Murray. The Clerk had held a site meeting with the new Groundsman. He had started work at the south end of the village and would be working his way northwards through the village.

CORRESPONDENCEa) Playday 9th. August.

It was noted that this had been booked with CBC and the Village Hall.

b) Mobile Skateboard Park 20th. August

It was noted that this has been booked with CBC and the Village Hall.

c) Sports Coaching 24th. July & 1st. August

It was noted that this has been booked with CBC for 9.30am-12 noon on both days. The Charge to PC will be £65 per session.

d) Smoking Ban

It was noted that ECC had written to inform PC that the ban applies to bus shelters and that notices must be installed. Clerk had downloaded posters from the smoke-free England website.

e) Creephedge Lane Close 2nd. July

It was noted that ECC had sent PC copy of a letter sent to residents of the Lane informing of the closure for a period of six weeks from 2nd. July. Clerk had posted the text of the letter on the noticeboards and the website.

f) Overhanging Vegetation – Tye Path

Clerk was instructed to prepare a proforma letter which could be delivered to houses where overhanging vegetation was a problem. Cllr. Lees undertook to deliver the letters in this instance.

g) Post Office Sign

The Clerk was instructed to write to the village store/post office that the fingerpost is the property of the highways Authority whose permission should be sought for the installation of the sign.

h) Rural Community Council of Essex AGM 11th. July

It was agreed that the Chairman and Cllr. Kibble should inform the Clerk should they be available to attend.

FINANCE**a) Photocopier**

It was noted that Canon had withdrawn the service agreement. It was agreed that the Clerk should bring a ball-park figure to the next Meeting, so that she could be delegated to purchase a replacement at short notice should the present machine break down.

b) Independent Internal Audit

It was noted that the IIA had taken place and had found no issues of concern. The II Auditor had recommended the establishment of a database to record PC property, its whereabouts, purchase price and date and value. It was agreed that this should be done.

c) Signatories

It was agreed that Cllrs. Draper and Williamson should continue as signatories and that Cllr. Kibble should be the third signatory. The Clerk is to make arrangements with the bank.

d) Payments

The following cheque had been signed between Meetings:

To	Cheque	NET £	VAT £	TOTAL £	Explanation	Power
Graphic Impressions	101595 (14)			444.00	Print Summer News	LGA 1972 S142

The following cheques were signed:

To	Cheque	NET £	VAT £	TOTAL £	Explanation	Power
Rural Community Council of Essex	101596 (15)			55.00	Annual subscription from 1/7/07	LGA 1972 S143
Hanna's Field Charity	101597 (16)	62.00 11.25 203.70 8.00			Rent APM, Meeting 17/5, Preschool April/May Speed Camera Training,	LGA 1972 S111, LG(MP)A 1976 S19
Cancelled cheque	101598					
Heelis & Lodge	101599 (17)			125.00	Independent Internal Audit	A & A Regs 2003
K. Plumridge	101560			751.13	June salary, Office allowance Expenses B/band →12/6/07 Reimbursements	LGA 1972 S150(2), S112
Post Office	101561	451.07		200.92	PAYE Apr-Jun	LGA 1972

Ltd		-250.15			NI Apr-Jun, Less repayment	S112
MD Landscapes	101562 (18)	92.40 132.60 51.00 30.00	53.56	359.56	Mowing Tye x 3, H Field x 3, Churchyard x 3, Strim Tye x 1,	LG(MP)A 1976 S19, OSA 1906 S9(b)
J. Cousins	101563 (19)			35.00	Groundwork June	HA1980 S96, LG(MP)A 1953 S4
Chelmsford Borough Council	101564 (20)			65.00	Half term sports coaching	LG(MP)A 1976 S19

PLANNING

a) Planning Applications – Comments Sent

As comment was required before the date of this meeting Clerk responded in consultation with Cllrs.

07/00897/FUL Little Claydons Farm (revision of planning application 06/02168/FUL – revised siting of wax reclamation unit)

If there has to be a wax reclamation plant on the site, its positioning at the furthest possible distance from neighbouring dwellings would appear to be the best option.

b) Planning Applications for Consideration

07/01098/FUL Barnards Farm, Southend Road CM3 8EE (Demolition of existing residential farmhouse and construction of new residential farmhouse.)

There was no objection to the proposed replacement house.

Cllr. Harris declared a personal interest in the following planning application and left the Meeting for the duration of that item.

07/01108/FUL Windmill Farm, Back Lane CM3 8BN (change of use from agricultural land to residential).

PC objects to the proposed change of use from agricultural land to residential. PC wishes to protect the rural aspect of this lane in the open countryside beyond the defined settlement boundary. Once classed as residential this land could be developed with all the paraphernalia associated with domestic use.

07/01148/TELFUL Land North of Laceys Farm, Old Barn Lane, Rettendon

(Installation of new 20 metre slim column supporting 3 no. antennas with 2 no. outdoor equipment cabinets and associated ancillary development.)

The proposed location is a good distance from housing and schools, and PC therefore has no objection to the proposed installation.

07/01144/FUL Little Claydons Farm, Old Southend Road CM2 7TB (Addition to existing Turkey shed).

PC is concerned that there is no provision in this application for the staff area which was in the previously approved proposals 02/01142/FUL. It would seem that if there is

going to be a staff area, then it should be in this application, so that there can be a complete representation of what is intended. PC has no objection to the proposed addition to the existing building if it is required by a condition of a previous planning consent.

Cllrs. Lees and Howe declared personal interests in the following planning application and left the Meeting for the duration of that item.

07/01157/FUL Meadowsweet, The Common CM3 8AH (Two storey rear/side extension.)

There was no objection to the proposed extension.

b) Appeal Highwater Farm

It was noted that an appeal had been made to the Planning Inspectorate following the refusal of planning permission for retrospective change of use of land at Highwater Farm to an educational and historical use including the retention of existing structures (06/02477/FUL). The PC response to the planning application will have been sent automatically to the Inspectorate.

c) Rawlings Farm

It was noted that O2 had consulted PC on a possible telecommunications mast at Rawlings Farm. After consulting councillors the Clerk responded that the site was so far beyond the parish boundary that it was unlikely to have any effect on the parish and it would therefore be inappropriate to comment.

d) EERA Consultation on Gypsy and Traveller Accommodation Needs.

The Clerk was instructed to compile a response from Cllrs. answers to the questions in the consultation, which would be brought back to the next meeting for ratification. The full consultation document is to be circulated

HFC/PC LIAISON

a) Annual Art Exhibition, 14th. July.

Cllrs. were urged to help set up the stands on the Thursday evening.

FREE MUSIC NIGHT

a) Arrangements

If it could be arranged it was thought that the music night on the evening of the Village Fete in September would be the best date. The Chairman undertook to talk to HFC Chairman about it. This will be an Agenda item for the next Meeting.

MATTERS FOR REPORT

a) Code of Conduct

CBC has organised a training event which coincides with the next PC Meeting. Clerk has asked to be kept informed if another date is arranged.

b) Alternative Development Sites & Boundary Changes Document

Proposal ALT 25 concerns East Hanningfield. This is on the Agenda for the July Meeting. The document can be found at

www.chelmsford.gov.uk/index.cfm?articleid=14104

c) Newsletter Editor

Brenda Cottey has given notice that she will be moving out of the village before Christmas and so the Autumn News will be the last issue she can edit.

d) Tennis Courts

Clerk undertook to find out what was causing the delay in white lining the tennis courts.

e) Bicknacre Road

One of the houses was unoccupied and there were brambles growing out of the hedge across the footway. Cllr. Harris undertook to find out what is happening about the property.

There being no further business the Meeting closed at 10.38.