

A Meeting of the Parish Council was held on Thursday, 22<sup>nd</sup>. March, 2007 at 8.04pm in the Village Hall.

## **PRESENT**

Cllr. Applegate in the Chair, Cllrs. Harris and Palmer.

Cllrs. Lees and Draper arrived later, see below.

The Clerk, Borough Cllr. Poulter and one member of the public were in attendance.

## **APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllr. Mrs. J. Williamson.

Cllrs. Draper, Lees and E. Williamson had sent messages that their arrivals would be delayed.

## **MINUTES OF THE PREVIOUS MEETING**

The words, "February 2007 at" had not printed at the end of the first line on page 10, so were inserted by hand. The Minutes were then signed as a true record of the Meeting held on 22<sup>nd</sup>. February, 2007.

**Cllr. Lees arrived at this point.**

## **MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 22<sup>ND</sup>. FEBRUARY 2007**

### Affordable Housing (MA p.10)

There had been no notification of a date for the official opening. The Clerk was asked to make enquiries and to convey concern about having sufficient notice to attend.

### Planning Application Lists (Pc p.12)

Response from CBC regarding lists: "The notification of members is not a function carried out by this Service however the list of planning applications by Parish is already available on our website. Go to 'Search By Planning Application' in Public Access and select your Parish from the drop down menu by 'Parish'. At the bottom of the page select the dates (to and from) of the period that you want to search for 'Application Received'. Click on 'Search' at the bottom of the page".

As this does not provide notice of planning decisions, or appeals Clerk is to continue the complaint by writing to the Head of Planning.

### Parking Old Church Road (MfRa p.14)

PCSO had talked to builders about dangerous parking and it had improved after that. County Council had been monitoring activities of gas company, would ensure that they reinstated properly and are going to take another look at the condition of the verges. The condition of the verges is to be monitored.

## **CORRESPONDENCE**

### **a) Parish Elections**

It was noted that a new supply of Candidates' Consent Forms had been received due to the original forms not requiring the candidate's date of birth.

### **b) Police Neighbourhood Action Panel**

It was agreed that Cllrs. Applegate, Harris and Lees should attend. The Clerk was asked to seek confirmation of the time and venue.

## **FINANCE**

### **a) External Auditor**

Following a competitive tendering process, the Audit Commission appointed Lubbock Fine as External Auditor for the financial years 2001/2-2005/6. The Commission now proposes to extend the appointment to cover 2006/7 pending further competition in which tenders will be invited. It was noted that the Audit Commission is proposing the appointment of Lubbock Fine as external Auditor for 2006/7, and that new fee levels have been agreed as follows.

Income/expenditure band (£) (fees are payable on whichever is the higher)	Type of audit	Fixed audit fee (£)	Commission fee (£)	Total fee charged to audited body (£)
10,001–25,000	Basic	125	10	135
<b>25,001–50,000</b>	<b>Basic</b>	<b>260</b>	<b>25</b>	<b>285</b>
50,001–100,000	Basic	370	30	400
100,001–200,000	Basic	500	50	550

**Cllr. Draper arrived at this point.**

### **b) Payments**

The following cheques were signed:

To	Cheque	NET £	VAT £	TOTAL £	Explanation	Power
Hanna's Field Charity	101576			9.37	Rent for Meeting 22/2/07	LGA 1972 S142
Fordham Electrical	101577	166.98	29.22	196.20	Replace bus shelter light	LG(MP)A 1953 S4
Post Office Ltd	101578	209.62 296.40		506.02	PAYE & NI Jan-Mar 07	LGA 1972 S112
K. Plumridge	101579			735.54	Mar salary, Office allowance B/band → 12/3 Reimbursements	LGA 1972 S112

The following receipts were noted:

From	To Account	Amount £	Explanation
East Hanningfield Preschool	Current	11.00	Newsletter income
Barclays 4/3/07	Deposit	39.02	Quarterly interest
EALC - Rural & Social Community Programme Grant	Current	250.00	Grant for Chairman's training sessions & new councillor packs (following election)

## **PLANNING**

### a) Planning Applications

**07/00470/FUL Homestead Cottage, Bennetts Avenue CM3 8EF** (Addition of garden room and porch for front entrance to dwelling).

No objection.

**07/00476 10 Clinton Close CM3 8AZ** (first floor side extension)

No objection.

**07/00489/FUL Highfields Farmhouse, Highfields Mead CM3 8AW** (Double garage with 2 no. dormer windows and spiral staircase).

PC objects to the proposed building because it is outside the defined settlement boundary and is more than a garage. The plans do not show what use is intended for the first floor, nor do they show the proposed building in relation to the house on the site. PC proposes that should CBC decide to give consent, a condition should be applied that the first floor room should not be used for domestic accommodation ie. it should not be a habitable room.

**07/00500/FUL 1 Highfields Mead East Hanningfield CM3 8XA** (Rear conservatory).

No objection

### b) CBC Parishes Forum 18<sup>th</sup>. April

The Clerk and Cllr. Lees are to attend.

### c) Highwater Farm

It was noted that the owner of Highwater Farm has advised CBC that he is going to appeal against refusal of planning permission.

It was noted that B.Cllr. Poulter is to investigate the caravans at the site with regard to any enforcement action being taken. There are two 6 berth caravans and three tourers known to be at the site and being lived in.

### d) Appeal – Briarfield Old Church Road

It was noted that the appeal upheld the refusal of planning permission, because a conservatory is not considered necessary for the purposes of agriculture.

## **HFC/PC LIAISON**

### a) Community Suite Project

Paul Smith had provided an estimate for building costs. M. Plumridge & Cllr.

Applegate had met with WI to ask for their support. Clerk had received a letter from HM Revenue saying VAT would be recoverable on Lottery funding if paid to PC. A response form had been printed in the March News, but a house to house was to be

organised to recover them. The next Liaison meeting was scheduled for 2<sup>nd</sup>. April when the draft funding application will be reviewed.

b) S106 Colne Housing Recreational Contribution

No transfer of funds had taken place. The Clerk was instructed to follow this up and to ask whether CBC would be paying interest on the period that the funds had been held in the CBC account.

## **COMMUNITY SPEED WATCH**

a) Update

Cllr. Lees has passed 9 names of volunteers on to the Police for checking. The training will probably take place in April.

## **ANNUAL PARISH MEETING & ANNUAL PARISH COUNCIL MEETING**

a) APM

The Village Hall has been booked for 12<sup>th</sup>. May, and a speaker from CBC confirmed who will talk about recycling and what happens to the separated waste. Letters of invitation to local groups are to be sent shortly.

b) APCM

The Meeting Room is booked for 17<sup>th</sup>. May. The Meeting will begin at 7.30pm due to the extra business.

## **MATTERS FOR REPORT**

a) Flies

It was noted that Environmental Health is monitoring the fly situation and continuing tests.

b) Old Church Road Footway

Pedestrians walking to the numbered houses have to cross the road near a blind corner. This is to be an Agenda item for the April Meeting. Also the other footway problems previously identified are to be revisited.

c) Old Church Road Gate

The 'gate' beside Geoffrey Close with the 30mph sign is blocking the sight line for drivers leaving the Close.

d) Pan Lane

The chevrons are still missing.

e) Recycling Bins Village Hall Car Park

Two of the bins are missing their lids.

f) Leak on Tye

The turf has not been reinstated following a recent leak.

g) Tye Posts

Some of the posts near the car park require resetting.

h) Parking on the Tye

Cars had been parked two and three abreast all the way from the Church to the Cobb access on the occasion of a funeral. The usual *no parking* sign had not been on

display. This is to be an Agenda item for the April meeting and in the meantime the Clerk undertook to find out what went wrong.

There being no further business the Meeting closed at 10.46.