

A Meeting of the Parish Council was held in the Village Hall at 8.22pm on Thursday, 28<sup>th</sup>. April.

## **PRESENT**

Cllr. Draper in the Chair, Cllrs. Applegate, Amos, Harris, Palmer & Williamson. Borough Cllr. Saunders and the Clerk were in attendance.

## **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. Mrs. Tilby.

## **MINUTES OF THE PREVIOUS MEETING**

The Minutes were signed as a true record of the Meeting held on 24<sup>th</sup>. March, 2005.

## **MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 24<sup>TH</sup>. MARCH, 2005**

### Traffic Calming Post Mortem (MA p.401)

There appeared to be one traffic sign still not illuminated. Cllr. Amos undertook to inspect and inform the Clerk.

### Diversion of Overhead Line, The Tye (MA p.401)

Cllrs. Draper & Harris and the Clerk met Highways and Lighting officers at Bramley House at the invitation of Mrs. Pullum. The builder had not obtained permission from Highways to extend the vehicular access. EDF are still holding the unrepresented cheque from the builder as Strutt & Parker have not replied concerning Lord Petre's consent for undergrounding power lines on the Tye. There is no action for PC to take at this time.

### EALC – New Government Conditions of Service/Salary Briefing Fd p.402)

The Clerk attended the briefing which explained how to do the calculations. A full report for PC consideration will be prepared for next month's meeting.

### Post and Rail Fence (MfRf p.405)

This would be a complicated contract because the rails, wood posts and concrete posts all needed different treatment. One quotation had been obtained. The Clerk was asked to investigate the use of community service for this project.

## **CORRESPONDENCE**

### a) CBC Operation Hit Squad Team

The Clerk had responded immediately to the letter about the Hit Squad dates, as last year the request had arrived too late. The same dates were requested as last year, ie. after the end of the school summer holidays.

## **FINANCE**

### a) ECC Grant for IT

It was noted that Ramsden Bellhouse Parish Council had proposed the joint purchase of a computer. It was agreed in principle to proceed with this proposal.

### b) Bus Shelter

The insurer had advised that it is in order to proceed with the lesser estimate of £917.20 for repairs, less £100 excess. It was agreed to proceed with the repairs, and that the costs should be publicised.

### c) Village Hall Car Park White-lining

The lay-out of the proposed car park marking supplied by HFC was approved, and the amended PC contribution of £225 agreed. The layout comprises the following;

- x 4 bays marked "Shop Only"
- x 28 unmarked bays
- x2 bays with disabled logo
- x2 Speed Humps
- x3 yellow hatched areas (corner in front of shop entrance, entrance to path to hall side door, and corner of car park with field entrance).
- A "Keep Clear" in 1.6m high lettering printed in centre of car park.
- Double yellow lines down school fence side of chase only (from the school gate car park entrance to the end of the chase where it joins the main school entrance).
- Hot thermoplastic paint to BS EN 1436 (as used for road marking)

The contractor M D Road Marking Ltd. would invoice PC direct. The works are scheduled to begin at 9.30am on Friday 6<sup>th</sup>. May.

### d) Playarea Upgrade & Youth Facility

It was agreed that the budgeted amounts of £1000 for the youth equipment and £1524 for the playarea upgrade should be released for the project. Invoices for those amounts plus VAT will come direct from the supplier. The proposal for the playarea is as follows;

- Remove and dispose of old climbing frame
- Supply and install new 2 seat swings
- Supply and install Safety Mats
- Supply and install Climbing Frame
- Supply and install 36m<sup>2</sup> of Safety Mats

The youth equipment to be ordered depends upon the result of the forthcoming consultation but could be;

a) Youth Shelter inc. base tarmac pad, plus a single Basket Ball Frame with tarmac pad, a litter bin and possibly lights, OR

b) 12 metres wide, 3 metre high sports kick wall with goal inset and basketball hoop above goal (but no tarmac or shelter etc)

### e) Payments

The following cheques were signed:

To	Cheque	NET £	VAT £	TOTAL £	Explanation	Power
Hanna's Field Charity	101433			13.15	Rent for holiday sports coaching	LG(MP)A 1976 S19
Allianz Cornhill plc	101434			563.68	Annual premium from 1 <sup>6/05</sup>	LGA 1972
Hanna's Field Charity	101435			6.00	Rent for Meeting 24/03/05	LGA 1972 Sch 12 S10
MD Landscapes	101436	225.00 51.00 60.00	58.80	394.80	Mow HF & T x 3 Churchyard x 3, Strim Tye x 2, 26/3, 7/4, 21/4/05	LG(MP)A 1976 S19(3a), OS A 1906 S9(b), LGA 1972 S124(6)
East Hanningfield Parochial Church Council	101437			200.00	1 <sup>st</sup> instalment of grant for churchyard maintenance (2 <sup>nd</sup> to be paid after end of mowing season)	LGA 1972 S124(6)
A to Z Supplies	101438	38.41	6.72	45.13	Office supplies (£12.41 to be refunded by RBPC)	LGA 1972 S111
K. Plumridge	101439			591.97	April salary, Office allowance, B/band 13/4-12/5, Postage, Expenses.	LGA 1972 S112
Chelmsford Borough Council	101440			110.00	Sports coaching sessions in school holidays	LG(MP)A 1976 S19

It was noted that the end of year tax return had been submitted online and that this should earn PC a rebate. It was thought that this windfall might be added to PC's contribution to the playarea upgrade.

## **PLANNING**

### **a) Planning Applications**

**05/00598/FUL 10 Abbeyfields (Part two storey, part single storey side and rear extensions, garage conversion and erection of new attached garage).**

There was no objection to the application.

**05/00621/FUL Retreat, Tileworks Lane, (Two storey rear extension to replace existing single storey rear extension, and new rear conservatory).**

There was no objection to the application.

**b) Appeals to the Planning Inspectorate:**

There were none

**c) Tree Works**

It was noted that CBC has no objection to the proposed works to protected trees as follows:

TPO No:	TPO Ref:	Species	Location	Specification
2004/33	A1	2 x poplar	Land at rear of Highfield Barn	Fell to ground level and replace. These trees are small suckers and owner wishes to plan 1 x walnut & 1 x apple tree in their place.
1994/09	T2	Black poplar	Side front boundary Roseberry House	Crown reduction by 6-7 m maximum and shape over, cutting back to suitable growing points and to bring in line with 2 adjacent poplars not protected by the TPO. Remove branches overhanging neighbouring property to alleviate nuisance.

It was noted that CBC has refused consent to the following:

TPO No:	TPO Ref:	Species	Location	Specification
2004/33	T3	Horse Chestnut	Frontage of Highfields Barn	Fell to ground level to make way for a garage which is subject of a current planning application

The reason being that the Horse Chestnut tree provides screening and softening to Highfields barn and Highfields Mead. The screening benefits of this tree will increase as it grows. There is a current planning application for a garage in the location of the tree. Until the planning application is determined, it would be premature to grant consent for felling.

**QUALITY STATUS****a) Recent Communication from defra.**

It was noted that defra is encouraging the acquisition of quality status and that some grant funding is now restricted to Quality Councils.

**b) Quality Status**

It was agreed that PC should work towards Quality Status and that this would require the publication of an Annual Report.

## **ANNUAL PARISH MEETING**

### **a) Final Arrangements.**

The Hall has been booked and invitations sent out to groups.

Cllr. Harris is to provide the food, Cllr. Draper the wine, and the Clerk the soft drinks.

They will be reimbursed on production of receipts. The Clerk will inform them of numbers expected to attend.

## **VILLAGE TIDY-UP**

### **a) Final Arrangements for 7<sup>th</sup>. May.**

Clerk is to confirm loan of equipment from CBC, and to get leaflets to cllr.s for delivery during the week beginning 2<sup>nd</sup>. May.

## **HFC/PC LIAISON**

### **a) Meeting with Youth Workers 30<sup>th</sup>. March.**

The youth workers from Essex Youth Service and Essex Boys Clubs undertook to speak to young people in the village following the school holiday. They would invite the young people to a consultative meeting at the Village Hall on 11<sup>th</sup>. May.

It was agreed that Cllr. Palmer should represent PC at that meeting.

Action notes from the Liaison meeting had been circulated.

### **b) Youth Facility Proposals**

Illustrations of the equipment being considered were inspected. It was noted that the proposed youth shelter was similar to the model at Bicknacre.

### **c) Essex Community Foundation**

It was noted that the Foundation had turned down a grant application for the youth facility because they were aware that the project had attracted grants from other sources which they administer.

### **d) Closed Circuit Television.**

Cllr. Amos reported that he was progressing his investigations and would be reporting back in a couple of months or so, and would inform the Clerk when to put the matter on the Agenda.

## **MATTERS FOR REPORT**

### **a) Planning Application Alands Farm**

This application had arrived too late to be included on the Agenda but required a response before the next scheduled Meeting. There would therefore be an extraordinary meeting on Wednesday 4<sup>th</sup>. May at 7.30pm.

### **b) Fly-tipping Pan Lane**

The chevrons are missing at the S bend. Cllr. Saunders is aware of the dumped furniture.

### **c) South Hanningfield Village Design Statement**

A copy is to be circulated.

d) Dog Fouling

The Clerk undertook to try to obtain some free poop-scoops.

e) Post Office/Shop

It was noted that the post office/shop is being advertised on the internet.

f) Social Events in Village

This is to be discussed at the Extraordinary Meeting. It was suggested that village groups could be asked to inform the Clerk about planned events so that they could be posted on the website, thus preventing dates clashing. The Clerk pointed out that she was prepared to do this and had offered in the News to keep a village diary in order to prevent clashes, but had had no response.

g) Recreational Walks Leaflets

These were distributed for delivery to every household in the parish. Two were to be sent to PPP.

There being no further business the Meeting closed at 9.59.