

The Annual Meeting of the Parish Council was held on Thursday, 28th. May, 1998 at 7.30 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Parker, Mr. Applegate, Mr. Feehan, Mr. Gordon, Mr. Wigglesworth and the Clerk.

APOLOGIES FOR ABSENCE

Apologies for absence had been received from Mr. Draper.

ELECTION OF CHAIRMAN

Mr. Dixon was re-elected as Chairman and signed the Declaration of Acceptance of Office.

MINUTES OF THE PREVIOUS MEETING

The sentence "Mr. Applegate arrived at this point" was inserted before Public Question Time. The Minutes were then signed as a true record of the Meeting held on 23rd. April, 1998.

APPOINTMENT OF VICE CHAIRMAN

Mr. Parker was re-appointed as Vice Chairman.

REVIEW OF PARISH COUNCIL REPRESENTATIVES

The posts were allocated as follows:

Association of Chelmsford District Parish Councils,	Mrs. Plumridge;
Civil Emergency Planning,	Mr. Gordon;
Essex Association of Local Councils,	Chairman & Vice Chairman;
Footpaths,	Mr. Parker;
Hanna's Field Charity,	Mr. Applegate;
Internal Auditor,	Mr. Feehan;
Mid Essex Community Health Council,	vacant;
Newsletter Editor,	Mrs. Seymour;
Public Transport,	Chairman;
School Governing Body,	Mr. Larkman;
Village Maintenance,	Mr. Gordon.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Three Horseshoes

There had been no reply to the letter to Inntrepreneur, but the pot holes in the car park had been filled. There had also been no reply from C.B.C. Planning concerning the advertising, but it was noticed that the number of boards had reduced.

Audit Fee

The amended fee is still awaited. The Clerk and West Hanningfield's Clerk will be making joint approaches concerning accounts problems once the audit is completed.

25/6/98

Village Tidy-Up

The weather was pleasant and the turn out of volunteers was excellent. There was thought to have been less litter to deal with this year. C.B.C Environmental Services has sent a letter of thanks for joining in the Spring Clean and a certificate from the Tidy Britain Group. The certificate is to be displayed on one of the noticeboards. Mr. Applegate was thanked for organising the Tidy-Up and the volunteers were thanked for their help.

Street Lighting

The Clerk has established the cheapest site for the new street lamp in the Village Hall Chase and is awaiting written confirmation of Eastern Electricity's quote.

Rothards/Willows

Due to vandal damage one of the willows has had to have emergency surgery, which was carried out by Garden and Woodcraft Services. That Company has provided a quote for the surgery required on the two trees, and Planning has been informed of P.C.'s intention to reduce the crown extensions by 20%.

P.P.P.

Mr. Clark the C.B.C. Footpaths Officer will be looking into the problem of Footpath 11 within the month, when he will have labour available to carry out works.

Hanningfield Treatment Works

The Manager will be getting back to the Clerk by the end of the week to confirm which meeting he and his colleagues will be attending.

South Woodham Ferrers Police

The anticipated meeting took place on 22/5/98 and was attended by Mr. Draper. Attendance was poor. Material from the meeting is to be circulated.

A.C.D.P.C. A.G.M. 26/5/98

The Clerk attended and is now on the Executive Committee. Derek Stebbing's talk was very informative: he encouraged p.c.s to respond to the C.B.C. consultation document on the siting of new housing in the Borough, and to ignore the response date which has passed. He also urged them to participate in the focus groups. It was noted that developers have registered interest in a tract of land encompassing the Chennells holding, which would spread housing from Bicknacre to Rettendon and joining the southern end of East Hanningfield village.

C.B.C. Review of Revenue Support to Local Councils

There were no comments when the papers returned from circulation. C.B.C. was informed that P.C. had no comments at this stage but would wish to be informed of any changes to the calculations, an apology was sent for non-attendance at their meeting which coincided with this Meeting.

Affordable Housing for Local People

A reply from Mrs. Moor said that she was to be meeting the housing Sub-Committee on 14/5 and hoped to persuade them to agree to two homes for sale on a shared ownership basis. She also says that the Planning Authority wants to see 6 homes for local people rather than 5 if they are to agree to 3 homes for open market sale. She is therefore proposing 4 for rent and 2 for sale. She is waiting to have a meeting with her Chief Executive to discuss costs, and will be sending a copy of the new plan showing 6 houses. The Chairman is to speak to Planning to express P.C.'s concern about the increase in number, which appears not to be supported by R.H.T. advice. The Clerk is to seek confirmation and reassurance from R.H.T. that the housing will be allocated only to local people and that P.C. or R.H.T. will have the right of veto on Local Authority nominees.

25/6/98

Noticeboard

Clerk has asked Mr. Crace to give some thought to making the noticeboard vandal proof. The doors are presently being kept shut with tape. He has also been contacted concerning the damaged post on the Tye.

Flies

A letter has been received from Miss Waters concerning her investigations into the fly problem. Clerk is to write to thank her for her letter. The Chairman has talked to the Environmental Health Chief at C.B.C. who informed him that the same topic was investigated last year and is being monitored.

Hanna's Field Charity

Mr. Applegate reported that the Charity has agreed to contact the C.B.C arboriculturist.

At this point the Meeting adjourned for the Annual Parish Meeting.

CORRESPONDENCEC.B.C. Scheme of Financial Assistance to Parish Councils

Leisure Services has sent an application form with notice that the closing date for applications for the 1999/2000 financial year is 15/7/98. The documents have been put into circulation.

The Working Party will not be in a position to make a detailed application, but might be able to submit an outline proposal.

National Cycle Network in Essex

E.C.C. Transportation and Operational Services have compiled a report on the consultation on the Network in Essex. It has gone into circulation.

E.A.L.C.

The Mackmurdo Times has announced that the E.A.L.C. will be moving to Great Dunmow in October. The Mackmurdo Times is in circulation.

N.C.V.O. & Rural Voice - Conference 30/6/98

This will take place at the Commonwealth Institute, cost £32 and be on the subject of Regionalisation and the rural voluntary sector. Details are in circulation. No interest was expressed in attendance.

Mid Essex Hospitals Trust Board Meeting 5/6/98

This will take place at Broomfield Hospital at 10am and be on the subject of the prevention of hospital acquired infection. No interest was expressed in attendance.

Essex Association of Boys Clubs

The Association has sent a copy of its Annual Review, and is introducing itself and what it can do for local youth clubs. A copy of the letter has been sent to Mr. Cottey.

Rural Bus Services Questionnaire

E.C.C. Transportation and Operational Services sent the questionnaire to help them decide how to allocate the £1 million which they will be receiving from the government for the next three years to improve rural bus services. It had to be returned by 13/5/98, so was completed by the Chairman as Transport Representative in discussion with the Clerk. The P.C. response asked for cross referencing with rail services, and for cross country routes to connect villages and to connect with radial bus routes. The Chairman is to ask E.C.C. why there was only 14 days notice to complete the questionnaire.

Chelmsford Borough Forum 15/6/98

The subject will be A Shake Up for the Town Centre.

25/6/98

FINANCEChelmsford Crossroads Care Attendant Scheme

It was decided not to support this scheme with grant aid.

Payments

The following cheques were signed:

	NET £	VAT £	Total £	
Cornhill Insurance Plc			242.93	Annual premium;
M.D. Landscapes	206.10	36.06	242.16	Mowing;
Hanna's Field Charity			32.50	Hall rent, Crime Awareness Day;
Garden & Woodcraft Services			28.00	Tree surgery;
E.A.L.C.			121.04	Annual subscription;
A.G. Dixon	12.20	2.14	14.34	Hayter parts;
R. Harvey			120.00	Grounds work.

It was agreed that a cheque in favour of the Printing Place and not exceeding £200, should be written between Meetings as payment for the printing of the Summer edition of the Newsletter.

Grounds Work

Mr. Gordon is to liaise with the Clerk concerning the expenditure to be incurred on grounds work.

PLANNING98/268/OUT Land Adjacent Rose Hill Farm, Creephedge Lane

A response to this application for demolition of existing outbuildings and erection of six detached houses and garages was sent between Meetings by the Clerk in consultation with councillors, as comments were required by 18/5/98.

P.C. objects to the proposed development of six houses at this isolated spot in the countryside because it would be contrary to policy. P.C. is sceptical about the relative benefits of the propose planning gain, and therefore does not accept the proposition.

98/471/FUL Spinney, Back Lane

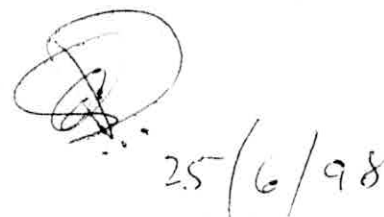
A response to this application for livery stables and riding school with the existing agricultural dwelling condition lifted and attached to the stables and riding school was sent between Meetings by the Clerk in consultation with councillors, as comments were required by 19/5/98.

P.C. objects to the proposed lifting of the agricultural occupancy of the house. P.C. also objects to the proposed livery stables and riding school. The single track highway network which serves the site is totally inadequate to support an increase in traffic which such a business would create. The road network is also unsuitable for the large horse boxes which are now in use.

The local highways are heavily trafficked and are therefore unsuitable for horse riding. There are no bridleways adjacent to the site. Horses ridden on busy roads are frequently seen on the verges whilst trying to avoid the traffic, and this causes damage to the turf and drainage systems. The residents of the nearby houses would suffer from the smells and flies which are associated with the concentrated keeping of horses.

98/561/FUL Highlands Farm

P.C. has no objection to the erection of a new poultry building, but wishes to see a condition imposed which would require the removal of one of the



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redundant agricultural buildings on the site. P.C. is aware of 6 non-agricultural commercial enterprises on the holding which are working in buildings redundant from agriculture, and would wish to prevent further development of this kind at this site.

CONSULTATION - D.E.T.R. - MODERNISING LOCAL GOVERNMENT: BUSINESS RATES

The draft response prepared by the Clerk was accepted without amendment.

CONSULTATION - D.E.T.R. - MODERNISING LOCAL GOVERNMENT: IMPROVING LOCAL FINANCIAL ACCOUNTABILITY

The draft response prepared by the Clerk was accepted without amendment.

MATTERS FOR REPORT

Verge Cutting

It was noted that C.B.C. has carried out the 'half cut' this week.

Village Hall Project Working Party

The Working Party has met with two architects and is to meet a third shortly. A feasibility study could cost as much as £1,800, but is necessary if there is to be an application for lottery funding. The Project is to be an Agenda Item for the next and subsequent Meetings.

Scarles Croft

A parking scheme is developing.

Overgrowing Trees and Shrubs

Clerk is to report to C.B.C. hedges growing across footways in Old Church Road West of Blackthorne and beside the Lawns.

Footway to School

No reply has been received from E.C.C. Clerk is to write again.

Back Lane

Large deposits of loose dry mixed concrete have been deposited in the ditch to fill holes made by the large vehicles which visit Alands Farm (formerly Long Meadow), and opposite the Alands Farm entrance, making a turning for large vehicles. Chairman has already spoken to Highways. The deposits of concrete are illegal and are to be removed. There is to be a site meeting with a C.B.C. officer to examine the damage to the lane surface.

Clerk is to write to C.B.C. to express concern about the planning aspects which remain unresolved and the highway damage and illegal deposits associated with the site. Copies are to be sent to Planning and Engineering. The matter is to be re-addressed at the next Meeting.

There being no further business the Meeting closed at 10.02.


Chairman

25th June 1998

25TH. JUNE, 1998

E.H.P.C. MINUTES

A Meeting of the Parish Council was held on Thursday, 25th. June, 1998 at 8 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Applegate, Mr. Draper, Mr. Gordon, Mr. Wigglesworth, the Clerk and one member of the public.

APOLOGIES FOR ABSENCE

Apologies had been received from Mr. Feehan and Mr. Parker.

MINUTES OF THE PREVIOUS MEETING

Following a discussion about the accuracy of the Minutes of the previous Meeting
Mr. Gordon stated his intention of resigning and left the Meeting at this point.

The Minutes were signed as a true record of the Meeting held on 28th. May, 1998.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Flies

P.C. had received information from Miss Waters that the flies had started on Saturday. Clerk is to write to C.B.C. saying that parishioners are very concerned about the flies.

Footpath 11

There has been no further news on the works to be carried out. Clerk is to find out what is happening.

Footway to School

E.C.C. has decided that the footway is the responsibility of the School and has informed Mrs. Hardy, who has arranged for it to be swept immediately and to be included with the grounds maintenance. E.C.C. has provided maps showing the extent of their ownership.

Hanningfield Treatment Works

Andrew Turner has confirmed that he, Mike Pointing the Production Manager for Essex & Suffolk Water and Barry Unger the Emergency Planning Officer at E.C.C. will attend the Meeting on 23rd. July, which will start at 7.30 pm.

Rural Housing Trust

A reply from Mrs. Moor has been in circulation. On Mrs. Moor's advice a letter has been sent to C.B.C. Housing asking for information as to the criteria which will be used to choose the borough council's nominees, and making the point that the success and progress of the scheme rests largely on the confidence within the local community that it will be local people who will benefit from the development.

A preliminary site plan has been in circulation.

The Chairman has been talking with the R.H.T. and C.B.C. Housing and Planning. The Planning Dept. wants 6 affordable houses if there are to be 3 private houses. The R.H.T. might find a scheme of 5 too expensive, which is the reason a scheme of 6 is being considered. The Housing sub-committee is in support of the scheme but the criteria for C.B.C. nominations has not been decided.

The Chairman is to continue to press for allocation to follow the community's needs.

23/7/98

Clerk is to write to Housing again reiterating the need for local people to be allocated the housing.

Scarles Croft

Preliminary plans for a parking scheme have been circulated.

CORRESPONDENCE

E.A.L.C. A.G.M. 9/7/98

The Chairman and Clerk are to attend the A.G.M. at Rawreth Village Hall at 8 pm. Papers and the annual report and accounts are in circulation.

Meals on Wheels

West Mersea Town Council is asking local councils to write to E.C.C. to object to the rise in price of meals on wheels from £1.35 to £2.35. No action is to be taken.

Millenium Festival Grants

E.C.C. Enterprise has sent details of the grants. The papers have been circulated.

E.A.L.C. Clerks' Salary Survey

A survey of clerks in Essex shows how the table of average hours worked supplied with the pay recommendations each year are short of the hours Essex clerks are working. The survey has been circulated.

Clerk is to keep a time sheet for a month in order to check that her hours paid are accurate.

R.C.C.E. A.G.M. 2/7/98

This will take place at the Pavilion, Essex Show Ground, Great Leighs at 8 pm. Councillors are to let the Clerk know if they wish to attend.

Summer Holiday Activities

All the dates have now been confirmed by C.B.C. Leisure Services. P.C. is to publicise the events with a house to house leaflet drop and posters.

FINANCE

Annual Audit 1997/98

The Clerk reported that the auditor had found two errors in the accounts. The first was a transcription error in the Income and Expenditure Account where the Newsletter income should have read £265.58. The second was in how compensation is made for inaccurate estimates in the previous year's accounts. An amended account has been sent to the auditor and his notice of completion of audit is awaited.

SERPLAN Event 10/7/98

It was decided that the Chairman and Mr. Draper should attend the event at Shire Hall at a cost of £5 each.

Cheques

The following payments were authorised:

	NET £	VAT £	TOTAL £
Printing Place			138.00 June Newsletter;
M.D. Landscapes	206.10	36.06	242.16 Mowing;
J. Crace			170.75 Repairs;
K. Plumridge			579.93 Salary etc. May & June;
R. Harvey			63.00 Grounds work;
E.A.L.C.			10.00 SERPLAN event.

23/7/98

PLANNING

Hyde Hall

C.B.C. has accepted the master plan, which involves the directing of all traffic to and from the site on to East Hanningfield Road. Clerk is to write to C.B.C. Planning noting with regret and considerable concern their decision to accept the master plan, because of the traffic management aspects of the plan. A copy is to be sent to the Royal Horticultural Society and Sandon, Rettendon and Woodham Ferrers and Bicknacre Parish Councils with a note asking if they would like to make a joint approach.

At this point the Chairman disclosed a pecuniary interest in the following planning application and left the Meeting. Mr. Applegate took the Chair.

98/00810/LBC Rails Farmhouse

There were no objections to the replacement of the shiplap weather boarding on three elevations, with plaster to match remaining seven elevations and minor alterations to the chimney on the east elevation.

The Chairman resumed the Chair.

98/00830/FUL 5 Abbey Fields

There were no objections to the proposed conservatory.

High Water Farm

It was noted that a model aircraft flying club has been using the field at weekends. C.B.C. has informed the owners that these activities are using up the 28 days of permitted development. A local resident is monitoring the activity.

VILLAGE HALL PROJECT

Clerk is to pass on the forms relating to C.B.C. financial assistance for parish councils to the Working Party. An outline application is to be made, so as not to miss the deadline.

The Working Party has had three quotes from architects for a feasibility study. Although Wilkinson Pratt quoted the highest price, the Working Party recommended that they provided a more thorough service which was worth the extra money. It was therefore agreed that Wilkinson Pratt should be instructed to undertake the feasibility study and that the fee of £1,750 would be shared equally between Hanna's Field Charity, P.C. Wilkinson Pratt are to be asked to send separate invoices to P.C. and H.F.C.

It was agreed that ~~Wilkinson Pratt~~ ^{Working Party} should be instructed to apply to R.I.B.A. for a grant towards the ^{Party} cost of the feasibility study.

CONSULTATION BY D.E.T.R. - MODERNISING LOCAL GOVERNMENT: A NEW ETHICAL FRAMEWORK

Clerk responded to this consultation document, in consultation with councillors, before the deadline of 12/6/98. The response is to be circulated.

23/7/98

CONSULTATION BY SERPLAN - A SUSTAINABLE DEVELOPMENT STRATEGY FOR THE SOUTHEAST

The Clerk has requested an extension to the response date of 24/7/98 which has been granted to the end of July. This item will therefore be brought back to the July Meeting.

CONSULTATION BY C.B.C. - PROPOSED MULTIPLE FOOTPATH MODIFICATION ON LAND FARMED BY D. CHENNELLS & CO.

Clerk had consulted Mr. Parker and presented a proposed response to P.C. which was agreed. Diversions on Footpaths 10 and 14 would be opposed because they would lengthen the paths. The proposed diversion on Footpath 16 in the second field from Rettendon Road, which would take it around the edge of the field would be opposed, but another diversion further down would be agreed because it shortened the path and follows the route people actually use. P.C. agrees to the eradication of the section of Footpath 17 which cannot be used because it runs through buildings, and the section of Footpath 16 which joins the A130, and agrees to the diversion along the concrete road which is the route walkers now take. Similarly the extinguishment of a section of Footpath 18 is agreed, to be replaced by a section of Footpath 17 which follows the hedge and is usable. Copies of the response are to be sent to the Open Spaces Society who have expressed an interest, the Chelmsford Rambling Club and the local branch of the Ramblers Association.

CONSULTATION BY N.E.H.A. - CREATING A NEW N.H.S. IN NORTH ESSEX

Clerk is to respond to the document by 6/7/98 covering the points raised in her report.

CONSULTATION BY C.B.C. - TOWN COUNCILS FOR CHELMSFORD

Clerk is to respond with a generally favourable response, but with the proviso that the residents should want them and they should not be too costly.

CONSULTATION BY C.B.C. - JOINT TENDERING PROJECTS

There were no comments on this matter at this time.

CONSULTATION BY E.C.C. - REVIEW OF ESSEX COUNTY YOUTH SERVICE 1998


The Clerk was delegated to respond to this consultation document.

MATTERS FOR REPORTNew Footway

It was noted that the hedge by the Lawns has been cut back from the footway.

Three Horseshoes

It was noted that illegal signs have returned to the Tye saying that the pub is under new management. Planning has been informed.



Handwritten signature and date: 23/7/98

25TH. JUNE, 1998

E.H.P.C. MINUTES

Overgrowing Trees

Clerk is to identify to which properties the trees belong which are overhanging the Tye footway.

Faulty Light

Clerk is to report the light near Scarles Croft which remains on in daylight.

There being no further business the Meeting closed at 10.21.



Chairman

23rd July 1998

A Meeting of the Parish Council was held on Thursday, 23rd. July, 1998 at 7.40 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Parker, Mr. Draper, Mr. Feehan, Mr. Wigglesworth, the Clerk, Andrew Turner from Hanningfield Treatment Works, Mike Pointing from Essex and Suffolk Water, Barry Unger E.C.C. Emergency Planning Officer and one member of the public.

APOLOGIES FOR ABSENCE

Apologies for absence had been received from Mr. Applegate.

MINUTES OF THE PREVIOUS MEETING

Under the heading 'Minutes of the Previous Meeting', "Following a discussion about the accuracy of the Minutes of the previous Meeting" was added to the beginning of the sentence before the words "Mr. Gordon". Under the heading 'Village Hall Project', in the last sentence "Wilkinson Pratt" was amended to read "Working Party". The Minutes were then signed as a true record of the Meeting held on 25th. June, 1998.

HANNINGFIELD TREATMENT WORKS

The representatives from Essex and Suffolk Water explained the situation regarding the chlorine stored at the Works. The bulk chlorine store can hold 50 tons of liquid chlorine, but this is now limited to 20-25 tons, because less chlorine is being used as it is being combined with ozone, which is a more efficient procedure. There is no danger from the ozone because it is produced on site as it is required. There are four to five deliveries of chlorine a year, which come by lorry with a 55 mph limiter. The chlorine is more dangerous when it is on the road than when it is in storage.

The Company is legally bound to have safety plans in place, and have to submit a 'control plan' to the Health and Safety Executive every three years, the most recent being in June. Six monthly exercises are held to test internal procedures: the last exercise in December was held jointly with E.C.C. Emergency Services. A leakage would be under the control of the Water Co. but a fire would require the emergency services. The sirens are tested every Friday morning, and, because they can be heard off site, local residents are being given information about what they mean and what should be done in the event of an emergency. The general advice is: go indoors; close all doors, windows and other ventilation; go upstairs; and tune in to a local radio station.

Barry Unger of E.C.C. Emergency Plans produces the off site plan, which must make sense to the layman. He co-ordinates all the plans of all the agencies who might be involved in an emergency, and allocates responsibility so that there is no doubt as to who does what.

The Works are surrounded by a Public Consultation Zone, where the risk must not be increased, which means, for example, more houses cannot be built there without the risk being considered.



27/8/98

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Village Hall Project

Clerk has sent a holding letter to C.B.C. concerning the financial assistance to parish councils.

The Working Party expects the survey for the feasibility study to take place in September.

E.A.L.C. A.G.M. 9/7/98

The Chairman and Clerk attended. E.H.P.C. presented two resolutions. The first, which stated that local councils should be sent all consultation documents which apply to them, directly by the issuing government department, was carried. The second which opposed the institution of a criminal offence of misuse of public office was defeated.

CORRESPONDENCE

Rural Bus Fund Consultation

Following the recent questionnaire, E.C.C. Transportation and Operational Services have drawn up in outline some broad proposals, which will be presented at a series of local evening meetings. The Chairman is to attend the Chelmsford Area Meeting on 26th. August in Committee Room 1 at County Hall at 7.30pm. Councillors are to pass on any further comments they might have to the Chairman before the Meeting.

Tidal Flood Siren Test 17/8/98 6.45 pm

E.C.C. Emergency Plans have given notice of the siren test and supplied a poster.

R.C.C.E. Reorganization

The letter explaining the reorganization at R.C.C.E. is to be circulated.

Hanna's Field Hedges

H.F.C. has written advising that they have been in contact with the Borough arboriculturist who has approved their plans for the management of the hedges at Hanna's Field.

MORI Survey

C.B.C. has commissioned a MORI survey of local residents aimed at gathering views on the Borough Council. Over 800 homes will be consulted.

Pyracantha -The Tye

A quote requested from Mr. Jarvis to cut back the pyracantha and poison the bramble has been received. Although it would be possible to do the work now, it would mean losing the berries before the Winter, and he suggests carrying out the work in January. This item to be carried over to Finance.

FINANCE

Clerk's Salary

It was agreed that, as from 1st. April, 1998, the Clerk's salary should be £6.93 per hour, which makes £3,326.40 per annum. A non-taxable office accommodation allowance of £188.40 per annum is also to be paid from 1st. April, 1998.

Signatories

It was agreed that there should be four signatories for the Current and National Savings Accounts, and that they should be:

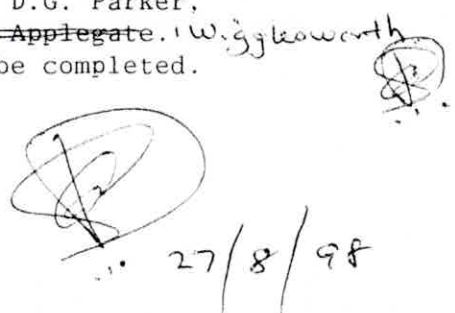
Chairman A.G. Dixon,

Vice Chairman D.G. Parker,

Councillor L. Draper,

Councillor ~~P. Applegate~~ W. G. G. Keworth

The Clerk is to arrange for the mandate forms to be completed.

A large, stylized handwritten signature is written over the text. Below the signature, the date '27/8/98' is written in a similar handwritten style.

Payments

The following cheques were signed:

	NET £	VAT £	TOTAL £	
E.C.C.	23.00	4.03	27.03	Stationery;
M.D. Landscapes	206.10	36.06	242.16	Mowing;
K. Plumridge	298.81	3.35	302.16	Salary & reimbursements;
R. Harvey			85.00	Grounds work;

The following cheques have been credited to the National Savings Account:

Baddow Plumbing Services	20.00	Newsletter advertising;
Windmill Tavern	36.00	Newsletter advertising;
Chadwick	22.50	Newsletter advertising;
Hanningfield Motor Company	20.00	Newsletter advertising.

The following amount has been credited to the Deposit Account:

Barclays	42.69	Interest.
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Pyranantha - The Tye

It was agreed to accept Mr. Jarvis's quote of £70 to cut back the pyranantha in January, to poison the bramble and to remove all cuttings.

PLANNING98/915/FUL Meadow Sweet, The Common

There were no objections to the proposed rebuild of the existing garage, as existing and in the existing position.

98/986/FUL Hanningfield Telephone Exchange, Southend Road, Rettendon Common

There were no objections to the proposed installation of a timber clad building on the site for use as a class room for part time training of BT engineers.

Appeal - Hanningfield Service Station - Application 98/350/FUL

An appeal has been made following refusal of planning permission. Clerk is to request a copy of the Inspector's decision letter.

CASUAL VACANCY

A vacancy has arisen due to the resignation of Stan Gordon. The vacancy was publicised from 29th. June, and as a poll has not been requested, P.C. is now able to co-opt. Clerk will display posters publicising P.C.'s intention to co-opt, and include the co-option on the next Agenda.

Mr. Gordon has offered to continue on the Working Party.

Clerk is to write to Mr. Gordon to thank him for his efforts on behalf of P.C. and to accept his offer to remain on the Working Party.

It was decided not to allocate the Civil Emergency Planning responsibility for the time being, and to have the Clerk as the local point of communication.

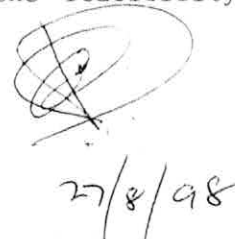
The Clerk and Chairman are to draw up a specification for grounds work.

Mr. Parker is to ask Mr. Gordon for the walks leaflet details.

VILLAGE HALL PROJECT

H.F.C. has approved expenditure on the feasibility study and the Working Party has applied to RIBA for grant aid. The next meeting with Mr. Wilkinson will take place on 18/8 when the feasibility study will be drawn up.

The Clerk is to warn residents, in the Newsletter, that the feasibility



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study will be arriving shortly.

The Chairman reported a positive feeling towards the V.H. project at C.B.C. Planning.

Clerk has sent a holding letter to C.B.C. concerning financial assistance to P.C.s.

CONSULTATION - SERPLAN - A SUSTAINABLE DEVELOPMENT STRATEGY FOR THE SOUTH EAST

The Chairman and Mr. Draper had attended the E.A.L.C. briefing on 10/7. The points raised at the meeting were covered by the Clerk's draft response. The Clerks's draft response was accepted, but councillors were to let the Clerk know if any points had been missed.

MATTERS FOR REPORT

Fete 12/9/98

The subject of the relaxing of the Hanna's Field byelaws for the duration of the Fete is to be an Agenda item for the next Meeting.


Alands Farm (formerly Long Meadow), Back Lane

It was noted that the tarmac has been removed and the verge partly reinstated with earth and turf. The dry mix concrete which has widened the splay is still in place and is preventing water run off from the road to the ditch. C.B.C. officers have assured the Chairman that the offending material will all be removed, and they are monitoring the site at the appropriate times of the day. There is an apparent change of use from agriculture.

Hill Farm

It was noted that there has been an application for a goods vehicle operators licence for the site. The owners of Dunnock Cottage are aware of the application. C.B.C. Planning is investigating because it would constitute a material change of use.

There being no further business the Meeting closed at 9.52.


Chairman
25th August, 1998

A Meeting of the Parish Council was held on Thursday, 27th. August, 1998 at 8.01 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Parker, Mr. Draper, Mr. Feehan, Mr. Wigglesworth, the Clerk and two members of the public.

APOLOGIES FOR ABSENCE

Apologies for absence had been received from Mr. Applegate.

CO-OPTION TO FILL THE CASUAL VACANCY

Miss Penny Waters had volunteered to be co-opted, but as a late application had been received from Mr. Jeremy Finch, it was decided to defer the co-option until the next Meeting, and in the meantime, ask both applicants to provide P.C. with a brief account about themselves.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Casual Vacancy

Mr. Parker is yet to contact Mr. Gordon concerning the walks leaflets.

Rural Bus Fund Consultation

The Chairman attended the meeting at County Hall on 26/8/98. He asked for a cross country service to connect with radial services. The new operations will be with small vehicles of approximately 20 seats. The intention is to make the new schemes commercially viable within the timespan of the three year project.

Hanningfield Treatment Works

The Clerk wrote to Andrew Turner thanking him for his attendance at the previous Meeting and informing him that if he could get copy to her by 18/8 it would be included in the September edition of the Newsletter. As no copy arrived, the Clerk included a brief summary in the P.C. contribution.

Village Hall Project

C.B.C. has responded that a detailed application is required by the end of July for financial assistance to parish councils and a holding letter registering interest is not good enough.

Clerk's Salary

The hours worked recorded in July were 50.

Signatories

National Savings required a validated copy of the Minutes showing the resolution naming the signatories, so the mandate form had not been returned.

Consultation - SERPLAN

It was discovered that P.C.'s response to the SERPLAN consultation had not been received. A second copy was sent by FAX and will be included in the report.

CORRESPONDENCE

Temporary Relaxation of Byelaws - Hanna's Field

H.F.C. asked for a temporary relaxation of the byelaws on 9/8/98 to allow parking on the grass. Clerk gave permission on the understanding that there

24/9/98

would be a parking steward and that the over-booking which caused the problem would not happen again.

M.E.C.H.C. Minutes & Agenda

These have been circulated.

Crime Awareness Week

C.B.C. Chief Executive's Office is inviting P.C. to participate in the week, 17-25/10/98, by organising an event. Clerk is to respond that the village has recently held such an event, but with more notice in the future might be able to time a local event to coincide with C.B.C.'s Week.

Hyde Hall

Rettendon P.C. has written to say that in general R.P.C. favours an alternative route to Hyde Hall which would take traffic away from Bell Corner. The matter will be discussed at their next meeting on 19/9/98.

FINANCE

P.P.P. Courses

It was agreed that Mr. Draper should attend the Public Rights of Way Legislation and Responsibilities course on 26/10/98 and that Mr. Parker should attend the Designing and Producing Maps and Leaflets course on 19/10/98. Mr. Wigglesworth will stand in for Mr. Draper and the Clerk will stand in for Mr. Parker if they are unable to attend. The total cost is £30.

White Papers

It was agreed to purchase one of each of 'A New Deal for Transport - Better for Everyone' price £16.50 and 'Modern Local Government: In Touch with the People', price £12.50. The cheque is to be signed between meetings when the Clerk has established to whom it should be written.

Training Booklets

It was agreed to purchase a set of Cheltenham & Gloucester College's training booklets, 'Working for Your Parish', price £12.

Cheques

The following cheque was signed between Meetings:

	NET £	VAT £	Total £
P.W.L.A.			248.36 Field loan.

The following cheques were signed at the Meeting:

E.C.C.	71.00	12.43	83.43 Photocopier cartridge;
P.W.L.A.			677.34 Hall loan;
H.F.C.			46.00 Hall rent for holiday activities;
K. Plumridge			380.45 Salary & reimbursements;
R. Harvey			65.00 Grounds work;
E.C.C.			30.00 P.P.P. courses;
C. & G.C.H.E.			12.00 Training booklets.

Summer Holiday Activities

It was noted that numbers attending the playschemes were down, but the Youthbus figures were slightly up. The Sportsmobile and the Playbus were well attended.

24/9/98

PLANNING98/1006/FUL Broad Oaks, The Tye

As the response to this application was required by 17/8, Clerk responded in consultation with councillors. There was no objection to the proposed demolition of the structurally damaged dwelling and erection of a replacement dwelling.

98/471/FUL Spinney, Back Lane (amended application)

The P.C. decided to adhere to the previous response to this application for livery stables and riding school with existing agricultural dwelling condition lifted and attached to the stables and riding school.

TEMPORARY RELAXATION OF BYELAWS - HANNA'S FIELD

It was agreed that the byelaws forbidding the driving of vehicles on to the grass should be waived on 12/9/98 for the purposes of the running of the Village Fete.

VILLAGE HALL PROJECT

The Working Party met the architect, Mr. Wilkinson, on 18/8. He has produced a draft feasibility study which the Working Party is to fine tune to local circumstances and return to him by 25/9. It is intended that the feasibility study questionnaire will be distributed in the village on 3 & 4/10. The councillors are to deliver and collect. Mr. Voyce is to be asked whether he would agree to uncollected questionnaires being delivered to the P.O. There will be an open afternoon/evening at the Hall to display the results of the survey.

Clerk is to inform the Working Party how many households are in the parish. Regular users of the Hall who do not live in the village are to be consulted.

The Working Party will meet next on 10/9.

The R.I.B.A. application has been acknowledged.

MATTERS FOR REPORTThree Horseshoes

It was noted that an entertainment by strippers had taken place on Wednesday, 26/8. Clerk is to ask C.B.C. whether there is a licence for such activity.

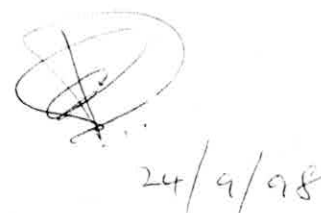
High Water Farm

There has been one formal complaint to Environmental Health concerning the flying of model aircraft at the field. There have been 13 days of aircraft activity and 5 days of the show, which leaves ten days for other activities. There is to be a minor show in September. Guidelines state that flying should not occur within 500m of residential properties, but it takes place only 280m from Highfields Farm Cottage. The flying appears to have stopped for the time being.

The Environmental Health Dept. requires formal complaints concerning noise and proximity to dwellings to take action. A dossier is being compiled at C.B.C. Mr. Draper is continuing to monitor the situation.

Scarles Croft

The outline design for parking provision at Scarles Croft is unsuitable, because the vehicles would be parked in front of the house which does not need parking. C.B.C. is to be asked to redesign the plan and to consider



24/9/98

27TH. AUGUST, 1998

E.H.P.C. MINUTES

access via the presently locked emergency vehicle entrance.

Illegal Parking

It was noted that a lorry had been parked on the car park near the Three Horseshoes on 23/8. The situation is to be monitored and future offences logged.

Water Main - The Tye

The main from in front of the Old Forge to level with the Mill is to receive a plastic liner. The Water Co. has records of nine bursts in this section. The works will not require trenching because they can be accomplished with a few holes.

Drainage - Cobb Entrance - The Tye

C.B.C. Highways have replaced the crushed drain pipe and resurfaced.

Industrial Estate

It was noted that the hawthorns on the verge next to Whitewebbs have been removed. Mr. Parker is to speak to Mr. Andrews.

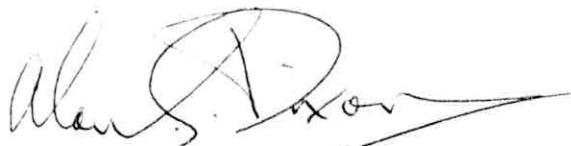
Traffic Calming

This is to be an Agenda Item for next month. In the mean time councillors are to hold a site meeting.

Borough Forum

Clerk has been invited to address the Forum on the subject of parish councils' contribution to democracy.

There being no further business the Meeting closed at 9.55.



Chairman

24th September, 1998

A Meeting of the Parish Council was held on Thursday, 24th. September, 1998 at 8 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Parker, Mr. Applegate, Mr. Draper, Mr. Wigglesworth, the Clerk, Miss Waters, Mr. Garner and two members of the public.

APOLOGIES FOR ABSENCE

Apologies for absence had been received from Mr. Feehan.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 27th. August, 1998.

CO-OPTION TO FILL THE CASUAL VACANCY

Mr. Jeremy Finch had withdrawn his application, but an additional application had been received from Mr. Paul Garner. Following a vote Miss Penny Waters was co-opted on to the Council. She signed the Declaration of Acceptance of Office and received a copy of the National Code of Local Government Conduct.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

White Papers

The White Papers had arrived and were in circulation.

Training Booklets

The training booklets had arrived and were circulating amongst the newer councillors. The longer standing councillors are to circulate them next.

Three Horseshoes

A licensing officer at C.B.C. advised that the entertainment in question held at the P.H. requires a licence and he would be contacting the management and informing P.C. of the outcome.

P.P.P. Courses

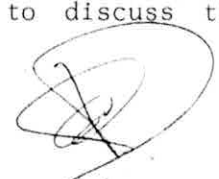
Mr. Parker is to contact Mr. Gordon after he has attended the maps and leaflets training course so that they can discuss the parish walks leaflet project.

Industrial Estate

The removal of the screening was not done under the instructions of Mr. Andrews. Mr. Andrews is to find out from the contractor the reason for their removal.

TRAFFIC SPEED AND VOLUME

Councillors and the Clerk had held a site meeting to investigate possible measures to calm traffic speed, on 19/9/98. A list has been drawn up. It was decided to invite an officer from C.B.C. Highways to discuss the potential measures.



22/10/98

CORRESPONDENCENewsletter Editor

Clare Seymour has given notice that she will no longer be acting as editor after the Winter 1998 edition. She has supplied a job description. Notices of the forthcoming vacancy have been posted on the notice boards, and the Clerk has written thanking her for her work over the past seven years.

St. John Ambulance

St. John Ambulance is appealing for funds to equip its new County Training Centre. It was decided not to support this appeal.

Chelmsford Borough Forum

The next Borough Forum will take place on 12/10/98 at 7.30 pm at Christ Church, New London Road. The subject will be 'Your Community - Your Say' and will involve a discussion on democracy in Chelmsford. The letter is to be circulated.

Primary Care Group Boards

North Essex Health Authority is looking for applicants for lay membership of the Boards. Clerk is to extract the information from the press release to display on the notice boards. The press release is to be circulated.

The Dogs (Fouling of Land) Act 1996

C.B.C. has sent a copy of a notice to be made public on 25/9/98 concerning a proposed order to be made under section 2 of the Act designating the areas where a person in charge of a dog must remove its faeces. Clerk is to ask for clarification of the schedule which refers to footpaths twice without making it clear whether footways or public rights of way are meant. She is to write in support of the order excepting where it refers to public rights of way and to ask how it is to be enforced.

Rural Transport Partnership

The Rural Development Commission has provided an introduction to the Rural Transport Partnership which will have over £4 million available each year for the next three years, with a list of contact numbers for further information. This is to be circulated.

Public Rights of Way Information Day

This is organised by E.C.C. and is to take place on 3/10/98 at the Pavilion at Essex Show Ground, 10.30-2.30. Councillors are to let the Clerk know if they wish to attend.

FINANCEPayments

The following amounts have been deposited in the Current Account:

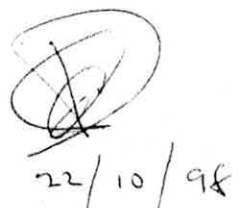
Chelmsford Borough Council	£7,369.00	Second half of Precept less £1 allotment rent.
Hammerhead Divers Ltd.	£18.00	Newsletter advertising.

The following cheques were signed between Meetings:

Stationery Office	£29.00	White Papers;
Printing Place	£138.00	Newsletter printing.

The following cheques were signed at the Meeting:

	NET £	VAT £	Total £
M.D. Landscapes	206.10	36.06	242.16 Mowing;
K. Plumridge			302.63 Salary & expenses;
A.C.D.P.C.			18.00 Annual Subs.;
R. Harvey			75.00 Grounds work.



22/10/98

PLANNING

Appeal - Rosehill Farm, Creep hedge Lane

An appeal has been lodged against refusal of planning permission for application 98/268/98. Clerk is to request a copy of the inspector's decision letter.

CONSULTATION - D.E.T.R. - TELECOMMUNICATIONS DEVELOPMENT CONTROL

The Clerk is to submit a response by FAX in the morning that all telecommunications masts should be subject to planning control, that is require planning permission and that there should be a presumption in favour of mast sharing.

VILLAGE HALL PROJECT

The survey for the feasibility study has been amended by the Working Party to apply to local conditions and is to be distributed on the weekend of 3 & 4/10/98.

MATTERS FOR REPORT

Failed Street Light

Clerk is to report the light outside Kilchurn, Bicknacre Road as not working.

Alands Farm, formerly Long Meadow

C.B.C. Planning is looking at the total of activities at the site to get the site regularised in planning terms.


Water Leak

Clerk is to report a leak on the A130 near Bennetts Avenue to the Water Company and to E.C.C. as a dangerous road condition.

Footbridge - Coude Dennis/Hanna's Field

The footbridge is no longer level with the path. Clerk is to ask Mr. Crace to deal with the problem as a matter of urgency.

There being no further business the Meeting closed at 9.28.



Chairman

22nd October 1998

22ND. OCTOBER, 1998

E.H.P.C. MINUTES

A Meeting of the Parish Council was held on Thursday, 22nd. October, 1998 at 8.02 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Parker, Mr. Applegate, Mr. Draper, Miss Waters and the Clerk.

APOLOGIES FOR ABSENCE

Apologies for absence had been received from Mr. Feehan and Mr. Wigglesworth.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 24th. September, 1998.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

P.P.P. Courses

The dates of the courses booked were changed. Mr. Draper was unable to attend on the revised date, so his place was taken by Miss Waters. Mr. Parker will be able to attend on the revised date. Leaflets from the course are to be circulated.

Industrial Estate

Mr. Andrews is yet to report back to Mr. Parker concerning the removal of the screening.

Traffic Speed and Volume

A site meeting arranged for 19th. October, had been cancelled due to the ill health of the Borough officer concerned. A new date has yet to be arranged. The Chairman has inspected the traffic calming features at Little Burstead which comprise speed cushions, pinch points, speed ramps, roundels and repeaters.

Failed Street Light

The light outside Kilchurn has been repaired. Clerk is to report that the light opposite the School Chase is failing.

Newsletter Editor

There has been no response to the posters asking for a new Newsletter Editor. Clerk is to include this in the report for the Community News section of the Chronicle.

The Dogs (Fouling of Land) Act

C.B.C. has noted P.C.'s question and is looking into it.

Water Leak

Clerk received a telephone reply from the Water Co. saying that they knew about the water, and testing had proved it not to be theirs, so the Highways Authority was dealing with it. C.B.C. believes the excess water to be caused by a blocked ditch or drain on private land somewhere off the highway, where they are unable to deal with it. Highways would rather the problem was dealt with at source, but will be doing some minor works to help the problem. Miss Waters is to investigate to see whether she can identify the source of the water.


26/11/98

CORRESPONDENCERural Housing Trust

Mrs. Moor has sent notification that the trust has submitted a bid to C.B.C. for funding and await approval. She notes the problem of the need to remove concrete and asbestos from the site, and that registrations of interest are continuing to be made. The Chairman, as Borough councillor, is to re-open the topic of C.B.C. nominations once the financial aspects have been arranged.

Parish Councils for Chelmsford

The A.C.D.P.C. Executive Committee is of the opinion that the C.B.C. questionnaire about parish councils did not put forward the best arguments for parishing, i.e. the communication benefits of being represented by p.c.s. The Committee hoped this matter would be raised at the Borough Forum on 12th. October and asked for p.c. representatives to attend to give their views.

Borough Forum

The Clerk has received a letter of thanks for being on the expert panel at the Borough Forum.

Firefighters' Dispute

Waltham Abbey Town Council has expressed concern at the manner in which the firefighters' dispute was handled by passing a vote of 'no confidence' in the Fire Authority, and asks other p.c.s to take similar action. P.C. decided that not enough was known about the dispute to be able to make a judgement.

Victoria County History of Essex, A.G.M.

This will take place at Terling place on 18th. November. Councillors are to inform the Clerk should they wish to attend.

Wednesday Youth Club

Kathy Jenkins of the Youth Service has written to say that she had contacted all the young people who had attended the Wednesday evening sessions last term, and who were still eligible, to offer the mini bus service again and to advise that the sessions would now be free of charge. As only two children had responded with their consent forms she was unable to start the mini bus service immediately. The Clerk has done some local publicity by putting a note in the community news section of the Chronicle and in the Neighbourhood Watch newsletter which is coming out shortly. Kathy is going to be discussing the subject of publicity with her superior and will be informing the Clerk when something has been decided. Clerk is to put posters about the Wednesday evening sessions in the bus shelters and at the Friday evening youth club.

Hyde Hall Development

Rettendon P.C. has responded to the Clerk's letter sent before the Summer recess concerning Hyde Hall. R.P.C. supports P.C.'s views and shares the concern that the plans for the management of visitor traffic are totally unsatisfactory, the most suitable route to Hyde Hall being via the Shaws Farm roundabout. R.P.C. is to forward these comments to C.B.C. Clerk is to write again to Woodham Ferrers and Bicknacre P.C. saying that R.P.C. is in support and asking for W.F.B.P.C.'s support also.

Flyposting Removal

C.B.C. is asking p.c.s whether they would be interested in entering into an arrangement to act as agents to secure removal of flyposting. No funding would follow this delegation of function. Clerk is to find out whether there would be a duty to remove flyposting with the power to remove it,



26/11/98

before P.C. reaches a decision.

1999 Elections

C.B.C. is inviting p.c.s to send representatives to a meeting on 10th. November to discuss how to encourage greater participation in the forthcoming elections, and advising that the cost of a poll is likely to be in the region of £500. Mr. Draper is to attend on behalf of P.C.

Photocopier

Canon business service has sent notification that the warranty on the photocopier has now expired and is offering to continue cover at £61.10. Clerk is to research this with County Supplies.

Replacement Chelmsford Borough Local Plan 2001-2011

One copy each of Urban Intensification Issues and Development Principles have been provided. The Clerk has negotiated an unofficial extension to the response date of 20th. November. This will allow the response to be faxed to C.B.C on the morning after the next meeting, but this will require the papers to be returned with councillors comments to the Clerk in good time before the meeting in order for the response to be prepared. The Chairman is to take up the matter of shortage of consultation time for p.c.s with C.B.C.

Proposed Charges for Sports Pitches

C.B.C. has sent p.c.s the proposed charges, inviting comments, as these charges have a bearing on special expenses. P.C. does not wish to comment. Clerk is to pass the figures to H.F.C.

FINANCE

Payments

The following amount has been credited to the Deposit Account:

Barclays £45.24 Interest.

The following cheques were signed:

	NET £	VAT £	Total £	
Royal British Legion Poppy Appeal			60.00	Poppy wreath (S.137);
R. Harvey			75.00	Grounds work;
K. Plumridge	315.58	2.84	318.42	Salary & expenses.

Half Yearly Account

The Clerk presented the half-yearly balance of account, which was noted.

Budget 1999/2000

The following were noted as possible expenditure for the forthcoming financial year: traffic calming; footway on the northern Abbeyfields sight splay; and the millenium project. The Chairman is to informally investigate the costs of traffic calming measures.

PLANNING

98/1354/FUL East Hanningfield Hall

As the response to this application was required by 27th. October, the Clerk responded in consultation with councillors. There was no objection to the application, but conditions were requested to apply strict controls over the burning of straw and the disposal of effluent.

26/11/98

VILLAGE HALL PROJECT

A report from Mr. Wigglesworth noted that 189 of the 454 questionnaires delivered had been returned. Businesses in the village and hall users from outside have also been consulted. There will be a meeting with the architect on 12th. November to carry out a progress review, and an open day at the Village Hall on 25th. November from 3-9pm for villagers to see the results of the consultation and to put questions to the architect. The Working Party will review the open day on 3rd. December, and thereafter report back to P.C. and H.F.C. The bid for a RIBA grant towards the cost of the feasibility study was unsuccessful.

P.C. agreed to carry out a leaflet drop to publicise the open day at the Village Hall.

Mr. Applegate is to ask the architect about the application date to the Lottery Charity Board.

DECEMBER MEETING

It was decided to postpone the December Meeting until 7th. January, so as to avoid the holiday period.

MATTERS FOR REPORTNew A130

E.C.C. is still trying to obtain P.F.I. funding. The decision will be made in December.

The matter of the problem of speeding traffic approaching the Bennetts Avenue junction from the dual carriageway is to be brought to the attention of the borough officer at the forthcoming site meeting.

Councillors are to inspect the footway beside the A130 from the Bell junction with a view to requesting its extension as far as Bennetts Avenue. Mountain Bike Track - Hanna's Field

H.F.C. is to apply for planning permission shortly. They are to be asked to give consideration to leaving enough field space for a cricket pitch.

The Clerk is to investigate the byelaws with regard to bikes on the field.

Trees on the Tye

Two trees which have been leaning since the hurricane appear to need pruning to balance their crowns and to let light through to the grass. Clerk is to ask Mr. Jarvis for advice.

Nicholson Place

There is offensive graffitti on one of the garage doors. C.B.C. Housing is to be asked to deal with it.

Poisoning of the Tye


The Tye appears to have been poisoned. Clerk is to write to C.B.C. to ask who has done it and for it to be restored. C.B.C.'s attention is also to be drawn to the liberal way in which the poison is applied in other areas of the village.

Noticeboard

The noticeboard near the Bicknacre Road junction has had a pane smashed. Clerk is to ask Mr. Crace to replace it with similar material to the other pane.

There being no further business the Meeting closed at 9.47.

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Chairman
20th November, 1998

26TH. NOVEMBER, 1998

E.H.P.C. MINUTES

A Meeting of the Parish Council was held on Thursday, 26th. November, 1998 at 8 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Parker, Mr. Applegate, Mr. Draper, Mr. Feehan, Miss Waters, Mr. Wigglesworth and the Clerk.

APOLOGIES FOR ABSENCE

There were no apologies for absence.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 22nd. October, 1998.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Water Leak

Miss Waters has investigated in the area of Bennetts Avenue and not found a blocked ditch.

The Chairman is to arrange a site meeting with highways staff to reconsider the problem.

1999 Elections

Mr. Draper apologised for not attending the meeting on 10th. November.

PPP Course

Mr. Parker reported that he had attended the course and had requested the data packs from the other courses.

Industrial Estate

Mr. Parker reported that the contractor who does the grounds work at the Industrial Estate had denied removing the shrubs. It was noted that vandalism is on the increase at the estate and the police are actively taking an interest.

The cost of replanting is to be an Agenda item under the Finance heading at the next Meeting when the cost of replacement will have been established.

Traffic Speed and Volume

The site meeting took place on 5th. November, and was attended by the Chairman, the Clerk and Ken Gordon of C.B.C. All the possible measures which P.C. had identified were discussed. On the ground, Ken Gordon thought that a mini-roundabout would not be suitable at the Old Church Road junction but would be at the Bicknacre Road junction, but he was going to confirm this by examining the plans back at the office. In addition to P.C.'s proposals he suggested that a school crossing patrol would be helpful and would be a possibility; that it would be possible to have a pinch point to help pedestrians cross the Bicknacre Road beside Mandalay, because the road is not a bus route and can therefore have tougher traffic calming measures; and he will be putting the request for a footway along the A130 from Highlands Farm to opposite Bennetts Avenue on the list of social footway schemes. He will be looking at ways to improve the village gates in order to slow traffic entering the village.

The Clerk is to write to C.B.C. to ask for Mr. Gordon's thoughts on a possible scheme, and to express P.C.'s concern about lack of improvement to the signage and sight line at the Creephedge Road junction where there have

Handwritten signature and date: 2/1/99

been two recent accidents.

The Clerk is to write to the Police to ask whether the response time of 25 minutes taken for a fire engine to arrive at the scene of an accident by the village gateway on Monday, 23rd. November at about 11pm met the standard.

Newsletter Editor

No-one has volunteered to take over as Editor. The Clerk is to include this in the report to the Community page of the Essex Chronicle.

The Dogs (Fouling of Land) Act

In response to the Clerk's letter regarding the ambiguity in the wording of the Order, C.B.C. has replied that footpaths referred to roadside paths where the speed limit is 40 mph or less, and footpaths maintained by Borough or local councils. The Clerk therefore sent the previously agreed response, which has received a further reply, that is that the Act excludes carriageways and land beside them where the speed limit is more than 40 mph; land used for agriculture and woodlands; land which is predominantly marsh, moor or heath; and rural common land, which covers P.C.'s areas of concern.

Flyposting Removal

The proposed agreement would give authority to remove flyposting on behalf of C.B.C. not impose a duty. However, the removal of flyposting needs to be seen as being undertaken on a consistent basis.

It was agreed that the Clerk should register P.C.'s interest in entering into an agreement to remove flyposting in the parish.

Photocopier

The Clerk contacted A to Z Supplies to ask for advice concerning the service contract offered by Canon. The comments were that it is a reasonable price in that one call out would probably cost as much or more; the FC22 is a particularly reliable machine as many of the moving parts are inside the cartridge which is changed regularly; whether or not to have a maintenance contract is a gamble, and up to P.C. to weigh up the risk.

It was decided to have the maintenance contract at the annual fee of £61.10. This matter to be carried over to Finance.

Village Hall Project

The Open Day took place on 25th. November, with about 60 people turning out to see it. It was an interactive exhibition designed to get people thinking and to give their views. The Working Party will be meeting the architect again shortly to analyse the response and to prepare a report for P.C. and H.F.C.

Trees on the Tye

Mr. Jarvis has been asked to advise and his response is awaited.

Poisoning of the Tye

C.B.C. Tech. Services says that they did not poison the Tye and have passed the Clerk's letter on to Leisure Services who maintain the verges.

In the absence of a response from Leisure Services, it was assumed that they had poisoned the Tye, and it was therefore decided that the Clerk should write to the C.B.C. Chief Executive to ask for restitution, and to write to C.B.C. to open a dialogue about taking over the maintenance of the verges in the parish with appropriate funding, because of P.C.'s dissatisfaction with the standard of the work being done by C.B.C.

7/1/99

CORRESPONDENCEPolice/Parish Councils Meeting 9.12.98

Section Inspector Cockrell is proposing to hold a meeting on Wednesday, 9th. December at 7.30 pm, at Sth. Woodham Ferrers Police Station, to discuss the progress of the current Policing Plan and proposals for the next Plan. P.C.s are asked to limit themselves to two representatives. It was agreed that Mr. Draper and Miss Waters should attend. The Police are to be asked about fast patrol cars through the village and domestic violence.

School Governors

E.C.C. Learning Services are looking for suitable persons to become governors of schools in Essex and also for clerks to governing bodies.

Refuse Collection

C.B.C. Environmental Services has sent notification of the revised collection days for the holiday period and 1999. This information has been included in the P.C. report in the Winter Newsletter.

Manned Refuse Vehicle

As requested by the Clerk, C.B.C. Environmental Services has arranged for the manned refuse vehicle to visit the Village Hall car park once a month from February to November in 1999.

The Chairman is to find out why there are to be ten and not twelve monthly visits.

Mowing Contract

Mr. Jacobs has confirmed that next year will be the third of the three year contract and that prices will remain the same.

Tenant and Leaseholder Fora

An informal meeting, organised by C.B.C., took place on 24th. November, at Bekeswell Place Galleywood and was attended by Miss Waters and Mr. Draper. Leaflets from the meeting are to go into circulation. It was noted that representatives from the forum are to sit on the Planning Committee, but without voting rights.

Scarles Croft

C.B.C. Housing has replied to a letter sent some time ago regarding the possible parking scheme at Scarles Croft. Housing will not consider the use of the present locked emergency access for parking access. This is the only access to the land at the rear and side of No. 1 and no final decision has been made as to the final use of the land.

The contents of the letter were noted.

Essex and Southend Waste Plan

The consultation stage of the Plan lasts until 15th. January. Only P.C.s with a preferred site in their area are to receive a copy.

FINANCEEssex and Southend Waste Plan

It was agreed that P.C. should obtain a copy. The Clerk was instructed to purchase a copy at the cost of £20, if one cannot be obtained free of charge.

S.L.C.C. Annual Conference 1999

It was agreed to pay the Clerk's expenses to attend the Annual Conference. The accommodation will cost £140, and the delegate fee will be £20. The travelling allowance is to be the second class rail fare.

7/1/99

H.F.C. Planning Application

H.F.C. has requested that P.C. applies for planning permission for the mountain bike course as its contribution towards the project. The expenditure of £97.50 was agreed for this purpose. The Clerk was authorised to raise a cheque between meetings for this purpose.

H.F.C. is to be asked to consider leaving space for a cricket pitch on the southern field.

Cheques

The following cheques were signed:

	NET £	VAT £	Total £	
Chelmsford Borough Council	130.00	22.75	152.75	Sportsmobile;
S.L.C.C.			27.00	Ann. sub. x 3/5
Printing Place			138.00	Winter News;
M.D. Landscapes	137.40	24.04	161.44	Mowing;
J. Crace			32.25	Repairs to noticeboard;
K. Plumridge			293.96	Salary & reimbursements;
C. Seymour			21.35	Prizes, News cover competition;
Canon Business Service			61.10	Service contract;
S.L.C.C.			160.00	Ann. conference.

Precept 1999/2000

It was agreed to set the Precept at £15,238 for the financial year 1999/2000.

PLANNING98/1420/FUL Highlands Farm, Southend Road, Rettendon Common

As the response to this application was required by 13th. November, Clerk responded in consultation with councillors.

There was no objection to the proposed extension of the existing 15m telecom mast to 20m to allow co-sharing by two additional operators.

98/1467/FUL 11 Abbeyfields

There were no objections to the proposed garage.

98/1486/FUL 7 Ashley Green

There were no objections to the proposed removal of the flat roof to the garage, and single storey infill extension to front with lean to roof extended over garage.

G.D.O. "High Water Farm"

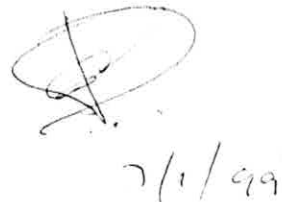
It was noted that the owners of High Water Farm are proposing to build an agricultural barn. This documentation will not come to P.C.

APPLICATION FOR TRANSFER OF JUSTICES' LICENCE - PLOUGH AND SAIL

There were no objections to the transfer of the licence to Alistair Hugh France and James Aloysivs O'Brien.

CONSULTATION:- NATIONAL ASSOCIATION OF LOCAL COUNCILS' CONSTITUTION

It was agreed that the Clerk should inform E.A.L.C. that P.C. is broadly in agreement with Option 2 which would "Retain the present membership basis



but deal more explicitly with the federation issue in the constitution, by defining the duties of the 'federation' at national level and the obligations of County Associations to the rest of the 'federation'", and the other Management Committee recommendations in the consultation document.

CONSULTATION:- REPLACEMENT CHELMSFORD BOROUGH LOCAL PLAN - DEVELOPMENT PRINCIPLES

With one minor addition, the Clerk's draft response was accepted and is to be sent to C.B.C.

CONSULTATION:- REPLACEMENT CHELMSFORD BOROUGH LOCAL PLAN - URBAN INTENSIFICATION ISSUES

The Clerk's draft response was accepted and is to be sent to C.B.C.

MATTERS FOR REPORT

Back Lane

Recent heavy rain caused flooding in the vicinity of Alands Farm. Clerk is to inform C.B.C. Highways that the concrete wings to the splay at Alands Farm prevent the surface water from draining into the ditch, causing a dangerous road condition.

Bus Shelter Light

Both lamps have failed. The Clerk is to inspect the light for damage.

Rats

The field behind Cobbs is infested with rats. This has been reported to Environmental Health who appear not to be interested.

Village Gateway Sign

An impact has skewed the sign near Cornerways.

Creephedge Lane Junction

A car left at the junction following an accident was stripped and burnt out while waiting to be towed away.

Parish Councils Transport Forum

The Chairman attended the meeting on 25th. November. He reported that only five schemes were under way in the rural bus fund initiative. Twenty had been expected but the tenders were too high.

Mr. Feehan reported that the Diamond Service is frequently late and has been cancelled without notice. He has complained to the bus company. The Chairman is to report the matter to E.C.C.

There being no further business the Meeting closed at 10.49.


Chairman

7th January 1999

A Meeting of the Parish Council was held on Thursday, 7th. January, 1999 at 8.01 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Parker, Mr. Draper, Miss Waters and Mr. Wigglesworth with the Clerk in attendance.

APOLOGIES FOR ABSENCE

Apologies for absence had been received from Mr. Feehan, and Mr. Applegate had indicated that his arrival would be delayed.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 26th. November, 1998.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

PPP Course (p.344)

Mr. Parker reported that he had not been through all his post to see whether the course material had arrived.

Industrial Estate (p.344)

Consideration of the cost of replanting is to be postponed until the Meeting on 28th. January.

Back Lane (p.348)

The Lane is still flooding. The Chairman, as borough councillor, has been pressing officers at C.B.C. on the subject. Residents are monitoring the situation. It has been noted that 40 ton lorries, amongst others, are visiting Alands Farm.

Water Leak p.344)

Miss Waters reported that the Water Company has identified the source of the water as a mains leak and repaired it.

Traffic Speed and Volume (p.344)

The Chairman, as borough councillor, is to organise a site meeting with a Borough officer to investigate speed on the A130.

Police/Parish Councils Meeting 9.12.99 (p.346)

Miss Waters attended and reported that the councillors from Rettendon Parish who were concerned about traffic speed in Rettendon and on the Old Woodham Road, and had asked for information prior to the meeting, received evasive answers.

The Clerk is to ask for a traffic inspector to be present at the next police/parishes meeting.

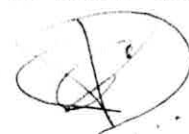
Documentation about domestic violence has been received and is in circulation.

Bus Shelter Light (p.348)

The cause of the fault is under investigation, and so far has been found not to be due to failed tubes, starters, or supply, nor to vandalism.

Poisoning of the Tye (p.345)

Shortly after the previous Meeting, a reply arrive from Leisure Services. The Parks and Horticultural Services Manager had visited the village with the contract monitoring officer and with the contractor. He has concluded that it was not his contractor who poisoned the Tye. It is clear and the



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contractor accepts this, that unacceptable amount of application has taken place along fence lines, around tree bases and posts etc. in other parts of the village, and the contractor will be cultivating/reseeding as necessary. The timing of the application on the Tye was totally different, apparent because of the appearance of damaged vegetation and regrowth, and there is evidence that elsewhere roadside edges of verges have been similarly damaged. Maps of the areas covered by the contractor were supplied and have been circulated.

Due to the contents of the letter, the Clerk did not carry out the actions from the previous Meeting, as they seemed inappropriate, and wrote a note to this effect to accompany the letter and maps in circulation. It was agreed that this matter could not be pursued any further.

Mr. Applegate arrived at the point.

Management of the edge of the Tye, which is being damaged by vehicles mounting the kerb, is to be a subject for consideration at the next Meeting.

Newsletter Editor (p.345)

No-one has volunteered to take over the post of Editor. Two delivery people have had to give up, which leaves the following areas needing distributors: The Tye, The Common, Highfields Mead, Bicknacre Road and Abbeyfields. This is in addition to the areas listed in the last News as needing a new distributor, ie. Old Church Road, Back Lane, Pan Lane and the Industrial Estate.

Councillors are to seek out suitable volunteers for the post of editor.

Trees on the Tye (p.345)

Mr. Jarvis quoted £15 for the minimal work required on the Whitebeams if done at the same time as the other work on the Tye, but the new arboriculturist at C.B.C. did not find the Clerk's letter of notification sufficient and sent back a form to be completed. This was returned on 7th. December, but it could take up to six weeks for a response to arrive. Mr. Jarvis has been informed of the situation, as he intends to carry out the work on the willows and the pyracantha this month. He says that he will be able to fit in the work on the Whitebeams when he is passing through the village on other jobs.

Rats p.348)

Two foxes which had died at Willis Farm were thought by MAFF to have been killed by leptospirosis jaundice which is caught from rats. This is not considered to be a health risk.

C.B.C. Environmental Health is checking to see whether there is a rat problem. The Chairman is to advise them that rats have been seen in numbers in the field behind Cobbs.

CORRESPONDENCE

N.E.H.A. Board Meeting 28.1.99

The meeting will take place at Witham Public Hall at 9.30 am. Details have been circulated.

Mobile Library

E.C.C. Learning Services has confirmed that visits by the mobile library will continue on Thursdays from 3.15 to 3.40 at Bridon Close and from 3.45 to 3.55 at Abbeyfields.


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Chelmsford Police and Community Consultative Group Public Meeting 14.1.99

The meeting will take place at S. Woodham Ferrers Village Hall at 7.30 pm. Miss Waters is to attend.

Policing Rural Essex - Consultation

A copy of the consultation paper is in circulation. An initial public meeting was held on 5.1.99.

Audit Fee

The Audit Commission has asked why P.C. has not paid the fee for last year's audit. The Clerk has explained that P.C. should have received an amended invoice, but despite repeated verbal and written reminders it has not appeared. The Audit Commission has promised that the matter is now being dealt with. The Clerk has pointed out that having unpaid bills makes the end of year accounts more complicated and that P.C. would like to settle the account before the end of the financial year.

Holiday Play Activities

C.B.C. Leisure Services has asked which activities P.C. would like them to provide this year. It was agreed to ask for everything which is available i.e.: a one day Easter Playscheme; Summer Play in the Park; Summer Picnic Play (Playbus); Youth in the Park (Youthbus). The usual arrangements will apply in that P.C. will provide the premises, meet the teams with the keys and check the premises at the beginning and end of each visit.

Crime and Disorder Strategy Meeting 27.1.99 7.30 pm

A.C.D.P.C. has sent notification that a meeting with C.B.C. will take place to discuss the Borough Strategy with regard to the Crime and Disorder Act. Details of venue will come from C.B.C. The Association advises that there will be a very short time scale for public consultation during February and a final working document in March.

Clerk is to attend as a member of the A.C.D.P.C. Executive. Mr. Draper and Miss Waters are also to attend. Clerk will inform them of venue when details have arrived.

The Strategy is also on the Agenda for the A.C.D.P.C. Executive Meeting on 13.1.99 which the Clerk will be attending.

Borough Awards

The documents are to be circulated and brought back to the Meeting on 28.1.99.

Elections 6.5.99

C.B.C. Democratic Services is to produce an information pack for potential parish councillors, which will be available from Martin Eastal who is the Returning Officer. Copy has been provided for the local Newsletter so that it can be publicised.

P.P.P.

P.P.P. at E.C.C. is asking what plans P.C. has for this financial year. The Clerk is to let them know that it is envisaged that the walks leaflets will be completed by 31.3.99.

FINANCEScreen Planting by Industrial Estate

This item is to be brought back to the next Meeting.

Public Works Loan Board Payments

It was agreed to comply with the request from the Public Works Loan Board that loan repayments be made by direct debit. The direct debiting mandate was signed.



28/1/99

Payments

The following amounts have been paid into the current account:

	£	
M.J. Baillie	18.00	Newsletter income;
Hammerhead Divers Ltd.	18.00	Newsletter income.

The following cheque was signed:

	NET £	VAT £	Total £	
K. Plumridge	326.34	4.15	330.49	Salary, reimbursements, etc.

PLANNING

There were no Planning matters to consider.

CONSULTATION:- ESSEX AND SOUTHEND WASTE LOCAL PLAN - DEPOSIT DRAFT

The written comments made by the Chairman and councillors during the circulation of the consultation document were considered. It was agreed that the Clerk should prepare a response from the written comments, which is to reach E.C.C. by 15.1.99.

CONSULTATION:- ESSEX AND SOUTHEND REPLACEMENT STRUCTURE PLAN - BRIDGING DOCUMENT

The consultation document is circulating. A response is to be agreed at the Meeting on 28.1.99. The response is required by 5.2.99.

CONSULTATION:- SERPLAN - A SUSTAINABLE DEVELOPMENT STRATEGY FOR THE SOUTH-EAST

The Clerk has asked SERPLAN for a copy of the document, which will be circulated when it arrives. A response is to be agreed at the Meeting on 28.1.98. The response is required by 12.2.99.

CONSULTATION:- NORTH ESSEX HEALTH AUTHORITY - HEALTH IMPROVEMENT PROGRAMME

The Clerk's draft response was accepted and is to be sent to the Health Authority. The response is required by 11.1.99.

MATTERS FOR REPORTChelmsford Road


Both the Clerk and the Chairman had reported the flooding by Chalkleys to C.B.C. The problem had been caused by a blocked culvert which has now been cleared.

Overgrowth

The Clerk had passed on to C.B.C. complaints from a resident about a conifer opposite Mandalay, Bicknacre Road which is obstructing pedestrians' view of on-coming traffic; hedge overgrowth across the footway beside the Lawns; and conifer overgrowth across the footway from Coude Dennis to Hanna's Field.

May Meeting

It was noted that the first Meeting after the election is required to take place within a given time. This will mean the May Meeting will have to take


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place a week earlier than usual, on 20.5.99.

Councillors were reminded that they should record any election expenses they might incur, as they have to be declared after the election. Even zero expenditure must be declared.

Bicknacre Road

There have been adverse comments from residents about the width of the footway in front of Mandalay. It was noted that the width had not decreased, but the awaited traffic calming scheme was expected to deal with the problem.

Tye Footway

It was noted that the footway is becoming overgrown again and requires sweeping. This work will be included in Mr. Harvey's itinerary.

Scarles Croft

It was noted that cars have been seen parked on the grassed area behind the emergency access barrier. The matter of the parking for Scarles Croft residents is to be brought back for discussion should all the properties become private.

Car Park By the Three Horseshoes

The condition of the car park is to an Agenda Item for the Meeting on 28.1.99.

Bicknacre Road

The Road markings by South Gibcracks are faded. Clerk to report to C.B.C.

Tye Railings

Clerk is to ask Mr. Crace again for an estimate for repairs to the tree damage.

Sewer - The Tye

A problem with the sewer between Rails Farm and Bywater is under investigation.

Back Lane

The planting on the verge opposite the Old School has been cut down by C.B.C. Highways. There is to be a site meeting on 16.1.99 at 1.30 pm to discuss the future of the verge.

Creephedge Lane Junction

Another accident has destroyed the finger post.

C.B.C. is to install a reflector board opposite the junction. The sign defaced by a previous accident has been cleaned. The advance 'give way' sign is to be resited further back from the junction.

The Chairman will be raising with C.B.C. the question of redress from drivers who damage signs or street furniture.

Collection of Bulky Household Items

It was noted that C.B.C. is to charge for the removal of bulky items and waste as from 1.1.99. Clerk is to draw to C.B.C.'s attention the false economy of this charge, as it will encourage fly tipping, which is very expensive to remove.

Rural Housing Trust

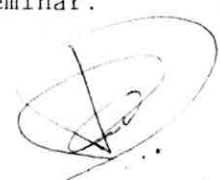
The Chairman will report back to the Meeting on 28.1.99 the outcome of a joint meeting with C.B.C. Housing and Planning to pull together the requirements of the affordable housing scheme as regards layout, allocation, etc.

Village Hall Improvement Project

This will be on the Agenda for the Meeting on 28.1.99.

C.B.C. Crime & Disorder Seminar

The Chairman, as Borough Councillor, has attended this seminar.



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7TH. JANUARY, 1999

E.H.P.C. MINUTES

There being no further business the Meeting closed at 10.16.

A handwritten signature in cursive script, appearing to read "Alan S. Dixon". The signature is written in dark ink and is positioned above a horizontal line.

28th January 1999

A Meeting of the Parish Council was held on Thursday, 28th. January, 1999 at 8 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Parker, Mr. Applegate, Mr. Draper, Mr. Feehan, Miss Waters, Mr. Wigglesworth and the Clerk.

APOLOGIES FOR ABSENCE

There were no apologies for absence.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 7th. January, 1999.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

P.P.P. Course (p.349)

Mr. Parker reported that the course materials had been received in the post.

Newsletter Editor (p.350)

Mrs. Daphne Sherry has assumed the post of Editor, and will be able to get the next edition out on time on 1st. March. The Clerk is to convey P.C.'s thanks to her for taking over the post.

Distributors are needed for several parts of the parish. The Clerk is to inform Mrs. Sherry that Mr. Feehan has offered to deliver to the Tye, Mr. Wigglesworth to the Industrial Estate and Mr. Applegate is also willing to do some deliveries.

Bus Shelter Light (p.349)

The fault, which was found to be a blown fuse, has been rectified.

Tye Railings (p.353)

Mr. Crace has indicated that the replacement of the posts and rails on the Tye is too big a job for him because of the depth of the concrete posts. Clerk is to seek quotes from other sources.

The Clerk was instructed to check with E.A.L.C. whether the tree damage is the responsibility of the tree owner.

Holiday Play Activities (p.351)

An Easter Playscheme will take place on 1st. April. The Hall has been booked.

Traffic Speed and Volume (p.349)

The Chairman is yet to arrange a site meeting with borough officers to discuss the A.130.

C.B.C. has not designed a scheme for traffic calming in East Hanningfield. This will be done should the funding be forthcoming. Notes from the site meeting are retained on file and will be used as a basis for the design of the scheme if the necessary funding is allocated.

E.C.C. has not been persuaded to reduce the speed limit without physical restraints.

The Chairman, as borough councillor, has asked for the plan to be costed to allow P.C. to decide whether to contribute funding.

The Clerk is to write to C.B.C. to express P.C.'s disappointment at C.B.C.'s inaction, to ask for a costed scheme so that P.C. can decide

25/2/99

whether to contribute. Also to criticise the decision not to reduce the speed limit without installation of physical speed restraints citing Howe Green, which does not have a primary school as E.H. does.

The Chairman is to talk to the county councillor.

The Clerk is to encourage the School Governors to write to C.B.C.

Rats (p.350)

C.B.C. Environmental Health is monitoring the situation. They should be informed of any dead or dying wild animals which are found.

Creep hedge Lane Junction (p.353)

The Chairman reported that he had information from C.B.C. that drivers who cause damage to street furniture are pursued for compensation if their identity is known.

The reflector has been installed opposite the junction.

Back Lane (p.349)

The flooding in Back Lane has been inspected by a C.B.C. officer.

Tye Footway (p.353)

Mr. Harvey has been ill, but will get back to work shortly and will then do the required work on the footway.

Trees on Tye (p.350)

There has been no response from C.B.C. concerning the application to prune the Whitebeams. The Chairman has been trying to hurry up the process.

Rural Housing Trust (p.353)

The process has not moved forward, but further meetings are planned.

CORRESPONDENCE

Mayor's Community Evening

The Mayor will host an evening buffet on 22nd. April in order to recognise those who have given special service to the community over the previous year. Nominations are required by 22nd. February. The letter is to be circulated and councillors to pass their suggested nominations to the Clerk.

Essex Millenium Festival - Community Initiative

There will be a meeting on 3/2/99 to discuss a community initiative to assist people in Tamil Nadu. Councillors were reminded that P.C. is not permitted expenditure on foreign charities, but councillors as individuals could become involved if they wished. The information was noted.

Essex Millenium Festival Countdown Briefing

This will take place on 26/2/99 with separate sessions in the morning and afternoon. Councillors are to let the Clerk know whether they are able to attend.

Chelmsford Police and the Rural Policing Review

A meeting will take place at Chelmsford Police Station on 3/2/99 at 7pm. Miss Waters is to attend.

Rural Policing Review

There will be a presentation of the Review at the William de Ferrers Centre on 16/2/99 at 7.30pm. Miss. Waters is to attend.

Chelmsford Borough Forum - South Woodham Ferrers What Future

This will take place at the William de Ferrers Centre on 1/2/99 at 7.30pm. The information was noted.

Future of Chelmsford Library

A meeting is to take place at the Library on 3/2/99. Information is to be displayed on the noticeboards.

25/2/99

A to Z Supplies

E.C.C. is proposing to seek a private sector partner to whom it can transfer ownership of the A to Z Supplies warehouse and business operation. This letter is intended as an informative for its customers. The information was noted.

Emergency Response

Essex Police have responded to Clerk's letter by saying that information about the response time of a fire and rescue vehicle should be sought from Fire Brigade Headquarters at Hutton.

Security at the Post Office

Mr. Voyce has written to express his appreciation for the way Chris Evans worked to make the Post Office ready for opening on the Monday morning after the break in on 16/17th. January. He also expresses his concern that a further similar incident might prevent the Post Office re-opening due to the damage caused. He asks for a firm commitment to a more permanent and secure building.

The Clerk is to write again to the Police asking them about the future of the Police House; and to ask a for the crime prevention officer to visit and advise with special reference to C.C.T.V. and a protective wall behind the portacabin.

Traffic Conditions near the School

Mr. Larkman has written about the concerns that exist regarding road conditions near the School and about the possibility of a reduced speed limit and traffic calming.

The Clerk is to reply, explaining the situation and encouraging the Governors to write to C.B.C. on this matter. A copy of his letter is to be forwarded to C.B.C.

FINANCEBack Lane Planting

A quotation has been received for the clearance of the planting site. The Clerk was instructed to seek a further two quotations and to award the job to the lowest of the three.

Payments

The following cheque was signed:

	NET £	VAT £	Total £
K. Plumridge	320.86	2.37	323.23
			Salary & reimbursements.

Receipts

The following sums have been credited to the National Savings Account:

National Savings	755.04	Interest 1998;
Hanningfield Motor Co.	20.00	Newsletter Advertisement;
Baddow Plumbing Services	20.00	Newsletter Advertisement;
C.P. Kirk	12.00	Newsletter Advertisement.

The following sum has been credited to the Deposit Account:

Barclays	83.77	Interest Sept.-Dec. 1998.
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The following sum has been credited to the Current Account:

The Windmill Tavern	36.72	Newsletter Advertisement.
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PLANNING

99/22/FUL 14 Bicknacre Road (formerly Kilchurn)

There were no objections to the proposed steel framed barn.

25/2/99

99/32/FUL Part of OS Field 7812, Bennetts Avenue

P.C. objected to the proposed bungalow. The site is in the Green Belt and the construction of an agricultural worker's dwelling has not been justified in terms of the agricultural requirements of the site. The departure from policy required by the application has not been justified.

CONSULTATION:- CHELMSFORD & SOUTH WOODHAM FERRERS COMMUNITY SAFETY STRATEGY

The Clerk and Miss Waters had attended the meeting at C.B.C. on 27/1/99. Mr. Draper had been unable to attend due to business commitments. The Clerk was delegated to produce a response which is required by 22/2/99.

CONSULTATION:- ESSEX AND SOUTHEND REPLACEMENT STRUCTURE PLAN - BRIDGING DOCUMENT

The Clerk's draft response was accepted and is to reach E.C.C. by the required date of 5/2/99.

CONSULTATION:- SERPLAN - A SUSTAINABLE DEVELOPMENT STRATEGY FOR THE SOUTH EAST

The Clerk was instructed to prepare a response from the Chairman's notes which have been circulated. The response is to reach SERPLAN by 12/2/99.

VILLAGE HALL IMPROVEMENT PROJECT

The architect's plans for the project would cost £250,000 but could be pared down to £150,000. It was noted that the Sports Council might fund up to 60% of the proposed sports facilities.

The Working Party is going to be meeting the Village Halls Adviser at R.C.C.E. shortly.

P.C. agreed that the Working Party should concentrate on an achievable extension with another bay or a separate free standing building.

The Post Master is to be informed that P.C. is taking interim action, and that the feasibility process has not yet been completed.

NEWSLETTER 25TH. ANNIVERSARY

A quotation is to be sought for a special colour cover for the June edition. Readers are to be asked to write short contributions about special memories of East Hanningfield within the last 25 years. A chronology of the last 25 years is to be included in the June edition.

THE TYE

Damage to Turf

Considerable damage is being done to the edge of the Tye by vehicles mounting the kerb. The damage has been exacerbated by the poisoning of the grass. Councillors are to examine the damage before the next Meeting.

Car Park

The Clerk is to write to the owners of the Three Horseshoes asking for action to be taken to make good the car park which is a danger to the public.

25/2/99

BOROUGH AWARDS

P.C. decided to nominate the Chairman for an award for his long service to the community as a borough and parish councillor, and his part in the achievement of a village hall.

MATTERS FOR REPORT

Main Road Surface

The hole opposite the Three Horseshoes has been reported.

BT

It was noted that BT has been working the length of the Tye.

Days Hill

The Clerk is to report the poor condition of the white lining at the right angle bend at the bottom of the Hill.

Old Church Road Flooding

The Clerk is to report water standing on the road by the Back Lane junction near Shepherds.

Pan Lane Fly Tipping

Items in the lay-by have been reported.

Hanna's Field Charity

The Charity is to hold a Wine Tasting Evening on 13/3/99, the subject being New World Wines.

Youth Music Schools

It was noted that parish councils in Epping are being asked to contribute to the funding of youth music schools.

School Chase Ditch

The grill at the road end of the ditch is to be cleared by Mr. Harvey as part of his grounds work duties.

Water Signs

The hydrant signs in Bicknacre Road have been damaged. Mr. Applegate is to forward the details to the Clerk so that they can be passed to the Water Company.

Parishes/Police Meeting S.W.F.

Miss Waters commented that problems and complaints do not seem to be taken seriously by the Police at the meeting.

Hedge Planting Back Lane

The planting scheme will be an opportunity to talk to the neighbours of the site to discuss what is being planned.

Lorries Speeding on A130

The police are to be asked to investigate in the region of Highlands Farm.

Advertising on Tye

C.B.C. Planning is to be asked to arrange for the removal of advertising boards on the Tye, as they do not have permission to be there.

There being no further business the Meeting closed at 10.43.



Chairman

(359)

25th February, 1999

A Meeting of the Parish Council was held on Thursday, 25th. February, 1999 at 8 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Parker, Mr. Applegate, Mr. Feehan, Miss Waters, Mr. Wigglesworth and the Clerk.

APOLOGIES FOR ABSENCE

There were no apologies for absence.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 28th. January, 1999.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Traffic speed and Volume (p.355)

The Chairman has yet to arrange a site meeting with borough officers at the A130.

It was noted that there had recently been a speed check on the Tye. The officers had explained that it is the Chief Constable's policy to give motorists a fair chance, so checks are not at the very beginning of the speed limit area and the police officers a clearly visible.

Emergency Response (p.357)

Miss Waters reported that she had ascertained at a recent Police meeting that Essex response times are poor but Norfolk's are the worst.

Mr. Draper arrived at this point.

Rats (p.356)

There is a theoretical risk to the health of dogs from leptospirosis jaundice, which is a waterborne disease.

Back Lane (p.356)

The illegally built splays have been broken up to reveal a culvert and the ditch has been cleared.

Traffic Conditions near the School (p.357)

It was noted that there are 20 mph speed limits on the A140 to Norwich.

Back Lane Planting p.357)

C.B.C. contractors have carried out some more clearance on the verge and removed more of the planting.

The Chairman is to find out what their intentions are before P.C.'s scheme gets under way. It was noted that the 1m. rule, whereby verge is cut back to one metre from the road edge has not been followed in this case.

Village Hall Improvement Project

Since the last Meeting, the Working Party had met with the architect and Trisha Foreman of the R.C.C.E. The architect had produced a reduced scheme with a projected price of £190,000. The completed feasibility study is to be circulated amongst interested parties.

It was agreed that the feasibility study should be brought to a close.

Newsletter Editor (p.355)

The Spring News has been printed and is being delivered. Distributors are

25/3/99

still needed for some areas of the village.

Tye Railings (p.355)

The Clerk has not yet sought quotations, but has confirmed with the E.A.L.C. that the damage caused by the tree is the responsibility of the owner.

Trees on the Tye (p.356)

The willows and the pyracantha have been pruned, but the whitebeams await pruning. The residents of Rothards have questioned whether some more ought to be cut off the lower growth of the willows which are still quite low around the bus shelter.

The Chairman is to speak to Mr. Jarvis about the willows when he comes back to work on the whitebeams.

Mayor's Community Evening (p.356)

Mr. Bill Voyce and Mrs. Audrey Lovegrove were nominated.

Security at Post Office (p.357)

The crime prevention officer had already visited the Post Office and given advice concerning the alarm system which Post Office Counters have yet to act upon.

Essex Police have advised that when a police house comes up for sale it is offered to the officer in residence.

Structure Plan (p.358)

Confirmation of receipt of P.C.'s response has been received.

SERPLAN (p.358)

Confirmation of receipt of P.C.'s response has been received.

CORRESPONDENCE

Best Kept Village Competition

It was agreed to enter the competition. Entries are required by 9th. April. The village tidy-up is to be an Agenda item for the next Meeting.

Secure Yourself Safety Event

The event will take place from 29th. March until 1st. April. On 29th. March there will be a day long seminar for those who have an interest in the health and safety of older people. The other days will be open to the public. Publicity material is to be posted in the Village Hall. Booking is required for all the event days. The Clerk is to pass the details on to Miss Waters.

North Essex Health Authority Board Meeting 25th. March

This will take place at 9.30 am at the Pavilion, Essex Showground. This was noted.

Bethel Church Rainbow Club

The Club has moved to the Village Hall because of high numbers attending. David Cottey has asked P.C. to consider giving financial support. This is to be an Agenda item at the next Meeting, and in the meantime, his letter is to be circulated.

FINANCE

Payments

The following direct debit payments were noted:

24/2 Public Works Loan Account	£248.36 Field Loan;
11/3 Public Works Loan Account	£657.19 Hall loan.

25/3/99

The following cheque was signed between Meetings;

Chelmsford Borough Council

£95 Planning application

(authorised on 26/11/98 p.347).

The following cheques were signed:

	NET £	VAT £	Total £
Printing Place			171.00 Spring News;
Audit Commission	183.20	32.06	215.26 96/97 Audit;
K. Plumridge			302.26 Salary & reimbursements.

Audit Fee

The Clerk was thanked for the achievement of the reduced audit fee. It was noted that the Clerk had had to make a special application to H.M. Customs for the VAT element of the Audit fee because the invoice was dated December, 1997 for which period the VAT had already been claimed.

PLANNING

99/64/FUL Tiffanys Back Lane

There were no objections to the proposed pitched roof over the garage which is an amendment to approval 97/CHL/1096.

99/118/FUL Bethel Evangelical Church

There were no objections to the proposed replacement of the Church Hall.

99/139/FUL St. Giles Lodge, Bicknacre Road

There were no objections to the proposed first floor side extensions and alterations, but P.C. would wish some action to be taken concerning the development in the adjoining field which is part of the property. The land is subject to an Article 4 Direction, but there has been no application made for planning permission for the structure on the field which appears to be a stable.

99/181/CLEUD Alands Farm (formerly Long Meadow), Back Lane

There were strong objections to the application to use the dwelling without complying with the agricultural occupancy condition. P.C. has information about two of the former occupants which does not appear in the submission. Mrs. Pallet, before becoming a carer, was employed in agriculture and therefore fulfilled the requirement of Section 221(1) of the T. & C.P. Act 1962. Mr. Richard's motive for breeding pheasants was profit. It was not a hobby, nor was it associated with field sports. He employed casual labour to undertake all the work involved. This agricultural business activity ceased because it proved unprofitable. There is therefore no doubt that within the last ten years the agricultural occupancy requirement has been complied with and that there are no grounds for awarding a certificate of lawfulness. In addition attention is to be drawn to a letter to the Planning Department from P.C. dated 25/6/98, concerning the time being taken to deal with the non-conforming use at the site, which illustrates P.C.'s concerns about the use of the property by the present owners.

CONSULTATION:- POLICING RURAL ESSEX PUBLIC CONSULTATION PAPER

The following response is to be sent:

The fourth option of 'rural policing teams' as outlined in the consultation is P.C.'s preferred way forward for policing in the rural areas. The nominated officer in the rural policing team with responsibility for identified groups of parishes is the element of the proposal which is the most important: rural communities need to feel

25/3/99

confident that there is an officer who is familiar with their area in a geographical sense as well as in an historical sense ie. knows the local problems and people.

The teams' assignment to understand the expectations of their communities and to work with their communities to identify crime reduction measures and to solve community safety problems should resolve some of the present frustration felt by parishes that their particular problems are not receiving the attention they deserve. Obviously, this proposed partnership must be treated seriously by officers and not seen as a means of placating the public while pursuing their own or force priorities.

The question has arisen whether there are still tasks being carried out by highly trained officers which could be done by civilians, for example speed checks are very time consuming, do they need to be done by the officers themselves?

There are concerns about the lack of a visible police presence on the streets and this is linked to the concern that because unacceptable behaviour is not being challenged by a police presence it will become accepted behaviour however antisocial.

The Clerk is to find out about the Parish and Special Constable schemes.

THE TYE

It was agreed that it would be inappropriate to install physical measures to prevent vehicles driving on to the Tye.

The Clerk is to write to BICC, BT's contractor, to ask for restitution for damage done to the turf during the works on the Tye.

MATTERS FOR REPORT

Days Hill

The Clerk is to report the water on the road, which is freezing in cold weather, to C.B.C..

Post Box

The Clerk is to check with Royal Mail that the Victorian letter plate is still in storage for the village, and to ask whether Royal Mail would service another box in the village.

Millenium

It was noted that the Village Hall project has not been publicly announced as P.C.'s Millenium Project. The Clerk will refer to it as such in the next Newsletter.

Circulation Envelopes

The envelopes have been subject to hold-ups recently which has meant that they have not reached all the councillors. In order to improve the circulation process the following were agreed:

- the order of circulation will be reversed on alternate envelopes;
- councillors will inform the Clerk when they are going to be away;
- family members will be asked to forward any envelopes which arrive during a councillor's absence;
- councillors will telephone Miss Waters direct to ask her to collect the envelope.

A.E.C. Seminar on Biodiversity & Local Agenda 21

Miss Waters reported that she would be attending the seminar in another capacity and would report on it.

25/3/99

25TH. FEBRUARY, 1999

E.H.P.C. MINUTES

Old Church Road

The footway opposite Shepherds Cottages is covered with leaves and earth following the flooding. The Clerk is to report it to C.B.C.

Police/P.C.s Liaison

It was noted that the name of the traffic manager whose attendance is to be requested at the meeting is Adams.

County Waste Plan

It was noted that ten out of the twelve Essex districts have joined the consortium working with Ecogika. They are working on strategies for each district as an alternative to the County's Plan.

Groundwork

It was noted that Mr. Harvey had not been to the village because of transport problems, but would be returning soon. He will be planting daffodil bulbs donated by the Chairman at the verge near Cornerways.

There being no further business the Meeting closed at 10.29.



Chairman

25th March 1999

A Meeting of the Parish Council was held on Thursday, 25th. March, 1999 at 8 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Parker, Mr. Applegate, Miss Waters, Mr. Wigglesworth and the Clerk.

APOLOGIES FOR ABSENCE

Apologies for absence had been received from Mr. Draper and Mr. Feehan.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 25th. February, 1999.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Post Box (p.363)

A response is awaited from Royal Mail.

Tye Railings (p.361)

Quotations have yet to be sought.

Alands Farm (p.362)

C.B.C. Planning had asked for more detail concerning P.C.'s response to the application for certificate of lawfulness and this had been supplied by the Clerk.

Following the publication of the notice by Architectural Landscapes to apply to keep three further lorries and a trailer at Alands Farm, the Clerk delivered an informative letter to all the neighbours explaining how they as owners or occupiers of property in the vicinity could respond to the application, and that any representation from P.C. would be disregarded.

The Clerk is to write to C.B.C. Planning citing the operator's licence application as evidence of the owner's intentions to intensify non-conforming activities at the site; to ask whether the Department is now going to proceed with enforcement action; and if it is not to attend a Parish Council Meeting to explain the lack of action.

The Clerk is to write to the Traffic Commissioner in support of the residents' objections to the increase of activity at the site.

Traffic Speed and Volume (p.360)

The Chairman is to arrange a site meeting with Borough officers after the immanent major road works have been completed at Rettendon Common. The works should take five to six weeks.

Secure Yourself Safety Event (p.361)

Miss Waters is to attend.

A.E.C. Seminar on Biodiversity & Local Agenda 21 (p.363)

Notes from the seminar are to be circulated.

Back Lane Planting (p.360)

Mr. Willetts at C.B.C. is trying to track down who has been cutting down the planting on the verge. There is the possibility of recompense for lost planting. Once the culprit has been identified an officer is to be asked to a site meeting to discuss the maintenance of the verge.

The Clerk is to let Mr. Mackenzie know the reason for the delay.

Trees on the Tye (p.361)

The work is now finished including an extra trim of the willows. The bramble in the pyracantha bed had put down several roots and was difficult to poison without damaging the pyracantha: there might be some regrowth. Mr. Jarvis has suggested a mulch of chipped bark at £20 a load. The Clerk will deal with this under delegated powers.

Newsletter Editor (p.360)

The editor has ascertained that a glossy cover for the anniversary edition would cost £300 extra on top of the usual cost of printing. Councillors and the Clerk are to seek sponsorship for the cover.

CORRESPONDENCESummer Holiday Activities

C.B.C. has confirmed that the Playbus will visit on Friday, 6th. August; the Playscheme will take place on Wednesday, 28th. July; and the Youthbus will visit on Friday, 30th. July. The Village Hall has been booked for each occasion.

Replacement Local Plan Issues Report

P.C. will be consulted when the Report is published in April. In the meantime C.B.C. Planning is offering to bring a mobile exhibition for members of the public and to give presentations to councillors. The Clerk is to suggest the mobile exhibition in the caravan visits the Village Hall car park on a Saturday morning when the manned refuse vehicle is there; and to liaise with other parish councils to arrange a joint meeting for the C.B.C. officers to visit.

Three Horseshoes P.H.

C.B.C. Planning has sent a copy of a letter sent to the Three Horseshoes regarding the display boards on the Tye explaining that it is an offence to display advertisements without consent and that there is a fine of up to £1,000 on conviction. The covering letter to P.C. says that if an advertisement is displayed without consent, an offence is committed by both the person displaying the advertisement and the owner of the land. E.A.L.C. has confirmed this point of law, although noting that C.B.C. is not going to prosecute P.C.

Unique Pub Co has advised that they will take up the matter of the disrepair of the car park with the lessee. The Clerk is to contact them again if nothing has been heard within 14 days.

The Clerk is to investigate the legal requirement to display a contact address on business premises and ask the Licensing Justices why P.C. has received no notice of licence application although there have been changes of management.

Flyposting Removal

C.B.C. Planning wishes to arrange a meeting after 1st. April in order to give an outline of the flyposting removal scheme. The Clerk is to suggest the beginning of a P.C. Meeting.

Civic Award Nomination

C.B.C. Chief Executive's Office has thanked P.C. for the nomination and asked Cllr. Dixon to carry on the good work, but have not given him an award.

Parish Paths Partnership 1999/2000

C.B.C. P.P.P. is asking for proposals for the year beginning 1st. April to be sent by the end of March. Mr. Parker is to complete the form.



22/4/99

Traffic Calming

C.B.C. Engineering has responded concerning the lack of action on traffic calming. Clerk is to respond that P.C. notes the problems but wishes to proceed and therefore asks for the matter to be considered as urgently as possible. A letter is also to be sent to Lord Hanningfield with a copy to C.B.C.

Replacement Structure Plan:- Examination in Public

E.C.C. has published the list of participants. P.C. is not invited.

Mrs. Warsop re: Back Lane and High Water Farm

Mrs. Warsop has asked whether the 30mph speed limit in Back Lane could be extended to cover the full length of the protected lane. She notes the damage caused by increased heavy traffic and the notice by Architectural Landscapes to use 3 extra HGVs and a trailer at Alands Farm. She also refers to the protected Lane status of East Hanningfield Road from Days Hill to the S Bend and asks when it became undesignated.

Clerk is to respond that the protected lane status is not relevant in the application of speed limits and that the damage to the lane has been repaired but damaged again.

Mrs. Warsop is also concerned about the forthcoming 'show' at 'High Water Farm' during the May bank holiday weekend. She is to be told that P.C. is taking the following actions:

Clerk is to ask C.B.C. Planning Enforcement whether the trailer and the caravan at the site are taking up days of permitted development.

Clerk is to write to the Chief Superintendent at New Street to ask the Police to involve the management of the 'show' so that the village does not become jammed with the tail back from the site.

Waste Local Plan

E.C.C. has acknowledged receipt of P.C.'s representation.

SERPLAN

The selection of matters and participants for the public examination has been published. P.C. is not invited.

Diamond Service

First Eastern National has revised the timetable as from 15th. March. Copies of their timetable with the Sunday service provided by E.C.C. have been delivered house to house by P.C.

A petition has been circulating regarding the change of time of the afternoon service because there is now a wait of an hour between the end of school and the bus departure time at Chelmsford.

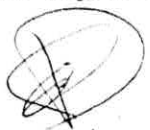
Clerk is to write saying that children are disadvantaged by the express going down the A130, and to suggest a change to the evening services so that a late bus can go from Chelmsford to Rettendon for people visiting the cinema etc. noting that the buses from Southend are seen to be empty in the evening.

Street Light - Village Hall Chase

E.E. has provided a quotation. The total cost is £1,807 due to the length of the trench. C.B.C. Engineering Services have been consulted on how to reduce the cost, and will respond after the Ester break. The Clerk had been delegated to proceed with the installation only if the total cost was £1,000 or less. This matter will be brought back to the next Meeting.

FINANCERainbow Club

Due to its popularity, the Rainbow Club is having the additional expense of



22/4/99

paying rent for sessions in the Village Hall. Bethel Church, which runs the Club, has asked for financial help from P.C. to help with this expense. It was agreed to grant £100 in the 1998/99 financial year, and a further £100 in September for the 1999/2000 financial year using the powers provided by the Local Government (and Miscellaneous Provisions) Act 1976, Section 19. Mr. Cottey is to be asked to provide a brief report of the Club's activities at the end of the Summer Term.

MEDICS

In response to a request for grant from MEDICS, it was resolved to make a grant of £25 using the powers provided by the Local Government Act 1972, Section 137.

Payments

The following cheques were signed:

	NET £	VAT £	Total £	
Garden & Woodcraft Services			215.00	Tree surgery and shrub pruning;
Audit Commission	238.00	41.65	279.65	97/98 annual audit;
R. Harvey			157.50	Groundswork;
K. Plumridge			296.06	Salary, postage etc.;
Bethel Evangelical Church			100.00	Grant;
MEDICS			25.00	Grant (S.137).

PLANNING

99/287/FUL Hanna's Field

P.C. supports the application for a mountain bike course.

JUSTICES' LICENCE APPLICATION RE: PLOUGH & SAIL P.H.

There were no objections to the transfer of licence to Fortios Desillas and Gary Ian Reed.

CONSULTATION:- DETR/MAFF "RURAL ENGLAND: A DISCUSSION DOCUMENT"

The response is required by 30th. April. The document is in circulation.

CONSULTATION:- E.C.C. ESSEX AND SOUTHEND ON SEA REPLACEMENT STRUCTURE PLAN:- SCHEDULE OF PROPOSED VARIATIONS

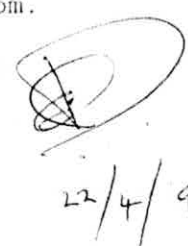
The response is required by 30th. April. The document is in circulation.

VILLAGE TIDY-UP

The tidy-up is to take place on 8th. May, beginning at 9 am. The Clerk is to ask C.B.C. to provide a skip, bags, gloves, tabards and pickers. There is to be a leaflet drop, which will remind residents that if they cannot join in the tidy-up they could tidy up their own patch at another time. Councillors are to identify the areas requiring clearing.

ANNUAL PARISH MEETING

The Annual Parish Meeting will take place on 20th. May, which is the same date as the Annual Parish Council Meeting, which will begin at 7.30 pm.



22/4/99

WHITE NOTICEBOARD

The noticeboard by the Bicknacre Road junction has been the target of persistent vandalism, and now requires an overhaul because the frequent broken glazing has allowed the rain to soften the board and swell the doors. It is presently unusable.

The Clerk is to seek quotes for refurbishment.

Councillors are to investigate alternative sitings for the board at the North end of the village.

MATTERS FOR REPORTCommunity Care Groups

Miss Waters is to put the information in the Newsletter and let Neighbourhood Watch know about it.

Rural Housing Trust

RHT, C.B.C. Housing & Planning, the landowner and the architect are continuing to discuss the project. The RHT is pressing the point with Housing that the housing is for local allocation. There should be more to report at the next Meeting.

Village Hall Chase Ditch

The grid at the road end of the ditch will be cleared by Mr. Harvey as part of his groundwork duties.

Village Hall Feasibility Study

The study should be available shortly.

New House in P.O. Chase

A resident has questioned whether the house is being built according to the granted plan. Clerk is to refer the question to C.B.C. Planning.

New A130

The construction of the A130 is to go ahead with private funding. Clerk is to remind E.C.C. that there was a promise that the village would receive a traffic calming scheme with the construction of the road and that the present A130 is supposed to be returned to single carriageway.

BT Cabinet - The Tye

Contractors have installed an additional cabinet on the Tye claiming that they have permission to do so. It appears that E.C.C. have given them permission, but had no authority to give it.

Clerk is to contact BT, and ask them to take it away, and to find out who gave permission for it to be installed.

The Chairman reported that C.B.C. has been investigating who gave authorisation.

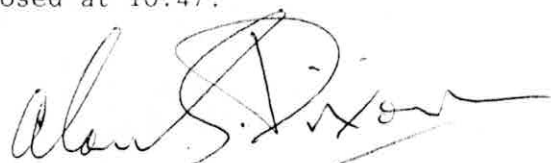
The Tye Crossings

It has been noted that paint markings have been made on the crossings indicating that they are to be repaired. Clerk is to ask C.B.C. whether they know anything about the marks as the crossings are non-adopted roads.

White Lining

It was noted that the white lining has been repainted through the village.

There being no further business the Meeting closed at 10.47.



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Chairman

22nd April, 1999

22ND. APRIL, 1999

E.H.P.C. MINUTES

A Meeting of the Parish Council was held on Thursday, 22nd. April, 1999 at 8.50 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Parker, Mr. Draper, Mr. Feehan, Miss Waters, Mr. Wigglesworth, the Clerk and one member of the public.

APOLOGIES FOR ABSENCE

Apologies for absence had been received from Mr. Applegate.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 25th. March, 1999.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Post Box (p.365)

Royal Mail has acknowledged the Clerk's letter and will be in touch shortly after investigating the matter.

Aland's Farm (p.365)

There has been no response to the Clerk's letter to C.B.C. Planning. She is to write again referring to the previous letter and the Borough Councillor's correspondence.

Secure Yourself Safety Event (p.365)

Miss Waters reported that she had been unable to attend the event.

BT Cabinet - The Tye (p.369)

There is to be a site meeting on Monday with representatives from BT and Lowry.

Diamond Service (p.367)

The after school service was reinstated on the first day of the school term.

Tye Railings (p.365) & White Noticeboard (p.369)

The Clerk has obtained the name of the new handy man working for Woodham Ferrers and Bicknacre P.C. who has expressed interest in doing work for P.C. He does not come recommended, as he has only just been taken on, but he lives conveniently close in Priory Road. The Clerk will be contacting him shortly.

Newsletter (p.366)

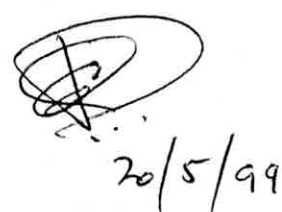
The Chairman has approached Cobbs for sponsorship of the anniversary cover and they have agreed. The matter is in hand with the editor who is looking out for attractive colour photographs of the village.

Three Horseshoes P.H. (p.366)

Unique Pub Co. have come back with a request from the lessee for a meeting on site to discuss the matter and to ascertain the level of expectation from the P.C. The Clerk is to ask E.A.L.C. for legal advice concerning the proposed meeting.

Flyposting Removal (p.366)

As both the April and May Meetings are already scheduled to begin early, the Clerk has not arranged for the discussion about flyposting removal to take place. She was instructed to invite the planning officers to a day time meeting with the Chairman, Clerk and any other councillor who happens



20/5/99

to be available.

Street Lighting (p.367)

There has been no further response from C.B.C. Engineering. The Clerk is to send a reminder.

CORRESPONDENCE

Waste Plan - Public Local Enquiry

Notice has been received from E.C.C. of the pre-inquiry meeting on 5th. July at 2pm at Christchurch, Chelmsford. It is an informal meeting where the inspector will explain the format and clarify requirements for the inquiry. E.C.C. would like to be informed of the numbers attending.

Local Plan Issues Report

There is to be a special post election meeting for parish councillors on the Issues report to be held in the Council Chamber at 7pm on 17th. May.

A.C.D.P.C. A.G.M. 27/5/99

The A.G.M. will take place at St. Augustines Church Hall, North Springfield at 7.45pm. The guest speaker is to be Superintendent Brian Storey of Essex Police. The Clerk will be attending as an Executive Committee member. Councillors are to let the Clerk know whether they are available.

Essex Rural Strategy

A copy of the Strategy and several copies of the Rural Strategy Action Plan Towards 2000 have been received from E.C.C.

FINANCE

Cheques

The following cheques were signed:

	NET £	VAT £	Total £	
Garden & Woodcraft Svs.			45.00	Pruning sorbus on Tye;
E.H.P.C.C.			210.00	Grant for Church yard maintenance;
K. Plumridge	356.55	10.77	367.32	April salary etc.;
Wilkinson Pratt Partnership	875.00	153.12	1,028.12	Feasibility study;
Hanna's Field Charity			15.00	Rent for playscheme;
R. Harvey			75.00	Groundswork.

Deposit

The following amount has been credited to the Deposit Account:

Barclays	99.33	Quarterly interest.
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Annual Accounts

The District Audit has given notice that the books are to be taken to the audit on 10th. May, and the Clerk is to attend the audit on 11th. June. The Clerk reported that the receipts and payments account had been completed and balanced for the 1998/99 financial year but the income and expenditure account had not been completed. It was therefore not possible for the accounts to be approved by the Council and signed before being taken to the audit.

20/5/99

PLANNING

99/386/FUL 27 Highfields Mead

There were no objections to the application for a loft conversion including rear dormer and alterations to the roof.

Mr. Draper declared an interest in the following planning application and absented himself from the Meeting for the duration of the discussion on that item.

99/198/FUL Highfield Cottage, Highfields Mead

There were no objections to the proposed conservatory.

99/503/FUL Back Butts Farm

There were no objections to the proposed new poultry house.

99/504/FUL Back Butts Farm

There were no objections to the proposed extension to the poultry building.

99/506/FUL The Spinney Farm

There were no objections to the proposed extension to the poultry house.

CONSULTATION:- E.C.C. INTEGRATED TRANSPORT IN ESSEX

The Clerk was delegated to respond to the consultation document using the councillors' comments as a basis for the response.

CONSULTATION:- DETR/MAFF "RURAL ENGLAND:- A DISCUSSION DOCUMENT

The Clerk was delegated to respond to the discussion document using the councillors' comments as a basis for the response.

CONSULTATION:- E.C.C. ESSEX AND SOUTHEND ON SEA REPLACEMENT STRUCTURE PLAN:- SCHEDULE OF PROPOSED VARIATIONS

The Clerk was delegated to respond to the Schedule of Proposed Variations using the councillors' comments as a basis for the response.

CONSULTATION:- BOROUGH LOCAL PLAN 2001-2011 ISSUES REPORT

This document is to be circulated and returned to the Clerk in time for a draft response to be prepared before the Meeting on 20th. May, as the response is required by 21st. May.

VILLAGE HALL PROJECT FEASIBILITY STUDY

The P.C.'s copy of the Feasibility Study Report is to be circulated and the subject to be brought back to the next Meeting for a decision to be made as to the next move.

The members of the Working Party are to be asked whether they are willing to continue.

The Working Party is to be briefed to proceed with the smaller scheme and to prepare a business plan if it is willing to continue.



20/5/99

PARISH COUNCIL ELECTION

It was noted that all the present councillors have been returned unopposed. The new term of office begins on the fourth day after the election, and councillors must sign a declaration of acceptance of office before attending the first Meeting.

MATTERS FOR REPORT

White Noticeboard

It was noted that Neighbourhood Watch is investigating the repeated vandalism.

S.L.C.C. Annual Conference & A.G.M.

The Clerk reported that she had attended the conference at Liverpool and gave a brief account of the speakers and the regeneration taking place in the city.

There being no further business the Meeting closed at 9.55.



Chairman

20th May 1999