

The Annual Meeting of the Parish Council was held on Thursday, 30th. May, 1996 at 7.32 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Applegate, Mr. Gordon, Mr. Parker, Mr. Range, Mr. Wigglesworth and the Clerk.

ELECTION OF CHAIRMAN

Mr. Dixon was re-elected as Chairman and signed the Declaration of Acceptance of Office which was witnessed by the Clerk.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 25th. April, 1996.

ELECTION OF VICE CHAIRMAN

Mr. Jacklin was re-elected as Vice Chairman.

REVIEW OF PARISH COUNCIL POSTS AND REPRESENTATIVES

The posts were allocated as follows:

- Association of Chelmsford District Parish Councils
Mr. Jacklin;
- Civil Emergency Planning
Mr. Gordon;
- Essex Association of Local Councils
Chairman & Vice Chairman;
- Footpaths
Mr. Parker;
- Finance
Mr. Range;
- Hanna's Field Charity
Mr. Applegate;
- Mid Essex Community Health Council
Mrs. Chadwick;
- Newsletter Editor
Mrs. Seymour;
- Public Transport
Mr. Gordon;
- School Governing Body
Mr. Larkman;
- Village Maintenance
Mr. Jacklin.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Village Tidy-up

Mr. Applegate was thanked for organising the tidy-up and for taking the rubbish to the civic amenity site.

It was noted that the tidy-up had coincided with an event at the School, and that this illustrated the need for a central liaison for dates of village events. Clerk said she was willing to record dates on the calendar in her office.

There were not enough litter pickers for all the volunteers. Clerk suggested ordering another five from County Supplies. It was agreed to take this under finance.

It was noted that one of the bollards opposite the Bicknacre Road junction is still leaning with the reflector missing.

Clerk is to write to C.B.C. about the enormous amount of litter found in Bicknacre Road and Rettendon Road, and whether it should be dealt with under their published standards.

A resolution is to be sent to the E.A.L.C. for the forthcoming A.G.M. proposing a licence for such public events as the recent battle re-enactment, which would generate income for the necessary clean ups afterwards.

Traffic Calming

The white lining has been done at the S bend at the Common; there is now hatching separating the two lines of traffic. The County Council had designated it as an Accident 2000 site, the scheme was devised and put together in a matter of days in order to spend before the end of the financial year.

C.B.C. is to investigate the footpath route at the S bend and to improve the route for pedestrians. Clerk is to write again to find out what is happening and to stress the danger of the ditches to pedestrians.

Clerk is to write to the Chairman of the Local Government Democracy Working Party saying the consultation about the scheme would have prevented the problems.

The Chairman is to contact C.B.C. about the road works at the Creephedge Lane/Buckhatch Lane junction.

C.B.C. Technical Services Dept. has informed P.C. that the Village Gateway Scheme will take place within this financial year. Clerk is to ask for details of the scheme and a site meeting.

Villages Evening

Mr. Parker reported that the Villages Evening was a pleasant occasion.

Burger Vans

Clerk is to write to the Chief Executive of C.B.C. urging that action be taken about the burger van which is parking at the road stone depot, where there have been accidents in the past.

Bollards

Mr. Jacklin instructed Mr. Harvey to paint the bollards and the iron work on the Tye, and this has been done.

Battle Re-enactment

A 'Country and Western Weekend' which included a re-enactment of an American civil war battle took place at 'Highwater Farm' on 5th. & 6th. May.

The Clerk has since received a telephone call from the police because they had not been informed of the event. She was able to give the contact telephone number which was in the Essex Chronicle.

There was very bad traffic congestion in the village during the event. The access is not good enough at the site.

This type of event is allowed to take place on 28 days under permitted development. Emergency and public transport could not get through. Clerk is to seek advice from E.C.C., C.B.C. and the police.

Rural Housing Trust

Clerk is to inform the Trust that a working party of three has been formed to work with the Trust.

Post Office

E.A.L.C. believes that an exchange of correspondence regarding the ownership of the equipment is enough to safeguard P.C.

The new post master is to be appointed this week and announced next week. H.F.C. has not yet decided whether or not to charge a ground rent, but will do so shortly.

Parking Bays on the Tye

The white lining can be removed with heated compressed air, by grinding or by painting out.

Cobblers Cottage, The Tye

The Chairman and Vice Chairman are to talk to the owner about his plans for the entrance across the Tye.

Three Horseshoes P.H.

The rubbish was removed shortly after the last Meeting.

Hyde Hall

Clerk is to write to C.B.C. Planning about the continuing nonconforming use and the non-appearance of the master plan for the site which has been awaited for some considerable time. The Chairman said that he would require it to be an agenda item at the next C.B.C. Planning meeting if there was no satisfactory reply from Planning.

CORRESPONDENCEBorough Forum

Clerk is to attend on 4th. June if available.

Justices' Licence - Three Horse Shoes

There were no objections to the transfer of Justices' Licence to Simon Craig Olley and Richard George Willis. Clerk is to comment, when writing, that P.C. is pleased to see the improvements to the exterior of the P.H. The Chairman and Vice Chairman will introduce themselves to the new manager to explain the Tye byelaws.

Sportsmobile

As C.B.C. had required a quick reply to their letter, Clerk agreed to two visits by the sportsmobile in consultation with the councillors. Two visits will cost £100, one would have cost £70.

Rate Relief for Village Shops and Post Offices

P.C. had studied the consultation from the Department of the Environment and made the following comments:

- 2.7 P.C. supports the introduction of a scheme of rate relief for village shops and post offices which would not depend on hardship having to be demonstrated by the ratepayer.
- 3.4 P.C. is in favour of the twin track approach with modification. It does not believe that a statutory entitlement to 50% rate relief is sufficient and proposes an entitlement to 75% rate relief. This is because the discretionary element of the rate relief would be available, as it is at present, only where the district council is amenable.
- 5.5 The definition of a "rural area" is acceptable.
- 6.4 the 3,000 population threshold is the correct one for these purposes. District councils should be required to draw-up lists of rural settlements, but there needs to be some form of redress if there is a disagreement between the representatives of a settlement and the district council as to whether or not that settlement should be on the list.
- 7.5 The definition of the Post Office is too narrow and could be used to exclude some offices which run in small communities, P.C. therefore would like the definition to read as follows: "any house, building room, vehicle or place used temporarily or permanently for the purposes of a Post Office, a Sub Post Office or a Community Post Office". The rateable value threshold of £5,000 or less would be

- acceptable.
- 8.5 The stated definition of a General Store and the rateable value threshold are supported by P.C.
- 9.9 P.C. would like to see the scheme of discretionary relief restricted to stores selling food and household wares. The discretionary relief should be available to general stores, post offices and shops where they are not the only such business in the settlement. There should be a rateable value threshold of £10,000.
- 10.4 The final decision should be made by the billing authority in consultation with the parish council, and the discretionary relief should fall on all the Council Tax payers in the billing authority's area.

P.C. was pleased to have been given the opportunity to comment on this matter having recently been involved with the rescue of the East Hanningfield sub post office after it closed at very short notice. P.C. was fortunate that the arrival of the consultation document coincided with a monthly meeting, and P.C. was therefore able to study and discuss the document as a body. Other councils of small communities probably will not have been so lucky. P.C. wishes to make the point that, when local councils are consulted, allowance should be made for the length of time between meetings of small parish councils and the consultation period adjusted accordingly.

Copies of the above response are to be sent to E.A.L.C. and the M.P.

FINANCE

Litter Pickers

It was agreed that the Clerk should order 5 litter pickers, at a total cost of £45.50, from County Supplies the next time she sends an order.

Cheques

The following cheques were signed:

The Printing Place	£138.50 Summer Newsletter;
E.H. Parochial Church Council	£180.00 Churchyard maintenance;
Essex Landscape Services	£228.42 Mowing;
K. Plumridge	£22.93 Postage & reimbursements;
R. Harvey	£104.34 Grounds work.

It was agreed that a cheque should be written in favour of Cornhill Insurance between Meetings for a sum not exceeding £400.

Parish Paths Partnership

A cheque, for £497, has been received from the County Council to cover the cost of the parish footpaths map and noticeboard.

Tree Works

On 14th. April, Clerk sent out 4 requests for quotations from contractors recommended by C.B.C. One replied saying that he had retired; there was no reply from 2; and Emneth Landscapes quoted £130 & VAT to carry out the work and to remove all prunings. It was decided that it was not necessary for the Clerk to spend more time trying to get further quotes, and to accept the quote from Emneth.

Post Office

It is expected that the new post master will take over from 27th. June. Arrangements will be made for the electricity, telephone line and building to be transferred to his name.

Clerks Salary

It was agreed to accept the new recommended rate of £6.17 per hour, which

is the rate for increment 18 on the Local Council Scale, from 1st. April, 1996. The Clerk is paid for 33 hours per month, so the new monthly rate will be £203.61 and the annual salary £2,443.32. It was noted that the hours recorded as worked in February were 44.75 and that the next month to be recorded will be July.

Audit of Accounts 1995/96

The annual audit has been completed.

PLANNING

96/CHL/0575 5 Abbeyfields

There were no objections to the proposed conservatory.

MATTERS FOR REPORT

Bus Shelter

There is graffiti in the bus shelter near the Windmill. Mr. Harvey has already been instructed to paint over it.

Mr. Gordon is to contact Eastern National about the vandalised timetable box.

Bowls Competition

The Bowls Club will require full use of the Village Hall car park on Saturday, 14th. September. It was thought that this might coincide with the manned refuse vehicle. Clerk is to check what can be done if there is a clash. A relaxation of the byelaws for extra parking on the field is to be an Agenda item at the June Meeting.

Village Fete - 7th. September

Special permission will be required for a relaxation of the byelaws forbidding vehicles on the field. This is to be an Agenda item at the June Meeting.

The Millenium

An initial discussion as to how P.C. will mark the millenium will take place at the June Meeting.

Post Office Expenditure

It is not known when the invoice will arrive from Post Office Counters for the safe, alarm system and screen.

Tree Preservation Orders

This is to be an item on the Agenda for the June Meeting.

New Accounting Regulations

E.A.L.C. will be holding seminars on the new regulations so it will not be necessary for the Clerk to go to the N.A.L.C. seminars in London.

Police

P.C. felt that there was no point of contact with the police and asked the Clerk to write on the subject.

Scarles Croft Parking

Chairman had a meeting on 23rd. May with staff from Housing and Planning. Clerk is to write to housing supporting the need for parking allocation, and saying that the grass behind the hedge would be the best place, especially if the hedge were allowed to grow a little higher.

There being no further business the Meeting closed at 10.38.

H. Jackson
27-6-93

A Meeting of the Parish Council was held on Thursday, 27th. June, 1996 at 8.01 pm in the Village Hall.

PRESENT

Mr. Jacklin in the Chair, Mr. Applegate, Mr. Parker, Mr. Range and the Clerk.

APOLOGIES FOR ABSENCE

Apologies for absence had been received from Mr. Gordon and Mr. Wigglesworth and the Chairman, Mr. Dixon, had indicated that his arrival would be delayed.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Village Gateway Scheme

A reply is awaited concerning the request for a site meeting and details of the plan. Mr. Applegate stated that he wishes to attend the site meeting when it takes place.

Litter - Bicknacre & Rettendon Roads

A reply is awaited from C.B.C.

Post Office

The new Post Master, Mr. Voyce, has taken over today. Clerk has spoken to him about transferring the telephone line, electricity and portacabin into his name. The matter is now in hand with BT and Premier Transline, but Eastern Electricity have no record of the new post office and appear not to have been charging for the electricity, but are now looking into it. Clerk is to remind Post Office Counters about the awaited invoice for the security items.

Hanna's Field Charity has decided to charge the new Post Master a ground rent of £1 per annum.

Bus Shelter

Mr. Gordon has contacted E.C.C. about the need for a new timetable box and Eastern National about the out of date timetables.

Borough Forum

Clerk was unable to attend on the 4th. June, so sent apologies.

Rural Housing Trust

Clerk has been in touch with Mrs. Moor and is to ask her to attend a meeting on Monday, 15th. July and for a written analysis of the survey before the meeting if possible.

Three Horseshoes P.H.

The Chairman and Vice Chairman have yet to introduce themselves to the new landlord.

Cobblers Cottage, The Tye

The Chairman and Vice Chairman are to speak to the owner shortly.

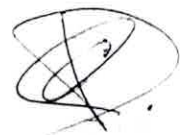
CORRESPONDENCE

C.B.C. Summer Coaching Programme

Netball coaching is to take place 22nd.- 26th. July, 1pm - 2.30 and Football coaching on the same dates 12.30 - 2.30pm.

Emergency Planning

The emergency exercise took place on 5th. June. Clerk was required to



telephone a 'situation report' to C.B.C.

Mini-bank Site - Village Hall Car Park

C.B.C. Environmental Health Division has asked for written agreement to the siting of the recycling bins at the car park. Clerk has obtained this from the Chairman of H.F.C. and has returned it to C.B.C.

Towards the Millenium

This Draft Borough Strategy is to be re-circulated and brought back to the July Meeting.

Village Sign

Two local businessmen have offered to raise the money for a village sign. One of them will attend the next Meeting. Clerk is to try to get some idea of costs.

R.C.C.E. A.G.M. 4th. July

Mr. Jacklin is to attend and will vote against the amendment to the constitution.

E.A.L.C. A.G.M. 11th. July

The Chairman and Vice Chairman are to attend. Clerk has sent the resolution agreed at the May Meeting.

NHS Responsibilities for Meeting Continuing Health Care Needs

The analysis of the consultation process and feedback and the new policy document are to be circulated.

FINANCE

Cheques

The following cheques were signed:

Essex County Council	£101.64 Office supplies & litter pickers;
D.W. Jacklin	£11.99 Paint for bus shelter;
K. Plumridge	£640.15 Salary & reimbursements;
R. Harvey	£154.10 Painting, repairs & grounds work.

The Chairman arrived at this point and took the chair.

Post Office Counters

The Chairman has asked Tony Newman for the invoice concerning the post office. If it does not arrive within two weeks, the Clerk is to ask again.

Proposed Expenditure

Concern was expressed over the level of reserves after the Post Office Counters and the new footway bills are paid. Clerk is to produce an up to date account at the end of June to help forecast the likely reserve at the end of the year. Clerk is to contact C.B.C. to find out what is happening about the footway as it would be preferable to have it built before the Winter.

New Accounts & Audit Regulations

E.A.L.C. has supplied a booklet on the new regulations. Mr. Range is to see it.

PLANNING

96/CHL/0683 Rose Hill Hatchery, Creepedge Lane

There were no objections to the proposed renewal of permission for an extension to the loading dock and hatchery.

25/7/96

96/CHL/0702/OL Hyde Hall, Rettendon

P.C. objects to the proposed demolition of the bungalow and its replacement with a bungalow in a different location. The application states that the bungalow would have no connection with agriculture, horticulture or forestry. There is no justification for this new build on a green field site; if the dwelling is necessary it should be on the same site as the present building.

96/CHL/0703 Hyde Hall, Rettendon

P.C. supports, in principle, the retention of the existing garden but wishes to express its extreme dissatisfaction about the way it has been allowed to develop, there is no timetable of how it is intended to develop in the future. P.C. wishes to see conditions which will require all future developments at the site to have planning permission before they take place.

The garden is a major generator of traffic on a network of unsuitable minor roads. The local narrow lanes with their difficult junctions are particularly unsuitable for the coaches which visit the site.

From planting which has taken place it would appear that there is an intention to build a new access road from East Hanningfield Road. P.C. would not support this as it would generate extra traffic in the villages of East Hanningfield and Rettendon Common.

VILLAGE FETE - 7TH. SEPTEMBER

A request has been received, from the organisers of the fete, for a relaxation of the byelaws so that there can be controlled vehicular movement on the playing field for the purpose of organising and running the fete. It was agreed that vehicles would be allowed on the playing field on 7th. September for the purpose of running the fete subject to the ground conditions being suitable to the satisfaction of H.F.C. management and P.C.

TREE PRESERVATION ORDERS

A plan is to be circulated showing the following trees marked as potential candidates for preservation orders:

- Oaks - down to Days Hill;
- Oak and Horsechestnuts - Bicknacre Road;
- Horsechestnut - Old Church Road.

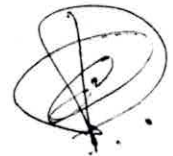
Clerk is to find out if there is any difference in the protection afforded by the conservation area as opposed to individual tree preservation orders.

THE MILLENIUM

It was agreed in principle that P.C. should mark the millenium in some way. The following ideas were suggested:

- A publication about the village;
- Installation of a village sign;
- Installation of a replica village pump;
- A photographic record of the village/parish.

Clerk is to ask parishioners for ideas in the next Newsletter and is to give a time limit for replies and in the meantime is to circulate a book produced by a village in Yorkshire, supplied by Mr. Parker, and a copy of the photograph showing the original village pump.



BOWLS TOURNAMENT - 14TH. SEPTEMBER

The Bowls Club has requested a relaxation of the byelaws for the duration of the tournament so that the playing field can be used for organised overflow car parking. It was agreed to allow a relaxation of the byelaws on 14th. September so that the Northern field can be used for parking subject to the ground conditions on the day being suitable to the satisfaction of the H.F.C. management and P.C.

CONSULTATION - A POSSIBLE NEW APPROACH TO CHARGING FOR NON RESIDENTIAL COMMUNITY CARE SERVICES

Although the consultation period is given as April, May and June, the letter to P.C. was dated 4th. June, giving little time to look into the matter.

Clerk is ask E.C.C. Social Services for further information, including how these changes relate to other charges the same people are paying.

CONSULTATION - ESSEX WASTE PLAN

Clerk is to contact E.C.C. to ask for an extension to the consultation period because of the short time given and the length of the document. If possible this consultation will then be an Agenda item at the July Meeting.

CONSULTATION - C.B.C. HOUSING STRATEGY 1996/7 to 1998/9

Clerk is to thank C.B.C. for consulting P.C. but say that P.C. has no comment.

MATTERS FOR REPORTThe Tye

Mr. Jacklin is to ask Mr. Harvey to reinstate an oak post knocked over near the Three Horseshoes as it is a matter of public safety.

Oak Trees

The oaks planted beyond Willis Farm are all alive. Mr. Harvey is to be asked to cut the grass around them and paint the tops of the supporting posts so that they can be seen by C.B.C.s verge cutting contractors.

Rettendon Road

The Clerk is to ask Tech. Services to deal with a willow which is growing over the chevrons.

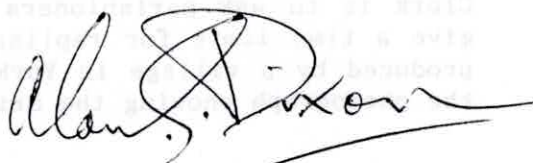
Scarles Croft Parking

The Chairman is to circulate a letter he has received from planning concerning the problem of parking for the Scarles Croft residents.

Roadstone Depot

Deliveries of stone are getting closer to the tree; another delivery might bury it. Clerk is to ask Tech. Services to pull the stone back.

There being no further business the Meeting closed at 10.17.



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Chairman

25th July 1996

A Meeting of the Parish Council was held on Thursday, 25th. July, 1996 at 7.30 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Applegate, Mr. Gordon, Mr. Parker, Mr. Wigglesworth, the Clerk, Mrs. Gunn & Mrs. Pearce from Social Services and two members of the public.

APOLOGIES FOR ABSENCE

Apologies for absence had been received from Mr. Range and Mr. Wigglesworth had indicated that his arrival would be delayed.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 27th. June, 1996.

PROPOSED NEW CHARGES FOR COMMUNITY CARE SERVICES

At this point the Meeting adjourned for a presentation by Mrs. Gunn and Mrs. Pearce from E.C.C. Social Services.

Mr. Wigglesworth arrived at this point.

PUBLIC QUESTION TIME

The Meeting remained adjourned for questions from members of the public.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Eastern National Timetables

The reply concerning the out of date timetables has been circulated. Mr. Orbell has agreed to send notice of timetable changes direct to P.C., instead of via E.C.C., but the new timetable due to start on 2nd. June arrived after that date and contained four errors. Mr. Smith accepted that there were errors and is having the timetables reprinted. A letter from Mr. Orbell is awaited; he promised over the phone that the timetables at the bus stops would be corrected and this has been done.

Emergency Planning Exercise

Mr. Gordon was not aware of what was going on and the Clerk received the letter concerning the exercise only the day before. Clerk is to write asking for earlier notice in future.

R.C.C.E. A.G.M.

Mr. Jacklin attended. The amendment to the constitution was passed.

The Tye

The temporary replacement post at the Three Horseshoes end of the Tye has been knocked down but is to be replaced.

The grass around the oaks and around the hedging at the gas step down valve has been done.

Rural Housing Trust

The Working Party and the Clerk met Mrs. Moor on 15th. July. A further meeting is planned for next week.

22/8/96

Post Office

The Chairman has contacted Post Office Counters about the long awaited invoice. Surprise was expressed that it had not been received but it still has not arrived. Clerk advised that it would be beneficial for P.C. finances if it did not have to be paid until September.

The final invoice from Eastern Electricity also has not been received.

Tree Preservation Orders

Clerk has provided councillors with copies of the plan showing the proposed T.P.O.s.

Ms. Vieregg, the Borough arboriculturist, has confirmed that there is a legal difference between trees in a conservation area and those with a T.P.O. Anyone wishing to carry out works to a tree in a conservation area must give the local authority 6 weeks notice so that the authority can object if it wants to, but with a T.P.O. permission must be obtained from the local authority to do the work.

Ms. Vieregg approved emergency surgery to the willow growing in the Old Forge garden recently, when the weight of the branches was splitting the trunk. She has also looked at a tree in front of Thriftwood which needs work.

Clerk is to inform householders in the next Newsletter about the responsibilities of living in a conservation area.

Litter - Bicknacre and Rettendon Roads

C.B.C. has replied that litter in road side ditches is the responsibility of the owners of the ditches. Clerk is to write again to ask how often the verges are cleared of litter, and to encourage owners to keep them clean in the next edition of the Newsletter.

Village Gateway Scheme

East Hanningfield' scheme is in this year's budget. A site meeting is awaited.

C.B.C Summer Coaching Programme

The netball and football coaching has been cancelled because of lack of interest. Clerk is to write expressing P.C.'s disappointment and suggesting better promotion next year.

The Youth Bus was at the Village Hall today but numbers attending are not known.

Footway Scheme

There has been no reply from C.B.C. about the footway. Clerk is to contact again.

Cobblers Cottage

The Chairman has spoken to the owner who is investigating suitable surfaces.

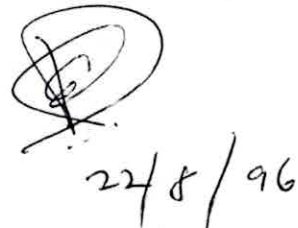
The Millenium

There has been a suggestion that the overhead lines on the Tye should be removed to mark the Millenium.

E.A.L.C. A.G.M.

The Chairman proposed the following resolution which was carried with only two dissenting votes:

This Meeting resolves that events held as Permitted Development under the General Development Order, and open to the public, should be required to be licensed by the local authority and to be granted the licence the applicant would have to show that measures had been taken to ensure the safety of the public and those taking part; that hygiene standards were to the satisfaction of the local environmental



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health officer; and that measures for traffic management were to the satisfaction of the police.

CORRESPONDENCE

Application to Vary Particulars Relating to Footpath 17

E.C.C. is asking P.C. for evidence of use of the proposed change of route. Mr. Parker has already given them this and asked them to contact the land owner. Clerk is to ask C.B.C. to contact Mr. Chennells to substantiate the application.

Best Kept Village Competition

East Hanningfield field won in its class. Mr. Jacklin was given the plaque, certificate and check at the R.C.C.E. A.G.M. The Chairman and Vice Chairman were interviewed on BBC Radio Essex the following morning.

Clerk is to ask R.C.C.E. about the final judging, and to write to Mr. Andrews to thank him for the efforts made at the Industrial Estate.

Mid Essex Community Health Council

The minutes and Mrs. Chadwick's notes have been circulated. Clerk is to thank Mrs. Chadwick for her resumé which is very helpful.

Protecting Our Heritage

Clerk is to obtain a copy of this Government consultation document.

Parish Paths Partnership

Details about the P.P.P. courses are to be re-circulated.

E.C.C. has deposited £250 in P.C.'s bank account. Clerk has queried this and has been told that it is a deposit for the walks leaflets which P.C. is to produce this year.

New Audit Regulations

C.B.C. has a helpline for parish councils concerning the new regulations.

FINANCE

Cheques

The following cheque was signed between Meetings:

Emneth Land Services £152.75 Tree pruning.

The following cheques were signed:

J. Crace £10.00 Repairs at P.O. (S137);

Post Office Counters Ltd. £39.85 Telephone in P.O. (S137)

(as resolved 8/3/96);

K. Plumridge £22.10 Reimbursements;

R. Harvey £24.00 Grounds work.

Deposits

The following amounts have been deposited in the Current Account:

Essex County Council £250.00 P.P.P. deposit;

R.C.C.E. £150.00 B.K.V.C. prize;

HM Customs & Excise £135.99 VAT refund;

Windmill Tavern £36.00 Newsletter advertisement;

Hanningfield Security Svs. £36.00 " " ;

Hanningfield Motor Co. £20.00 " " ;

Baddow Plumbing Svs. £20.00 " " ;

K Bond Building £20.20 " " .

Projected Accounts

Clerk had produced accounts projected to the end of the financial year indicating that there would be a fund surplus of £7,331.



22/8/96

PLANNING

Mr. Gordon declared an interest in the following application and left the room.

96/CHL/0763 Hillberry, Leighams Road

There were no objections to the proposed demolition of the present bungalow and the construction of a new bungalow.

Mr. Gordon returned to the Meeting.

Diversion of Footpath 16 - Northern Part

It was agreed that the Chairman and Vice Chairman did not have an interest in this application to divert a footpath.

P.C. objects to the proposal which would send the footpath around the edge of the field which it now crosses. If this application were successful it would set a precedent for other paths. P.C. has no wish to see this well used, historic path to the Old Church altered.

A NEW APPROACH TO CHARGING FOR NON RESIDENTIAL COMMUNITY CARE SERVICES

The following points are to be sent to E.C.C. Social Services:

1. If the new charges are adopted, there need to be transitional arrangements or capping so that no-one has to pay more than a fixed amount.
2. There should be a specific statement confirming that assessment of need will be need driven rather than resource driven.
3. There is concern that services might not be available to all those who need them. The public needs to be assured and convinced that at times of need their needs will be met.
4. Charging must not be allowed to deter use of the services. There is concern that if people who need the services are deterred from using them their health will suffer and extra problems will be created.
5. A review mechanism should be put in place to test whether charging does have a deterrent effect.
6. The income received from charges should remain within the service and should not be used to subsidise other departments.
7. P.C. is aware of other areas where charges are made only for home care, as this is the most expensive for the authority to provide. By not charging for other services bureaucracy is reduced. P.C. suggests that this system should be considered as an alternative possible new approach.

ESSEX WASTE PLAN CONSULTATION DRAFT

The following points are to be sent to E.C.C.:

- 1.7 There are insufficient civic amenity sites in Essex. The imminent opening of the South Woodham Ferrers site will help the situation, but more will still be needed.
- 4.19 New mineral workings should not be undertaken in order to provide landfill capacity.
- 5.6 The introduction of the landfill tax is very likely to bring about an increase in the amount of illegal tipping. This in turn will require an increase in enforcement capacity.

22/8/96

- 6.7 The Parish Council would like to see the County Council encourage the waste collection authorities to increase the facilities available for the recycling of batteries, plastics and oils, and to collect waste, such as paper and bottles, separately.
- 6.72 If the two Parish Council composting sites in Essex are found to be successful, would the County Council be prepared to make grants available for other parishes to undertake similar schemes?
- 7.29 The Parish Council supports the suggestion that there should be concrete crushers at landfill sites as this will encourage the recycling of construction materials, which in turn will reduce the amount of environmental damage caused by mineral extraction.
- 10.3 Lorry routes to waste management facilities should be stipulated in the conditions of the planning permission, as communities can be caused serious problems by lorries carrying waste on unsuitable road networks.

TOWARDS THE MILLENIUM - C.B.C. Consultation Document

The following response is to be sent to C.B.C.:

1. The Parish Council would not wish to see any resources channelled into the scheme to make Chelmsford a city, as city status is an irrelevance.
2. P.C. found the document of little apparent relevance to our community.

MATTERS FOR REPORT

R.H. Working Party

The Working Party is to keep notes recording its Meetings and report back to P.C. when statutorily necessary.

Back Lane

A garden has encroached through the hedge. Clerk is to inform Planning, because of the planning condition requiring preservation of the hedge.

Clerk's Course

Clerk has received her results for this year's work which are all Bs.

Neighbourhood Watch

Mr. Philpott as N.W. co-ordinator has complained about the lack of information from the police. Clerk is to write to Supt. Ward on the subject.

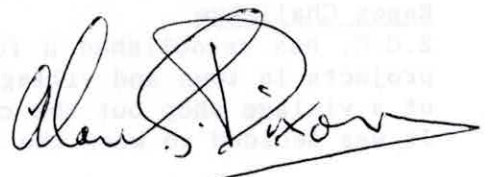
Planning Matters

The windows of the P.O. Stores were changed with the knowledge of the Planning Dept, and the caravan event at Long Meadow is permitted for up to five days at a time and 28 times a year.

Verge Cutting

The E.C.C. contractors who were cutting the local verges parked their tractors on the Tye. Clerk is to write to E.C.C. telling them that they should not park on the green.

There being no further business the Meeting closed at 10.34 pm.



(223)

Chairman

22nd August 1996.

AUGUST, 1996

E.H.P.C. MINUTES

A Meeting of the Parish Council was held on Thursday, 22nd. August, 1996 at 8 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Gordon, Mr. Parker, Mr. Range and the Clerk.

APOLOGIES FOR ABSENCE

Apologies had been received from Mr. Jacklin, Mr. Applegate and Mr. Wigglesworth.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 25th. July, 1996.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Rural Housing Trust

~~R.H.F.~~ Meeting

The Working Party has met Mrs. Moor again and the ^{factfinding} process is proceeding as expected. P.C. will consider the next stage on receipt of the Working Party report. Clerk is to contact Purleigh P.C. to find out about their trust housing and is to re-circulate the Housing Survey responses.

Provision of Footway. Abbeyfields to School Chase

It is expected that the works will be carried out in October, and a site meeting is to take place nearer that time.

Protected Trees

A leaflet supplied by the borough arboriculturist has been circulated. The weeping willow in front of Thriftwood, The Tye has received tree surgery following advice from the arboriculturist.

Mr. Harvey is to be asked to put grass seed down where the willows have been cut back.

Clerk is to write to the occupiers of the Police House, Martins and Kincorth about their trees and the need for borough approval before work is done on them.

New Audit Regulations

Clerk and Mr. Range are to attend a training session organised by E.A.L.C. on 8th. October.

Parish Paths Partnership Courses

Mr. Parker and Mr. Gordon are to attend one training session each.

Parish Maps

A Parish Maps Evening is to be held at Tilbury Power Station on 18th. September. The Clerk expressed interest but is unable to attend because of her field trip. No one is to attend.

E.A.L.C. Chairmens Conference 2nd. November


No-one is to attend.

Local Charities Conference 19th. September

The information is to be passed to H.F.C.

Essex Challenge

E.C.C. has established a fund to give financial assistance to regeneration projects in town and village centres. This fund might help with the opening of a village shop but the closing date for applications is 30th. September. It was decided to keep the fund in mind for next year.


26/9/96.

FINANCECheques

The following cheque had been signed between Meetings:

Public Works Loan Account £248.36 Field Loan.

The following cheques were signed at the Meeting:

E.A.L.C. £5.00 Clerk's accounts course;

C.G.C.H.E. £250.00 Clerk's field trip;

Public Works Loan Account £757.97 Hall Loan;

Essex County Council £30.00 Footpaths training;

R. Harvey £42.00 Grounds work.

The following cheque is to be signed between Meetings:

E.A.L.C. £5.00 Mr. Range's ac. course,

should a place be available for Mr. Range on the date of his choice.

PLANNING96/CHL/0684 Salesfrith Cottage

P.C. objected to the proposed stables and tackroom/food store. P.C. does not wish to see further building in the open countryside between the villages of Bicknacre and East Hanningfield. The site is a sensitive one in the Danbury Ridge Conservation Zone.

PROTECTING OUR HERITAGE

This is a consultation document on the built heritage of England and Wales and has been produced by the Department of National Heritage. The Clerk is to re-circulate the document with copies of the notes already made by councillors.

Clerk is to ask E.C.C. to explain the procedure of spot listing and listing of buildings.

This matter is to appear on the September agenda.

MATTERS FOR REPORTFly Tipping

Tyres have been dumped at the road stone depot and at the double bend in Pan Lane. Chairman is to ask for them to be removed.

Post Office Signage

Clerk is to ask Tech. Services to investigate the possibility of adding a Post Office sign to the Village Hall sign on the Tye.

Clerk's Hours

It was noted that the Clerk had worked 42 hours 40 mins. in July. She is also to record the hours worked in October and January.

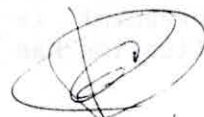
Groundsman

Mr. Harvey is to continue carrying out the grounds work after he has moved out of the village.

Scarles Croft Parking

Chairman is to circulate the letter on the subject from C.B.C. Planning.

There being no further business the Meeting closed at 9.30.


Chairman
26/9/96

A Meeting of the Parish Council was held on Thursday, 26th. September, 1996 at 8.01 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Applegate, Mr. Gordon, Mr. Parker, Mr. Range, the Clerk and Mr. Jessop from Sandon Parish Council.

APOLOGIES FOR ABSENCE

Apologies had been received from Mr. Wigglesworth who had indicated that he would either be late or absent.

MINUTES OF THE PREVIOUS MEETING

The first paragraph under Matters Arising was amended as follows: the abbreviation R.H.T. was changed to Rural Housing Trust; the words 'fact finding' were inserted before the word 'process' in the first sentence; "P.C. will consider the next stage on receipt of the Working Party report." was inserted after the first sentence. The Minutes were then signed as a true record of the Meeting held on 22nd. August, 1996.

PUBLIC QUESTION TIME

Mr. Jessop of Sandon Parish Council presented his Council's objections to the Football stadium proposal at Sandon.

PLANNING

96/CHLO909 Land to the North of the A12 and to the East of Southend Road,

P.C. objects to the proposed new football ground with stand, viewing terraces and ancillary accommodation and indoor and outdoor tennis centre together with associated highway improvements and car parking.

If successful this application would set a precedent for development in the countryside between the A12 and Chelmsford. The development would have severe traffic implications for an already overburdened road network. The proposal is not consistent with the Borough Plan and would constitute an extension of the urban sprawl of Chelmsford into the rural areas.

A copy of this response is to be sent to Sandon P.C. and a copy of Sandon P.C.'s response is to be circulated.

Mr. Gordon declared an interest in the next item and left the Meeting.

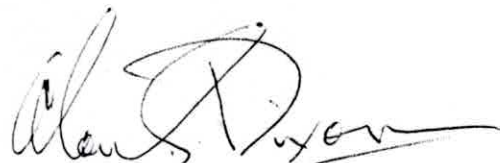
96/CHL/1022 Hilberry, Leighams Road

There were no objections to the amended plans for the demolition of the structurally damaged bungalow and erection of a replacement bungalow.

Mr. Gordon returned to the Meeting.

96/CHL/1022 Bromley Lodge, Tileworks Lane

P.C. objects to the proposed conversion of existing buildings to a cottage. The proposal is contrary to Green Belt policy and no agricultural justification has been given in support.



31/10/96

County Structure Plan

The Govt. has directed the number of extra houses which must be built and E.C.C. proposes that they should be in Colchester, Chelmsford and Braintree districts with a few in Maldon district. Tendring District wanted some to help change the age balance in its area, and no allocation has been made near the M11. Chelmsford, Colchester and Braintree Councils have met and agreed a joint response. Maldon has asked to join them.

Borough Plan

C.B.C. has been forced to accept the new housing sites including that East of White Hart Lane.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETINGProvision of Footway, Abbeyfields to School Chase

The Chairman and Mr. Jacklin met representatives from C.B.C. and the contractor on Tuesday, 17th. September for a site meeting.

The works are now being carried out. The kerbing between the School Chase and the bus shelter has been completed. It is to be kerbed for its full length. The path will be wide enough for twin buggies. The bollards are to be replaced.

Seeding, The Tye

Mr. Harvey will also put down some top soil when he sets grass seed beneath the willows, because the ground level has sunk. He has already prepared the socket for the Best Kept Village Sign and will erect it with some extra help at the weekend.

Scarles Croft Parking

With the Harveys moving away from 5 Scarles Croft the allotment will no longer be used, which makes more space available for a potential parking area behind the hedge. Clerk is to write again to C.B.C. Housing on the subject now that the situation has changed.

Post Office Signage

A reply is awaited from Tech. Services.

The Post Master has obtained a Post Office lozenge to display on the outside of the portable building.

Parish Paths Partnership Courses

Confirmation of booking has been received.

New Audit Regulations

E.A.L.C. has confirmed that there is a place available on the training course on 8th. October for Mr. Range.

CORRESPONDENCERoad Side Litter

A reply has been received from C.B.C. concerning the frequency of litter clearing in the parish.

Summer Coaching Programme

A reply has been received from C.B.C. Leisure Services to Clerk's letter concerning the quality of publicity for the coaching programme. Leisure Services is to get in touch again with some new ideas for publicity.

Anglian Water Environmental Report 1996

There were no comments on the report which has been circulated.

Fish and Chip Trailer, Village Hall Car Park

Mr. Rothwell of Mayland is proposing to station his fish and chip trailer on the Village Hall car park on Tuesday evenings from 4.30 - 8.30. H.F.C.

Alan Dixon
31/10/96

has no objection subject to a review of the operation in case of complaints from neighbours or Hall users. He will do a leaflet drop and start on 1st. October.

Clerk is to reply thanking him for the courtesy of writing and for his intention to clear any arising litter.

Sportsmobile 1996

The Sportsmobile attracted 38 participants this year, compared to 34 last year.

E.A.L.C. ANNUAL CONFERENCE, 31st. October

The Clerk and Mr. Jacklin confirmed that they would attend the conference. Mr. Gordon also expressed interest and is to let the Clerk know whether he is available.

Chelmsford Borough Forum, 14th. October

No-one is available to attend.

Essex Rural Strategy - Rural Issues Conference, 10th. October

P.C. is to be represented by the Chairman who is attending as a borough councillor.

Essex Rural Strategy

This is to be re-circulated and brought back to the October Meeting.

Village Traffic Conditions

Mr. McEwen of Clinton Close has written regarding the dangers of speeding traffic along the Tye, the Common and Ashley Green, and suggests that there should be a speed limit of 30mph through the village and traffic calming measures in Ashley Green.

Clerk is to respond that P.C. is currently pursuing the matter of traffic calming but funding for it is very slow.

Clerk is to ask Tech. Services for details of the changed rules regarding traffic calming.

Public Footpath, the Common

Clerk had raised a query with Tech. Services regarding the access to the footpath going West from the S bend. Tech. Services advise that it is not obstructed.

FINANCE

E.A.L.C. Annual Conference

It was agreed that a cheque should be signed between Meetings in favour of E.A.L.C. for £30 if only the Clerk and Mr. Jacklin attend and for £45 should Mr. Gordon be available to attend.

Cheques

The following cheques were signed between Meetings:

E.A.L.C.	£5.00	Audit Regs. Course;
Printing Place	£146.50	September Newsletter;
Hanna's Field Charity	£31.50	Rent of Village Hall for summer holiday activities.

The following cheques were signed at the Meeting:

Chelmsford Borough Council	£1.00	Allotment rent;
Essex Landscape Services	£228.42	Mowing;
Chelmsford Borough Council	£117.50	Sportsmobile;
K. Plumridge	£621.70	Salary & reimbursements.

Budget

Clerk asked councillors to be prepared with ideas for capital projects for the next Meeting in preparation for the budget.

Alan Dixon

31/10/96

CONSULTATION - PROTECTING OUR HERITAGE

Clerk is to send the following response to the Department of National Heritage:

- 2.19 There should be no public consultation introduced in the listing process, neither should there be any consultation process in the context of the issue of a certificate of immunity. A certificate of immunity should not automatically follow a decision not to list. The owner of a building should be identified if possible and be made aware of the inspection and consideration for listing unless the inspector has reason to believe that such notification would put the building at risk, and if the building is considered to be of listable quality it should receive spot listing immediately.
- 2.25 Economic, personal or financial factors should play no part in consideration of whether or not to list a building.
- 2.32 The Secretary of State should not have discretion not to list in these circumstances or to waive the requirement for listed building consent. There should be no relaxation of current rules for certificate of immunity.
- 2.39 Not agreed. A building needs individual protection by means of listing, which is quite specific and lasting, whereas a conservation area designation is by definition less specific and could be subject to revision.
- 2.45 There should be no new power to the Secretary of State to just list on the basis of external features. Much of value internally would be placed in potential jeopardy by such a move.
- 2.50 P.C. supports the creation of an 'M' designation for buildings less than fifty years old, which would be subject to review.
- 2.58 There should be no relaxation of listed building controls on demolition, alteration or protected works. The listed building mechanism is workable, it is understood, it is in place for the protection of our heritage, not for the convenience of the developer.
- 3.12 Local authorities should be required to consult with local residents on proposed conservation area designation, but in other areas there should be minimal consultation because of the delays this can cause.
- 3.15 Our experience of maintaining the integrity of the conservation area is poor. Rather than considering further relaxation of the rules, tightening would be more appropriate if the further over-development, in the replace of small properties by large ones, is to be resisted.

MATTERS FOR REPORTHanna's Field Charity

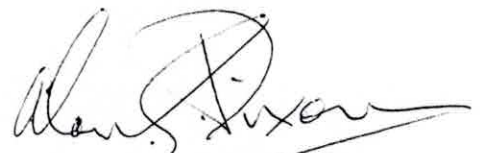
H.F.C. wishes to build a footway connecting Coude Dennis with the Village Hall car park. This is a possible candidate for capital expenditure. The Chairman is to ask the contractors building the footway to give an estimate. The subject is to be brought back to the next Meeting.

Best Kept Village Sign

This was collected by Mr. Plumridge and Mr. Applegate. R.C.C.E. has been informed that it will probably need repainting by next year.

Footways

The footways along the Tye and across the playing field to the tennis courts are in need of some attention. This topic is to be brought back to a future Meeting.


31/10/96

Hedge, Old Church Road

Clerk has already reported the overgrown hedge, West from Blackthorn, to Tech. Services.

Hyde Hall

The Chairman attended a lunch with the Royal Horticultural Society on 10th. September.

Kerbing, The Common

An accident appears to be have been caused by the faulty kerbing before the S bend. A van which ran up the kerb got its wheel stuck behind the kerbing. Clerk is to write to Tech. Services about this and about the lack of safe refuge for pedestrians at the S bend.

Tye Flooding

The Water Co. has been to inspect the flood in front of Rough Hill House.

Ex-Post Office

Some youths have been seen trying to extract mail from the post box.

Clerk is to ask Post Office Counters about the ownership of the 'East Hanningfield Post Office' and Telegraph Office signs as these have been removed from the front of the building.

Clerk is to ask Planning whether their removal was permitted in the conservation area.

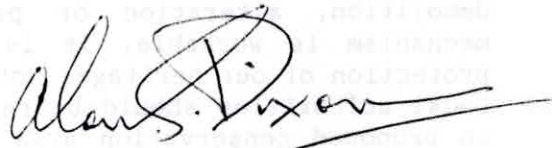
Hanningfield Treatment Plant

The Chairman recently attended the opening of the new treatment plant which is to remove pesticides from the water.

Local Policy Field Trip

Clerk reported that she had been on the field trip to France and Belgium and had visited several communes.

There being no further business the Meeting closed at 10.45.



Chairman

31st October 1996

A Meeting of the Parish Council as held on Thursday, 31st. October, 1996 at 8 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Applegate, Mr. Gordon, Mr. Parker, Mr. Range, Mr. Wigglesworth and the Clerk.

APOLOGIES FOR ABSENCE

There were no apologies.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 26th. September, 1996.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Road Side Litter

Clerk was asked to record in the Minutes that road through the centre of the village is cleaned fortnightly and the rest of the village where there are footways annually.

Provision of Footway, Abbeyfields to School Chase

The footway has been completed. It now appears that the height of the kerb is enough deterrent to prevent parking so the bollards are not going to be replaced. A strip of bare earth remains between the footway and the road at the Abbeyfields end. Clerk is to ask Tech. Services to seed or turf it.

Footway - Hanna's Field

Hanna's Field Charity has obtained three quotes for building the path across the field from Coude Dennis to the Village Hall and has asked P.C. to consider contributing to the cost. H.F.C. is to be asked to obtain the specifications which apply to each quote.

The Chairman is to ask for advice as to specification from Tech. Services staff.

The Clerk is to approach E.C.C. P.P.P. and Education to find out whether there is a possibility of financial assistance. The back gate to the School is now kept locked during the day so visitors to the School have to use the front gate.

Kerbing, The Common

A letter from Tech. Services has been in circulation saying that the kerb stone is to be reinstated. There has been no reply concerning the lack of safe refuge for pedestrians at the Common.

Parish Path Partnership Courses

Mr. Gordon attended the course on designing and producing maps and leaflets which was very informative. He commented that if P.C. is to promote paths then some effort should be made to ensure that the paths are reinstated after ploughing, which they have not been to date. It was decided that Mr. Parker should continue to follow his usual policy of dealing with obstructed paths.

Mr. Parker attended the course on public rights of way legislation. The document from the course is to be circulated.

E.A.L.C. Annual Conference

The Clerk attended the conference and reported that the County Council

officers had put their case for the proposed county structure plan. There had been a great deal of criticism from the parish council representatives concerning the inadequate infrastructure in place for the proposed housing and industrial development.

CORRESPONDENCE

Footpath 14

Mr. Parker supplied P.C. with a copy of a letter he had sent to the Police concerning an attack on his dog on Footpath 14 by a dog living at Frog Island. The Police have replied that the owner has undertaken to strengthen his fence and has accepted the advice given.

P.C. Resolution at E.A.L.C. A.G.M.

The N.A.L.C. recently asked for background information concerning P.C.'s resolution at the last A.G.M., which Clerk sent. E.A.L.C. has now sent a copy of a letter from N.A.L.C. saying that it is unlikely to persuade Government that licensing is necessary because East Hanningfield's is the only problem case.

Clerk is to telephone E.A.L.C. saying that P.C. believes that the fact that the resolution was supported and carried unanimously should be sufficient evidence of the general concern in this matter.

Naming and Numbering of Streets

The second house behind Oaklands, Old Church Road has been named Roseberry.

The Millenium

Mr. Briggs has suggested that P.C. should bury the overhead wires across the Tye for the Millenium. Clerk is to write thanking him for his interest and to let him know the stage that the undergrounding investigations have reached.

MEDICS

This item is to be taken under Finance.

Victoria County History

This item is to be taken under Finance.

North Essex Health Authority - Substance Misuse Consultation Document

Clerk is to respond in support of the document but asking for more parent education.

FINANCE

Responsible Financial Officer

As required by the Accounts and Audit Regulations the Clerk was confirmed as the Responsible Financial Officer. Her duties are as follows, but it should be noted that some of these duties do not presently apply:

1. Prepare financial reports to Council. Reports to cover Budget monitoring, Council Fund Balances, Receipts to date, Payroll summary, payment of accounts and other relevant matters.
2. Prepare draft estimates. When approved by Council to form annual budget monitor during year and report thereon.
3. Submit precept to Borough Council and supply any breakdown requested.
4. Enter regularly all monies received and expended by the Council.
5. Ensure that any money due to the Council is billed (where appropriate) promptly, and is in all cases collected promptly.
6. Identify the duties of all officers, including herself, dealing with financial transactions and ensure, as far as possible, the division of responsibilities of those officers in relation to significant

The Jackson
22-11-96

transactions. In other words ensure that these is as much internal checking as possible in a small authority.

7. Manage cash flow and control of investments and bank transfers.
8. Control of cheques.
9. Overall management of payroll.
10. Overall responsibility for submission (when appropriate) of quarterly VAT Returns and dealing with VAT inspections etc.
11. Review verification and allocation of suppliers' invoices prior to certification for payment.
12. Prepare and balance financial accounts in accordance with Accounts and Audit Regulations 1996 and report thereon to Council.
13. Produce accounts and records for external audit in accordance with the 1996 Regulations.
14. Undertake internal audits of all aspects of the Council's financial affairs.
15. Monitor compliance with Council's Financial Regulations and ensure that correct financial systems are in place.
16. Management of Insurance Risk. Process claims as necessary.
17. Maintain Council's Register of Property and Assets.
18. If the Council's accounts are computerised, familiarity with the system in place.

CIPFA Guidelines

It was agreed to purchase a copy of the CIPFA Guidelines for Parish Councils concerning the Accounts and Audit Regulations 1996, at the price of £9.99.

MEDICS

It was agreed to make a donation of £25 to MEDICS under the powers conferred by Section 137 of the Local Government Act, 1972.

Victoria County History Appeal

It was agreed to make a donation of £25 to the V.C.H. Appeal in Essex under the powers conferred by Section 137 of the Local Government Act, 1972.

Cheques

The following cheque was signed between Meetings:

E.A.L.C. £30.00 Two places at Conference.

The following cheques were signed at the Meeting:

	NET	VAT	TOTAL	
C.G.C.H.E.			£450.00	Clerk's course fee;
S.L.C.C.			£15.00	Replace time expired cheque;;
E.C.C.	£34.30	£6.00	£40.30	Office supplies;
A.C.D.P.C.			£18.00	Ann. sub.;
CIPFA			£9.99	Guidance notes;
R.B.L. Poppy Appeal			£55.00	Poppy wreath;
K. Plumridge	£69.20	£5.00	£69.20	Reimbursements;
R. Harvey			£65.00	Grounds work;
V.C.H. Appeal			£25.00	Donation (S137);
MEDICS			£25.00	Donation (S137).

Half Yearly Account

The Clerk had produced a half yearly account up to 30th September. Mr. Range estimated that the end of year balance would be at least £4,000. It was agreed to allow up to an extra £200 for the Clerk's course budget because of unforeseen expenses to be taken from reserves.

D. Jenkins
28/10/96

PLANNINGChelmsford Borough Local Plan Further Proposed Modifications to the Deposit Draft Plan

P.C. had no comments.

EAST HANNINGFIELD VILLAGE GATEWAY

The plan for the Gateway scheme has been supplied by Tech. Services. Clerk is to reply that the scheme would be ~~more~~ more effective at traffic calming if the speed limit were to be reduced to 30mph.

ESSEX RURAL STRATEGY

Clerk is to respond making the following points:

1. P.C. supports substantial relief from the Uniform Business Rate for rural shops and Post Offices.
2. The re-use of redundant rural buildings should not be an excuse for inappropriate industrial development. Each case should be carefully considered having regard to surrounding environment, access and the impact of increased traffic flow.
3. P.C. agrees that the Police cannot tackle rural crime alone, but they should be funded adequately if they are to satisfactorily perform their duties in a practical manner in wide spread rural areas.
4. Powers of parish councils should be widened, according to their abilities. They are the first practical line of representation and closest to the ground.
5. Afforestation of redundant agricultural land should be considered as sustainable development for local employment and recreational opportunities.
6. P.C. does not wish to see economic development placing pressure on the countryside.

THE VILLAGE SHOP

It was decided not to approach the former shop keeper about the possibility of leasing his premises. P.C. is pleased to see the new Post Master expanding his business. This item is to be brought back to the April Meeting.

DECEMBER MEETING

Owing to the December Meeting falling on Boxing Day, it was decided to hold it a week later on 2nd. January, 1997.

MATTERS FOR REPORTVillage Hall

From 1st. November, Mrs. Evans of 31 Ashley Green will be the key holder for the Village Hall. Notices have been displayed around the village and letters sent to regular hirers.

Primary School

There had been some concern at the school when pornographic literature was found, during the Summer, in the hedge between Hanna's Field and the

to Jack
28-11-96

School.

The School is consulting with the Pre-School about being joint providers of sessions so as to be able to claim nursery vouchers.

Street Lights - The Common

Clerk is to investigate whether grant funding would be available for more street lights on the Common between Abbeyfields and the double bend.

Builder's Sign - The Tye

Clerk is to ask for the builder's sign outside Rothards to be removed.

Police Liaison Meeting, 23rd. October

Clerk attended the meeting. Various crime figures were reported for the year so far. South Woodham Ferrers Police are hoping to obtain redundant 286 computers from businesses to use for Neighbourhood Watch communications and are looking for funding to purchase modems. The police house in East Hanningfield is likely to be filled shortly by an officer who will be working this beat. The E.H. house will not be sold.

There being no further business the Meeting closed at 10.51.

Jacklin
22.11.96

A Meeting of the Parish Council was held on Thursday, 28th. November, 1996 at 8.05 pm in the Village Hall.

PRESENT

Mr. Jacklin in the Chair, Mr. Applegate, Mr. Gordon, Mr. Parker, Mr. Wigglesworth and the Clerk.

APOLOGIES FOR ABSENCE

The Chairman and Mr. Range had indicated that their arrivals would be delayed.

MINUTES OF THE PREVIOUS MEETING

The following amendments were made: on page 233 under FINANCE sub-heading 'Half Yearly Account', 31st. September was changed to 30th. September; under EAST HANNINGFIELD VILLAGE GATEWAY the second sentence was amended to read 'Clerk is to reply that the scheme would only be effective at traffic calming if the speed limit were to be reduced to 30mph'. The Minutes were then signed as a true record of the Meeting held on 31st. October, 1996.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Donations to Charities

Clerk is to compose a resolution to set a policy for charitable donations by P.C. The draft resolution is to be circulated and if found suitable and returned in time is to be included on the next Agenda.

Footway - Hanna's Field

P.C. has received the three quotes and specifications concerning the proposed footway. The Chairman has obtained advice from C.B.C. Tech. Services concerning the specification.

Clerk has been advised by Paul Clarke, the C.B.C. Footpaths Officer, of a cheaper alternative, an example of which can be seen on a Bridleway in Bicknacre. Councillors and representatives from H.F.C. are to visit the bridleway before making a decision.

CIPFA Guidelines

The book has been received.

Village Gateway

In response to guidelines from E.C.C., C.B.C. is currently investigating the setting up of a Traffic Calming strategy to cover the whole of the borough. The matter of speed limits and reduction from 40mph to 30mph in village centres will form part of that Policy. C.B.C. is proposing to amend the existing gateway signing at the appropriate time.

Clerk is to write to Tech. Services saying that P.C. does not want the village gateway scheme until the 30mph speed limit can be instituted.

Victoria County History

Acknowledgement of P.C.'s donation has been received. Clerk had sent apologies to the A.G.M. on 20th. November, notification of which had arrived since the previous Meeting. Clerk was asked to circulate such notices more quickly in future as someone might have wanted to attend.

MEDICS

Acknowledgement of P.C.'s donation has been received.

Handwritten signature
2/1/97

P.C. Resolution at E.A.L.C. A.G.M.

Clerk telephoned E.A.L.C. Bob Richmond has written to N.A.L.C. confirming that P.C. and E.A.L.C. expected the resolution to be put to N.A.L.C. A.G.M. having regard to the fact that it was carried unanimously at E.A.L.C. A.G.M.

Footway, Abbeyfields to School Chase

Tech. Services has acknowledged Clerk's letter concerning the need for seeding of the verge. Since the last Meeting a deep rut has appeared in the verge opposite the Bicknacre Road junction. Clerk is to ask for this to be dealt with.

Street Lights - The Common

Grant aid is still available from C.B.C. It is to a maximum of 50% of cost and for only one or two lamps. Mr. Gordon and Mr. Jacklin are to identify poles suitable for lamps and report back to the next Meeting. Clerk is to inform Tech. Services that a tree is obscuring the light near Tye Cottage.

Mr. Range arrived at this point.

CORRESPONDENCEMrs. Jones, Scarles Croft

Mrs. Jones is concerned about a report in the Chronicle which suggests that the allotment site is to be used for housing. Clerk is to reply to her thanking her for her letter and that P.C. understands that the Chairman has explained the situation to her. P.C. has made no decision on this matter.

N.S.P.C.C.

It was decided not to make a donation.

Chelmsford Enterprise

It was decided not to give support.

A130 Temporary Speed Limit

During the construction of a right turn facility on the A130 there will be a temporary speed limit of 30mph between the Pan Lane junction and the Water Treatment Works access road.

Mid Essex Community Health Council

Mrs. Chadwick has supplied notes and the minutes from recent meetings which are to be circulated.

Holiday Play Activities for Children 1997

C.B.C. Leisure Services Dept. is offering a one day Easter play scheme for 5-11s; a Summer playscheme for 8-11s; Summer picnic play for under 8s; and a Summer youth bus for 11-16s. Clerk is to reply that P.C. would like all of these and would also like to see the attendance numbers for last year.

Mr. M. Harris

Clerk had received a letter from Mr. Harris concerning the cutting of hedges in Old Church Road and Back Lane, and had sent a preliminary reply. P.C. has nothing further to add to the points in her letter.

Rural England 1996

A summary of Rural England 1996 has been received and circulated. It was decided not to purchase a copy of the full document.

Manned Refuse Vehicle 1997

Following a request from Clerk, Tech. Services has agreed that the vehicle will visit the Village Hall car park 10 times in 1997. There will be no visits in January and December. As the information arrived too late to be published in the Winter Newsletter, Clerk is to post the dates on the

Alan J. How
2/1/97

noticeboards.

Community Sports Officer

The new C.S.O. has offered to attend a Meeting. Clerk is to invite her to attend the Meeting on 23rd. January.

European Parliamentary Constituencies

The proposed constituencies have been published. It was decided to be consistent and object to East Hanningfield's link with Rayleigh and the Essex South constituency when E.H. should be linked with Chelmsford.

FINANCE

Village Shops - a report on community action

It was agreed to purchase a copy of this report by the Development Commission at the cost of £5.

Cheques

It was noted that the cheque to S.L.C.C., which had been signed at the last Meeting, had been cancelled.

The following cheques were signed:

	NET	VAT	TOTAL
Printing Place	£134.00		£134.00 Newsletter;
K. Plumridge	£8.03		£8.03 Reimbursements;
Rural Development Commission			
	£5.00		£5.00 Report;
C. Seymour	£18.58		£18.58 Newsletter Competition prizes.

Precept

It was agreed to precept £12,448 for the financial year 1997/98. It was noted that the reserve holds sums allocated as follows: Street Lighting, £400; Machinery, £345; Sports and Playschemes, £295; Tree Planting, £108.

The Chairman arrived at this point and apologised for his lateness. He took the Chair.

PLANNING

Back Lane Hedge

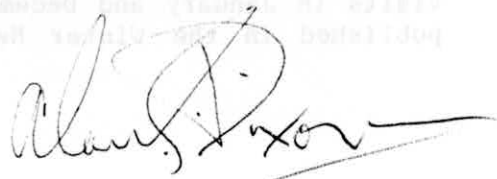
Clerk has been informed by telephone that officers from C.B.C. Planning and Housing Departments are negotiating with householders of two properties to have the hedge restored.

CC/CHL/0016/96 Primary School Temporary Classroom

Although C.B.C. has granted planning permission for a further period it has informed E.C.C. that the County Council should consider the replacement of the temporary building with a permanent one. Should the school ask E.C.C. for a new permanent building, P.C. is prepared to support such a request.

96/CHL/1270 Access track rear of Hill View

P.C. would like assurances that the possibilities of sharing existing masts have been fully explored before permission is given for the proposed mast. It should be noted that the radio propagation plots referred to in the application which purport to show the existence of need were not supplied to P.C. Should planning permission be granted, suitable screening should be a condition in order to ameliorate the appearance of the mast in the landscape.



2/1/97

96/CHL/1231 Blaircourt Farm, Old Barn Lane

P.C. objects to the proposed extension to the office, because it would be intensification of use of the site which is not well served by the rural road network and the difficult junction with the A130.

MATTERS FOR REPORT

Recycling Bins, Village Hall Car Park

Clerk is to ask C.B.C. why the arrival of the bins has been delayed.

Buttercup Field

It has been noted that the pond in the Buttercup Field is now very full and potentially dangerous. The owner has previously expressed concern about the danger to children of playing near the pond. Clerk is to write to him to ask him to consider putting up warning signs even though the pond is on private property.

Litter Bins

Some of the litter bins appear not to be emptied regularly. They are to be inspected on Monday, and the Clerk will inform Tech. Services which ones were missed.

Fly Tipping - Pan Lane & The Common

The builders' rubble on the S bend, Pan Lane and piece of car on the verge near Crossfields are to be reported.

Society of Local Council Clerks

Clerk reported that she has been appointed Chairman of the Society's Essex branch, and was congratulated by P.C.

Essex Structure Plan Review

The Chairman reported on a meeting he had attended as borough councillor. Representatives from Colchester, Braintree, Chelmsford and Maldon districts had presented their case to County Council.

Meadow Lane Gypsy Site

E.C.C. has allocated funds to formalise the site. Mains services are to be put in and the site managed as a coherent whole.

There being no further business the Meeting closed at 10.15.

Chairman

2nd January 1997

A Meeting of the Parish Council was held on Thursday, 2nd. January, 1997 at 8pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Gordon, Mr. Range, Mr. Wigglesworth and the Clerk.

APOLOGIES FOR ABSENCE

Apologies for absence had been received from Mr. Applegate.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 28th. November, 1996.

Mr. Parker arrived at this point.

MATTERS ARISING FROM THE MINUTES

Village Gateway

The 40mph signs have been erected despite the letter from Clerk. Tech. Services have written to say that the work was already in hand when the letter arrived, and the logical conclusion was to complete it. The red surfacing works have been delayed Borough wide. The Chairman reported that although it is E.C.C. policy to replace 40mph limits with 30mph limits this will not take place for some time, and the signs were installed as part of the maintenance contract and are the same as are being installed everywhere.

Footway - Hanna's Field

H.F.C. is seeking three quotes for their specification. H.F.C. has decided against the type of surface used for the bridleway at Bicknacre.

Street Lights - The Common

Clerk is to seek a quote from Eastern Electricity for a ^{1.56}map to be fixed to their pole adjacent to Lea Cottage. If the quote is for less than £300, Clerk is to put a bid in for part funding from C.B.C.

Obscured Light

Acknowledgement has been received concerning Clerk's letter about the obscured light. Clerk is to write again to say that the light opposite Mullion is also obscured by tree growth.

Donations to Charities

Clerk's draft resolution did not circulate completely. Clerk is to circulate a freshly drafted resolution and will include a final agreed version on the Agenda if it returns in time.

European Parliamentary Constituencies

Acknowledgement of Clerk's letter to the Boundary Commission has been received.

Recycling Bins, Village Hall Car Park

C.B.C. has written to say that the bins and frames have been purchased and are in storage, but there has been a delay in the preparation of the contract for the collection service which in turn has delayed installation.

Footway, Abbeyfields to School Chase

Acknowledgement has been received from C.B.C. concerning Clerk's letter

saying that the contractor is to carry out the seeding etc. Clerk is to write again asking for the work to be carried out at the appropriate time, in the Spring.

Mr. M. Harris

Clerk has received a further letter from Mr. Harris asking for the hedge in Back Lane to be cut back. Clerk is to write to say that it is necessary to know the name of the owner of the land in order to get the hedge cut.

PUBLIC QUESTION TIME

Jason Barratt, Chris Mills and Philip Mouser requested that a BMX ramp be installed in the village. They thought about 25 people would use it.

CORRESPONDENCE

BMX Ramp

Consideration was given to Chris Mills's letter concerning his request for a BMX ramp.

Clerk is to pass a copy of the letter to HFC, because the playing field is thought to be the only place in the village where one could be installed, and to ask C.B.C. for information about suppliers, costs and insurance.

Mr. Wigglesworth is to check with Mike Philpott to find out how much residual money is left from the youth project.

Clerk is to ask for public opinion through the Newsletter, using a tear off slip.

Essex Community Foundation

The Foundation aims to work locally, strengthening community involvement throughout the county by funding, supporting and encouraging local voluntary groups and community activities. This is to be kept in mind for possible funding for the BMX ramp.

E.C.C. Quality Check

Quality Check is a report of performance indicators. There was no interest in completing and returning the accompanying questionnaire.

Chelmsford Borough Forum

The Panel preparing the Chelmsford Area Transportation Package is asking for submissions for the package and for representatives to attend the Forum on 10th. February. It was decided to take no action.

Footpath 17

Mr. Parker's application for a modification of the definitive ~~map~~ has been refused. Mr. Parker is to ask P.P.P. for assistance as their sign directs walkers to take the route which he wanted put on the map. (70)

Passenger Transport Parish Representative Meetings

E.C.C. has appointed a new Rural Transport Officer, Linda Smart. She has written to introduce herself and say that she intends to set up a new round of meetings.

Mid Essex Community Health Council

Mrs. Chadwick has written notes for the meeting held on 25th. November, and passed on the minutes of the various committee meetings.

to Jackin

23-1-97

FINANCECHEQUES

The following cheques were signed:

	NET	VAT	TOTAL
Essex Landscape Svs	129.60	22.68	152.28 Mowing;
K. Plumridge	714.47	11.52	725.99 Salary & reimbursements;
R. Harvey	56.00		56.00 Grounds work.

Mowing

As the mowing contract has reached the end of its three year run, Clerk is to seek new quotes.

PLANNING96/CHL/1269/OL Rose Hill Farm, Creephedge Lane

Clerk responded to this application in consultation with councillors because the response was required by 24th. December. P.C. objects to the proposed erection of 6 detached houses and garages. The site is in the countryside and not part of any defined settlement. Creephedge Lane is unsuitable for development, being narrow, with blind corners and very busy. The certificate of lawful use applies to approximately one third of the development site. The proposed planning obligation would therefore lead to a greater part of the site being used than is now the case.

Responding to Planning Applications between Meetings

It was decided to leave the handling of planning matters between Meetings as agreed at the August, 1995 Meeting.

MATTERS FOR REPORTCorrespondence

Clerk is to continue to use her judgement as to which letters are circulated and which brought to the Meetings.

Pan Lane Fly Tipping

Councillors are to let the Clerk know whether the rubbish is still on the verge at the S bend.

Post Office

Some people are still managing not to find the post office. A 'lozenge' has been promised by PO Counters for months. The Chairman is to ask the Post Master what is happening about it.

Back Lane Road Surface

The road surface adjacent Long Meadow is dangerous. Clerk is to inform Tech. Svs. and say that there is a definite risk.

New Councils

Clerk reported that she has been asked by the E.A.L.C. to set up the administration for one of the new parish councils in the Billericay District.

There being no further business the Meeting closed at 9.46.

Jacklin

23-1-97

A Meeting of the Parish Council was held on Thursday, 23rd. January, 1997 at 8.02 pm in the Village Hall.

PRESENT

Mr. Jacklin in the Chair, Mr. Parker, Mr. Range, Mr. Wigglesworth, the Clerk, Jane Fuller and Anthony Bensley from C.B.C. and two members of the public.

APOLOGIES FOR ABSENCE

Apologies for absence had been received from Mr. Applegate and Mr. Gordon, and the Chairman had indicated that his arrival would be delayed.

MINUTES OF THE PREVIOUS MEETING

On page 240, under 'Matters Arising from the Minutes' and 'Street Lights - The Common', the word 'map' was amended to read 'lamp'. The Minutes were then signed as a true record of the Meeting held on 2nd. January, 1997.

CHELMSFORD BOROUGH COUNCIL COMMUNITY SPORTS OFFICERS

The Meeting was adjourned for Jane Fuller and Anthony Bensley to explain what they will be doing to promote sport amongst young people in Chelmsford Borough. They will be launching the Borough strategy in April and suggest that an open day at the Village Hall would be appropriate at that time.

The Chairman arrived at this point and assumed the Chair.

PUBLIC QUESTION TIME

The Meeting remained adjourned. Chris Mills and Paul Quarmby asked how far investigations into a possible BMX ramp had reached. They were interested to learn that it would be cheaper to start a 'street course' than to save up and wait for the installation of a 'half pipe'. The Clerk offered to supply them with the details.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Footpath 17

Mr. Parker has been in touch with PPP. Although they do not normally become involved with the County Council's deliberation on the definitive map, they are going to look into the problem.

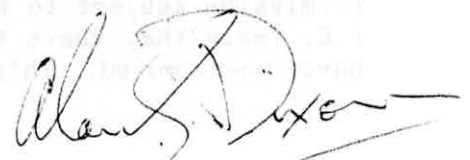
BMX Ramp

Information has been received from C.B.C. and Woodham Ferrers and Bicknacre P.C. concerning suppliers etc.

Mr. Wigglesworth has spoken to Mr. Philpott about the residual funds from the Youth project. Mr. Philpott could not agree to the funds being used for a BMX track without first consulting the people who had contributed, because they had thought they were donating to a youth club. Approximately £2-300 remains in the fund.

Pan Lane Fly Tipping

On inspection the verge was found to be clear.



27/2/97

Footway - Hanna's Field

Clerk has not received any further information from H.F.C. concerning the progress of the quotes. Mr. Jacklin is to contact the successful contractor to ask that they undertake some small repairs to the Tye path while they are in the village.

Donations to Charities

The proposed resolution has not circulated fully and is therefore to return to circulation.

Street Lights - The Common

Clerk had received a telephone call from Eastern Electricity concerning her request for a quote and was assured that the quote would be arriving shortly.

Post Office

The Post Master has been supplied with a 'lozenge' by Post Office Counters and is cleaning it before installing it.

Back Lane Road Surface

Clerk's letter to Tech. Services has been acknowledged.

CORRESPONDENCEE.C.C. Community Transport Participation Day

The Chairman is to attend on 14th. February if his diary permits.

A.C.D.P.C. Planning Seminars

Messrs. Jacklin and Range have expressed a wish to attend on 5th. February, and the Clerk has returned the application form.

EASTER PLAYScheme

The C.B.C. Playscheme is to take place at the Village Hall on 27th. March. and will be publicised in the Newsletter. The Bethel Church will also be running a playscheme; probably on the Monday and Tuesday of the same week.

N.A.L.C. A.G.M.

P.C.'s resolution was adopted at the A.G.M. Paul Claydon has since come across some legislation, which applies only to London, which would appear to be appropriate (London Local Authorities Act 1996, Part III S.12). He is going to enquire of the D.o.E. whether it is likely or possible for this legislation to be extended to the whole country.

Mayor's Villages Evening

The Mayor is to hold another Villages Evening on 11th. April and is asking P.C. to nominate parish representatives.

Clerk is to write thanking the Mayor's parlour for the invitation and explaining that the format is too rigid for dialogue. In its present format the event does not achieve its object: it should be less formal so that circulation is possible. It is difficult to continue to find the appropriate nominees.

In the meantime P.C. will attempt to find some people to represent the parish.

6 & 8 Pease Place - Rear Boundary Fence

C.B.C. Planning Enforcement say that there is no planning condition requiring the retention of the hedge, and that the fences have not been erected on highway land, but they do require planning permission as they are over 1 metre high and are adjacent to the highway. Planning has written to the owners of the houses suggesting that they apply for planning permission subject to the replanting of the hedge.

P.C. feels that there is not the space for a hedge and that the fences must have been moved. This and the original planning permission is to be

Alan Dixon

27/2/97

investigated.

Application for Justices' Licence - Three Horseshoes Public House

P.C. has no objection to the transfer of the justices' licence to Gordon Malcolm Bell. Clerk is to include in the response a reference to the condition of the car park.

Footpath 16

C.B.C. Admin. Dept. wishes to know whether P.C. will be objecting to the proposed diversion of Footpath 16 behind Rails Farmhouse. P.C. will object. This historic path from the village to the old church is well used and should not be diverted for the convenience of one individual.

Clerk is to write to the Ramblers saying P.C. is objecting.

Clerk is to give a copy of the letter from C.B.C. to Mr. Parker who will take up the matter with Paul Clarke.

FINANCE

Deposits

The following cheques have been deposited in the Current Account:

Hanningfield Motor Co	£20.00	Newsletter advertising;
Windmill Tavern	£36.36	Newsletter advertising;
Hanningfield Sec. Svs.	£36.00	Newsletter advertising.

PLANNING

There were no planning applications.

MATTERS FOR REPORT

Flooded Footway, The Tye

Clerk has reported the flooding to the Water Co. because a mains leak is suspected. If nothing appears to happen Clerk is to follow up the complaint.

Parking - Ashley Green

A commercial vehicle is parking on grass off the road on Sundays. Clerk is to ask whether it is highway land.

Hanningfield Service Station

There appear to be vehicles parked next to the service station. They are visible from Pan Lane. Planning to be asked to investigate.

Long Meadow

Ownership of Long Meadow has changed. Planning is to be informed that there appears to be a material change of use at the site.

Naming and Numbering of Streets

Clerk is to find out what involvement C.B.C. has and whether this could be delegated to P.C.

H.G.V. Weight Restriction Limit

The consultation period for the proposal to increase the weight restriction from 38 metric tonnes to 40 over 6 axles instead of 5 ends on 14th. February. Clerk is to write objecting to the proposal and to contact E.A.L.C. to suggest they and N.A.L.C. object also.

Telecommunication Aerials

Planning Committee has made a site visit to see the aerials presently in situ.

Alan J. Dixon

Hunt

The Hunt visited the village on 22nd. January. Clerk is to write to them to inform them about the byelaws forbidding riding and parking on the green.

Reflective Signs

Several of the reflective signs between Willis Farm and Creep hedge Lane have been destroyed. Clerk to inform Tech. Services.

There being no further business the Meeting closed at 10.12.



Chairman

27th February, 1997

A Meeting of the Parish Council was held on Thursday, 27th. February, 1997 at 8 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Applegate, Mr. Parker, Mr. Range, Mr. Wigglesworth, the Clerk and three members of the public.

APOLOGIES FOR ABSENCE

Apologies for absence had been received from Mr. Gordon.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 23rd. January, 1997.

PUBLIC QUESTION TIME

Paul Quarmby, Jason Barratt and Chris Moore asked for an update on the 'BMX' project. Clerk replied that a short questionnaire had been included in the Newsletter to be published on 1st. March, and Hanna's Field Charity had accepted the idea in principle.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Pan Lane Fly Tipping

Mr. Wigglesworth has reported the recent fly tipping. Clerk is to write to Tech. Svs. to ask whether anything can be done to prevent drivers stopping their vehicles to dump rubbish at the Z bend, as it is a continuing problem.

Long Meadow now Alands Farm

The new owners have been visited by Planning staff. Business traffic is still visiting the property. Councillors are to record details of the traffic movements they see and pass them to Clerk who will forward them to Planning.

The Chairman will monitor the progress at the Planning Dept.

C.B.C. Community Sports Officers

Mr. Wigglesworth has been in touch with Jane Fuller, who will be coming to the Village Hall on 26th. April to organise a day of sports for children aged 5-14. Parents will be required to accompany the under 8s. The letter from Jane Fuller is to be circulated.

Parking - Ashley Green

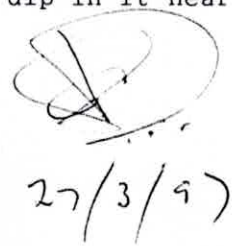
The vehicle was not there when Clerk looked, but Mr. Wigglesworth says it is still there on Sunday mornings. He is to give details to the Clerk who will ask Tech. Svs. whether any action can be taken.

Post Office

The new lozenge has not been installed because the Post Master has not been able to think of a vandal proof means of doing so. The new form dispensing equipment has been received from Post Office Counters Ltd, freeing the wooden shelf for sales.

Footway - Hanna's Field

The footway has been built, but there is some dissatisfaction with the fact that it is lower than the concrete edging and there is a dip in it near the



27/3/97

Could Dennis end. H.F.C. are talking to the contractors about the problems.

Footpath 17

P.P.P. are unable to help, so Mr. Parker has decided to give up his attempts to try to get the definitive map changed.

Footpath 16

Mr. Parker has received a copy of the report produced for the Highways Meeting where the decision was made to allow the diversion of the footpath. The report has several inaccuracies. Clerk is to write again, rebutting the inaccuracies and asking for a reconsideration of the decision on the grounds that it was made on the basis of false information.

The Chairman is also to ask for the matter to be reconsidered.

Copies of correspondence from Chelmsford Rambling Club have been received and circulated.

Clerk is to ask C.B.C. to send Committee Meeting agendas.

A.C.D.P.C. Planning Seminars

Mr. Range and Mr. Jacklin attended one of the seminars, and the book given out by the C.B.C. officers has been circulated. It is to be re-circulated.

E.C.C. Community Transport Participation Day

The Chairman was unable to attend.

Hanningfield Service Station

Planning is aware of a number of breaches at the Service Station but does not have the resources to fully investigate.

Reflective Signs

The posts are to be replaced by Tech. Svs.

Street Lights - The Common

The Clerk obtained a quote from Eastern Electricity to install a lamp on the pole adjacent to Lea Cottage. She then contacted C.B.C. about making a claim for grant aid and was told to consult the nearby residents to ensure that there would be no objections. She wrote to the twelve nearest properties and received a phone call from the resident of Garden House saying that the pole beside Lea Cottage already has a light on it.

Clerk is to ask the residents of Garden House to confirm that they would have no objection to a light being fitted to the pole which stands in their garden; to ask E.E. for a new quote for the change of address and then to re-apply for grant aid from C.B.C.

Mayor's Villages Evening

The nominees to attend the Evening are Mrs. Seymour, Newsletter Editor, Mrs. Plumridge, Clerk to the Parish Council and Mr. Plumridge, Chairman of Hanna's Field Charity. A fourth nominee could not be identified.

H.G.V. Weight Restriction Limit

Acknowledgement of P.C.'s response has been received from the Department of Transport.

C.B.C. Draft Youth Sports Development Strategy

The draft strategy has been circulated.

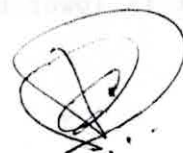
CORRESPONDENCE

Allotment Rent

In future C.B.C. will deduct the rent from the September Precept payment.

Finding Funds for your Village

The R.C.C.E. has organised an afternoon meeting for an introduction to available funding. There was no interest in attending.



Mid Essex Community Health Council

Minutes and Agenda had been received from Mrs. Chadwick who had been unable to attend the Meeting on 24th. February.

Chelmsford Borough Forum - Community Safety in Chelmsford

Mr. Applegate is to attend the forum on 17th. March if he is available. Clerk is to pass the information to Mr. Philpott to see whether he is interested.

Review of Standards of Fire Cover - Consultation Exercise - Presentation

Mr. Range is to attend the presentation on 6th. March.

Bus Shelter Grants

E.C.C. is asking for details of grants required for the financial year 1997/98. It was decided that as the bus shelters have been kept in good order, they would not be requiring refurbishment within the next year.

Sportsmobile

C.B.C. is offering Sportsmobile visits during the school Summer holidays and sports specific coaching. Clerk is to ask for the Sportsmobile and what is involved with the sports specific coaching.

FINANCE

Sportsmobile

It was agreed to request two visits of the Sportsmobile at the cost of £100 plus VAT.

Street Light - The Common

Clerk is to apply for a grant towards the cost of the street light. A 50% grant would achieve £74. It was agreed that the project should go ahead if less grant or no grant was forthcoming. The cost would then be up to a maximum of £148.

Footway - Hanna's Field

Hanna's Field Charity have obtained three quotes for the same specification of footway. The cheapest was Doe's and H.F.C. therefore decided to contract them for the work. It was resolved to contribute £1,000 to the cost of the footway, which will be paid direct to Doe when the problems with the footway have been resolved.

It was agreed that, in future, other bodies should be asked to contact the Parish Council through the Clerk.

Cheques

The following cheque was signed between Meetings:

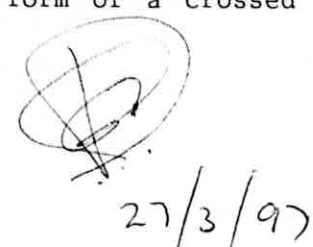
Public Works Loan Account £248.36 Field Loan.

The following cheques were signed:

	NET £	VAT £	TOTAL £	
Soc. Local Council Clerks			40.00	Annual subscription;
Doe Sport Ltd.	60.00	10.50	70.50	Repairs to Tye footpath;
Essex County Council	71.00	12.43	83.43	Supplies;
Public Works Loan Account			737.81	Hall Loan;
Audit Commission	134.40	23.52	157.92	Annual audit;
K. Plumridge	135.61	18.15	153.76	Reimbursements.

National Savings Account

The interest received for 1996 was £656.13. Clerk has arranged for the withdrawal of £1,000 from the account to cover the cost of P.C.'s element of the footway on Hanna's Field. This will be in the form of a crossed warrant payable on 1st. March, 1997.



27/3/97

Parish Council Grants

Following an in depth discussion, it was resolved that Parish Council's policy on the granting of donations shall be that each application will be considered, and have a decision made, on its merits.

PLANNING97/CHL/0215 Old Barn Cottage, Old Barn Lane

P.C. objected to the proposed ground floor rear extension.

The site is in the Metropolitan Green Belt. The proposal does not rectify any deficiency in amenities and is therefore contrary to policy.

97/CHL/0154 Henley Ridge, Old Church Road

There was no objection to the car port, but P.C. would wish to see conditions applied restricting the car port to garaging; not permitting it to be used as habitable accommodation; and for it to remain as a car port and not enclosed with doors.

97/CHL/0077 Part Field OS 176, West side of Old Church Road

P.C. has no objection in principle to a dwelling at this site, subject to agricultural need being clearly established and the revocation of the extant planning permission for three dwellings.

The site is in a very prominent position in the landscape and every effort should be made to minimise its appearance in the visible environment, including decreasing its size. P.C. is of the opinion that its size is too large for its proposed purpose.

There is no garage, and a house of these proportions would normally be expected to have at least one. There is therefore the probability that there will be further development of the site. P.C. therefore requests that should planning permission be granted, permitted development rights would be withdrawn so that there can be some control over the site.

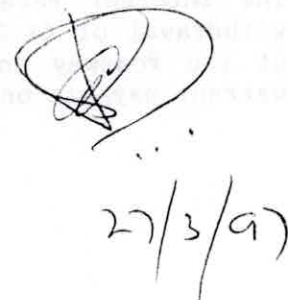
CHELMSFORD BOROUGH TRAFFIC CALMING STRATEGY

Clerk is to send the following response to C.B.C.:

1. P.C. supports the reduction of the 40mph speed limit to 30mph, but would wish the 30mph limit to cover all the area of the present 40mph limit. Having the proposed 40mph limit in one part of Old Church Road would cause confusion and lead to a proliferation of signage.
2. The Ashley Green, Coude Dennis, Highfields and Abbeyfields estates which presently have 30mph limits should have them reduced to 20mph.
3. P.C. wishes to see the next stage of the Village Gateway put in place.
4. In Bicknacre Road there is only half a Gateway, could some signage be installed on the other side of the road?

MAY PARISH COUNCIL MEETING

It was agreed to hold the May Parish Council Meeting on 29th. May so that the Clerk will be free to attend a degree school at Cheltenham on 22nd. May.



27/3/97

MATTERS FOR REPORT

Power Cuts

Clerk is to write to E.E. asking for information about the recent power cuts and drawing attention to the poor quality of information available to those who managed to get through on the telephone.

Ruts in Verge

The ruts are still present in the verge opposite the Bicknacre Road junction. Clerk is to ask for the bollards to be put back at this point.

Danbury, Bicknacre & Little Baddow Journal

Information about the proposed BMX track at Bicknacre appears in the journal.

Village Hall

Two paving slabs removed by the path building contractors are propped against the end wall of the Village Hall. Mr. Wigglesworth is to arrange for them to be removed to a safe place.

Undergrounding Lines - The Tye

Mr. Applegate is to ask Mr. Gordon for an up-date when he returns from his trip.

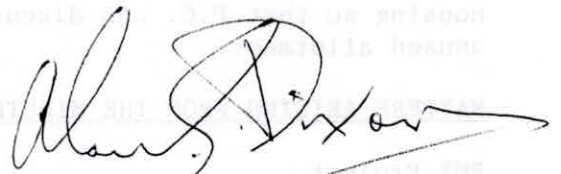
Scarles Croft Parking

Residents are believed to be negotiating with a local landowner to park on land at the back of Scarles Croft. Clerk is to research the correspondence and put the item on the Agenda for the March Meeting.

Field at S Bend, The Common

Planning is to be asked for advice concerning the status of the field North of the S Bend.

There being no further business the Meeting closed at 10.42.



Chairman

27th March 1997

MARCH, 1997

E.H.P.C. MINUTES

A Meeting of the Parish Council was held on Thursday, 27th. March, 1997 at 8.05pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Gordon, Mr; Wigglesworth, the Clerk and two members of the public.

APOLOGIES FOR ABSENCE

Apologies for absence had been received from Mr. Parker and Mr. Range and Mr. Applegate had indicated that his arrival would be delayed.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 27th. February, 1997.

PUBLIC QUESTION TIME

Mr. and Mrs. Huggins from Scarles Croft were in attendance because of their interest in the item concerning the provision of parking at Scarles Croft. In answer to their question as to whether there was any right to the use of the car park near the Three Horseshoes, they were informed that there is no right and in the strict letter of the law it is illegal to park there.

SCARLES CROFT HOUSING

Clerk is to ask for a site meeting with officers from C.B.C. Planning and Housing so that P.C. can discuss the parking problem and the problem of the unused allotment.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

BMX Project

Clerk reported that she had received only three replies to the questionnaire in the March edition of the Newsletter.

Pan Lane Fly Tipping

The rubbish which had been reported through the postcard system has been removed.

Tech. Svs. is going to look into the problem of fly tipping at this site with a view to finding a possible solution.

Community Sports Day

The Community Sports Officers will require help at the beginning and the end of the day to set up equipment. They will also require volunteers to deliver leaflets house-to-house.

Reflective Signs

It was not known whether they had been replaced.

Long Meadow now Alands Farm

Clerk had received no information to pass on to C.B.C.

The Chairman has been receiving complaints from residents about the lorries driving in and out of the property. The lorries are using Back Lane via Claydons to get to the Chelmsford Road. The owner has appointed an agent to deal with the problem.

Footway - Hanna's Field

Clerk has not heard from H.F.C. whether the matter has been resolved. Mrs. Parker, who is in contact with Doe, is away so cannot be contacted.

Footpath 16

A letter has been received from C.B.C. in reply to Clerk's letter, making the following points.

1. It is considered that the diversions at East Hanningfield Hall and the present application are similar as both are indirect and both are in the interests of the landowner. The precedent of the Barn Mead diversion creates a presumption in favour of approval of the current application unless there are overriding grounds to the contrary.
2. It is considered that the hedging will provide some noise and visual screening as suppression of noise in this way is used in connection with the construction of roads and the extraction of gravel.
3. The views of the Bridleways Association were included as independent evidence of the advisability of the separation of horses and walkers.
4. Last Summer, the path was so overgrown prior to an organised walk that emergency arrangements had to be made to clear the path.
5. It is noted that P.C. considers the report inaccurate, C.B.C. does not consider it so, nor does it consider it appropriate to make a further report to the Committee for the decision to be reviewed.

Clerk is to reply to C.B.C., with a copy to the chief executive and also to E.C.C. that the present application is substantially different to the one at Hanningfield Hall because that path had been built on and therefore could not be walked; and because this diversion proposes to divert a part of the ancient path from the village to the old church, whereas the previous diversion was not on that section of path. A comment is also to be made concerning the lack of effectiveness of consultation with P.C.

C.B.C. Committee Meeting Agenda

Clerk contacted C.B.C. to request that agendas be sent to C.B.C. and was told that C.B.C. was shortly to be sending all P.C.s a questionnaire asking them to decide which agendas they would like to receive, and was asked to await this questionnaire rather than make a separate arrangement for East Hanningfield P.C.

Street Lights - The Common

Clerk has obtained an amended quotation from Eastern Electricity but cannot proceed further until written permission to fix a lamp to the pole at the Garden House has been received from the owner who has already given verbal agreement. No objections to the proposed lamp have been received from the residents of the Common contacted by the Clerk.

Chelmsford Borough Forum - Community Safety in Chelmsford

Mr. Applegate was not able to attend the Forum on 17th. March.

Sportsmobile - Sports Specific Coaching

The Community Sports Officer has agreed to wait until after the Community Sports Day to decide which specific sports would prove the most popular for coaching.

Power Cuts

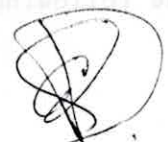
Acknowledgement of Clerk's letter has been received with a promise of a more detailed answer to follow.

Field at S Bend, The Common

C.B.C. does not consider that there has been a change of use.

Ruts in Verge, Main Road

C.B.C. has agreed to replace the bollards opposite the Bicknacre Road junction.



24/4/97

Undergrounding Lines - The Tye

Mr. Applegate and Mr. Gordon are to meet to discuss this matter between Meetings. Mr. Gordon commented that there had been no change since he last reported to P.C., except that he expected the costs to have risen in line with inflation.

Clerk is to check the legal position with regard to P.C. spending on the undergrounding of power and telephone lines.

CORRESPONDENCERural Crime

A leaflet has been received from Essex Police concerning crime prevention on farms. P.C. had no comment.

C.B.C. New Citizenship Pack

C.B.C. has produced a pack to be distributed to 18 year olds, which explains about elections and voting. Clerk is to respond that the pack is a good idea but not in its present form. It was considered to be condescending and therefore unattractive to those for whom it was intended. In a time of restriction on budgets it was not considered to be the best way to get the message across.

Ownership of Hedges Adjacent to the Highway

C.B.C. has asked for information concerning the ownership of the hedges in Bicknacre Road North of the Gables and East of South Gibcracks. Clerk is to reply that P.C. thinks they belong to the owners of the adjacent houses.

National Spring Clean

C.B.C. is offering to supply equipment for the Spring Clean between 19th. and 27th. April. Clerk is to ask for the equipment for the Village Tidy-up which it was agreed will take place on 10th. May.

Best Kept Village Competition

It was agreed to enter the competition again this year.

Chelmsford Borough Local Plan

C.B.C. has published its notice of intention to adopt the Plan, which will happen automatically if the Secretary of State has not intervened by 11th. April.

FINANCENotice of Audit

The audit is to take place on 2nd. May. Notes concerning the audit have been received from the District Auditor. Clerk drew attention to the anomaly that the notes stated that accounts would normally be ready for audit by the end of May or early June but was requiring them by the beginning of May. Clerk was instructed to write to the Auditor to point out this discrepancy.

Mowing Contract

The decision was not able to be made because one of the quotations had been mislaid. Clerk to contact councillors when the figures have been obtained. It was agreed that P.C. favoured giving the contract to Jacobs if it was cheaper, equal to or only slightly more than the other quotation as he had proved very reliable.

Cheques

The following cheque was signed between Meetings:

Printing Place

£138.50 Spring Newsletter.

The following cheques were signed:

24/7/97

	NET £	VAT £	Total£
Hanna's Field Charity			15.90 Rent for Hall/ Playscheme;
R. Harvey			45.00 Grounds work & repairs;
K. Plumridge	668.16	9.14	677.30 Salary & reimbursements.

PLANNING97/CHL/0251 48 Highfields Mead

The plans for this application had not been returned to the Clerk and were thought to have been delivered to Mr. Range's house during his absence. Clerk is to retrieve the plans and if the comments noted by councillors include no objection she is to respond to C.B.C. with a non-objection.

Parish Council Representation at Site Visits

Parish Council is to be invited to send representatives to attend Planning Committee site visits within the parish. These will be arranged at very short notice, and the Clerk is to make the best effort to contact councillors to attend.

Determination - 97/CHL/0003/AG Alands Farm formerly Long Meadow

The construction of a private way will not be required subject to the development being carried out in accordance with the details submitted with the application and the development being carried out within five years.

REVIEW OF STANDARDS OF FIRE COVER

Mr. Range attended the Meeting on 6th. March and supplied notes for the P.C. Meeting which were presented by Mr. Applegate. Information had also been received from an officer at South Woodham Ferrers Fire Station. Clerk is to respond saying the P.C. wants an assurance that there will be no diminution of service; that if the present service has an average response time which is less than the maximum, the response time should not be allowed to lengthen to the maximum. The calculations of the activities of each fire station appear not to take into account their involvement with traffic accidents and other emergencies. P.C. wants assurance that traffic accidents will not cause a diminution of fire cover. P.C. would like to see consistent monitoring of the new service as it evolves.

MATTERS FOR REPORTThree Horseshoes Public House

The Chairman and Vice Chairman visited Mr. Bell, the new landlord, to explain the grace and favour use of the car park and the maintenance of the car park. Mr. Bell is going to consult Grand Met. on this matter. He thinks that lorries turning on the car park have caused the pot holes. It was decided to investigate the possible narrowing of the southern entrance with a view to preventing lorries entering. Clerk is to send a reminder letter if Mr. Bell does not remove the advertising sign from the grass island shortly, and to ask Highways about the entrance width of the car park.

Parking on the Tye and Verges

Mr. Jacklin is to get a quote for oak posts to replace the bollards on the Tye opposite the School Chase.

Clerk is to draw the attention of the Local Education Authority to the

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parking on the grass by the School Chase, and to ask if they would install oak posts.

Horse Riding on Footpaths

Clerk is to remind riders that they should not ride on public footpaths, in the next Newsletter. Mr. Parker is to be asked to contact the landowner about the lack of defined footpath across the second field behind Willis Farm.

Bus Service

From 30th. March, the Sunday 11A will be the 33A.

Millenium

A final decision is to be made at the April Meeting concerning how the Millenium is or is not to be marked.

"Hanningfield Show"

This event is to take place at 'Highwater Farm' on 4th. & 5th. May. C.B.C. is aware. Clerk is to inform the police.

Rettendon 'Rave'

An attempt is to be made to get some information about this biker event which is reported to be intended to take place on 25th. & 26th. July.

Walks Leaflets

Mr. Gordon has the preparation of the leaflets in hand.

Campaign for the Preservation of Rural Essex

It was reported that this body is publicising its objection to the proposed new A130 South of Rettendon Turnpike.

Ball Games

Clerk reported that she had been contacted by a resident of Pease place who was objecting to the playing of ball games on the grassed amenity areas on the estate because of the damage being caused. He has negotiated with C.B.C. that a sign prohibiting ball games will be erected.

Allotments

Clerk had received a request from a non-resident to hire an allotment. P.C. had no objection to him renting the allotment on year by year basis.

Essex Branch - Society of Local Council Clerks

Clerk reported that she had been re-elected as Chairman.

New Parishes

Clerk reported that the title for her work helping the new council would be Parish Council Development Officer.

Easter Play Scheme

The C.B.C. run play scheme had taken place today. The children had been very well behaved and there had been about 40 of them attending.

Vandalism

Clerk reported that she had recently received a telephone call from a resident saying that children were throwing stones at the Village Hall, so she had telephoned the police. The next morning it was found that a window had been badly damaged and required replacing. Other recent damage has been the smashing of the concrete litter bin in the play area, and the white notice board had a pane smashed, which was repaired by Ray Harvey as a matter of urgency the next day. Clerk is to write to S.W.F. police to say that damage was found to have been done after she made the emergency call, and to ask for the police to keep an eye on the Hall.

There being no further business the Meeting closed at 10.43.

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Alan Dixon

Chairman

24th April, 1997

A Meeting of the Parish Council was held on Thursday, 24th. April, 1997 at 8.04pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Applegate, Mr. Parker, Mr. Range and the Clerk.

APOLOGIES FOR ABSENCE

Apologies for absence had been received from Mr. Gordon and Mr. Wigglesworth.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 27th. March, 1997.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Vandalism

Both panes of the white noticeboard had been repaired between Meetings and the left hand pane has been damaged again. It was decided to investigate the possibility of installing perspex. Mr. Jacklin is to contact the glass company to find out what is available. Mr. Gordon is to be asked whether perspex was installed in the footpaths noticeboard.

A reply has been received from the police following Clerk's letter. The local South Woodham Ferrers officers will be paying particular attention to the early evening hours when residents are experiencing these acts of vandalism.

Undergrounding Lines - The Tye

Mr. Applegate has yet to discuss this matter with Mr. Gordon.

Clerk reported that she had confirmed with the E.A.L.C. that S.10b of the Open Spaces Act, 1906 was the appropriate authority for expenditure on undergrounding lines which presently run across the village green, and that if it is necessary to carry out work outside the area in order to improve inside the area, ie. bury lines under the road, the same legislation applies.

Long Meadow now Alands Farm

Mr. Parker reported that vehicles which are seen entering and leaving the site are now carrying an East Hanningfield telephone number.

Village Tidy-up, 10th. May

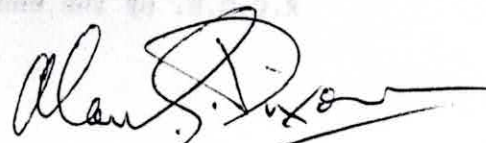
C.B.C. is to supply P.C. with litter pickers, gloves, sacks and a small skip which will be delivered on the Friday afternoon and removed by 11am on the Saturday morning. Cans and bottles will be collected separately.

Footpath 16 (Northern Section)

A reply has been received from the Chief Executive at C.B.C. It contains new inaccuracies. Clerk is to respond drawing attention to the inaccuracies and asking him to become personally involved by coming to see for himself. Clerk is to consult Mr. Parker on the details of the letter.

Scarles Croft Housing

Housing Services have contacted Town Planning Services in order to arrange a meeting. Clerk is to contact them again if nothing has happened after another week.



29/5/97

C.B.C. Committee Meeting Agenda

These are now being sent by C.B.C. Clerk is looking through them to see whether there are any matters of local interest. It was decided that they should not be circulated. C.B.C.'s Agenda appear on the internet.

Essex Waste

Clerk is to respond to the information booklet from E.C.C. that P.C. would like more effort to be made to recover recyclable material at landfill sites and for there to be more recycling facilities in the community.

'Hanningfield Show'

The Police have responded that they have contacted the organisers and that there will be stewards in attendance and a new 'in and out' parking system which should help alleviate the traffic problems. The Police will be providing signs to warn of possible problems in the village. Clerk is to respond asking for more information and for the Police to monitor the traffic situation.

Mr. Warsop has written drawing P.C.'s attention to the fact that there will be clay pigeon shooting at the event and asks whether any arrangements have been made to monitor shot falling onto the footpath which runs through the site. Clerk is to inform Engineering Services.

The Chairman is to contact Environmental Health about the possibility of litter.

Clerk is to ask the C.A.A. about rules governing helicopter rides at such events.

CORRESPONDENCEHouse-sitters

A letter has been received from a D.A. Bray of Colchester who is setting up a house-sitting business and who wishes to advertise in the Newsletter. The editor is to make the decision as to whether there is space available.

Clerk is to seek legal advice concerning the insertion of a caveat emptor in the Newsletter saying that acceptance of advertisements does not mean that the advertisers are endorsed by P.C.

Old Church Road Name Board

A name board appeared on the Tye without warning. Clerk telephoned Engineering Services who said that they had highway rights to install the board. Clerk asked for these rights to be put in writing and Engineering Services agreed to write in response to a letter from P.C. Clerk wrote on 10th April and no reply has been received.

Clerk is to write again asking for the board to be removed within a given period, which if it is not P.C. will have a contractor do the work and charge C.B.C. for it. C.B.C. is in breach of S29 of the Commons Act 1876 and S.12 of the Inclosure Act 1857 which says that the Clerk is empowered to sell the sign to defray the cost of its removal.

C.B.C. Housing Needs Survey

A survey of the whole borough is to be undertaken by Fordham Research Services. Clerk is to write to warn them that they might get a low response rate in East Hanningfield because residents have only recently completed a similar survey for P.C.

Clerk is to find out what is happening about the affordable housing project.

Rural Development Commission - 1997 Survey of Rural Services

Clerk has almost completed the questionnaire which should be returned to R.C.C.E. by the end of June.

Alan Dixon

29/5/97

M.E.C.H.C. Cluster Group Conference

There was no interest in attending this year's conference.

BT Environment Week, 10th - 18th May

It was suggested that BT should be approached through the BT Community Awards scheme about the poles on the Tye. Mr. Gordon is to be consulted about this before any action is taken. Closing date for this year's entries was 18th. April.

Naming and Numbering of Streets

Engineering Services is happy to consult P.C. about renaming. P.C. will have to contact the applicant tactfully should there be reason to object to a name change.

Passenger Transport Representative Meeting 29th. April

Mr. Gordon has indicated that he will attend. The Chairman will deputise.

South Hanningfield Annual Parish Meeting

South Hanningfield P.C. invites the Chairman and three members of the council to attend the A.P.M. at which Tony Hayward, Chairman of the N.A.L.C. will be the guest speaker. There was no interest in attending.

Boundary Commission for England

P.C.'s objection to the European constituency change has not been accepted.

FINANCE

Mowing Contract

The mowing contract was awarded to Essex Landscape Services who quoted £68.70 per cut of the village compared to Grounds Services who quoted £74.38 per cut. The third contractor approached declined to quote. Both quoted for a three year contract.

Clerk's Salary

It was agreed that the Clerk should be paid monthly instead of quarterly. The monthly rate will be calculated when the new salary recommendations have been received.

The Accounts for the Year Ending 31st. March, 1997

The Clerk presented the accounts in the new format required by the new regulations. The accounts were approved and signed by Clerk and Chairman.

New Footway, Abbeyfields to School Chase

Clerk had received an invoice 25% above the agreed amount but was able to get it reduced by negotiation.

Hanna's Field Footpath

Hanna's Field Charity has decided that, apart from one fault which has been rectified, the path has been built according to the specifications, and has therefore paid its portion of the total cost. It was agreed that P.C. should also pay.

Cheques

The following cheques were signed:

	£ NET	£ VAT	£ TOTAL
Essex Association of Local Councils			119.76 Ann. sub.;
R. Harvey	97.26	1.94	99.20 Grounds work & repairs;
Chelmsford Borough Council			7,012.66 Footway;
DOE Sport Ltd.	1,000.00	175.00	1,175.00 Footpath.

Posts the Tye

Mr. Jacklin has obtained quotations from J. Crace and R. Harvey for the installation of posts on the Tye. J. Crace had quoted for hard and soft wood posts, whereas R. Harvey had quoted for only soft wood. It was agreed

Alan D. Dixon
29/5/97

to accept the quotations of £95 for 7 posts and £110 for 8 posts. Mr. Jacklin is to inspect the site to ascertain whether seven or eight are needed. The Clerk was delegated to make the final decision and to give instructions to Mr. Crace.

PLANNING

There were no planning matters to consider.

THE MILLENIUM

It was decided to proceed with investigations into the undergrounding of the lines across the Tye as the project by which to mark the millenium, because of the historic nature of the Tye. As there was some doubt expressed as to whether the whole community would feel the benefit it was decided to write about the project in the Newsletter and to ask for alternative ideas and comments.

VILLAGE SHOP

The Post Master is to be asked to attend an informal meeting with councillors to discuss his view of the future of the Post Office in East Hanningfield.

The subject of the village shop is to be brought back to the October Meeting.

It was decided not to approach the ex-Post Master concerning possible use of his premises at this point.

TRANSFER OF JUSTICES' LICENCE - THE PLOUGH AND SAIL

There was no objection to the transfer of the licence to Alistair Hugh France and Gary Anderson.

MATTERS FOR REPORT

Election Posters

There had been a great many complaints about some very large election posts which had been erected on hoardings in the village. One sign had been moved from Highway to private land. Clerk is to ask Planning about the rules governing these posters for future reference.

Speed Checks - Howe Green

It has been noted that there have been speed checks in Howe Green recently. Clerk is to ask whether there have been any in East Hanningfield and if not when they are likely to be.

Mr. Applegate is to circulate photographs of less visually offensive throats and gates.

BMX Course

Hanna's Field Charity would like P.C. to seriously consider proceeding with the project. The Charity might be prepared to make a contribution of less than 50%. The Charity's position was noted.

Hyde Hall

It was noted that Hyde Hall is advertising for visitors.

Annual Parish Meeting

It was noted that the Meeting on 29th. May will begin at 7.30 and will be

Alan J. D. [Signature]

29/5/97

the Annual Parish Council Meeting. It will adjourn at 8.15 for the Annual Parish Meeting.


Stolen Letters

Mr. Gordon had reported to the Clerk that he had found some opened, unfranked letters on the footpath behind the Old Forge. He believed they had been removed from the post box. He took them to the Post Office. He has not had a reply from Royal Mail.

Enhancing Local Democracy in Essex

Clerk had attended a meeting at Witham Town Hall with other parish clerks, and district and county officers and Bob Richmond. The minutes are to be circulated.

There being no further business the Meeting closed at 11.04pm.



Chairman

29th May, 1997