

The First Meeting of the Parish Council, following the election, was held on Thursday, 18th. May, 1995 at 7.35 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Gordon, Mr. Parker, Mr. Range, the Clerk and one member of the public.

APOLOGIES FOR ABSENCE

Apologies for absence had been received from Mr. Applegate, Mr. Jacklin and Mr. Wigglesworth.

ELECTION OF CHAIRMAN

Mr. Dixon was re-elected as Chairman. He signed the Declaration of Acceptance of Office. It was agreed that the absent councillors should sign their Declarations of Acceptance of Office at the earliest opportunity.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 27th. April, 1995.

CO-OPTION TO FILL VAGANCY

I was resolved to co-opt Ian Wigglesworth of Bywater, The Tye to fill the vacant seat. As Mr. Wigglesworth was unable to attend the Meeting, the Clerk is to arrange for him to sign the Declaration of Acceptance of Office at the earliest opportunity.


ELECTION OF VICE CHAIRMAN

Mr. Jacklin was re-elected as Vice Chairman.

APPOINTMENT OF REPRESENTATIVES

The posts were allocated as follows:

- | | |
|--------------------------|--------------------------------|
| A.G.D.P.C. | D. Jacklin; |
| Civil Emergency Planning | S. Gordon; |
| E.A.L.C. | Chairman & Vice Chairman; |
| Footpaths | G. Parker; |
| Finance | R. Range; |
| Hanna's Field Charity | P. Applegate; |
| M.E.C.H.C. | Mrs. S. Chadwick (non-elected |
| | post); |
| Public Transport | S. Gordon; |
| School Governing Body | B. Larkman (non-elected post); |
| Village Maintenance | D. Jacklin. |

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22/5/95

PUBLIC QUESTION TIME

Mrs. Rice has written twice to Eastern National and has organised a petition, which is in the Post Office, about the reduction in bus service. The petition is going to be sent to Simon Burns, Eastern National and Chelmsford Borough Council.

The Chairman replied that the petition is a good idea but residents should be encouraged to write individual letters to E.N. because letters always carry more weight.

MATTERS ARISING FROM THE MINUTESContaminated Ditch

Clerk sent a copy of her letter to Environmental & Planning Svs. to Mr. Andrews at the Industrial Estate. He telephoned to say that the contamination had been inspected by the National Rivers Authority who had recommended a contractor to clean it. The contractor had been employed, by the owner of the unit next to the ditch, to carry out the work and had done so to the satisfaction of the N.R.A. The N.R.A. continues to inspect the ditch at regular intervals. It was thought that a person who carries out car maintenance at home had emptied the drum of oil into the ditch at night. Clerk forwarded this information to Env. & Plan. Svs.

Affordable Housing

Not all the information about affordable housing has arrived. When it has done so, Clerk is to circulate it as a complete package.

Verge Mowing

Technical Services Dept. has noted the planting sites. Clerk is to find out which areas in the village are cut by Tech. Svs.

Bairstow Eyes

The 'For Sale' sign has been moved and the byelaws noted.

E.C.C. Policy Document - Engineering Measures for Speed Reduction

The document has been circulated and the contents noted.

Printer Repair

The printer has been repaired and returned.

At this point, 8.02 pm, the Meeting adjourned for the Annual Parish Meeting and re-convened at 9.20 pm.

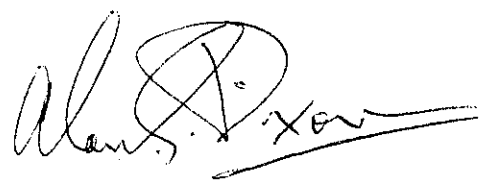
Bus Service

A reply has been received from Eastern National. The revisions to the service are "to meet a demand for a service direct to Stanstead Airport and to speed the link between Southend and Chelmsford". The new timetable has been reviewed. E.N. now proposes that from Chelmsford the 1600 on school days and the 1800 on Monday to Saturday and from Southend the 1530 on school days should run through East Hanningfield.

A sympathetic reply has been received from North Essex Health Authority, but no offer of help.

As a result of the Clerk sending Howe Green Community Association a copy of Mr. Gordon's letter, Mr. Gordon was invited to attend a meeting with two inspectors from E.N., Mrs. Gaylor (H.G.C.A.) and a representative from Alexander Mews, on 4th. May, and copies of letters from H.G.C.A. and A.M.R.A. to E.N. have been received.

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22/5/95

The Chairman wrote as borough councillor to E.N. asking for the hourly service to be reinstated and for a meeting. He has had no reply. Edgar Roberts, one of the Rettendon borough councillors is going to write to E.N. and to encourage Rettendon P.C. to do so.

It was decided to seek a joint meeting with Mr. Orbel of E.N.; to write to Simon Burns and Dr. Michael Clark; to ensure that the notices remain in the bus shelters and to add 'if you are dissatisfied you should write to E.N.' with the address; and to organise a leaflet drop to the industrial estate and Cobb as some of their employees probably use the bus.

Rose Hill Farm

There has been no news about the status of the new entrance.

Obstructed Footpaths

Mr. Parker has investigate St. Peter's Way. He confirmed that it is wet underfoot and that hedge growth is restricting the path to an unacceptable degree in a couple of places. Mr. Broughton is to have the hedge cut back. The Highways Authority has advised Mr. Broughton about the path. The mud does not count as an obstruction and is therefore not illegal.

Mr. Parker agrees with Mrs. Rice's complaint about the non-reinstatement of paths after ploughing. He has made all landowners aware of their specific responsibilities under the 1991 Act and will remind them.

When the owner of Copperfields asked Mr. Parker's advice about his proposed footpath diversion, Mr. Parker advised him that his reasons for diversion would not constitute a valid reason if he applied to the Highways Authority and would therefore be very unlikely to be successful. The owner of Copperfields has made it clear that he has no wish to obstruct the footpath through his land.

Village Tidy-Up

The Chairman thanked everyone who helped, Mr. Applegate for organising and Mr. Plumridge for taking the collected rubbish to the Great Baddow civic amenity site.

Street Light - Abbeyfields

Clerk has received acknowledgement of the request for the light to be repaired. Tech. Services is to be reminded of the fault if not repaired by the next Meeting.

CORRESPONDENCE

Minerals Local Plan - First Review

This document has been circulated and the contents noted.

Sportsmobile

P.C. has been allocated two visits by the Sportsmobile, the first on 4th. August, but Leisure Services is having problems finding East Hanningfield a second date when the Village Hall is available.

FINANCE

Cheques

The following cheques were signed:

E.H.P.C.C.	£175.00 Grant for churchyard maintenance;
Cornhill Insurance PLC	£208.04 Annual premium;
G. Parker	£19.54 Protective footwear;
R. Harvey	£101.14 Grounds work & parts;

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Alan Dixon
22/5/95

Hanna's Field Charity
K. Plumridge

£19.50 Rent for playscheme;
£11.73 Reimbursements;

It was agreed that a cheque not exceeding £150 could be signed between Meetings in favour of the Printing Place, for the Summer edition of the newsletter.

Deposit

The first half of the Precept, £4,657.00, was deposited in the current account by Chelmsford Borough Council on 20th. April, 1995.

Extended Warranty for Photocopier

It was decided not to accept the extended warranty offered by Canon.

PLANNING

95/CHL/0587 Plough and Sail Public House

P.C. objects to the proposed single storey side extension. Any further additions to this building would be over-development of the site, where there has been considerable development over recent years. P.C. has been expressing the view, for some time, that it would not wish to see any further development at this site.

95/CHL/0598 Burnt Oak, Bennetts Avenue

P.C. objects to the proposed side extension to existing bedroom and extension to the porch. The proposals do not rectify any deficiency in the amenities of the dwelling and therefore should not be permitted on this site within the Green Belt.

Appeal - Plough and Sail Public House

An appeal has been made following the refusal of planning permission for application 94/CHL/1342. P.C. did not wish to add further comments to those already sent to C.B.C.

SOCIAL FOOTWAY APPLICATION - ABBEYFIELDS TO THE SCHOOL

Technical Services has confirmed that the footway application has scored 75 points and is ranked 33 on the County list and 19 on the Borough list. One or two schemes from each district/borough in the county will be undertaken each year. This makes it unlikely that East Hanningfield's application will ever get to the top of the list.

Clerk is to ask Tech. Services for a copy of the plan for the path and is to then seek quotes for the path from contractors.

Clerk is also to investigate how the footway might be designated a footpath which would then allow P.C. to spend on it's maintenance without restriction.

MATTERS FOR REPORT

Back Lane

Soft hogging was dropped into the holes at the sides of the road in the area of Long Meadow. This has now washed away. Tech. Services is to be asked to fill the holes with granular material or tarmac.

Dog Byelaws

Clerk is to remind residents in the next newsletter about the byelaws and to renew the posters.

Alan S. Dixon
22/5/95

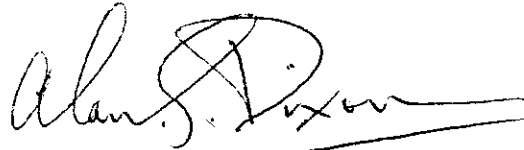
School Play Equipment

The primary school is trying to raise money for new play equipment. Clerk is to find out if P.C. is allowed to donate to the School.

The Tye

One of the oak posts on the grass island near the Three Horseshoes is loose and one has been sawn off near ground level. Mr. Grace is to be asked to repair them as a matter of urgency because of their dangerous condition.

There being no further business the Meeting closed at 10.31.

A handwritten signature in cursive script, reading "Alan J. Dixon". The signature is written in dark ink and is positioned above a horizontal line.

Chairman

22nd June, 1995

A Meeting of the Parish Council was held on Thursday, 22nd. June, 1995 at 8 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Applegate, Mr. Gordon, Mr. Parker and the Clerk.

Mr Wigglesworth

APOLOGIES FOR ABSENCE

Apologies had been received from Mr. Parker and Mr. Range had indicated that his arrival would be delayed.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 18th. May, 1995.

MATTERS ARISING FROM THE MINUTES

Bus Service

Mr. Gordon had attended a meeting at Eastern National. Present were Mr. Smith the new Traffic Manager, Mr. Carter the Planning Officer and representatives from Sandon Parish Council and Howe Green and Alexander Mews Residents Associations. E.N. listened and agreed to look again at the late buses from Chelmsford and the early morning service to Southend and also said that they were trying to arrange for a bus stop to be constructed on the A130 near the Howe Green junction. They still intend not to restore the hourly service. E.N. considered that the parishes were satisfied with the meeting and gave that as their reason for Mr. Orbell not meeting the borough councillors.

The Chairman in his capacity as borough councillor has been trying to arrange a meeting with Mr. Orbell. One was arranged but he was told that it would not be with Mr. Orbell but with someone else.

E.N. has been told about poor punctuality of Service 33.

Mr. Gordon agreed to write to Mr. ~~Orbell~~ to say that the parishes are not satisfied and are very disappointed that the hourly service has not been reinstated.

Mr. Smith

Mr. Range arrived at this point.

The Chairman urged members to encourage residents to continue to write to Eastern National about their dissatisfaction with the present service.

The Tye

Mr. Jacklin was unaware that the Clerk had instructed Mr. Grace to replace the posts because he had been on holiday, and so he asked Mr. Harvey to do the work. Mr. Jacklin is to let Mr. Grace know what is happening and to find out if Mr. Grace has purchased a post in which case he should be compensated.

The concrete bollards at the end of the car park are frequently being found to have been moved. Mr. Jacklin is to ask Mr. Harvey for a quote to replace the bollards with solid wood posts.

Mr. Dixon
27/7/95

IF this fails,
 A 28-30 ton ballast tipper has been seen parked on the car park late at night. There is concern that this will cause considerable damage to the car park surface and damage the water main. Mr. Applegate and Mr. Range are to visit the Three Horseshoes to ask the publican whether he knows the identity of the driver. The Clerk is to write to the Police to ask them to trace the owner of the lorry.

There are now several cars parking in front of the entrance for emergency vehicles to the Scarles Croft housing. Clerk is to write to housing to ask them to reconsider using the grass in front of numbers 3 & 4 for residential parking.

School Play Equipment

The Clerk has found out that P.C. can only donate to the school under Section 137 of the Local Government Act, 1972. The free resource is likely to be completely used this year funding the social footway. The Clerk added that if it was a community school which allowed members of the public to use its facilities, then P.C. would be able to contribute towards the play equipment without restriction.

Social Footway Application - Abbeyfields to the School

The Chairman has a copy of the specification and costing of the footway, which C.B.C. calculates would be £7,100. If P.C. were to agree to fund 75% of this the project might be brought forward to 2-3 years time.

Clerk said that it was possible to apply to the Secretary of State to spend on something which P.C.s would not normally be allowed to fund. Clerk is to write to the Department of the Environment for permission for P.C. to pay for the footway to be constructed.

CORRESPONDENCE

C.B.C. Housing Strategy 1996/97 - 1998/99

The Housing Dept is asking for comments by 7th. July. Clerk is to let them know that P.C. is investigating affordable housing for the village.

E.A.L.C. & R.C.C.E. Annual Reports & Accounts

These are to be circulated.

Mid Essex Community Care & Childrens Services - Local Action Plan 1995-98

This is to be circulated.

R.C.C.E. A.G.M.

Mr. Jacklin is to attend the A.G.M. on 6th. July at the Essex County Showground.

E.A.L.C. A.G.M.

The Chairman and Mr. Jacklin are to attend the A.G.M. at Witham on 12th. July.

Footpath 16 Diversion Order

The order for the diversion of Footpath 16 around Barn Meade was made on 1st. June. C.B.C. has provided a copy for P.C.'s noticeboard.

Pill Boxes & World War 2 Defence Sites in Essex

P.C.s are being asked to appoint an individual or group to act as 'WW2 monument representative'; to carry out a local survey of WW2 monuments, such as pillboxes, spigot mortar bases, anti-tank obstacles and airfield monuments; report findings to County Planning with full descriptions and a map with photographs if possible. Clerk is to ask in the next Newsletter if anyone in the parish would be interested in doing this.

Alan J. Dixon
 27/7/95

Books for Parish Councillors

Clerk is to retain the information about the Parish Councillor's Handbook and Working for your Parish series by Cheltenham & Gloucester College, for possible future reference.

E.A.L.C. Courses for Councillors

The information about the courses is to be recirculated and brought back to the July Meeting.

Mid Essex Community Health Council

Mrs. Chadwick has supplied a report of the meeting she attended on 15th. May. The report was noted.

Grants for Bus Shelters & Hard Standing Bus Stops

The County Council budgets annually to make grants for bus shelters and hard standings. It was decided that there was no site in the parish requiring either of these.

Essex Police Authority

The Police Authority is looking for venues in which to hold their Police community Consultative Group Meetings. Clerk is to find out what the agenda is for the next meeting.

C.B.C. Closed Circuit TV Security System

Responses to the proposed Code of Practice had to be received by 5th. June, so the Clerk responded in consultation with councillors. The following comments were made:

1. P.C. welcomes the introduction of the system;
2. P.C. is concerned that the utmost care should be taken when choosing the security company which will supply the staff for the control room. Cost should not be the most important factor when this decision is made.
3. The scheme will be seen as a success only if it reduces crime in total rather than just moving it somewhere else. It would be unfortunate if away from the cameras unsafe areas were allowed to develop.
4. Does an element of the grant from the government cover running or maintenance of the system?

C.B.C. has replied that the appointment of a security company will not be by open tender; that operational reviews will be looking closely at whether displacement of crime is taking place; and that the grant from the government is for installation only.

FINANCECheques

The following cheque was signed between Meetings:

Printing Place £142.00 Summer Newsletter.

The following cheques were signed at the Meeting:

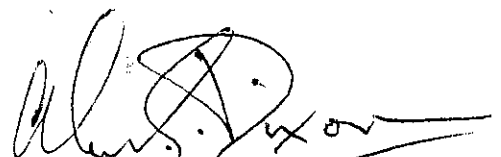
K. Plumridge £303.67 Salary & reimbursements;
R. Harvey £95.90 Grounds work & petrol.

Deposits

The following cheques have been deposited in the national savings account:

Calor	£25.00	Newsletter advertising;
A.T. & S.A. Hart	£12.00	" "
Baddow Plumbing Services	£20.00	" "
Windmill Tavern	£18.00	" "
Hanningfield Security Services	£36.00	" "
Cash	£1.00	Allotment rent.

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25/5/95

Clerk's Salary

The S.L.C.C. and the N.A.L.C. have produced a new formula for calculating the salaries of part-time clerks. The new formula bases the salaries of part-time clerks proportionately on the hours worked compared to full-time clerks. It is therefore necessary to establish the hours worked before agreeing the new salary rate. Clerk has been recording her hours worked for two months and is to continue doing so until the August Meeting, when a decision will be made.

Photocopier

Clerk reported that the photocopier had developed a fault shortly before the Meeting, and due to lack of time she had been unable to investigate the problem. She considered that if it was not a minor fault which she could deal with herself, it might be necessary to call out the repairers which would entail expense. Clerk was instructed to write to the manufacturer if it was a serious fault, because the machine has already needed one repair and is only just a year old. In the meantime she is to get copying done elsewhere.

PLANNINGHigh Water Farm

The Chairman has received a letter from the Enforcement Officer at C.B.C. saying that the land has been levelled and returned to agricultural purposes and that there are no large events planned for this year.

Gypsy Site, Buckhatch Lane

The application for the site at Meadow View was lost on appeal.

MATTERS FOR REPORTVerge - The Common

The Village sign at the Common is obscured by long grass. Clerk is to write to Tech. Services. The Chairman is to speak to the landowners who left the earth cleared from the ditch on the verge.

Chalkleys

The burst water main has been repaired this week.

Village Seats

The seat near Scarles Croft has had a slat broken off it. Mr. Applegate has the slat. Mr. Harvey is to be asked to repair the seat and re-varnish that and the other seats as part of his general maintenance duties.

Undergrounding Lines - The Tye

BT and E.E. have been seen measuring the Tye. E.C.C. have said that they might contribute £1,500 towards the undergrounding works if C.B.C. will do the same.

Public Transport

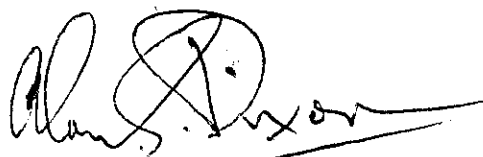
Stephensons have announced that they will no longer accept Sunday Saver tickets.

Mowing - Village Green

There was general agreement that the standard of cut has not been so good this year with large areas left uncut around telegraph poles etc. Mr. Jacklin & Mr. Gordon are to find out when the next cut is to be and examine the Tye immediately afterwards.

Affordable Housing

Mr. Jacklin is to invite the Area Programme Manager of Rural Housing Trust to come to the September Meeting.



27/7/95

Obstructed Footpath

A complaint has been received that rubbish including broken glass has been dumped on the footpath North of Highfields Farm. Mr. Range agreed to investigate at the weekend and let the Clerk know if there was indeed a problem.

Manned Refuse Vehicle

The Clerk reported that she had received a complaint from a resident that the refuse vehicle had left the Village Hall car park on Saturday, 16th. June, before 10 am. Mr. Wigglesworth confirmed that this had been the case. Clerk has already written to Tech. Services to complain.

There being no further business the Meeting closed at 10.05.



Chairman

27th July 1995.

JULY 1995

E.H.P.C. MINUTES

A Meeting of the Parish Council was held on Thursday, 27th. July, 1995 at 8 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Gordon, Mr. Wigglesworth, the Clerk and two members of the public.

APOLOGIES FOR ABSENCE

Apologies had been received from Mr. Parker, Mr. Range and Mr. Applegate.

MINUTES OF THE PREVIOUS MEETING

The following amendments were made: "Mr. Wigglesworth" was added to the names of those present on page 151; "Orbell" was changed to "Smith" on the fifteenth line under the heading 'Bus Service' on page 151; "If this fails" was added to the beginning of the sentence "The Clerk is to write to the Police..." on the fifth line of page 152. The amendments were initialled and the Minutes were then signed as a true record of the Meeting held on 22nd. June, 1995.

PUBLIC QUESTION TIME

At this point the Meeting adjourned for questions from members of the public present.

There followed a talk by Tina Webb, Parish Paths Liaison Officer about the Parish Paths Partnership.

MATTERS ARISING FROM THE MINUTES

Photocopier

The fault with the photocopier was found to be minor and the Clerk was able to deal with it herself.

Village Seats

The seats have been repaired and re-varnished.

The Tye

Mr. Jacklin reported that Mr. Grace had been unable to carry out the work on the oak posts because of ill health. Mr. Harvey has provided a quote for installation of ten oak posts on the Tye which is to be carried to Finance.

R.C.C.E. A.G.M.

Mr. Jacklin reported that he had attended the A.G.M.

E.A.L.C. A.G.M.

The Chairman had attended the A.G.M. but Mr. Jacklin had been unable to attend. The Chairman reported that the acoustics of the building were poor so that he had found it difficult to hear the speakers.

Bus Service

Mr. Gordon wrote to Mr. Smith and has received a reply. From 24th. July the 19.30 from Chelmsford will come through East Hanningfield. There is to be no change to the early morning service. There is to be no reinstatement of the hourly service. Eastern National claims that passenger numbers continue to grow, and they will be monitoring the situation until the end of the year.



24/8/95

The Chairman reported that Mr. Orbell refused to meet him but in a letter suggested a meeting with Mr. Smith. The Borough Councillors from Sandon, Rettendon and East Hanningfield met Mr. Smith and Mr. Carter on Monday. Mr. Smith claimed that the service has gained 500 extra passengers a week. Cllr. Dixon told Mr. Smith about the bad time keeping of the service and the difficulties people have getting on and off because of the old style of buses in use. He was told that the Sunday service is an experiment and probably will last only 2 months. E.N. will not divide route into previous constituent parts and will revive the service in September when the children have gone back to school.

It was decided to write to: Mr. Moir Lockhead the Chief Executive of First Bus Plc. the owners of E.N.; G. Varley; the M.P.s; the county councillor, and to continue to encourage parishioners to write to E.N.

Undergrounding Lines - The Tye

C.B.C. does not have funds at present but might have some available from 1st. April.

BT agrees that the price could be reduced with a joint plan with Eastern Electricity. E.E. confirms that E.E. and BT are now working jointly.

CORRESPONDENCE

Verge Mowing

Tech. Services' list of mowing sites has been supplied and is to be circulated.

Summer Holiday Activities

Clerk prepared and councillors delivered leaflets about all the activities provided for children and youth at the Village Hall during the holidays. Clerk has prepared and displayed posters for each event. C.B.C. has sent posters for the Sportsmobile.

Policing Fact Sheet

Essex Police have sent a sheet of statistics and other facts concerning crime in the county.

Working With Local Councils

E.A.L.C. has supplied a copy of a paper produced by Rochford District Council with a view to its being used as a discussion document, and suggests parishes talk to their district councils at a District Association level. It was noted that C.B.C. has set up a Local Democracy Working Party.

E.A.L.C. Annual Conference: A P.C.'s Guide to Environmental Action

The conference will take place on 24th. October. It was decided to book one place at least. This item is to be brought back to the September Meeting.

E.C.C. Travelwise & AR 2000

The Travelwise campaign is to raise awareness of the problems caused by a growing dependence on the use of the car. Clerk has received a copy of the Travelwise video, on loan from E.C.C., and has put it into circulation. Clerk is to ask for P.C. to be put on the Cycle Forum News mailing list.

Essex Police Annual Plan

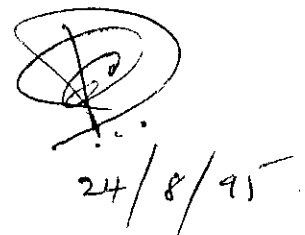
The Chelmsford Division Annual Plan 1.4.95-31.3.96 has been circulated.

Rettendon Parish Council

Mrs. Audrey Langston has been appointed Clerk to Rettendon P.C.

N.A.L.C. Conference, Scarborough, 27th. & 28th. April, 1996

It was felt that P.C. could not justify the expense of sending a delegate to the conference.



24/8/95

Review of the Effectiveness of Neighbour Noise Controls

C.B.C. Admin. Dept. has sent a copy of C.B.C.'s response to a Department of the Environment consultation paper which set out recommendations of a Working Party set up to review the effectiveness of Neighbour Noise Controls. This document is to be circulated.

Clerk's Course

Cheltenham and Gloucester College of Higher Education has confirmed that the Clerk has passed the Diploma in Local Policy. The average of the marks achieved being above 70% mean that the Clerk has gained a distinction. C. & G. has agreed to the Clerk taking the degree course at the reduced rate of £450 per annum.

FINANCECheques

The following cheques were signed:

E.A.L.C.	£15.00	Courses for councillors;
R. Harvey	£113.09	Maintenance & grounds work;
K. Plumridge	£50.88	Reimbursements;
Public Works Loan Account	£248.36	Field Loan.

Deposits

The following cheques have been deposited in the National Savings Account:

K. Bond Building	£20.20	Newsletter advertising;
Hanningfield Motor Co.	£20.00	Newsletter advertising.

£14.90 interest was credited to the Deposit Account on 30th. June.

Oak Posts for the Tye

It was decided to accept Mr. Harvey's quotation of £150 to provide and install 10 oak posts at the North end of the Tye.

Annual Audit

The accounts are to available for inspection from Mondays to Fridays 24th. July to 11th. August. Clerk is to deliver them to the auditor at Civic Centre on 14th. August and attend the audit on 1st. September.

A letter has been received from the District Audit saying that the Audit Commission had decided that in normal circumstances the bank statement covering the year end should be sufficient audit evidence. The District Audit has decided to dispense with bank letters, therefore, provided that P.C. provides bank statements for every account covering 31st. March and that these statements are certified as correct by the bank with an official stamp. Clerk has done this, which involved taking a trip to Chelmsford. P.C. instructed the Clerk to write to the District Audit saying that the new procedure creates work and is completely unnecessary.

Deposit Account

While she was at the bank, the Clerk learned that Barclays is in the process of asking holders of its older accounts whether they would like to transfer to newer higher interest accounts. It was agreed that should the Clerk be satisfied with the terms of the proposed account, the signatories should complete the required forms.

PLANNING95/CHL/0773 Long Meadow, Back Lane

As C.B.C. required comments from P.C. by 6th. July, Clerk responded to this application in consultation with councillors. There was no objection to the proposed conservatory.



95/CHL/0774 Long Meadow, Back Lane

As C.B.C. required comments from P.C. by 6th. July, Clerk responded to this application in consultation with councillors. P.C. objects to the proposed stables. The stabling provision appears to be far in excess of what might be expected for domestic purposes and P.C. is therefore concerned that the stables are intended for commercial use. Back Lane is very narrow and not suitable for the large vehicles which are now used for transporting horses, nor is it suitable for the increased vehicular movement which a riding establishment would cause.

The proposed stabling is very close to the housing of the Coude Dennis estate, and would cause considerable inconvenience and discomfort to the residents because of the smell, flies and the smoke from the burning of soiled straw.

P.C. requests that, should the Planning Committee decide to approve this application, there should be conditions applied so as to prevent the stables being used for commercial purposes and to prevent the burning of straw at the site.

95/CHL/0863 Long Meadow, Back Lane

The application to retain a poultry building and convert it for use as a cattle shed was incomplete and therefore was not considered by P.C.

95/CHL/0852 1 Highlands Cottages, Southend Road, Rettendon

There were no objections to the proposed two storey side extension, lean-to extension and detached garage.

CC.CHL.22.95, Extension of P.P.s CC.CHL.27.90, CC.CHL.53.92 & CC.CHL.28.94

E.C.C. is applying for extension of the planning consent for the new A130 and the footbridge for St. Peter's Way. Clerk is to write objecting to the pergolas at either end of the bridge and to ask for a combined footpath bridge and accommodation bridge for Pattens Farm.

Planning Applications Between Meetings

The handling of planning applications which have to be returned to C.B.C. before they can be brought to a P.C. Meeting is to be an Agenda item at the August Meeting.

REVIEW OF LOCAL GOVERNMENT

It was decided not to send a representation to the Commissioners.

CIVIC AMENITY SITES

A new site has opened at Drovers Way, Springfield and the older sites at Baddow Road and Springfield are to close at the end of July. Clerk is to write to E.C.C. Chief Executive, the county councillor, C.B.C. Director & Chairman of Environment & Planning and neighbouring parishes in the South of the Borough to protest at the loss of amenity for the southern parishes.

MATTERS FOR REPORTFootpaths

The hedgerow going East from the pond behind Willis Farm has been grubbed out. There is concern that the footpath which runs beside the hedge will be lost. Mr. Parker is to be asked to investigate when he returns from holiday.

24/8/95

JULY 1995

E.H.P.C. MINUTES

The noticeboard for the footpaths map has been installed. Mr. Gordon is to liaise with Tina Webb the P.P.L.O. and have the map verified by the E.C.C. Highways Officer so that it may be possible to receive funding from the Parish Paths Partnership. Mr. Gordon is also to talk to Mr. Pinkerton about the siting of nearby signs.

Back Lane Traffic Problems

This is to be an Agenda item for the August Meeting.

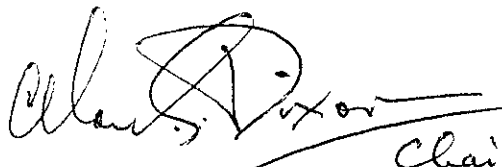
Affordable Housing

Chris Moore is to attend the September Meeting to talk about the provision of low cost housing. The Meeting is to start at 7.30 pm.

Holiday Playscheme

The first of the holiday activities took place in the Village Hall on Tuesday, 25th. July. There were no problems.

There being no further business the Meeting closed at 10.23.


Chairman
24th August 1995

A Meeting of the Parish Council was held on Thursday, 24th. August, 1995 at 8 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Gordon, Mr. Parker, Mr. Range, Mr. Wigglesworth and the Clerk.

APOLOGIES FOR ABSENCE

Apologies had been received from Mr. Applegate.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 27th. July, 1995.

MATTERS ARISING FROM THE MINUTES

Mr. Gordon and Mr. Range arrived at this point.

Verge Mowing

The list of mowing sites has been put into circulation in a 'slow' envelope.

Oak Posts for the Tye

Mr. Harvey has been instructed to install the posts, but has asked to wait for wet weather because the ground is very hard due to the lack of rain.

Footpaths

It was noted that the footpath which had been beside the hedge which was grubbed out, had not been a public right of way but had been a means of walking around the crop when the proper footpath was obstructed. Mr. Parker is to investigate footpath 11 to see if there is an obstruction, and if there is he will contact the land owner.

Bus Service

Clerk and Chairman wrote to, and Mr. Gordon visited, Mr. Lockhead, Chief Executive of First Bus Plc. in Aberdeen, on 31st. July. Mr. Lockhead commented that Eastern National had not been very sensible in the way the new service had been introduced, and said he would contact Mr. Orbell to arrange a meeting with the parish councils.

Mr. Gordon, the Clerk, Mrs. Lepper of Rettendon P.C., Mr. Jessop of Sandon P.C. and Mrs. Gaylor of Howe Green Community Association met with Mr. Orbell and Mr. Smith on 18th. August. Mr. Orbell agreed to the following:

1. to examine the re-routing of Service 33 in Great Baddow so as to avoid Baddow Road. If this is feasible, also to examine whether the time saved would allow all Service 33/X buses to route through Rettendon, East Hanningfield and Howe Green;
2. to look again in September at the morning service to Southend through East Hanningfield, with a view to possibly adding a service between Q725 and 0921;
3. to consider the provision of a bus later than the present 1930 from Chelmsford through East Hanningfield;
4. to contact the Public Transport Section at Essex County Council to clarify and improve the flow of information;

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5. to continue efforts to provide stops at Howe Green and Rettendon Common for the South bound bus;
6. to shortly review the Sunday service;
7. to review the whole operation of Service 33/X in September 1996.

Mr. Orbell could not accept that there was a problem with time keeping, but said that he would take another look at his records, and that there was no rivalry between Stephenson's and Eastern National's Sunday services; they even accept each others' return tickets.

The Chairman as borough councillor has not yet met Mr. Orbell because the Sandon borough councillor has been away. He has decided to wait to see how Eastern National's reviews of the service conclude before arranging a meeting.

Mr. Gordon has written to Mr. Orbell with a copy to Mr. Lockhead confirming the agreed points. Clerk is to send copies to Sandon and Rettendon P.C.s and Howe Green Community Assoc.

Parish Paths Partnership

Mr. Gordon has received a visit from Tina Webb, P.P.L.O., and has been sent details of the public rights of way in the parish. Although funding is available, the meeting was not encouraging because of the bureaucracy involved in achieving funding.

It was agreed to wait until the next Meeting to see whether funding is forthcoming, and then to make a decision as to whether P.C. should go ahead with the map without financial help.

Holiday Playschemes

All the Summer holiday events have now taken place at the Village Hall. Approximate attendance was as follows:

Playschemes and Playbus	40 children on each occasion;
Sportsmobile	20 children on each occasion;
Youth bus	10 children.

Civic Amenity Sites

The County Secretary is seeking advice from the County Surveyor on this matter and will reply in detail shortly.

Review of Local Government

A letter and statement from E.C.C. Libraries has been received concerning the Review. It was decided to continue with the previous decision not to respond to the Review.

CORRESPONDENCE

Scarles Croft - Parking

C.B.C. Housing are not able to address parking problems due to the present restrictions on finance. Clerk is to write again to reiterate the safety problems and to ask Housing to explore the possibility of the private owners providing their own parking spaces on the grassed area.

New Cycleway Leaflet

A leaflet concerning the cycleway between Chelmer Village and the Town Centre has been received from C.B.C. and circulated. A variety of cycling leaflets from E.C.C. are presently in circulation.

The Open Spaces Society

It was decided not to apply for membership.

Naming and Numbering of Streets - Old Church Road

The new house behind Oaklands is to be called Henley Ridge.

Alan J. Dixon

28/9/95

M.E.C.H.C. A.G.M.

Mrs. Chadwick is unable to attend the A.G.M. on 4th. September. Councillors and Clerk are also unavailable.

Footpath 16 Diversion Order

The diversion was confirmed on 26th. July.

FINANCECheques

The following cheque was signed between Meetings:

A.L. Saunders Woodworkers	£548.00	Supply & install oak noticeboard.
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The following cheques were signed at the Meeting:

Essex Landscape Services	£456.84	Mowing;
Public Works Loan Ac.	£798.28	Hall Loan;
The Printing Place	£141.00	September Newsletter;
K. Plumridge	£14.32	Reimbursements;
R. Harvey	£36.00	Grounds work;
Hanna's Field Charity	£79.88	Rent of Hall for holiday activities.

Deposit Account

The Deposit Account has been closed and the contents transferred to Barclays' High Interest Business Account. This requires fourteen days notice of withdrawal.

Clerk's Salary

Clerk has been recording the hours worked for 22 weeks and has calculated that she has worked an average of 7.7 hours per week. On the recommended scale, population up to 5,000, she should be on increment 18, which is £5.99 per hour.

Clerk was asked to make an analysis of the hours worked during the next month, so that a decision may be made at the September Meeting.

PLANNING95/CHL/1007 Old Barn Cottage, Old Barn Lane Rettendon

There were no objections to the proposed side extension.

CC/CHL/22/95 Extension of Planning Permission, A130

To reduce the initial capital costs of building the A130, E.C.C. is considering building a four lane dual carriageway, instead of six lane, with a wide central reservation so that the extra two lanes may be added later.

Clerk is to ask the County Council to consider the construction of separate bypasses for Rettendon and Howe Green. The plans for a Howe Green bypass already exist.

Appeal - Plough and Sail P.H. (95/CHL/587)

An appeal has been made following the refusal of planning permission. Clerk is to request a copy of the Inspector's letter.

Appeal Decision - The Mill, (94/CHL/1180 & 95/CHL/0173)

Appeal 1 (94/CHL/1180) was dismissed but Appeal 2 (95/CHL/0173) was upheld, which means that the house can remain but with a lower roof and gable. Clerk is to write to the Inspectorate expressing concern over the decision.

Alan S. Dixon
28/9/95

The Handling of Planning Applications Between Meetings

It was agreed that, should a councillor feel that a planning application which is not going to be considered at a P.C. Meeting, because it has to be returned to C.B.C. before the end of the month, needs to be discussed, he should contact the Clerk immediately. The final decision as to whether a special Meeting should be called will rest with the Clerk in consultation with the Chairman and Vice Chairman.

VILLAGE FETE - 9TH. SEPTEMBER

It was agreed that on the day of the fete, cars required by the organisers to be driven on to the field should be allowed to do so.

TRAFFIC CONDITIONS - BACK LANE

It was decided to take no action. It was noted that some patching has taken place and that other damaged places have been marked ready for repair.

POSSIBLE DEVOLUTION OF FUNCTIONS TO PARISH COUNCILS

It was decided to bring this topic back to the September Meeting and, in the meantime, to recirculate the material from Rochford D.C. on the matter.

ROSEHILL FARM - HIGHWAY SAFETY CONSIDERATIONS

An application for an H.G.V. Operator's Licence appeared in the East Anglian Daily Times on 12th. June. Neighbours have responded. P.C. cannot. Clerk is to ask Tech. Services to make a representation on highway safety grounds. A copy is to be sent to Woodham Ferrers and Bicknacre P.C., Rettendon P.C. and Sandon P.C. with a request for support.

MATTERS FOR REPORTCobbs

A track from Cobbs to Back Butts and beyond has been tarmaced and coated with grit. Clerk is to ask Planning whether this development is permitted in the Danbury Ridge Conservation Area.

Parking on the Tye

It was noted that no large vehicles appear to have been parked at the car park recently.

Village Hall Chase

A new open drain with a grill and a safety barrier has been installed at the end of the ditch where it joins the Tye.

Bicknacre Road

It was noted that works are being carried out to improve the surface water drainage from South Gibcracks corner to Moor Hall Lane.

New signage by the Gables has a child sign with 'school' displayed. This is misleading as drivers might think children are only present at school opening and closing times. Clerk is to ask Tech. Services to remove the word 'school'.

There being no further business the Meeting closed at 10.33.

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Alan S. Dixon
Chairman
28th September, 1995

A Meeting of the Parish Council was held on Thursday, 28th. September, 1995 at 7.33 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Gordon, Mr. Parker, Mr. Range, Mr. Wigglesworth, the Clerk, two members of the public and Mrs. Moore of the Rural Housing Trust.

APOLOGIES FOR ABSENCE

Apologies for absence had been received from Mr. Applegate.

MINUTES OF THE PREVIOUS MEETING

1725 was corrected to 0725 on page 161 under Bus Service, point 2. The Minutes were then signed as a true record of the Meeting held on 24th. August, 1995.

ADJOURNMENT

At this point, 7.40, the Meeting adjourned for a talk on social housing by Mrs. Chris Moore of the Rural Housing Trust, which was followed by Public Question Time. The Meeting reconvened at 8.15.

MATTERS ARISING

Oak Posts for the Tye

Within a few hours of these being installed, one had been knocked over. The Chairman is to ask C.B.C. Highways for advice about making the posts more visible. The concrete bollards have been placed about 45cm (18") from the roadside edge of the Tye which stands in front of the Scarles Croft housing. They are to be monitored closely because of their proximity to the road.

Footpaths

Footpath 11 is now walkable, but Mr. Parker will keep an eye on it for future crop obstruction.

It has been reported to Mr. Parker that St. Peter's Way has been ploughed from Hill Farm westwards. He is to investigate.

Bus Service

Mr. Gordon has heard nothing from Eastern National. E.C.C. informed him that the Sunday 33X Service was to be withdrawn this month. A copy of Mrs. Gaylor's letter to E.N., on behalf of Howe Green Residents, has been circulated. Mr. Gordon is to wait another week and if he has not heard from E.N. by then he will then write to say that it is a month since the schools went back and some information has been awaited from E.N. The Chairman as borough councillor will write to Mr. Lockhead about the problem of bad time keeping because he has not had a reply from E.N.

Parish Paths Partnership

Due to jury service, holidays and ill health, Tina Webb has made no progress with the noticeboard project. Mr. Gordon has left a message asking for her to contact him when she returns to work.

[Handwritten signature] 26/10/1995

Review of Local Government

A copy of The 1995 Review of 21 Districts in England and of Draft Recommendations on the Future Local Government of Basildon and Thurrock in the County of Essex have been received from E.A.L.C. and are to be circulated.

Rosehill Farm

Woodham Ferrers & Bicknacre P.C. has written to C.B.C. in support of P.C.'s comments. E.C.C. has written saying that it will not be objecting to the application on highway safety grounds. Three local residents have made strong objections so it is likely to go to public enquiry. It was noted that the new entrance to Rosehill Farm off the Creephedge Lane crossroads is permissible.

Civic Amenity Site Provision

Runwell P.C. has written to E.C.C. concerning the lack of provision for the southern parishes. South Woodham Ferrers T.C. and E.C.C. have replied that a new site in S.W.F. is to open in the next financial year.

Cobbs

Clerk had omitted to write to Planning on this topic, but will do so shortly.

E.A.L.C. Conference, Tuesday, 24th. October

Mr. Jacklin and the Clerk are to attend. This item to be carried over to Finance.

CORRESPONDENCEChelmsford Police & Community Consultative Group Meetings

The meeting on 27th. September was hosted by Broomfield P.C. Dates of future meetings are 22nd. November, 21st. February, 22nd. May and 21st. August. Mr. Jacklin is to find out whether the Village Hall is available on any of those dates.

Footway Application - School entrance to Abbeyfields

Clerk has received 'positive vibrations' from the Department of the Environment concerning the application for sanction from the Secretary of State for non-statutory spending.

Census of Gypsy Caravans

The Clerk continues to be asked by E.C.C. to participate in the census, and therefore asked councillors to report to her any sightings in the parish.

Parish Recreation Survey

The Clerk is in the process of completing the questionnaire from C.B.C.

Planning Charters

A letter from E.A.L.C. concerning planning charters which are under discussion between some district associations and their district planning authorities.

Association of Chelmsford District Parish Councils

The minutes of a meeting held with the C.B.C. Local Democracy Working Party are to be circulated. There is to be a meeting to which each P.C. may send up to four members.

E.A.L.C. Executive

The minutes are to be circulated.

E.C.C. Passenger Transport Plan 1996/97

The Plan is to be circulated.

FINANCECheques

The following cheques were signed:-

Essex County Council	£46.11 Office supplies;
Chelmsford Borough Council	£1.00 Allotment rent;
Chelmsford Borough Council	£95.00 Sportsmobile visits;
K. Plumridge	£100.30 Course & admin. reimbursements;
R. Harvey	£150.00 Supply & install posts on Tye;
E.A.L.C.	£30.00 Conference fees.

Clerk's Salary

The Clerk provided a record of the hours worked over the previous six months and an analysis of the hours worked during September. After a lengthy discussion, it was agreed that the Clerk's salary should be based on 33 hours per month. This follows a new recommended formula for the calculation of clerks' salaries issued jointly by the National Association of Local Councils and the Society of Local Councils Clerks. On the recommended scale, the Clerk is on increment 18, which is £5.99 per hour. The Clerk is no longer required to record all her hours worked, but will record two months each year. In 1996 these will be January and July. She is also to identify areas where work/time could be saved by the use of improved equipment. A cheque for her salary back-dated to 1st. June is to be signed between Meetings.

Annual Audit 1994/95

The Clerk attended the Audit on 1st. September. There were four points raised by the auditor:

Deeds The auditor wishes to see all P.C.'s deeds at the next Audit.

VAT on Advertising The auditor asked for a copy of the letter from Customs & Excise which said that P.C. need not charge VAT on Newsletter advertising while the income raised remains at its present level. Clerk has sent a copy to the auditor.

Newsletter Accounts The auditor advised that P.C. must keep proper accounts of Newsletter income and that this involved giving receipts to advertisers.

Insurance - Fidelity Guarantee This year all parish councils are being told that their fidelity guarantee should cover the balance carried at the end of the year plus the precept. This would mean that P.C.'s insurance should cover for almost £28,000. The present cover is for £2,000 and is part of the policy recommended by N.A.L.C. A letter from E.A.L.C. copying a letter from the insurer to N.A.L.C. states that such a high level of F.G.I. is unnecessary because employees of councils do not have access to large amounts of money and also that insurers do not see themselves as a substitute for inadequate management, because if a large sum were lost through inadequate management it would be considered uninsured. Clerk is to contact E.A.L.C. for further guidance.

VAT Claim

£206.89, reclaimed for the period 1/10/94-31/7/95, has been deposited in the current account by HM Customs & Excise.

PLANNING

95/CHL/1129 14 Abbeyfields

The plans for the application for a first floor side extension were still in circulation. It was decided that councillors were unable to comment on the plans while they were not present, so they would have to be re-circulated quickly and councillors would write their comments for the Clerk to collate.

Appeal - Burnt Oak, Bennetts Avenue (95/CHL/598)

An appeal has been made against the refusal of planning permission for a side extension to the existing bedroom and an extension to the porch. Clerk is to ask for a copy of the Inspector's decision letter.

Appeal Decision - Plough and Sail P.H.

This document is to be circulated.

POSSIBLE DEVOLUTION OF FUNCTIONS TO LOCAL COUNCILS

The Clerk is to write to C.B.C. that P.C. would like the following topics for possible devolution of function discussed: minor highway maintenance; grass cutting; street lighting; footpaths/public rights of way. P.C. would also like to see better communication between tiers on planning matters with the possible devolving of some responsibilities to parish councils.

MATTERS FOR REPORT

Tree Replacement

Mr. Parker is to agree with Mr. Clarke which trees are to be replaced. He is also to investigate the efficacy of planting oaks locally as only three have survived.

Bridge - Footpath 16

Clerk is to write to E.C.C. to inform them that the centre plank of the bridge, where Footpath 16 meets Rettendon Road, is rotten and needs replacing as a matter of urgency.

Creep hedge Lane Junction

The verge on the corner which has been kerbed is very messy and needs seeding.

There being no further business the Meeting closed at 10.26.

V. Jackson
V. Chairman

A Meeting of the Parish Council was held on Thursday, 26th. October, 1995 at 8.05 pm in the Village Hall.

PRESENT

Mr. Jacklin in the Chair, Mr. Applegate, Mr. Gordon, Mr. Parker, Mr. Range, Mr. Wigglesworth, the Clerk and one member of the public.

APOLOGIES FOR ABSENCE

There were no apologies, but the Clerk had received a message that the Chairman had been taken to hospital following a road accident and would therefore not be present at the Meeting.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 28th. September, 1995.

MATTERS ARISING FROM THE MINUTES

Oak Posts on the Tye

Mr. Jacklin is to ask Mr. Harvey to try to paint the posts with reflective paint. If this does not work, as they have already been treated with preservative, Clerk is to ask Tech. Services for advice.

Footpaths

Mr. Parker reported that there is presently no obstruction on St. Peter's Way, but the loss of headland might mean that when crops grow an obstruction will be created. He is to ask what the owner's intentions are in this respect and will report back to the next Meeting.

Tree Replacement

Mr. Parker has talked to Mr. Clarke, who did the planting last time, and is to have a site meeting with him on 4th. November to discuss suitability of species.

Bridge - Footpath 16

E.C.C. passed the request for the bridge repair to C.B.C., and the work has been done.

Creep hedge Lane Junction

The Clerk has received no reply to her letter and is to chase Tech. Services on the matter.

Insurance - Fidelity Guarantee


E.A.L.C. has received no further information from N.A.L.C. concerning the meeting between the insurers and the Audit Commission. E.A.L.C. expects this matter to be resolved 'satisfactorily' and advises P.C. not to increase cover in the meantime.

Bus Service

Mr. Gordon wrote to Mr. Orbell but has received no reply.

Parish Paths Partnership

Mr. Gordon has had a meeting with Tina Webb who has given a verbal undertaking to fund the parish map project to 100% providing that the material is of the required standard and complies with the guidelines. Phase 1 of the project is the noticeboard and map and Phase 2 is the production of leaflets for promoting walks in the parish. Funding will only


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be provided if both phases are carried out. Phase 2 would commence after the completion of Phase 1. The map has yet to be approved by the County Surveyor. The guidelines are to be circulated. Mr. Gordon was authorised to go ahead with the project, including both phases, on the understanding that it would be possible to withdraw from the project should the production of the leaflets be too onerous.

Councillors are to let the Clerk know within a week, whether they are able to attend the PPP Quiz Night on 14th. December.

The PPP Annual Report has been received and has been circulated.

Gobbs

C.B.C. Planning have replied that the works to the track are maintenance and therefore permitted development.

E.A.L.C. Conference 24th. October

The Clerk and Mr. Jacklin attended. Leaflets supplied by the various speakers are to be circulated.

Scarles Croft Housing

For reasons given in its letter C.B.C. Housing will not provide parking or vehicular entrances for the Scarles Croft Housing.

Annual Audit

The District Audit stands by its decision to require local councils to have their end of year bank statements verified by the bank.

Chelmsford Police & Community Consultative Group Meetings

Venues have been found for the next four Group meetings and are as follows:

22nd. November, 1995	County Hall;
21st. February, 1996	Burnham on Crouch;
22nd. May, 1996	County Hall;
21st. August, 1996	Great Baddow.

CORRESPONDENCE

A.C.D.P.C. General Meeting 7th. December

Members of the C.B.C. Local Democracy Working Party and their officers will be present for an informal discussion and questions on the subject of 'The Consultation Process and Possible Devolution of Functions to Local Councils'. Mr. Jacklin and the Clerk are to attend.

The minutes of the A.G.M. are to be circulated.

N.H.S. Responsibilities for Meeting Continuing Health Care Needs

The consultation period runs until 31st. December, 1995. Clerk is to order copies of the Draft Policy and Proposals for Consultation with Users, Carers and Public Representatives and the Draft Policy and Proposals for Consultation with Service Professionals and to ask Mrs. Chadwick for her comments on the matter.

Victoria County History of Essex Appeal Fund A.G.M. 24th. November


No interest was expressed in attendance of the A.G.M.

Chelmsford Council for Voluntary Service - Community Transport Survey

Clerk is to write to C.C.V.S. to let them know that a group of twelve people in East Hanningfield provides transport to hospital and doctors' appointments for those who have no other means of getting there.

E.C.C. Survey of Public Rights of Way

E.C.C. is ready to receive applications until the end of March, 1996 from anyone claiming that the Definitive Map needs modifying. Clerk is to pass the letter, which has been circulated, and the forms to Mr. Parker.


23/11/95

Domestic Refuse Collection

Those having refuse collected on Wednesdays this year will have it collected on Mondays in 1996. There was some concern expressed that East Hanningfield has had a Monday collection quite recently. Clerk to contact Tech. Services.

FINANCECheques

The following cheque was signed between Meetings as agreed at the September Meeting:

K. Plumridge	£690.69 Salary back-dated to 1.6.95.
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The following cheques were signed at the Meeting:

Audit Commission	£134.42 Annual audit 94/95;
A.C.D.P.C.	£15.00 Annual subscription;
K. Plumridge	£34.54 Reimbursements;
R. Harvey	£45.00 Repairs & grounds work.

Christmas Cover Competition

It was agreed that up to £25 might be spent on prizes.

PLANNING95/CHL/1129 14 Abbeyfields

Clerk responded to this application between Meetings in consultation with councillors. There was no objection to the proposed first floor side extension.

CLEUD/CHL/0013/95 St. Giles Lodge, Bicknacre Road

Clerk responded to this application for a certificate of lawful use between meetings and in consultation with councillors as a reply was required by 16th. October. P.C. has no knowledge which would contradict the statements of Toni Harvey and Alan Parish.

95/CHL/1223 5 Clinton Close

P.C. has no objection to the proposed first floor rear extension.

95/CHL/1262 Part of former OS Field No 176, Pan Lane

Due to the sensitive nature of this application for a dwelling on a green field site outside the defined settlement boundary, it was decided to seek background information from C.B.C. Planning before making a decision.

AFFORDABLE HOUSING

Clerk was instructed to contact Mrs. Moore to inform her that P.C. would like to undertake a housing survey.

DATES OF FORTHCOMING MEETINGS

It was decided that there is to be no Meeting in December. The dates for the first three Meetings in 1996 are as follows:

4th. January;
1st. February;
29th. February.

Clerk is to let Mrs. Harvey know.

Alan Parish
23/10/95

MATTERS FOR REPORTE.C.C. Public Transport Representatives' Meeting 17th. October

Mr. Gordon attended the meeting. Only four parishes were represented. Peter Blake, Rural Transport Officer, reported that the Eastern National Timetable changes in May had caused lots of complaints. E.C.C. was asked to investigate the flow of information from E.N. and to write to the Minister of Transport asking for bus companies to be required to give longer notice to the public of timetable/service changes. The minutes of the meeting are awaited.

The Res.

Essex and Suffolk Water have produced a newsletter about Hanningfield Reservoir, which is available free in the P.O. The newsletter mention a management partnership which includes local parish councils as well as C.B.C. and English Nature. Clerk it to write to ask whether East Hanningfield could have a representative on that body.

Street Light - Back Lane

The street light has been repaired and is working.

Traffic Calming

Clerk is to ask Tech. Services to explain what is happening concerning the traffic calming scheme and to ask Cllr. Paul White to help.

Precept

Councillors are to let Clerk know if they have any candidates for capital expenditure during 1996/7.

Mr. Jacklin is to get an up-to-date quote for a part exchange purchase of a more powerful brush cutter.

Clerk is to let Mr. Parker know the tree planting reserve.

Clerk's Course

The Clerk has been awarded joint prize for top student, for her Diploma results. P.C. congratulated the Clerk on her excellent results.

There being no further business the Meeting closed at 9.35.

Alan S. Dixon

Chairman

23rd November 1995

A Meeting of the Parish Council was held on Thursday, 23rd. November, 1995 at 7.30 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Gordon, Mr. Parker, Mr. Wigglesworth, the Clerk and seven members of the public.

APOLOGIES FOR ABSENCE

Mr. Range had indicated that his arrival would be delayed.

The Chairman thanked everyone for their good wishes following his recent accident.

MINUTES OF THE PREVIOUS MEETING

The following sentence was added to page 172, under Clerk's Course: "P.C. congratulated the Clerk on her excellent results". The Minutes were then signed as a true record of the Meeting held on 26th. October, 1995.

Mr. Applegate and Mr. Range arrived at this point.

PUBLIC QUESTION TIME

The Meeting adjourned for questions from members of the public. Mr. John Virgoe pointed out that the chicken shed did not have planning permission, because the permission given on appeal had time expired. The proposed buildings at Long Meadow are too close to the Nicholson Close houses; water drains from the field into the gardens so grazing animals would cause effluent to flow into gardens. He asked for the buildings to be sited away from the houses. He also drew P.C.'s attention to the hedgerows being destroyed, trees being felled and ponds filled. Mrs. Ann Pasco added that the applicant would use a soakaway and main drains but these were not on the plans. The Chairman confirmed that planning permission had lapsed for the shed. Any subsequent use would be the subject of a separate planning application, as is now the case, and must be considered on its merits. The land is agricultural but not in the Green Belt or Danbury Ridge Conservation Zone, so it is not possible to protect the hedgerows.

MATTERS ARISING FROM THE MINUTES

Oak Posts on the Tye

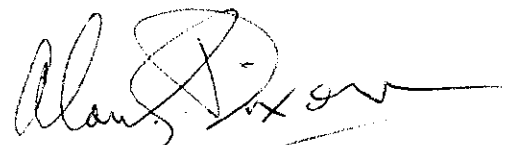
The posts have been given two coats of white paint, and are now quite prominent. These are to be monitored for wear.

Footpaths

Mr. Parker has been unable to make contact with Mr. Grey concerning the ploughing on St. Peter's Way, but is still trying.

Tree Replacement

Mr. Parker met Mr. Clarke on 4th. November for a site meeting. A thorn and a silver birch have failed at Bridon Close. Mr. Clarke recommended that a whitebeam should replace the silver birch. The oaks have failed at the S


4/1/96

bend, and will be replaced free of charge. In Rettendon Road, 8 oaks need replacing and a rowan has failed outside 35 Ashley Green. An additional planting site has been identified on the Payne Place corner, and a flowering thorn recommended at a cost of £32.

Excluding the trees which will be replaced free of charge the total cost of the planting scheme will be £192. This item will be carried forward to finance.

Mr. Clarke recommended that because the under soil is very dry, planting should be delayed until the spring.

E.C.C. Survey of Public Rights of Way

Mr. Parker has contacted E.C.C. The duty of proof of the existence of a right of way is very difficult. For verification, there must be proof of use of at least 20 years. Mr. Parker is presently looking at one or two paths which might be eligible.

Parish Paths Partnership

The map is still with the County Surveyor for approval. We should receive a reply by the end of the year.

Domestic Refuse Collection

Clerk confirmed that it has been five years since we last had a Monday collection.

Bus Service

There has been no reply from Mr. Orbell. Mr. Gordon is to call on Mr. Lockhead in Aberdeen again to draw his attention to the intransigence of our local bus company. The regional co-ordinator is also to be involved.

Traffic Calming

There has been no response from Tech. Services to Clerk's letter concerning the status of the traffic calming scheme.

The Res

Essex and Suffolk Water has replied that the parish councils represented on the Hanningfield Reservoir Nature Reserve Management Committee are there because part of Hanningfield Reservoir is within their parishes. The Committee has decided not to allow P.C. to join it, but the Estates Manager, David Alborough, has offered to meet P.C. to discuss matters with P.C. as they arise.

Parish Paths Partnership - Quiz Night

Mr. Parker and Mr. Wigglesworth are to attend with Mr. Applegate as reserve.

PLANNING

95/CHL/0683 Long Meadow, Back Lane

P.C. does not support this application for retention of the shed in non-compliance with conditions of permission re CHL/519/95, because of the proximity of the proposed building to nearby housing. The housing of cattle in the shed would cause an unacceptable health and nuisance problem because of smell and flies. The applicant makes no mention of the proposed disposal of animal effluent. Surface water presently drains into the neighbouring gardens. It is doubtful that a soakaway would be sufficient to prevent foul water running into the gardens. P.C. suggests that this building if moved to the West of the site would be more acceptable, as there is no objection in principle to the building if it can be sited with consideration for the health environment of the neighbouring residents.

Alan Daxor
4/1/96

95/CHL/0774 Long Meadow, Back Lane

P.C. objects to the proposed stables and cattle stalls. The buildings would be too close to the neighbouring housing and would cause considerable inconvenience and discomfort to the residents because of the associated smell and flies. The application contains several inaccuracies; the proposal does involve new building and does not involve alterations, ~~and trees and hedges are already being cut down along the boundaries of the site although the applicant states that there is no intention to do so.~~ The application does not indicate how solid waste would be disposed of. If this application should be successful P.C. urges that conditions should be applied to prevent the burning of soiled straw or other waste at the site. Presently, surface water drains into the neighbouring gardens. It is essential that foul water should not do so. P.C. is aware of the agricultural nature of the site and therefore is not objecting in principle to the buildings, but to their proximity to housing. Siting these buildings to the West of the property would remove most of the above objections.

95/CHL/1262 Part of former OS Field No 176, Pan Lane

Clerk responded to this application between Meetings in consultation with councillors because of the time constraint. P.C. objects most strongly to the proposed dwelling. The historic, forty year old, permission for a pair of semi-detached cottages with agricultural occupancy for this site can have little relevance to this application for a large detached house with no connection with agriculture. It would be difficult to justify building even for agricultural occupancy at this exposed site in the open countryside and outside the defined settlement boundary, but there can be no justification for a dwelling with no agricultural ties to be built at this site where it would have such a detrimental impact on the landscape value of the area.

Chelmsford Borough Local Plan

Proposed Modifications to the Deposit Draft, Statement of Decisions on Inspector's Report and Inspector's Recommendations on Objections to Chelmsford Local Plan, which the B.C. do not intend to accept have been circulated. It was noted that because the life of the Plan has been extended by three years, C.B.C. has been required to make provision for an additional 1,000 homes in the Borough, but the need for affordable housing has been recognised. The comment was made that for future Plans, the information inside might be more accessible if the information was stored electronically.

The following comments will be sent to C.B.C.:

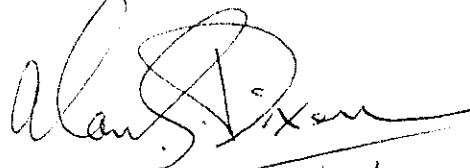
New Housing - Where there are new housing areas being proposed the infrastructure including public transport should be an integral part of the plan.

Hyde Hall 5.1 - The master plan for the development of Hyde Hall is mentioned in the plan, but is not available to view. The P.C. is very concerned about the consequences of the development of the gardens as the increased traffic will have an impact on the surrounding communities.

CORRESPONDENCEHoliday Play Activities for Children

Clerk is to reply to Leisure Services that P.C. would like the Easter Play Scheme, the Summer Play Scheme, the Youth Bus and the Play Bus.

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4/1/96

Review of Day Care Services to Children Under 8

This letter was dated 12th. October and received on 16th. November. The document can be viewed at libraries. Clerk is to pass the letter to playgroup and to write to E.C.C. Social Services to say that their method of communication is not satisfactory. The consultation period runs out 31st. December.

C.G.C.H.E. Winter 1 Day School

There was no interest in the day course entitled The Chair, The Clerk and The Council.

Creep hedge Lane Junction

Tech. Services will instruct a contractor ^{when he} ~~who~~ is working in the area to re-seed the verge on the corner.

RURAL WHITE PAPER

A summary has been circulated with the Chairman's notes. The E.A.L.C. is to hold a briefing on the subject on 24th. January, 1996. Details are awaited. It was decided to re-circulate the summary, to have the Rural White Paper as an Agenda item after the E.A.L.C. briefing and to purchase a copy of the full document. The last item to be carried to Finance.

FINANCE

Sanctioned Extra-statutory Expenditure

The Secretary of State has sanctioned the expenditure of up to £7,100 on the construction of a footway between the School Chase and Abbeyfields. It was agreed in principle that P.C. intends to proceed with the project. Clerk is to contact C.B.C. Technical Services to find out the best way forward.

Cheques

The following cheques were signed:

Essex Landscape Services	£228.42 Mowing 18.8-23.10.95;
Printing Place	£142.00 Winter Newsletter;
C. Seymour	£20.32 Prizes for Cover Competition;
Royal British Legion Poppy Appeal	£55.00 Poppy Wreath;
R. Harvey	£30.00 Maintenance & grounds work.

Rural White Paper

The Clerk was instructed to purchase a copy of the Rural White Paper at a cost of £19.

Tree Planting

It was agreed that the tree planting scheme should be carried out before the end of the planting season at a cost of £192 net of VAT. This is within the £300 which is held in reserve for this work.

Precept

It was agreed that P.C. should precept £11,100 for the financial year 1996/97. It was noted that at the end of this financial year there will be the following allocated reserves:

Street Lighting	£400;
Machinery	£500;
Playschemes and Sports	£385;
Tree Planting	£100.

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Alan Dixon
4/1/96

Mr. Jacklin is investigating the prices of a replacement, more powerful brushcutter, and expects the cost to be £300-£400 less the part-exchange for the present brush-cutter. The maintenance of the mower is expected to cost £73 exclusive of parts.

NHS RESPONSIBILITIES

Two consultation documents have been circulated: NHS Responsibilities for meeting continuing health care needs Draft Policy and Proposals for consultation with service users, carers and public representatives; Draft Policy and Proposals for consultation with service professionals. Mrs. Chadwick was asked for her comments. She passed the documents to Miss Linton who has experience of the management of the NHS. Miss Linton prepared some notes which have also been circulated. The Clerk is to write to Miss Linton to thank her for her time and effort.

Clerk is to respond to the two documents in general terms about the vagueness, the indigestibility and jargon of the two documents.

NHS INITIAL PURCHASING INTENTIONS

This has been circulated and is another indigestible document. The document with the Chairman's notes are to be re-circulated and returned to Clerk with any further comments from councillors. The Clerk will then form a response which has to be received by 10th. December. The response is to include the comments that it would have been helpful if the document had explained who was proposing it and that body's geographical context and its context in relation to other bodies.

MATTERS FOR REPORT

Fly Tipping

Builders' rubbish has been dumped at the S Bend in Pan Lane.

Bus Timetable

The 7.51 from Rettendon now starts at South Woodham Ferrers to cater for school children. Mr. Gordon was informed after the event.

The Millenium

This is to be an Agenda item for a future Meeting.

Dog Byelaw Signs

The Dog Warden has been erecting 'poop scoop' signs in Ashley Green and Back Lane as part of a process which it is intended will eventually cover the whole of the Borough. He is dealing initially with areas where there have been complaints about dog fouling and has been in communication with the Clerk on this matter. Clerk is to ask for clarification of the Borough wide byelaws.

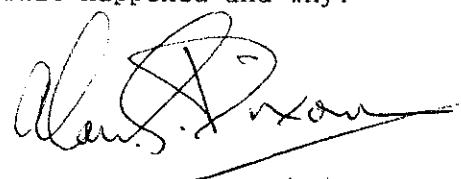
Housing Survey

The Clerk reported that the survey questionnaires will be delivered to 79 Springfield Road on the afternoon of Friday, 24th. November.

Power Cut

The Chairman rang Eastern Electricity at 4.30pm on Monday to inform them about the flickering which had been going on for about 22 hours. The power failed from 4.55 until approximately 7.20. The alternative service appears not to have been used. There were some surges which damaged electrical equipment. Clerk is to write to E.E. to find out what happened and why.

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4/1/96

Chairman's Appointments

The Chairman as Borough councillor has been appointed to represent C.B.C. on a working group which has been set up to rationalise the sites at the Meadow Lane Gypsy Site at Runwell by planning control, with a view to making it a viable place for the residents to remain.

He has also been appointed to sit on the Great Eastern Line Forum on behalf of C.B.C. and would welcome any comments from users of the line.

There being no further business the Meeting closed at 10.48.

A handwritten signature in black ink, appearing to read "Alan Dixon". The signature is written in a cursive style with a long horizontal stroke extending to the right.

4th January 1996

A Meeting of the Parish Council was held on Thursday, 4th. January, 1996 at 8 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Applegate, Mr. Gordon, Mr. Parker, Mr. Wigglesworth and the Clerk.

APOLOGIES FOR ABSENCE

Apologies had been received from Mr. Range.

MINUTES OF THE PREVIOUS MEETING

On the fifth line of page 175, "and trees and hedges are already being cut down along the boundaries of the site although the applicant states that there is no intention to do so" was crossed out. On page 176 under the heading 'Creep hedge Lane Junction' "who" was amended to read "when he". The Minutes were then signed as a true record of the Meeting held on 23rd. November, 1995.

MATTERS ARISING FROM THE MINUTES

Brushcutter

Mr. Jacklin has not yet been to Jack Stock to check which brush cutters are available. He is to obtain an additional quote and if possible two.

E.C.C. Survey of Public Rights of Way

Mr. Parker reported that, after investigation, he considers that there is only one footpath that it is possible to ask E.C.C. to consider. This is Footpath 16 at Highlands Farm. Mr. Chennells would like the concrete road to be used as the footpath.

Attempts to find someone who could testify that the path around the edge of the Buttercup Field has been used for twenty years have not been successful.

Councillors were asked to bring other candidate paths to Mr. Parker's attention.

Dog Byelaws

No reply has been received from C.B.C. concerning the borough-wide byelaws.

Footpaths

Mr. Parker is still trying to get in touch with Mr. Grey about St. Peter's Way which runs through his land.

Traffic Calming

Technical Services has replied that East Hanningfield is currently 26th. on the priority list for schemes with "Speed Reduction or Accident Savings Features". Chairman is to try to have the scheme raised in priority. Clerk is to write to C.B.C. to express P.C.'s disappointment and to ask for faded signs to be replaced at the Common and to the South of the village.

Sanctioned Extra-Statutory Expenditure

There has been no reply from C.B.C. Chairman is to chase.

Parish Paths Partnership

There has been no response from the County Surveyor concerning the footpaths map.

Bus Service

A reply from Mr. Orbell has been circulated. His letter is unsatisfactory

Alan S. Dixon
1/2/96

so Mr. Gordon is to write to Mr. Lockhead and Mr. Valance, Regional Operating Director. Mr. Gordon was thanked for his continuing efforts in this matter.

Parish Partnerships Quiz Night

The Quiz Night was abandoned through lack of interest.

Consultations with P.C.s and the Possible Devolution of Functions

Mr. Jacklin and the Clerk attended the consultation evening held by the A.C.D.P.C. with the C.B.C. Local Democracy Working Party. A lot of time was wasted by one parish councillor, but C.B.C. has noted the points made and is to take them away and discuss them with their officers.

Power Cut

A holding reply has been received from Eastern Electricity. More information is to follow.

Planning Applications - Long Meadow

A three year temporary permission has been granted for the cattle shed with conditions about the disposal of effluent, solid waste and liquid effluent. The development cannot go ahead until those details have been lodged with C.B.C. The decision about the stables and cattle stalls has been deferred. An officer has been instructed to negotiate a resiting.

CORRESPONDENCE

Mid Essex Community Health Council

The minutes were noted.

Rural White Paper

The representatives to attend the R.C.C.E. briefing are the Chairman, Mr. Jacklin, Mr. Gordon and the Clerk. A copy of the full document has been purchased and is in circulation.

FINANCE

Hayter Service

It was agreed that Mr. Jacklin should take the mower for its service. The expected cost is £73 & parts. It was agreed that if necessary a cheque could be signed for the service between meetings to a maximum of £120.

Mowing

It was noted that next ^{financial} year is the last year of the three year contract.

Cheques

The following cheques were signed:

Essex Landscape Services	£76.14 Mowing 13/11/95;
Cheltenham & Gloucester C.H.E.	£450.00 Course fee;
K. Plumridge	£657.76 Salary & reimbursements;
Society Local Council Clerks	£40.00 Annual subscription;
R. Harvey	£66.00 Grounds work;
Rural Community Council of Essex	£40.00 Conference fees x 4.

PLANNING

95/CHL/1387 Oaklands, Old Church Road

As C.B.C. required a response to the planning application for a conservatory to plot 2 to rear of Oaklands by 7th. December, Clerk prepared the following reply in consultation with councillors: P.C. objects to the proposed conservatory. The development would be a habitable room built outside the defined settlement boundary.

Alan S. Dixon
1/2/96

95/CHL/1382 Salesfrith Cottage, Bicknacre Road

As C.B.C. required a response to the planning application for the erection of a two storey side extension and entrance porch by 7th. December, Clerk prepared the following response in consultation with councillors: P.C. objects to the proposed side extension and porch. The proposed extension is not necessary to rectify any deficiency in basic amenities and would lead to the loss of a small housing unit. The site is in the Danbury Ridge Conservation Zone. Should this proposal be approved it would set a strong precedent for the neighbouring property and other similar properties in the countryside.

HOUSING SURVEY

The questionnaires have been delivered. Mr. Parker, Mr. Range and Mr. Applegate have not quite finished collecting their forms. The Clerk is receiving some back in the post.

A letter has been received from Mrs. Jones concerning the possible site of any housing. Clerk is to reply explaining that no land has been identified. Clerk is to explain about the survey and affordable housing for village people in the next newsletter, reiterating that P.C. has made no commitment and that no site has been identified.

MATTERS FOR REPORTRiding on Footpaths

Horses have been ridden on public footpaths, but no-one has been seen doing it. Clerk is to write a general letter to local riding establishments and to include in the next newsletter that there should be no riding on footpaths even if the landowner has given permission for the rider to be on the land.

Float File

The question was raised as to whether there should be a file containing copies of all outgoing correspondence brought to monthly Meetings. It was decided that this was not a good idea.

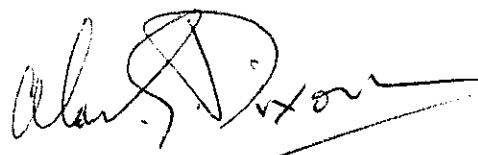
Fly Tipping

The Chairman is to contact C.B.C. to arrange the removal of an armchair at the end of the footpath beside Cornerways Cottage and in Pan Lane.

Recycling Centre

The Recycling Centre proposed for the Village Hall car park is to be an agenda item at the Meeting on 1st. February.

There being no further business the Meeting closed at 9.43.


Chairman
1st February 1996

22ND. JANUARY, 1996

E.H.P.C. MINUTES

An extraordinary Meeting of the Parish Council was held on Monday, 22nd. January, 1996 at 9 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Applegate, Mr. Gordon, Mr. Parker, Mr. Range, Mr. Wigglesworth, the Clerk and forty members of the public.

APOLOGIES FOR ABSENCE

There were none.

The Meeting adjourned for Public Question Time.

PUBLIC QUESTION TIME

Mr. Banwell of Ashley Green: Could the Post Office Stores be used by someone who would use it?

Chairman: The present incumbent is the freeholder and therefore decides who can and cannot use the premises.

Mr. Orpin of Filliol: Are any arrangements being made for pensions etc?

Chairman: Not aware of any.

Mr. Byatt of Pease Place: Could a representative from the Post Office not be here?

Chairman: Unsuccessful attempts have been made to contact the sub-post master.

Mr. Alexander Pye of Clinton Close: Funding might be available from Post Office Counters for transport to a post office elsewhere.

Mr. Harcourt Williams of the Tye: Has anyone approached freeholder?

Chairman: P.C. has tried but received no reply.

Mrs. Walden: What kind of premises did the community post office use at West Hanningfield?

Chairman: A table and chair in the Village Hall with no security.

Mrs. Walden: Could the police office be considered as a temporary post office?

Chairman: This was being considered but it was proving difficult to make contact with the police.

Mr. McGarvey of Clinton Close: He was shocked that only ten days notice had been given of the closure of the shop and post office. Would the owner need planning permission to turn the shop into a house?

Chairman: Change of use from A1 to residential would require planning permission.

Mrs. Plummer of Ashley Green: Is there any way that we could get the bus company to provide an extra service?

Chairman: We get no co-operation from Eastern national. P.C. is still trying to get the hourly service restored.

Mr. Alexander Pye: Could the Asda bus be used by pensioners?

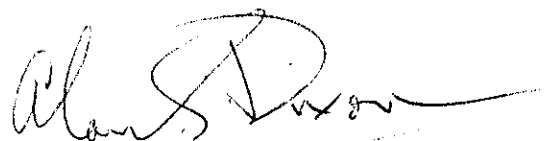
Mrs. Plummer: Do we know how many pensioners there are in the village?

Chairman: The only accurate record of the people who collect their pensions from the East Hanningfield post office will be kept at the post office.

Mr. Jacklin: We have a community care organisation which takes people to doctors' and hospital appointments. We will need more drivers if we are to take people to collect their pensions.

Mrs. Walden: There are two pubs in the village, could not one be used as a

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1/2/96

post office?

Chairman: Pub post office are usually community offices because the premises usually cannot be used full time.

The Meeting resumed at this point.

THE CLOSURE OF THE POST OFFICE STORES

The owner of the Post Office Stores announced on Thursday, 18th. January, that the shop and post office would be closing on Saturday, 27th. January. The decision is irrevocable and P.C. cannot force a reluctant freeholder to continue in business.

P.C. is able to use Section 137 of the Local Government Act to spend up to £3.50 per name on the electoral register on projects for the benefit of the community. Having already spent £55, there is £2,983 available to spend in this financial year. P.C. can also use Section 51 of the Post Offices Act 1953 to guarantee an expected financial loss by a post office.

It was resolved that the P.C.s policy is to continue the sub-post office facility as soon as is possible and to favour the retention of the present premises as a shop/post office whenever possible.

Clerk is to contact Post Office Counters to inform them that the P.C. and community wants the service to continue.

At this point the Meeting went into confidential session and the members of the public left.

The Chairman reported that he had attempted to open a dialogue with Mr. Dunlevey but had been unsuccessful. Considering the situation it would not be possible to lease the premises for use as a sub-post office. He understands from C.B.C. Planning Dept. that Mr. Dunlevey is very unlikely to achieve planning permission to use the premises as residential and would be unlikely to win on appeal, but the planning situation could take up to 18 months to be resolved. The business rate will continue to be applied to the property.

C.B.C. Planning would contemplate a short term retail planning permission which would not prejudice the shop's status. A unit is available at the industrial estate for purchase or rent at £4,000 to £5,000 per annum. The business rate would be about £2,500 per annum.

The Village Hall could be offered for temporary use on weekday afternoons. The status of the post box needs to be established. A meeting is to be arranged with Post Office Counters at the first opportunity. It was agreed that P.C. could subsidise the rent of premises at a maximum of £15 per day, until the week ending 3rd. February. It was agreed that another attempt would be made to communicate with Mr. Dunlevey. Following the meeting with P.O.C. Clerk is to prepare a news sheet for house to house delivery.

MATTERS FOR REPORT

South Woodham Ferrers Civic Amenity Site

The Chairman reported that there is a possibility that the proposed opening date of 1st. April has been put back. Clerk is to write to E.C.C. and C.B.C. expressing P.C.'s objection to any delay.

There being no further business the Meeting closed at 11.12.

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Alan Dixon
Chairman
1st February 1996

1ST. FEBRUARY, 1996

E.H.P.C. MINUTES

A Meeting of the Parish Council was held on Thursday, 1st. February, 1996 at 8.34 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Applegate, Mr. Gordon, Mr. Parker, Mr. Range, Mr. Wigglesworth, the Clerk and seven members of the public.

APOLOGIES FOR ABSENCE

There were no apologies.

MINUTES OF THE MEETING HELD ON 4TH. JANUARY

On page 180, under 'Mowing' the word financial was added between the words next and year. The Minutes were then signed as a true record of the Meeting held on 4th. January, 1996.

MINUTES OF THE EXTRAORDINARY MEETING HELD ON 22ND. JANUARY

The Minutes were signed as a true record of the Meeting held on 22nd. January, 1996.

PUBLIC QUESTION TIME

Mr. Lines of Highfields Mead: Referring to the Planning application for an industrial site at Highfields Farm, the access is entirely unsuitable because it is through a cul-de-sac and a narrow lane which is also a footpath. Repeated applications are testing everyone's patience. Is the threat of a gypsy site at the farm realistic?

Chairman: The gypsies who live in Meadow Lane now have permission to stay there. The Council is no longer required by law to provide sites. If an individual landowner wanted to provide a gypsy site, planning permission would be required. The previous application for industrial use at this site was rejected by the planning authority and lost on appeal. There is no limit on the number of planning applications which can be made for a site, but if dismissed on appeal a second identical application would probably cause costs to be awarded against the applicant.

PLANNING

Due to the public interest in this item it was agreed to bring 'Planning' forward to this point on the Agenda.

96/CHL/0008 Highfields Farm

P.C. objects to the proposed change of use to light industrial and storage. The access to the site through a housing estate with a winding road and then through a narrow unmade track is totally unsuitable. The site is very close to housing and the industrial processes associated with the site would therefore be intrusive for residents. Part of the site is within the Danbury Ridge Nature Conservation Zone. There is no need for more industrial units in East Hanningfield as there are presently empty units on the East Hanningfield Industrial Estate.



29/2/96

MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 4TH. JANUARYBrushcutter

Mr. Jacklin has obtained four quotes for brushcutters. This item is to be taken under 'Finance'.

Parish Paths Partnership

Confirmation of the map's accuracy is still awaited from the County Surveyor. Permission has been obtained from all the owners of the houses, drawings of which surround the map. The artist was Richard Higgins.

Footpaths

Mr. Parker has still not been able to contact Mr. Grey.

Planning Application - Long Meadow

The stables are to be built where originally intended, subject to C.B.C. receiving detailed information about the management of all forms of effluent.

The councillors have received a letter from Mrs. Pallet concerning landscaping improvements and enclosing a copy of a letter from E.C.C. which included a management plan for the hedgerows. Clerk is to write to Mrs. Pallet thanking her for her letter and saying that P.C. is looking forward to seeing the property starting to flourish after a long period of neglect.

Traffic Calming

Clerk has written to Tech. Services and a reply is awaited.

E.C.C. Survey of Public Rights of Way

It was noted that the footpath in question was No. 17 not No. 16 as stated at the last Meeting.

E.C.C. has written to remind P.C. that formal applications are awaited, and that the Borough Council's list of paths which ought to go on the definitive map cannot be accepted as an application.

Easter Playscheme

A one day playscheme for 5 to 11 year olds organised by C.B.C. will take place on Thursday, 11th. April. C.B.C. will provide posters for publicity. A notice will be included in the March Newsletter, and leaflets distributed to the children at the primary school. A few extra leaflets are to be printed for children known not to attend the local school.

Power Cut

Eastern Electricity have written to say that it is not always possible to switch to adjacent circuits due to the location of a fault, and that their equipment was not able to detect the recent fault when the supplies were flickering until the power cut was permanent.

MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 22ND. JANUARYPost Office

Councillors and the Clerk met Mr. Tony Newman the Retailing Network Manager of Post Office Counters on Friday, 26th. Jan. Following an offer of temporary accommodation by Mr. & Mrs. Liddiard at the Windmill, the sub-post office has moved into the restaurant there until the end of March. The Liddiards have calculated the weekly costs of extra insurance, cleaning and power at £56.40 including VAT. Councillors and the Clerk delivered letters explaining the move to the Windmill to every house in the parish. Some pension business has been lost. The temporary sub-post master feels that a sensible review point would be at the end of the first full accounting week.

An article about the sub-post office in the Windmill appears in this week's Essex Chronicle.

Another leaflet drop, giving information about the services available at the sub-post office, should take place in about one or two weeks time.

Curtains have been hung in the windows of the shop. The business rate will apply at 50% if the premises are not used. If the owner applies to end the business rate, the local planning authority will be informed.

Alternative temporary premises considered have been the Village Hall, a unit on the Industrial Estate and the old bottle store at the Windmill.

It was decided:

1. to investigate premises available, to try to find out costs and to see if any office space is available;
2. to set up a meeting with Tony Newman to discuss Post Office Counters' deposit requirement and to co-ordinate the recruitment of a new sub-post master/mistress;
3. to continue trying to find someone to come forward to take over the sub-post office.

CORRESPONDENCE

Mayor's Parishes Evening

P.C. nominates Mrs. Rice and Mr. Cottey to represent the Parish. Clerk to check that they are able to attend on 26th. April. Mr. Parker is to check his diary to see whether he is able to attend as representative of P.C.

Road Works, Pan Lane

Notice has been received from Tech. Services that Pan Lane will be closed from 5th. February for up to two weeks. Clerk is to post a copy of the notice on the noticeboard.

Footway Request, The Tye

Tech. Services wishes to undertake the works and will be seeking tenders after 1st. April.

Mid Essex Community Health Council

Mrs. Chadwick reports a reversal of policy. It is now hoped to provide care closer to peoples' homes. This is a moving treatment away from Broomfield to supporting hospitals. The minutes are to be circulated.

FINANCE

Brushcutter

Quotations were obtained for a part-exchange purchase from Jack Stock/Essex Fencing, Eastern Tractors, Doe and Grasshopper. It was decided to accept the lowest quote by Jack Stock which was £179 including VAT for a Promac 4100, which is a 40cc machine.

Sub-Post Office

The management of the Windmill has calculated that the additional costs to them of having the sub-post office in their restaurant are as follows:

Extra public liability insurance	£5.00
Heat and lighting	£28.00
Cleaning	£15.00
VAT	£8.40
Total	£56.40

It was agreed that P.C. in accordance with its powers under section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of



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the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:

£56.40 to be paid per week from 29th. January, 1996 until 29th. March, 1996 to Mr. & Mrs. Liddiard to cover the additional expenses which they have incurred through allowing the sub-post office to function in their restaurant.

Cheques

The following cheques were signed:

Public Works Loan Account	£248.36 Field Loan;
Eastern Tractors Ltd.	£79.85 Hayter service;
D.F. Clark Contractors	£225.60 Tree planting;
R. Harvey	£30.00 Grounds work.

PROPOSED MINI-BANK CENTRE

C.B.C. has asked to site a set of four large wheelie bins at the Village Hall car park for the recycling of bottles and cans. Hanna's Field Charity has agreed to a six months trial. Clerk is to inform C.B.C. that the bins should be sited to the right of the entrance, under the tree, that P.C. does not want the site sign-posted and that Mr. Jacklin would like a site meeting.

MATTERS FOR REPORT

Creep hedge Lane

Some pieces of car remain in the hedge following the recent accident.

Tree Planting

Mr. Clark has completed the tree planting. The tree planted on the Coude Dennis estate has been snapped off already and it is not intended to replace it.

Tree Pruning

The C.B.C. notification of tree pruning enclosed a map which was not of this parish. Clerk is to ask if there is intended to be any pruning in East Hanningfield.

Street Cleaning

Berries which have fallen from trees are rotting on the footways in Ashley Green and Bridon Close. Chairman is to find out whether the streets are to be cleaned.

Start Time of Meetings

It is not anticipated that further Meetings will have to start at a time later than 8pm.

Fly Tipping

A seat dumped at the double bend in Pan Lane has been reported by the Chairman.

Z Bend, The Common

The Chairman has reported that the warning sign has been knocked down.

Housing Survey

171 replies have been received. Clerk is to collate them and send the results to the Rural Housing Trust.

There being no further business the Meeting closed at 11.05.

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Alan Dixon
Chairman

29th February, 1996

A Meeting of the Parish Council was held on Thursday, 29th. February, 1996 at 8.02 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Parker, Mr. Range, Mr. Wigglesworth, the Clerk and one member of the public.

APOLOGIES FOR ABSENCE

Apologies had been received from Mr. Gordon who was away and from Mr. Applegate who expected to arrive late.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 1st. February, 1996.

PUBLIC QUESTION TIME

Mrs. Rice asked whether there had been any progress with Eastern National. She had recently written to E.N. about the lack of service when the roads in Southend had been icy and commented that the two hourly service is very inconvenient for users.

Mr. Range arrived at this point.

The Chairman replied that Mr. Gordon had recently written to Mr. Varley, the Regional Director of First Bus Plc. P.C. continues to press for the return of the hourly service and advises parishioners to write to E.N. every time that there is a problem.

THE FUTURE OF THE SUB POST OFFICE

The Chairman reported that Mr. Newman was unable to attend the Meeting but had met him that afternoon. As a preamble to discussion the Chairman outlined the position of the sub post office as it stands:

1. Post Office Counters' St. Albans office has been sending out a standard letter to prospective applicants which states there is a £15,000 fee to purchase the licence. Mr. Newman accepts that this is unacceptably high and has reduced the fee to £7,500.
2. If the sub post office is going to be in temporary premises, the licence fee could be deferred for six months or possibly longer.
3. The search is for temporary premises in the medium term. The premises must be able to be made secure. There must be a counter to which a security screen could be attached. The secure area would have an alarm and hold the safe.
4. There have been 5 expressions of interest in the sub post master role made to P.O.C. None has applied formally. One person has agreed to put in a formal application but that person has no capital or premises.
5. It is understood that C.B.C. Planning will shortly take action over the former sub post office premises. The Clerk has written to the former sub post master asking him to consider leasing part of his

Alan S. Dixon

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- premises for use as a sub post office. While not being used his premises will be subject to 50% non domestic rates. If he applies for re-rating Planning will be informed. It could take twelve months for the planning issues to be resolved.
6. Some pensions business was lost when the Stores sub post office closed. Approximately 70-80% of the business has been retained. P.O.C. will keep Mr. Brown in East Hanningfield until the second week in April.
 7. The Windmill restaurant is available for use until the end of March, although there will be two afternoons when it will be closed.
 8. The ground landlord has not replied to Mr. Liddiard concerning the proposal to convert the bottle store for use as a sub post office. The conversion would require planning permission and probably the building of a replacement bottle store which would also require planning permission. C.B.C. Planning would probably support a temporary change of use, but because of temporary nature of p.p. the ground landlord would probably not want to fund the conversion.
 9. Clerk wrote to the Police concerning the police office. The reply from the Estates Manager says that the letter has been passed to the Chelmsford Division to deal with.
 10. P.O.C. is not prepared to allow the sub post office to be run from a table in the Village Hall.
 11. It is believed that C.B.C. Planning would not support a proposition to build a new shop and post office on agricultural land outside the defined settlement boundary, because of the known planning history.
 12. A unit on the industrial estate would be central but not ideally placed. It would require fitting out. If divided, the rates would be reduced from about £2,500 to about £800 per annum. The agents would be comfortable with the use, and a 6 or 12 month lease is available. The rental is negotiable. Planning permission would be required for change of use. Temporary consent would probably be possible.

Mr. Applegate arrived at this point.

A suggestion was made that the ladies' shower room in the Village Hall if adapted and made more secure, could be used as a temporary sub post office. It was agreed in principle to make a financial input to support the retention of the sub post office.

Mr. Jacklin is to investigate the costs and availability of portacabins. The Chairman is to ask Mr. Newman whether a portacabin would be acceptable and what specifications would be required, and to ask him whether the ladies' shower room at the Village Hall could be suitably adapted.

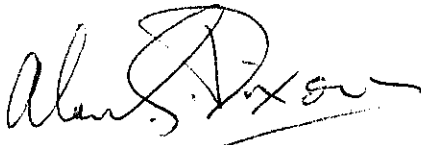
Mr. Parker is to contact the Chelmsford Division of Essex Police to find out what has happened about the police office.

A Meeting is to take place next week to carry the matter forward. Councillors are to let the Clerk know as soon as possible when they are available.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Pan Lane

The resurfacing has taken place but there are deep gaps at the sides of the road. Chairman reported that Tech. Services are to have these filled in and covered with top soil.


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Traffic Calming

Traffic scheme priorities are to be reviewed at the March 1996 Highways Committee Meeting. C.B.C. Tech. Services will write following that meeting.

St. Peter's Way

Mr. Parker has spoken to Mr. Grey and found that the land belongs to Mr. Stacey, so is now trying to get in touch with him.

E.C.C. Survey of Public Rights of Way

Mr. Parker is to confirm with Mr. Chennells that he is happy with the relocation of the footpath on to the concrete road before sending in the application.

Z Bend, The Common

Tech. Services has replaced the warning sign after several reminders.

Housing Survey

Mrs. Moor has written thanking the Clerk for the analysis of the housing survey, and has asked P.C. to consider why there was such a poor response to the survey. She will be in touch again within the next few weeks with her views on the results of the survey and suggestions as to the next stage.

P.C. decided that the poor response to the survey was due to lack of interest on the part of parishioners.

Mayor's Parishes Evening

Mr. Parker, Mrs. Rice and Mr. Cottey are able to attend.

Civic Amenity Site Provision - South Woodham Ferrers

Tenders have been sought for the work and it is anticipated that the facility will open during the Autumn.

Long Meadow

Mr. Wigglesworth has provided the Clerk with the letter from Mrs. Pallet so that it can be copied for the file.

CORRESPONDENCE

Best Kept Village Competition 1996

It was decided to enter again this year. Entries must be received by 9th. April.

The Great British Poppy Chain

After much discussion it was decided not to support this charity appeal. Mr. Gordon has expressed an interest in the event, so the Clerk is to pass the literature on to him.

Mr. Harris


Mr. Michael Harris has written to P.C. describing a proposal he has to build a shop and post office on land which he owns beside Old Church Road. Clerk is to reply to thank him for his letter and interest and to inform him that if he wishes to proceed he will need planning permission and should contact Post Office Counters.

FINANCE

Cheques

The following cheques were signed:

Jack Stock/Essex Fencing	£152.36 Part exchange brush cutter;
Public Works Loan Account	£778.13 Hall loan;
The Printing Place	£138.50 March edition Newsletter;



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K. Plumridge	£152.22 Administration & course reimbursements;
Windmill Tavern	£299.63 Expenses for housing post office in restaurant (s137).

PLANNING

96/CHL/0102/OL Bromley Lodge, Tileworks Lane

There were no objections to the proposed demolition of the existing property and erection of replacement dwelling (renewal of permission CHL/1493/90).

The Chairman and Mr. Jacklin declared an interest in the following two applications and left the room. They signed the declaration of interest book.

96/CHL/0109 Site rear of Copperfield, Old Church Road

P.C. objects to the proposed timber framed stables and hay store, because they would be a domestic amenity encroaching into agricultural land.

96/CHL/0110 Site rear of Copperfield, Old Church Road

P.C. objects to the proposed lake because it would be domestic development encroaching into agricultural land.

The Chairman and Mr. Jacklin returned to the Meeting.

96/CHL/0127 Part of OS176 West side of Old Church Road

P.C. objects to the proposed house on the site with extant permission for two farm cottages. P.C. is not convinced that there is an agricultural need. The house is grossly over-sized for its location.

THE RURAL WHITE PAPER

It was decided to defer this item to the special Meeting next week because of the lateness of the hour.

MATTERS FOR REPORT

Rettendon Road - Hedgerow

The hedge opposite Creephedge Lane has been coppiced, so it will grow up again.

Creephedge Lane Junction

The reflectors and fingerpost opposite the junction have gone. Tech. Services have been told.

Creephedge Lane - White Lining

The SLOW signs near the Buckhatch Lane junction are very worn.

Three Horseshoes Car Park


Clerk is to write to Grand Met or its successor about the poor condition of the car park.

Rettendon Road

The reflectors have gone from South of Willis Farm.

Bicknacre Road Junction

One of the bollards opposite the junction has been pushed over and its reflector lost.


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29TH. FEBRUARY, 1996

E.H.P.C. MINUTES

Cobblers Cottage

The two horse chestnuts have been pruned with the knowledge of the C.B.C. arboriculturist. The Church has applied for permission to pollard its limes to the front and side of the churchyard.

High Water Farm Racing Club

A permanent looking sign has appeared at the field entrance. Chairman is to ask Planning about its status.

There being no further business the Meeting closed at 10.58.

A handwritten signature in cursive script, reading "Alan S. Dixon". The signature is written in dark ink and is positioned above the printed title "Chairman".

Chairman

8th March 1996

A Meeting of the Parish Council was held on Friday, 8th. March, 1996 at 8.04 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Applegate, Mr. Gordon, Mr. Parker, Mr. Range, Mr. Wigglesworth and the Clerk.

APOLOGIES FOR ABSENCE

There were no apologies.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 29th. February, 1996.

THE SUB POST OFFICE

The Clerk has received a reply from Mr. Dunlevey saying that his premises are not available on a lease. The Chelmsford Division of Essex Police has replied that the police office is not available for use as a post office because the officers who live at the house often work night shift and it would be disturbing for them if members of the public were visiting the premises during the day.

The Chairman has had a meeting with Tony Newman today, and has been told that the person who had been expected to apply to be post master has decided not to do so. Tony Newman has decided that there should be no joining fee and has sent a letter explaining this new situation to all those who have expressed interest in the position. Post Office Counters Ltd. is to offer the applicant post master a flat remuneration of £12,000 per annum.

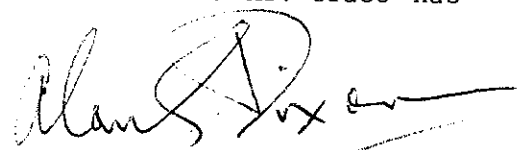
No long term premises are presently available. P.O.C.L. will not fund the start up costs of a move into further temporary premises. P.O.C.L. is prepared to provide temporary staff until the end of May, should there be premises. The start up costs which would cover a safe, security screen and alarm system would be in the region of £5,000.

The bottle store at the Windmill could not possibly be ready for the end of March when the sub post office has to leave the restaurant, because of the substantial improvements which would have to be carried out. The ground landlord has not responded to the request for permission to place a portable building at the Windmill.

Tony Newman has looked at the Village Hall and said that it would only be suitable for a community post office, which would have opening times of a few mornings a week.

The agents for Unit 19 at the Industrial Estate have agreed to a proposed annual rent of £4,000. The District Valuer has agreed to a business rate of about £800 per annum on the understanding that only a small part of the building would be used and the rest would be blocked off. Mr. Grace has

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estimated that the division of the building would cost £300 in materials and £200 in labour. The premises are accessible for wheel chair users. The premises are available immediately for a period of six or twelve months, but there would be no right to renew after a six month let.

Three local sources of portable buildings have been approached:

Transline at Brentwood quoted

28x10ft. cabin, sub-divided with hatch,

6 months - £40 per week

12 months - £35 per week

delivery £150 excluding foundations, crantage & services, return would be charged at rate current at time of return.

20x10ft. cabin,

6 months - £22 per week

12 months £20 per week

16x9ft cabin

6 months - £18 per week

12 months £16 per week

24x9ft. cabin,

6 months - £26 per week

12 months £24 per week

They would fix a counter inside the cabin for:

6 months - £16 per week

12 months £12 per week.

Portakabin quoted:

28x9ft. cabin,

27-39 weeks - £50.03 per week

53-78 weeks - £40.51 per week

delivery £80.

10x9ft cabin

27-39 weeks - £37.03 per week

53-78 weeks - £27.51 per week

16x9ft cabin

27-39 weeks - £44.03 per week

53-78 weeks £34.51 per week

Wernick of Wickford quoted:

24x9 steel clad cabin

6 months - £60 per week

transport & erection £60 & £60 to take away.

All prices exclusive of VAT. All cabins are immediately available.

Mr. Newman has said that a portable building would in principle be acceptable.

Eastern Electricity has estimated that the cost of supplying an overhead feed would be £100, but £300 if it was to be metered.

Although preferable the Windmill site is not presently available. The Village Hall is a possible site. There would be additional costs of supplying concrete pads, electricity and fitting out. The planning staff at C.B.C. would be sympathetic to an application for temporary planning permission for either a temporary building or change of use of Unit 19.

IT WAS RESOLVED that in accordance with its powers under section 51 of the Post Office Act 1953 the Parish Council should incur the following expenditure: up to a maximum of £5,000 for the establishment of a sub post office in new premises, on the understanding that every endeavour has been made to negotiate with Post Office Counters Ltd. a lesser amount.

IT WAS RESOLVED that in accordance with its powers under section 137 and 139 of the Local Government Act, 1972, the Parish Council should incur the following expenditure, which in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner

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commensurate with the expenditure:- £4,000, during the financial years 1995/96 and 1996/97, for the rental, running costs, setting up of a sub post office in new premises.

IT WAS AGREED that a Meeting should take place on Wednesday, 13th. March to make the final decision as to which premises would be used.

In the meantime the Chairman is to talk to P.O.C.L. in detail about the portable buildings to find out whether they are definitely acceptable.

RURAL WHITE PAPER

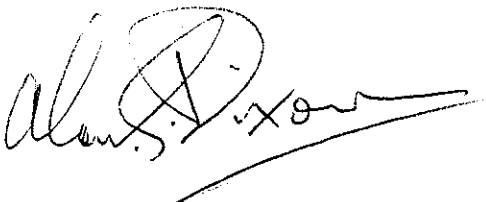
The Clerk is to produce a draft response which is to be circulated before the monthly meeting on 29th. March.

MATTERS FOR REPORT

Clerk's Hours

Clerk reported that she had recorded her hours for the period 2nd.- 29th. February as 44 hours and 45 minutes.

There being no further business the Meeting closed at 10.56.


Chairman
13th March 1996

13TH. MARCH 1996

E.H.P.C. MINUTES

A Meeting of the Parish Council was held on Wednesday, 13th. March, 1996 at 7.02 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Applegate, Mr. Gordon, Mr. Parker and the Clerk.

APOLOGIES FOR ABSENCE

Apologies were received from Mr. Range and Mr. Wigglesworth.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 8th. March, 1996.

THE SUB POST OFFICE

Unit 19 at the Industrial Estate is still available. Permission to site a portable building at the Windmill has been refused, but the ground landlord has agreed to look at detailed plans should they be produced. The Chairman of Hanna's Field Charity has contacted as many Committee members as can be reached to discuss the possibility of a portable building on Hanna's Field either on or near the car park, and they have decided that, although they do not think it the perfect site, they will allow a portable building to be installed there on the understanding that it will be temporary, for example for six months.

Tony Newman is comfortable with a post office in a portable building and advised that the 20 x 10' cabin would be the most appropriate size. The start-up fee for security measures, which will be payable to Post Office Counters, might be less than the anticipated £5,000 if some of the items are not new.

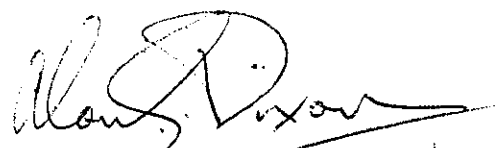
It was agreed to arrange for the installation of a portable building at Hanna's Field for an initial period of three months, and that up to £2,000 may be spent on that installation before the end of the financial year as resolved at the last Meeting, and that such expenditure will cover the rent of the portable building for three months, delivery and siting of the building, preparation of the site, fitting out, connection of telephone and metered electricity supply, and an application for temporary planning permission. The criteria for choice of portable building will be that it will be in good order, available immediately and at a competitive price.

The Chairman is to report Parish Council's decision to P.O.C.L. in the morning.

The Clerk is to prepare a news sheet for house to house distribution which will inform everyone in the parish about the latest developments and the urgent need for someone to come forward to take over the sub post office.

Mr. Gordon left the Meeting at this point.

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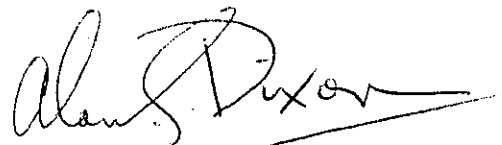

28/3/96

MATTERS FOR REPORT

Essex & Suffolk Water - Colour Scheme for New Building

Illustrations of the colour scheme options for the buildings at the water treatment works had been made available by Essex & Suffolk Water so that the Council could comment. It was agreed that the proposed warm grey was preferable to the blue colour of some of the present buildings and that the copper beech option with magnolia surrounds was the most attractive option for the windows of the older brick building.

There being no further business the Meeting closed at 8 pm.



Chairman

28th March 1996

28TH. MARCH, 1996

E.H.P.C. MINUTES

A Meeting of the Parish Council was held on Thursday, 28th. March, 1996 at 8 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Gordon, Mr. Range, Mr. Wigglesworth, the Clerk and three members of the public.

APOLOGIES FOR ABSENCE

Apologies for absence had been received from Mr. Parker and Mr. Applegate had indicated that his arrival would be delayed.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on Wednesday, 13th. March, 1996.

PUBLIC QUESTION TIME

Mrs. Pallet expressed her concern about the dangers to children who play near her ponds now that they have been dredged out and are about 6' deep. She has arranged for a note to be given out at school and asked for a similar warning to be included in the Newsletter.

The Chairman agreed that this could be done.

Miss Lorna Pallet said that litter was blowing from behind the mound on the playing field into the field where there were horses.

The Chairman replied that there is a general litter problem in the village and everyone has to clear it up when it blows on to their property, but there will be a village tidy up soon when everyone in the village will be asked to help prior to the Best Kept Village Competition.

MATTERS ARISING FROM THE MEETING HELD ON 29TH. FEBRUARY

Traffic Calming

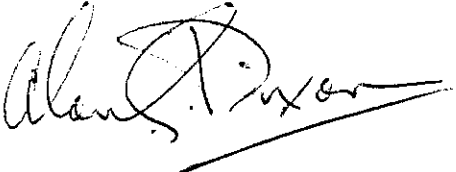
The Chairman, as borough councillor, attended the Highways Committee meeting on 21st. March. He has identified 6 village schemes the majority of expenditure for which would be on the replacement of signs. He has suggested that this aspect of the schemes should come from the maintenance budget. The officers are now looking into this possibility which might mean that the work will take place sooner than if financed as traffic calming schemes.

The road works which are presently taking place on the Z bend at the Common are widening the radius of the bend in order to prevent collisions. The Chairman is monitoring the reinstatement of the verge to ensure that it is adequate to walk on. There will be new signage at the approach to the Z bend. The Highways authority is not required to inform P.C. of these works. The Chairman and Clerk are to contact C.B.C. to say that this would be a suitable candidate for improved communication.

MATTERS ARISING FROM THE MEETING HELD ON 8TH. MARCH

There were no matters arising.

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25/4/96

MATTERS ARISING FROM THE MEETING HELD ON 13TH. MARCHSub Post Office

The temporary building is now on site next to the Village Hall. It comes from Premier Translines who quoted the cheapest price of £25 per week plus £2 extra per week for window grills. Premier Translines are to be asked whether they would object to the screw heads holding the grills being drilled out to prevent tampering. The floor has been reinforced to take the weight of the safe. Delivery was £100.

The telephone line has been connected, but apparatus is still needed.

Eastern Electricity will connect supply tomorrow, 29th. March.

The earthing is being done by Fordham Electronics.

All services will be complete by 29th. March.

J. Grace has built a ramp to the front door and is doing the internal alterations.

R. Harvey dug the channel for the telephone cable.

The building will shortly be ready for the safe and alarm system.

It had been hoped to open on Monday, 1st. April, but the delay in the arrival of the safe and alarm has caused the opening date to be delayed until Tuesday, 9th. April.

A leaflet drop will take place over Easter weekend and will cover Howe Green and Rettendon Common. The leaflet will include a location plan.

Tony Newman has been asked to provide a badge for the front of the building. A sign is also needed to be attached to the Village Hall sign on the Tye.

There has been a great deal of interest expressed in the job of post master and Tony Newman is confident that a replacement will be found.

It was noted that Royal Mail collection times will have to be altered to allow for the travelling time between the post box and the new sub post office.

Clerk is to write to the Police to ask for the post office to be included in their car patrols.

Mr. Applegate arrived at this point.


The Chairman is to confirm with the landlords that they do not object to the post office continuing in their restaurant for one more week and to ask for the invoice covering the remainder of the period at the pub. Clerk is to write to the Liddiards thanking them for their forbearance in allowing the post office to continue in their restaurant.

CORRESPONDENCEConsultation on NHS Responsibilities for Meeting Continuing Health Care Needs

Clerk is to request a copy of the analysis and of the final policy.

Long Meadow

Mr. Parker, knowing that he would be absent from this Meeting, sent Clerk a letter saying that he had been approached by several parishioners who were concerned about the earthworks in progress at Long Meadow. Having inspected the site, Mr. Parker felt that changes to the water courses had taken place the purpose of which was not clear. Clerk spoke to Mrs. Pallet on the telephone on this subject when Mrs. Pallet telephoned her about the dangers to children who play in the ponds. Mrs. Pallet said that the works are


25/4/96

28TH. MARCH, 1996

E.H.P.C. MINUTES

being done by the contractors recommended by the County Council and that the works are being part funded by the County Council. The pond has been found to be 170'x 45'. This has produced a great deal of spoil which is to be landscaped, but has to settle first and will therefore be planted in the Autumn. One pond was drained into the other while the excavations were taking place so as to preserve the wildlife in that pond water.

Mid Essex Community Health Council

Mrs. Chadwick has attended the meeting on 25th. March and produced notes and supplied copies of the minutes for P.C. It was noted that the recent coverage in the Essex Chronicle concerning the temporary closure of the Breast Care Clinic had been highly inaccurate and had caused unnecessary alarm. M.E.C.H.C. will be holding a public meeting on this subject on 1st. April at 2pm in their offices. The minutes and notes are to be circulated.

C.B.C. Sports Development - Activity Audit

C.B.C. has established two new posts, to begin in the Autumn: Senior Sports Development Officer & Community Sports Officer. Before these officers take up their posts C.B.C. is consulting schools, clubs and parish councils to establish what is taking place for young people and what is needed. C.B.C. asks in what areas could a Sports Development Officer work in partnership with P.C. to develop sport for young people? and what comments does P.C. have regarding the work of a Sports Development Officer on a wider basis? Clerk is to reply that previous attempts to provide sports facilities for the young have failed because of the unwillingness of parents to participate. A positive long term commitment is needed to motivate both children and their parents. We have a facility which is under-used and would welcome a visit from C.B.C. to discuss with H.F.C. how these problems can be overcome.

Emergency Planning

C.B.C. is inviting P.C. to take part in an emergency exercise on 5th. or 6th. June. Clerk to write agreeing to participation and to ask for Mr. Gordon to be the village communication point rather than the village shop which has now closed.

Hanna's Field Charity

The annual accounts for 1995 have been circulated.

Horses on Footpaths

Clerk queried the legal position of horses on footpaths. C.B.C. Tech. Services replied that a landowner may, as a private right, allow horses on a public footpath, but the owner must repair the public right of way if it should become impassable.

English Basketball Association - Outdoor Initiatives

C.B.C. has been asked to co-ordinate the application at local level and submit to the E.B.B.A. schemes which meet the criteria. They are proposing to install vandal proof goals in places open and available to the public free of charge for at least 40 hours per week. Clerk is to write asking for something positive for East Hanningfield.

Local Government Finance

An article from the economist has been circulated.


New Accounting Regulations

New regulations will apply to the keeping of P.C. accounts from 1st. April, 1996. Guidelines have yet to be produced. Clerk expressed a wish to attend the course which the E.A.L.C. propose to arrange.

Willow Trees - The Tye

Mr. Briggs has complained to the arboriculturist about the willow trees which are beside the bus shelter. Clerk is to contact Miss Vieregg to

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arrange a site visit. The subject of creating more T.P.O.s is to be an Agenda item for a future Meeting.

Country Lifelines

This R.D.C. publication about rural transport initiatives has been circulated. It was noted that many communities rely on volunteers for their transport needs. The Chairman wishes to get the rail topic moving again via C.B.C.

FINANCE

Subscriptions

It was decided to reduce the number of copies of the Local Government Review ordered to one and to order an extra copy of the Clerk at £15 per annum.

Cheques

The following cheques were signed between Meetings:

Eastern Electricity	£183.00	Supply to post office:
Chelmsford Borough Council	£80.00	Planning application.

The following cheques were signed at the Meeting:

Premier Transline Hire Ltd.	£529.93	Portable building delivery & 3 months hire;
British Telecom	£116.32	Connection of telephone line;
K. Plumridge	£637.34	Salary, admin. & course reimbursements;
R. Harvey	£71.20	Works relating to post office;
E.A.L.C.	£136.56	Annual subscription;
S.L.C.C.	£15.00	Annual subscription to the Clerk.

It is expected that cheques will be signed between Meetings, as agreed at the last Meeting, on expenditure related to the installation of the new sub post office.

PLANNING

96/CHL/0288 Rothards, The Tye

There were no objections to the proposed single storey rear extension for form utility room.

96/CHL/0252 2 Highlands Cottages, Southend Road,

There are no objections to the proposed single storey extension to rear and new garage in position of present garage.

96/CHL/0338 Hanna's Field, The Tye

There were no objections to the proposed stationing of a portable office unit adjacent to the Village Hall to serve as premises for sub post office for a temporary period of 3 years.

RURAL ENGLAND - THE RURAL WHITE PAPER

The Clerk had prepared a draft response which was amended as follows:

The Parish Council welcomes this comprehensive review of the social, environmental and economic factors affecting the future development of rural England. In the past, consideration of the rural way of life has been piecemeal. Especially welcome is the White Paper's

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endorsement of the value of local councils and the recognition of their potential ability to respond effectively to the needs and priorities of local people.

p. 21 PARISH COUNCILS

The Parish Council welcomes the recognition that consultation and delegation between principal authorities and parish councils needs to be improved and fully endorses the commitment to introduce legislation to provide a statutory consultative framework between such authorities. It is noted that this framework is to include a formal assessment by the principal authority of the functions which will be delegated to parish councils. Whilst welcoming increased delegation, this Parish Council does not believe that principal authorities should be required to delegate specific functions. To take account of the preferences, abilities and performance of individual parish councils, delegation must not be imposed but should be offered or requested. Increased powers for parish councils are to be encouraged because they improve parish councils' abilities to act to improve their varied local circumstances. Parish Councils should not be expected to take on responsibilities which are not being adequately carried out by other authorities due to lack of resources.

The White Paper makes no recommendation as to how increased powers for parish councils are to be financed. Parish councils cannot take on additional responsibilities without additional resources. This should be addressed as a matter of priority. Although parish council's present powers are quite wide ranging, they are increasingly being called upon to use the free resource (Local Government Act 1972 S.137) to such a point that it is not enough to meet the needs of the parish. The formula of £3.50 per name on the electoral register has remained unchanged. In parishes where the population is small or has remained static the formula does not create the flexibility required to fund the many projects which pro-active parish councils want to undertake to improve conditions in their areas. The set amount of £3.50 should be increased to compensate for the inflation which has taken place since it was established and then increased annually in line with inflation. Serious consideration should be given to re-introducing payment of a proportion of the business rate to parish councils.

p. 34 ECONOMIC DEVELOPMENT AND THE ENVIRONMENT

The system of General Development Orders needs to be tightened so that environmentally damaging or intrusive activities such as paint ball battles and four wheel drive racing require planning permission to take place.

Parish councils should be statutory consultees for the licensing of Heavy Goods Vehicle Operating Centres, as they are best qualified to comment on the impact of such centres on the local environment, and such operating centres should not receive licences if they do not have the benefit of planning permission.

p. 35 PROPOSED NEW RURAL BUSINESS CLASS

The proposal to impose limitations on the amount of traffic generated by a rural business is not enforceable.

There are specific rural areas where industry has declined, such as mining areas, where regeneration is relevant. In areas which have been primarily agricultural, the use of farm buildings for industry can be inappropriate as it brings heavy goods vehicles to an unsuitable road network and encourages reverse commuting from town to countryside which has to be by car because of the lack of suitable public transport in rural areas.

p. 58 OUT OF TOWN SHOPPING

It is now accepted that out of town shopping developments lead to the decline of town centres and also have an undesirable impact of the viability of village shops.

The Parish Council would like to see some assurance that the Department of the Environment will no longer award planning permission on appeal to out of town shopping developments against the decision of the local planning authority and the policies of the local plan.

p. 69 AFFORDABLE HOUSING

Affordable housing schemes which have been given planning permission under the 'exceptions' policy, have usually been given the land or sold it at a very low price by a local landowner. These homes should never be subject to the 'right to buy', because the availability of land is dependent on the housing being seen to be for local people in perpetuity. Future

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schemes would suffer if such homes were sold on the open market.

p. 76 TRANSPORT

There is a desperate need for an integrated transport system, with rail and bus services connecting, so that users can make the best use of both.

The Parish Council is already actively supporting the local bus service by publicising new timetables, making a case for subsidised Sunday services, successfully, and communicating the needs of the parishioners to the local bus company, with only limited success.

There should be the freedom for bus companies to provide a social service, that is a proportion of their services which are subsidised by other services which they run.

If parish councils' statutory powers were to be increased so that, for example, they could provide a subsidised service to the nearest town, this would benefit residents of other parishes. It would seem therefore that although increased powers are needed so that local councils can fund local transport schemes, in some cases at least part grant funding of schemes would be appropriate and therefore a mechanism for distributing such funding needs to be established.

VOLUNTEERS:- The number of people available for voluntary service is certainly not increasing, but there is a call for their participation in a growing number of areas. There will come a time when they will reach saturation point and will no longer be able to absorb another responsibility. This must be remembered when volunteers are expected to fulfil or take over another role.

p. 77 RAIL

The Parish Council remains to be persuaded that privatisation will protect rural services. With local government under financial constraint it seems unlikely that it will be able to develop new schemes to enhance or to re-open disused lines and stations.

p. 79 PRIMARY HEALTH CARE

It is apparent that there is a selectivity/inequality in the NHS relative to those GPs who are fund holders and those who are not. The Parish Council expresses concern.

p. 88 VILLAGE SHOPS

There needs to be a presumption against change of use of a village shop from retail to other use when it is the only shop in a village, unless extreme hardship can be demonstrated.

p.89 The Parish Council supports the intention to introduce a rate relief scheme targeted specifically on general stores and post offices in villages and urges this to be done at the earliest opportunity. In districts where presently there is a policy not to offer any rate relief, requiring those districts to publicise their policy will not bring enough pressure to bear to make them change.

p. 98 NEIGHBOURHOOD POLICING

Parishioners already see a significant proportion of their council tax going to the policing of the county, and expect this to cover their policing needs. If the Parish Council were to expend on local policing the local population could, with justification, question the justice of being taxed twice for the same service. The Parish Council supports the neighbourhood watch initiative but is sceptical about the adoption of a widespread scheme of volunteer village police officers. It is noted that special constables who are seriously injured on duty do not receive the same compensation as regular officers.

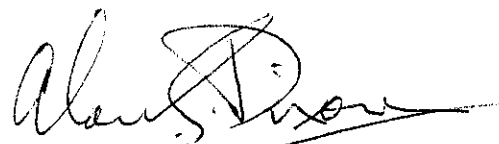
The Parish Council would support the increased use of special constables providing that they are additional and not replacing officers of the local force and providing that the funds to provide extra special constables are additional and not being taken from another part of the police force.

p. 103 SET ASIDE

Set aside land needs to be managed for wildlife, it should not, therefore, be sprayed with poisons at all or ploughed up when ground birds are nesting.

p. 105 HEDGEROWS

In intensively farmed areas where all woodland has been lost, hedgerows are the only remaining natural habitat remaining for wildlife and are thus extremely important. The Parish Council supports governmental action to protect hedgerows and would also support the introduction of


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hedgerow preservation orders, along the lines of tree preservation orders, for historically significant or visually important hedgerows or those containing rare or important species.

p. 125 ACCESS TO THE COUNTRYSIDE

The Parish Council agrees that the 'freedom to roam' is not appropriate in the countryside except in a very few identifiable circumstances, and believes that the legally established rights of way network is the proper means for people to gain access to and enjoy the countryside.

p. 127 PROTECTION OF RIGHTS OF WAY

The case where horse being ridden on footpaths is trespass against the landowner, rather than being a criminal offence, means that it is the landowner who has to take legal action. As public footpaths, bridleways and byways are a national asset, they should be protected by law against misuse and abuse, so there does need to be legislation to prohibit motorised vehicular use of byways and bicycles and horses on footpaths, other than where a footpath follows a road.

p. 129 HOUSING DEVELOPMENTS

The Parish Council supports the use of derelict or already developed land, rather than green field sites, for housing, and wishes to see housing development confined to existing town and village defined settlement boundaries where a local need for housing has been demonstrated.

Copies of the above response are to be sent to Simon Burns MP and E.A.L.C.
The Clerk was thanked for producing the draft document.

APPLICATION TO LICENSING JUSTICES - THREE HORSESHOES P.H.

There is no objection in principle to the transfer of the licence to Lee David Hughes and Richard George Willis, but P.C. would like the incoming licencees to address the problem of the car park which is dangerous.

MATTERS FOR REPORT

Village Tidy-Up

This has been provisionally arranged for 11th. May. Clerk is to check the date of the manned refuse vehicle visit.

Parking Spaces Near Post Office Stores

P.C. is to consider the future of the parking spaces should the P.O. Stores revert to a house.

Proposed Leisure Centre - Howe Green

Mr. Jacklin attended the Sandon P.C. Meeting on 12th. February where this matter was discussed. No planning application has been lodged.

Police Helicopter

The helicopter arrived after intruders were seen in the Police House garden.

Parish Footpaths Map

The map has been approved with some minor alterations and is now being mounted and sealed. Mr. Gordon has sent a claim to the Parish Paths Partnership for refund of the expenditure.

Burger Vans

Burger vans have been parking at Howe Green and at the roadstone depot on the A130. They are being dealt with by C.B.C. Planning.

Hanningfield Dairy

A milk bottle found with Hanningfield Dairy imprinted on it is to be passed to the Local History Recorder.

There being no further business the Meeting closed at 11.25

Alan Dixon

Chairman

25th April 1996

A Meeting of the Parish Council was held on Thursday, 25th. April, 1996 at 8 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Applegate, Mr. Parker, Mr. Range, Mr. Wigglesworth and the Clerk.

APOLOGIES FOR ABSENCE

Mr. Gordon had indicated that his arrival would be delayed.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 28th. March, 1996.

Mr. Gordon arrived at this point.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Traffic Calming

Since the widening of the road at the double bend at the Common, traffic appears to be travelling faster. Clerk is to write to Tech. Services to ask for the white lining to be changed so that it gives the appearance of narrowness; for the SLOW painted on the road surface to be repainted and for the verges to be reinstated so that they can be used by pedestrians as the bend is a link between two footpaths, and to suggest that notification of impending road works would be a suitable candidate for improved communication.

Village Tidy-Up

Clerk informed P.C. that volunteers are not covered by P.C.'s insurance for personal accident. Clerk is to find out the cost of this additional insurance and if it is minimal to proceed to arrange the extra cover.

C.B.C. Sports Development

Leisure Services Dept. has noted P.C.'s comments and will arrange for one of the sports development officers to make contact once appointed.

Rural England - The Rural White Paper

The DoE has acknowledged receipt of Clerk's letter.

Willow Trees - The Tye

Clerk met Ms. Vieregg to discuss the willows and has been supplied with a pruning plan, which has been sent to four C.B.C. recommended tree surgeons for quotations. One has replied that he has now retired and the remaining three have yet to answer. It was agreed that Clerk should commission the work to be done on receipt of the quotations.

Mayor's Villages Evening

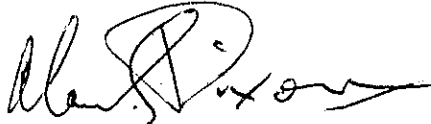
The Chairman is to give Mrs. Rice a lift.

Post Office

The sub post office opened on 9th. April in the portable building at the Village Hall. The delay in opening was due to the late arrival of the safe and alarm. The landlords of the Windmill were happy for the P.O. to stay on their premises for an additional week.

Clerk purchased a telephone and door mat for the P.O.

Clerk is to write a letter to the short listed applicants for the position


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of sub post master explaining that the successful candidate will be expected to take over the payments for the building and telephone rental, the rates and electricity, that there might also be a small charge for ground rent, and that the safe, screen and telephone would remain the property of P.C.

Clerk is to seek legal advice from E.A.L.C. as to how to retain legal title to P.C. property.

The subject of the shop is to be brought back to a later Meeting.

Clerk has arranged for insurance cover and noted that the insurer did not want money to be kept on the premises overnight.

Social Services

Clerk has contacted Social Services because of the requirement of the Children Act that adults present in premises where a playgroup is running should be investigated by the police. The post master has access to the kitchen and toilets and the playgroup is required to prevent anyone who has not been investigated from going into the toilets with the children. S.S. is to contact the playgroup to establish what they are doing to deal with the present situation. The playgroup and H.F.C. have decided that the children will have sole use of the mens toilets and the the ladies' toilets will be unisex during playgroup sessions.

Burger Vans

C.B.C. officers are presently looking into the ownership of the Howe Green site. There is presently an order which prohibits the stationing of a catering van on the road stone depot on the A130. E.C.C. had undertaken to fence the site but has not done so and now refuses to do so. C.B.C. officers are to obtain the accident statistics from the police.

The Chairman is talking to C.Cllr. Paul White about the problem and is to circulate correspondence on the subject before P.C. writes to E.C.C.

Parking Spaces near P.O. Stores

Clerk has written to Lord Petre concerning several matters relating to the Tye including parking in the P.O. Chase. Lord Petre confirms that there is no right to park there. Clerk is to send Mr. Dunlevy a polite letter asking him to find alternative parking and noting that he has no right to park there.

The Chairman is to ask Tech. Services how the parking bay white lining can be removed.

CORRESPONDENCE

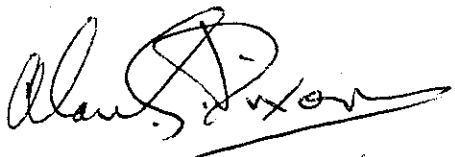
Rural Housing Trust

A letter suggesting P.C. sets up a working party is to be recirculated. Councillors are to add their names to the list should they wish to be involved.

Lord Petre's Estate

Clerk asked Lord Petre's opinion about the proposal that the crossing to Rothards and Cobblers Cottage should be surfaced. Lord Petre commented that these two properties have no right of access, and it was noted that the previous owner of Cobblers Cottage had not asked for permission to surface the track.

The Chairman and Vice Chairman are to talk to the owner of Cobblers Cottage to suggest a top surface of tar spray and shingle but to express the preference for grass screed because of the location in the conservation area. The Chairman is to talk to C.B.C. Planning about surfacing in conservation areas.


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School Governors

E.C.C. is looking for people to be C.C. appointees on school governing bodies. The letter is to be circulated.

M.E.C.H.C. Cluster Group Conference

There was no interest in attending the conference.

Byelaws for Control of Dogs

Copies of the Borough wide byelaws have arrived from C.B.C.

FINANCECheques

The following cheques were signed between Meetings:

Fordham Electrical	£145.84	Works to portable building;
Windmill Tavern	£239.70	Expenses re P.O. in restaurant;
Cornhill Insurance	£144.45	Additional Insurance;
J. Grace	£812.50	Alterations to portable building;

British Telecom	£28.60	Telephone rental;
K. Plumridge	£16.98	Purchase of telephone & mat.

The following cheques were signed at the Meeting:

S. Gordon	£76.59	Expenses - village footpaths map;
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R. Harvey	£40.00	Grounds work;
Hanna's Field Charity	£27.75	Rent of Village Hall for playscheme;

K. Plumridge	£5.40	Postage.
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Post Office

The subject of post office finance is to be deferred to next month when more detail about its future should be known.

PLANNING96/CHL/0370 9 Highfields Mead

There were no objections to the two storey extension.

96/CHL/0407 Rough Hill House, The Tye96/CHL/0353 Henley Ridge, Old Church Road

P.C. objects to the proposed conservatory because it is outside the defined settlement boundary.

96/CHL/0384 Salesfrith Cottage, Bicknacre Road

P.C. objects to the proposed two storey extension and entrance porch because the site is in the conservation area outside the defined settlement boundary and the development is not providing any necessary amenity.

Appeal - 5 Clinton Close

Clerk is to ask for a copy of the inspector's letter.

Lake behind Copperfield

This application has been deferred pending a site visit and more information from the applicant. Permission has been given for the stables but no straw is to be burned on the site.

TREE PRESERVATION ORDERS

Clerk is to circulate the map of TPOs.

Clerk is to write to the owners of the houses between the Police Office and

Alan Dixon

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APRIL, 1996

E.H.P.C. MINUTES

the Cobb track suggesting that they consult the C.B.C. arboriculturist about their trees.

MAY MEETING

The May Meeting and the Annual Parish Meeting are to be held on Thursday, 30th. May.

MATTERS FOR REPORT

Three Horseshoes

Sacks of rubbish have been piled just inside the pub garden for some time. Clerk is to write to the manager and Five Star Leisure to ask for them to be removed on the grounds of public health.

The Chairman is to ask Env. Health staff if anything can be done about this situation.

Footpath Map

There is going to be a set of footpath maps.

Playscheme

There were black scuff marks on the sports hall floor following the playscheme which had cost H.F.C. four hours of extra cleaning. Clerk said that she had omitted to remind the C.B.C. staff that children should remove their shoes in the sports hall and the children would not have seen the sign because they were entering the sports hall through the dividing doors. She would endeavour to prevent the same happening during the Summer Playscheme.

Application for Modification Order - Footpath 17

The application has been returned due to misunderstandings on the part of E.C.C. Mr. Parker believes that the application will go ahead.

Hyde Hall

The gardens are being actively advertised and traffic is increasing. Chairman is to try to get the subject on the Planning Committee Agenda as there has still not been a Master Plan in evidence.

Rubbish

The black sacks in Back Lane have been reported. There is a radiogram in the hedge in Old Church Road.

It appears that litter bins are not being emptied regularly. Councillors are to let the Chairman know when the bins are not being emptied.

Bollards

One of the bollards opposite the Bicknacre Road junction is still leaning and without its reflector.

Agenda

Clerk is to bring spare copies of the Agenda to Meetings for members of the public.

Village Tidy-Up

The tidy-up will be start at 9 am on 11th. May at the Village Hall car park. Clerk is to find the litter pickers and buy rubbish sacks. As it will be Bicknacre's manned refuse vehicle day, the rubbish can be taken there.

Bus Service

The time of the last bus has changed without notice. Mr. Gordon is to write about the lack of warning and about the old timetables in the bus shelter.

Painting

Mr. Jacklin is to inspect the bollards on the Tye and the ironwork by the culvert near the Church and instruct Mr. Harvey to repaint if necessary.

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Battle Re-enactment

Clerk recently received a telephone call asking where the battle re-enactment is to be. It is suspected that this an event planned for 'High Water Farm'.

Tennis Court

Clerk reported that some eleven year olds had been intimidated by some older boys at the tennis courts. The older boys had climbed over the wire to get in.

There being no further business the Meeting closed at 10.56.



Chairman

30th May 1996