

The Annual Meeting of the Parish Council was held on Thursday, 28th. May, 1992 at 7.33 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Applegate, Mr. Gordon, Mr. Holland, Mr. Parker, Mr. Range, the Clerk and eight members of the public.

APOLOGIES FOR ABSENCE

There were no apologies for absence.

ELECTION OF CHAIRMAN

Mr. Dixon was elected as Chairman.

ELECTION OF VICE CHAIRMAN

Mr. Jacklin was elected as Vice Chairman.

REVIEW OF PARISH COUNCIL OFFICES

It was agreed that the various posts should be allocated as follows;-

Road Safety Advisory Panel	Mr. Applegate
Hanna's Field Charity	Mr. Applegate
Assoc. Chelmsford District P.C.s	Mr. Jacklin
Essex Assoc. Local Councils	Chairman and Vice Chairman
Footpaths	Mr. Parker
Finance	Mr. Range
School Governing Body	Mr. Larkman
Public Transport Liaison Committee	Mr. Jacklin
Village Maintenance	Mr. Jacklin
Civil Emergency Planning	Presently vacant
Newsletter Editor	Mrs. Seymour
Essex Community Health Council	Mrs. Chadwick

MINUTES OF THE PREVIOUS MEETINGS

Under the heading 'Hanningfield Water', page 153, in the second sentence the word 'only' was moved in order to make the meaning more clear. Under the heading 'Accident near Chalkleys', page 159, an addition was made to the paragraph. The Minutes of the two previous Meetings were then signed.

PUBLIC QUESTION TIME

Mr. Aubin said that there was a criminal element living in the Ashley Green and Coude Dennis estates. Residents are reluctant to go on holiday because of the possibility of burglary, and there have been thefts from vehicles and garages.

Mrs. Aubin reported her concern that it was not possible to reach the local policeman when problems arise.

Mr. Philpott said that organized thefts from vehicles are drug related. He reported that he had had thirty replies to his leaflet drop proposing to

set up a good neighbour watch scheme.

Mrs. Hanning warned that no houses are safe from burglary.

Mr. Hanning said that he was pleased that a neighbourhood watch scheme was being set up.

The Chairman replied that P.C. is not empowered to deal directly with crime, but had invited the police to visit the Meeting because of P.C.'s concern. The Chairman and Vice Chairman attend the police sessions for local councils whenever they take place. P.C. is aware of many of the problems mentioned and has discussed them. P.C. Franklin works an 8 hour shift which takes him throughout the South Woodham Ferrers area, but that area is to be reduced shortly and is to have more officers covering it. P.C. was aware of a residents' petition to Housing concerning one tenant, but it was not possible for a tenant to be removed unless that person was breaking the terms of the tenancy.

Mr. Parker asked if everyone was reporting each crime to the police. There was a general reply of 'Yes'.

Mr. Jacklin stressed the need for a neighbourhood watch co-ordinator at Borough level.

The Chairman thanked the members of the public for taking the trouble to come to the Meeting to express their concerns.

Mrs. Hanning asked whether a mirror could be installed at the Old Church Road junction with the Tye, and could we have a speed trap?

The Chairman replied that requests have been made in the past for a mirror at this site but Technical Services have always refused saying that the junction is acceptable.

Mr. Kenton complained about the dangerous traffic conditions along the Common. The road is narrow with minor bends and blind spots and there is no footpath. Vehicles travel much too fast along this road. Since resurfacing the road level is higher than the driveways to the houses so drivers have to accelerate when leaving their properties, which adds to the dangers of the road.

VISIT BY POLICE OFFICERS TO DISCUSS LOCAL POLICING

Sgt. Bowman introduced himself by giving a brief history of his 25 years in the police force with special regard to his experience in rural areas and 20 years of living in the Chelmsford area.

Sgt. Bowman reported that the sub-division was being altered with Sandon and Temple Farm no longer included. Generally, police areas were changing to coincide with political boundaries. An Inspector was being transferred into the Rural Section. The number of officers at South Woodham Ferrers was being increased by three, and their arrival date was awaited. A new police station at S.W.F. was in the budget for 1994. From 1st Aug. there would be a new officer for East Hanningfield.

The S.W.F. office is manned by a clerk from 9-5 on weekdays. At all other times non-urgent telephone calls should be made to the Chelmsford Town office. Callers should continue to dial 999 for urgent calls. The S.W.F. car is in radio contact with Chelmsford and therefore a 999 call will reach it. Response times are being studied in depth by a special unit at Chelmsford. A chief inspector is doing dip checks into reported incidents to find out whether members of the public are satisfied with police responses.

Although the public perception of crime levels and unsocial behaviour is that the situation is deteriorating rapidly, the police believe that the element of fear is greater than the problem. The level of crime has increased. There is one area where more crime happens than anywhere else, and this receives more policing than other areas.

On the subject of drugs, the police believe that the gas canisters were not being used for drugs, but some drugs have been found in houses in the village.

Complaints about prostitution are difficult to deal with, but the police can deal with the noise and damage caused by the visitors. The Housing Department must deal with the removal of the person if that person is breaking the tenancy agreement.

East Hanningfield is presently a target area for traffic speed checks, and the results will be published. Essex is one of the worst counties for car arson. Finally, Sgt. Bowman offered to take councillors on patrol in the car so that they can get a clearer idea of what happens.

The Chairman thanked Sgt. Bowman and Pc. Franklin for their visit to the Meeting.

MATTERS ARISING FROM THE MINUTES OF THE MEETING ON 23RD. APRIL

The Tye - Registered Village Green

The property opposite the Church which has had paving installed does not appear to be part of the village green.

Easter Playscheme

Approximately 70 children attended, most of whom were aged 5-8.

Proposed Good Neighbours Watch Scheme

A letter from Mr. Philpott is to be circulated.

Brush Cutter

The brush cutter has been serviced at a cost of £39.52.

Bush Shelter Light

A quotation for a replacement light cover has been received from Eastern Electricity.

E.A.L.C. Courses

Mr. Gordon expressed a wish to attend the course about village greens.

VILLAGE TIDY-UP

The Chairman thanked Mr. Applegate for the organization of this successful event.

MATTERS ARISING FROM THE MINUTES OF THE MEETING ON 30TH. APRIL

There were no matters arising from the Minutes of the Meeting on 30th. April.

TRAFFIC CONDITIONS IN EAST HANNINGFIELD

Mr. Applegate is investigating the proposed traffic calming scheme in Halstead. Many parishes who send representatives to the Road Safety Advisory Panel are looking for traffic calming in their villages. The traffic calming private members bill would relax the strict controls over what councils can do.

It was decided that Mr. Applegate, Mr. Range and Mr. Gordon should form a committee to produce a proposal for traffic calming measures in the village.

CORRESPONDENCENewsletter

Mrs. Seymour proposes to increase advertising rates for the Newsletter by 5% in line with the increased printing costs of £135 starting with the next issue. The proposed rates are full page, £13.65, half page, £7.35 and quarter page, £4.20. P.C. agreed to the proposed increase. Mrs. Seymour is unable to obtain payment for advertising from the Cottages Guest House. Clerk is to write.

Railways

Serplan has produced a railway investment strategy. The Planning Agenda for 19th. May, 1992 refers to this. Both have been circulated. C.B.C. is going to join with other district councils to promote rail.

Professional Indemnity and Defamation Insurance

This cover is no longer to be provided for members of N.A.L.C.. Clerk is to write to National Mutual to ask if these are available and at what cost.

N.A.L.C Conference Resolutions

A list of the resolutions carried at the National Conference on 24th-26th. April.

The Community Care Plan For Mid-Essex

Social Services has arranged a series of meetings to discuss the Action Plan. Each councillor has been given the list of venues and dates.

Scheme of Financial Assistance to Parish Councils

Applications for grant aid should be submitted by 15th. July.

Mid Essex Community Health Council

Mrs. Chadwick's report is to be recirculated with the minutes.

Application for NHS Trust Status

A copy of the application document has been received. Comments must be received by 17th. August.

Roxwell Parish Council

Roxwell P.C. is dissatisfied with the Chelmsford Borough Plan, Consultation Plan Housing Policy, which prohibits the building of affordable housing in Greenbelt communities.

A.C.D.P.C. A.G.M. 26th. May

This is to be circulated.

E.A.L.C. Chairmans Conference

Notes from the conference are to be circulated.

FINANCEBus Shelter Light

Eastern Electricity has quoted £18.93 & VAT to supply and install a replacement cover for the light. It was agreed that the Clerk should instruct E.E. to carry out the work.

E.A.L.C. Course

It was agreed that Mr. Gordon should attend the course about village greens on 28th. July and the Clerk was instructed to book a place for him at the cost of £2.50.

Litter Pickers

It was decided to order two litter pickers from County Supplies at a cost of £7.50 each.

Annual Audit

The books have been available for inspection by members of the public for a total of three weeks, and are to be taken to the auditor on 8th. June.

Cheques

The following cheques were signed:

Essex County Council	£14.94	Office supplies
Printing Place	£128.00	June Newsletter
Chipman Play & Leisure Plc	£293.75	Safety Surface Grant
Essex Landscape Services	£246.75	Mowing
Jack Stock/Essex Fencing	£39.52	Strimmer Service
Hanna's Field Charity	£19.25	Hall Rent for Playscheme
E.H.P.C.C.	£145.00	Grant towards Churchyard Maintenance
R. Harvey	£221.16	Groundsman & Petrol etc.
E.A.L.C.	£2.50	Course Fee

PLANNING484/92 Quince Cottage

P.C. had no objection to the proposed garage but was concerned that the hedge should remain.

505/92 Plough and Sail Public House

P.C. did not support the proposed advertising boards which were large, of an obtrusive nature and would interfere with sight lines.

Appeal Decision - Fairview, Bennetts Avenue

The appeal against refusal of planning permission for a bay extension was rejected.

Appeal Decision - Windmill Cottage, Back Lane

The appeal against refusal of planning permission for a new dwelling was rejected.

FINAL FOOTPATH REPORTS

It was agreed to postpone this item until the next Meeting because the Meeting was running very late.

ANY OTHER BUSINESS

The Co-operative Bank Package For Local Councils

Mr. Range attended the meeting and reached the conclusion that the package was not beneficial to this Council.

Wheelie Bins

Mr. Applegate is to attend the R.S.A.P. meeting on 3rd. June when the topic of wheelie bins being left in inconvenient places will be discussed. This subject will be brought back to the next P.C. Meeting.

Pathway Between 26 & 28 Ashley Green

Some parishioners are complaining because the path has been blocked. The passage is not a right of way, but some members of the public believe it is.

Footway Request - The Tye

Tech. Services are not aware of any road widening proposals at this location. Mr. Holland asked if there was a footway planned northwards of the Abbeyfields junction.

There being no further business the Meeting closed at 10.56.

A Meeting of the Parish Council was held on Thursday, 25th. June, 1992 at 8.02 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Range, Mr. Gordon and the Clerk.

APOLOGIES FOR ABSENCE

Mr. Holland, Mr. Applegate and Mr. Parker.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed.

PUBLIC QUESTION TIME

There were no members of the public present.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Accident Near Chalkleys

Tech. Services agrees that the red reflectors on the trees could be confusing and has asked the occupier of crofters to replace them with white reflectors. The red reflectors have been removed. New road signs warning of the bends in the road have been installed on the Main Road.

Traffic Conditions

Mr. Kenton has written to notify P.C. that there was a bad accident at the double bend on Saturday morning, 30th. May. It was also noted that a child pedestrian was hit by a car on the Tye by the P.O. on Friday morning, 19th. June. Clerk is to write to both schools about road safety when details of the accident are known.

Quince Cottage - Deep Piling

A reply to Clerk's enquiry has been received from N.A.L.C. Copies are to be sent to Mr. Walden of Swifts and Mr. Watson of The Brook. Clerk is to write to Planning to ask whether neighbours of building sites could be informed when pile driving is to take place, if it is found to be necessary at the building regulations stage.

Litter Pickers

The two litter pickers have been delivered.

Annual Audit

The Annual Audit has been completed without problems.

Speed Checks

The police have not been seen doing speed checks. Clerk is to contact and suggest 7am-8am and 6.30pm-8pm as times when speeding takes place in the village.

Wheelie Bins

Mr. Applegate was not present so there was no report of the discussion at the R.S.A.P. about the bins. The Chairman reported that he had been able to advise the school about refuse collection with a view to having the rubbish taken away at the lowest cost.

CORRESPONDENCEE.A.L.C. A.G.M. 15th. July, 1992

The Chairman and Vice Chairman are to attend.

R.C.C.E. A.G.M. 8th. July, 1992

The Vice Chairman is to attend.

R.C.C.E. & E.A.L.C. Annual Review, Reports and Accounts 1991-1992

These have been circulated.

Revenue Support 1993/94

The Finance Dept. is asking for opinions on preferred ways to allocate support following the abolition of the Community Charge. Clerk is to write to ask for information as to how the tax will be collected, and Mr. Range is to contact E.A.L.C. on this topic. It is to be an Agenda item at the July Meeting.

Sundry Debtors - Payment of Periodic Invoices by Direct Debit

It was decided that this method of payment to the Borough Council was not appropriate for P.C.

Street Lighting Grants 1992/93

Technical Services Dept. is offering a maximum grant of 40% and awaits confirmation that P.C. wishes to proceed. It was agreed to go ahead with the plan to install a light between the School gate and the Main Road. Clerk is presently in contact with County Education Dept. to discuss siting of the light, and will seek a quotation from Eastern Electricity shortly.

FINANCECheques

The following cheques were signed:

Essex County Council	£15	2 Litter Pickers
R. Harvey	£244.10	Groundsman
K. Plumridge	£319.93	Clerk's Salary & Expenses

Groundsman

Mr. Jacklin is to discuss the allocation of the groundsman's work at the next H.F.C. meeting. H.F.C. are to be asked to take over the cost of some of the groundsman's work on the playing fields, in areas where H.F.C. receives payment for use. The groundsman's work appears to be running over budget, but this is the time of year when there is the most plant growth.

PLANNING613/92 Formerly Part of Highfields Farm (Bicknacre Road)

There were no objections to the proposed installation of a gate.

626/92 Lodge Farm, Old Church Road,

There were no objections to the proposed steel portal framed general purpose agricultural building to replace the fire destroyed agricultural building.

651/92 Fairview, Bennetts Avenue

P.C. objected to the proposed roof alterations. The property is in the Metropolitan Green Belt. There has been no reason given for the alteration which would increase the height and mass of the building.

609/92, 610/92 & 611/92 High Oaks, Creepedge Lane

There were no objections to the proposed agricultural buildings for housing pigs between breeding.

673/92LB Great Claydons.

There were no objections to the proposed change of use of the existing garage and storage building to an estate management office with a new pitched roof.

Heavy Goods Vehicle Fleet

There appears to be a heavy goods vehicle fleet operating from Creephedge Lane. Planning have been informed as there is no planning permission for such an activity. The police have been informed because the vehicles are entering a prohibited area. Councillors are asked to record the number of the vehicle, the time and the date when there is a sighting.

FOOTPATH REPORT

As Mr. Parker was not present the final footpath report was deferred. The Chairman reported that Mrs. Dickman had complained that two footpaths going northwards from the village are obstructed. Mr. Parker is to be asked to investigate and report back to the next Meeting.

LOW FLYING MICROLITE

On 21st. July the Civil Aviation Authority successfully brought a prosecution against a microlite flier at the Magistrates Court. The correspondence concerning this prosecution is to be circulated. A letter has been received from the Chairman of Danbury P.C. concerning obtrusive aircraft flying over Danbury. Clerk is to reply advising that E.H.P.C. is monitoring low flying aircraft and to enclose a copy of the C.A.A. rules on the subject. Clerk is also to write to the C.A.A. asking if there is any method of controlling microlite flying.

PYRACANTHA ON THE TYE

A few weeks ago Mrs. Brown of Poppies, formerly Smith's Garden, complained that the pyracantha overgrowth was preventing her from cutting her hedge. The growth also prevented the grass being cut close to the plants. Mr. Jacklin instructed Mr. Harvey to prune the pyracantha, and there is now a narrow passage between the plants and the hedge. The tops are to be cut back within the next few weeks.

ANY OTHER BUSINESSVillage Hall Chase-Road Humps

The white paint has worn away. H.F.C. is to be asked to repaint the humps.

Cobbs

A new building is being constructed on existing hardstanding and some new hardstanding is being installed. Some fencing has been installed which is possibly blocking the footpath. The Chairman is to inform the enforcement staff at Planning.

Plant Overgrowth

Clerk is to write to Highways about various sites where plant growth is obstructing sight lines; both sides of the Bicknacre Road junction, at the bus stop by the Creephedge Lane junction, the verges near Chalkleys, the bends in Moor Hall Lane. The hedge is overgrowing the footpath in Old Church Road so that pedestrians are having to walk in the road.

Telephone Kiosk

The cash box was stolen recently. BT took a considerable length of time to replace it. Clerk is to write to complain.

Three Horse Shoes

A large round rubbish container is standing on the Tye outside the Three Horse Shoes garage. The Chairman and Vice Chairman are to visit the new manager to discuss this and other matters relating to the village green.

There being no further business the Meeting closed at 10.06

A Meeting of the Parish Council was held on Thursday, 23rd. July, 1992 at 8 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Range, Mr. Gordon, Mr. Parker and one member of the public.

APOLOGIES FOR ABSENCE

Mr. Holland, Mr. Applegate and Mrs. Plumridge. In the absence of the Clerk Mr. Range took the Minutes.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed.

PUBLIC QUESTION TIME

Mr. Philpot said that further to his letter to P.C. he could say that his proposed neighbourhood watch meeting was to go ahead and that forty parishioners had responded favourably.

MATTERS ARISING

Plant Overgrowth

Clerk has written to Highways about the various sites where overgrowth is causing problems.

E.A.L.C. A.G.M. 1992

Mr. Jacklin attended.

R.C.C.E. A.G.M. 1992

Mr. Jacklin attended.

Footpaths

Mr. Parker has investigated the footpath obstructions reported by Mrs. Dickman, and found there to be no obstructions on the correct route. There is a gate across the track going N. from South Gibcracks for which planning permission should have been obtained because of the Article 4 Direction covering the area.

Cobbs

A response is awaited from C.B.C. Planning. Mr. Parker is to investigate whether footpath is being blocked.

Groundsman

H.F.C. is to pay the groundsman for the work he does on Hanna's Field when it is in areas for which the Charity receives income for its use.

Pile Driving in Built Up Areas

C.B.C. Planning has replied to Clerk's letter. The advice is that where problems of noise, vibration or dust are identified on a building site the Environmental Health Dept. should be informed without delay. Env. Health can restrict the use and types of equipment used under Section 61 of the Control of Pollution Act, 1974.

CORRESPONDENCEDrainage from Horse Sanctuary Yard

Environmental Health Dept. has investigated the problem. The owner of the horse sanctuary has agreed not to keep horses in the open yard facing Back Lane. P.C. is not satisfied with this reply. A reply is still awaited from Technical Services.

Municipal Mutual - Annual Report & Group Accounts 1991

These are to be circulated.

Proposed Diversion of St. Peter's Way

Essex County Council proposes to divert St. Peter's Way between the point where it crosses Back Lane to a point on the opposite side of the new A130 where it presently meets a track which leads to Church Road. The proposed route would take the path along the route of Back Lane and Pan Lane to cross the new A130 at the proposed Church Road Bridge. Objections to the proposed diversion had to be received within fourteen days of the date of the letter which meant it was not possible to wait until the P.C. Meeting to produce a reply. The letter was circulated as a matter of urgency and councillors comments collected en route. The unanimous reaction was to object to the proposed diversion and reiterate the need for a bridge to carry the path on its present line and to provide access to Patten's Farm. A letter was sent to E.C.C. stating these points.

A130 Bypass - A12 to A132

E.C.C. is asking P.C. to write to the Secretary of State for Transport to withdraw objections to certain aspects of the plans for the new A130. E.C.C. specifically mentions P.C.'s objections to the diversion of St. Peter's Way and the proposed retention of the dualling on the present A130. P.C. does not wish to withdraw its objections because none of the points raised by P.C. has been addressed.

Proposed Neighbourhood Watch

Mr. Philpott asks P.C. for financial assistance for the neighbourhood watch scheme. P.C. has been approached by such schemes in the past and has always maintained that financial assistance was not appropriate, and has decided not to alter that view for this case. P.C. is to organize a crime prevention roadshow along the lines of that which was held at Galleywood, with a view to its taking place in the Autumn.

Mr. Philpott invites P.C. to attend a Neighbourhood Watch and Meet Your Local Police meeting to be held at the Village Hall on 20th. August, to open the Meeting and jointly organize the meeting. P.C. decided not to be represented at the meeting and that there was no need for it to be jointly organized by P.C.

Mr. Philpott asks P.C. to provide youth workers along the lines of those working at South Woodham Ferrers. Youth workers are not P.C. responsibility. P.C. helps to provide the facilities for youth activities but not to run them.

A.C.D.P.C. A.G.M.

The Minutes have been received and circulated.

Local Government Review

The E.A.L.C. has supplied a copy of the relevant parts of the guidance document to the Local Government Commission on the methods of carrying out the review. This has been circulated.

Mobile Estates Office

C.B.C. Housing Dept. has introduced a mobile office to visit its estates for the benefit of tenants. The office will visit Coude Dennis on 19th. August and stay from 2 pm until 8 pm.

Reception at County Hall

A copy of the welcome address by the Chairman of the County Council has been received and is to be circulated.

Parish Paths Partnership: An Outline

A copy of this document prepared jointly by N.A.L.C. and the Countryside Commission has been circulated.

Green Rights and Responsibilities

A copy of this D.O.E. document has been circulated.

N.A.L.C. Direct Information Service

Information has been received about several recent Acts which are of interest to local councils. The letter is to be circulated.

FINANCECheques

The following cheques were signed:

Essex Landscape Services	£309.02	Mowing
K. Plumridge	£19.99	Ink cartridge for WPC
A.C.D.P.C.	£15.00	Annual subscription
P.W.L.A.	£248.36	Field Loan
R. Harvey	£115.46	Groundsman

Street Light

A quotation for the cost of supply and installation of one street light has been received from Eastern Electricity. The cost of connecting the supply will be additional to this.

Current Account Charges

From December, 1992 the charge per statement sheet for return of paid cheques will increase from £1.80 to £2.00. The agreement that no other fees will be levied providing the account stays in credit will continue until 31st. May, 1994.

PLANNING744/92 Little Claydons Farm

There were no objections to the proposed retention of the mobile home and septic tank.

Notification of Planning Applications

From 6th. July parish councils will be notified about planning applications in their parishes by letter and will receive a form which is to be completed and returned with the P.C.'s comments.

FINAL FOOTPATH REPORTS

All the paths in the parish have now been reported clear. Mr. Parker is to recheck Footpath 16 prior to the 100 mile walk.

REVENUE SUPPORT 1993/94

This item was deferred because information is awaited from C.B.C. Finance Dept.

MID ESSEX COMMUNITY HEALTH SERVICES APPLICATION FOR NHS TRUST STATUS

P.C. decided not to comment on the application for NHS Trust Status.

ANY OTHER BUSINESS

Memorial - Accident Site, Days Hill

In two recent accidents at Days Hill drivers made statements that they had been distracted by the flowers etc. at the previous accident site. A copy of a letter is to be circulated which deals with a similar memorial at London Hill, Galleywood. Tech. Services intends to remove all man made articles from the location, leaving only naturally growing plants.

Chevrons - Pan Lane

The chevrons are not vertical.

Reflector Posts

Reflector posts in Back Lane and on Days Hill have been damaged.

Burst Water Main, The Tye

There have been two bursts near the Old Forge. The Water Co. is to be asked to reinstate quickly and reminded of the request for a new main on the Tye.

Hawkers

There is nothing P.C. can do about hawkers.

There being no further business the Meeting closed at 9.37 pm.

A Meeting of the Parish Council was held on Thursday, 27th. August, 1992 at 8.02 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Gordon, Mr. Applegate, Mr. Holland, Mr. Parker and the Clerk.

APOLOGIES FOR ABSENCE

Mr. Range.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed.

PUBLIC QUESTION TIME

There were no members of the public present.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Cobbs

The Planning Dept. has investigated the building on the site of the cub hut and found it to be permitted development. It is an agricultural building within the terms of planning law.

Plant Overgrowth

The Chairman is to telephone Tech. Services to repeat the request for action to be taken concerning hedges overgrowing footways and obstructing sight lines at various sites in the parish.

Drainage from Horse Sanctuary Yard

A repeat letter is to be sent to Tech. Services about the water running off the horse sanctuary yard into Back Lane due to the loss of the ditch.

Memorial - Accident Site, Days Hill

Highways Dept. intends to take action about the proliferation of flower arrangements at the accident site.

Burst Water Main, The Tye

The footpath and grass have been reinstated.

CORRESPONDENCE

Mr. Kenton

On the subject of the need for traffic calming Mr. Kenton has written to say that both his neighbours have had narrow escapes recently whilst trying to drive their cars out of their driveways. He also states that Mr. Ruffle operates a radar gun and is prepared to offer his services to check speeds of traffic in the village, and notes that at the Southend Sea Front there are sleeping policemen which are about 4 ft wide.

A reply is to be sent to Mr. Kenton saying that Mr. Ruffles offer will be kept in mind during the formulation of the Traffic Calming Plan.

It was noted that there had been an accident earlier today on the Tye opposite the Mill. It was as a result of a large lorry turning into Cobbs which caused a three car shunt in the same place as a similar accident about a month before.

Basic Information Pack

There was no interest in the Pack produced by the National Association of Citizens Advice Bureaux.

New Field Officer-R.C.C.E.

Lynda Curry has written introducing herself as the new Field Officer.

E.A.L.C. Practical Book Keeping Course

There was no interest in the course.

R.C.C.E. The Charities Act 1992, Course

This information is to be passed to Hanna's Field Charity.

Councillors Interests and Arrears of Poll Tax or Council Tax

Councillors may not vote on budgetary items if they are two months or more in arrears with their Poll or Council Tax payments. The councillor must declare his situation himself under Section 106 of the Local Government Finance Act 1992.

Mount Kilimanjaro Climb in Aid of Charity

It was decided not to support this event.

Certificate of Higher Education-Local Council Administration

The E.A.L.C. proposes to hold the course at Springfield Road and is holding an introductory meeting there on 3rd. September at 7.30 pm. The Clerk is to attend the meeting to determine whether to undertake the course beginning this term.

Sportsmobile

Leisure Services Dept. thanks P.C. for supporting the scheme and sends an invoice for the subsidy P.C. agreed to provide.

E.C.C. Essex Environment Report

E.C.C. has sent a summary of the report and a list of dates for the exhibition.

FINANCECredit Approval 1993/94

It was decided not to apply for credit approval.

Automated Transfers

Barclays has announced that this service which is presently in operation on P.C.'s account will from 1st. September incur a fee of £112.50 quarterly. Clerk advised that it has not been needed during her clerkship because of the way the books are kept, and that it was not necessary to retain this service. P.C. agreed and instructed the Clerk to cancel the automated transfers service.

Clerk's Salary

The Parish Council agreed to adopt the new recommended salary for the Clerk from 1st. July, 1992. The new rate is £1.23 per person on the Community Charge Register. There are presently 823 on the register.

Cheques

The following cheques were signed:

Essex County Council	£25.67	Playweek Supplies
Public Works Loan Account	£919.22	Hall Loan
Audit Commission	£113.78	Annual Audit Year 1991/92
Chelmsford Borough Council	£16.00	Sportsmobile subsidy
Essex County Council	£1.56	Playweek Supplies
Printing Place	£135.00	Autumn Newsletter
R. Harvey	£56.27	Groundsman
Municipal Journal Ltd.	£12.00	Councillors' Handbook

Printing Place

The Printing Place has provided P.C. with an application form for a monthly credit account. P.C. decided that this would be inappropriate. The Printing Place has indicated that it will charge 5% interest on accounts not paid within seven days.

It was decided that in future P.C. would agree to the writing of a cheque to the Printing Place to an agreed maximum amount at the Meeting prior to the printing of the Newsletter.

Street Light

Eastern Electricity has quoted £748 plus VAT for provision of service to the light and £220 plus VAT for the installation and supply of the column and lamp. There will need to be an excavation in the road surface of the Village Hall Chase because the verge is too narrow beside the ditch for the line to be buried there. Clerk is to ask E.E. for details of the excavation in the road so that an idea of cost of reinstatement can be reached. P.C. accepts the quotes and will pass them on to C.B.C. when an estimate for reinstatement is received.

PLANNINGRough Hill Farm 92/CHL/1020

P.C. objected to the proposed car parking because it would be a further intrusion into the living environment of the residents of the neighbouring houses. The cottage in front of the proposed car park already has adequate parking provision, and there has been no change to the private accommodation on the site. P.C. therefore concludes that it is the increase in the commercial use of the site which causes a need for additional parking. There has been a noticeable intensification of traffic movement to and from the site, contrary to previous assurances.

Hill Farm, Pan Lane 92/CHL/1021

P.C. is extremely concerned that coaches as well as the usual vehicles connected with equestrian centres are expected on the site. The approach road, Pan Lane, and the drive/track are unsuitable for such vehicles. The proposed living area building is not in keeping with the other proposed buildings on the site. It is a very prominent site and the buildings on it need to be sympathetic to their surroundings. P.C. does not wish to see the Essex barn demolished. A previous planning application proposed the restoration of the barn, and P.C. wishes to see this take place, with it being listed if possible. P.C. believes that the proposed buildings could be rearranged so that the barn can be retained in its entirety.

Appeal-Highfields House, Highfields Mead

Two appeals have been lodged against refusal of planning permission for applications CHL/1494/91 and CHL/1495/91. There will be a hearing into the appeal at Civic Centre at 10 am on 20th. October, 1992. The Chairman is to attend on behalf of P.C..

Appeal-Rose Hill Farm, Creep hedge Lane

An appeal has been lodged against an enforcement notice. A local inquiry will take place at 10 am on 8th. September at Civic Centre. P.C. to take no action.

Proposed Diversion of Footpath 16

P.C. has no objection to the proposed diversion at Barn Mead, but advises C.B.C. that because the paddock usually contains horses it will be necessary to fence off the footpath to prevent puddling and protect walkers.

Public Inquiries-A130

The Public Inquiry will begin at 10.am on 6th. October, 1992. The Chairman is to contact Highways to find out how C.B.C. is going to act at the inquiry. Rettendon, Sandon and West Hanningfield P.C.s are then to be contacted to arrange a meeting to discuss a joint response.

REVENUE SUPPORT 1993/94

It was decided to await more background information from A.C.D.P.C. before reaching a conclusion.

ANY OTHER BUSINESS

Overhead Electricity Lines-The Tye

The Eastern Electricity Annual Review states that there is funding available for undergrounding of lines in sensitive areas such as conservation areas. Clerk to write asking about this for the Tye.

Rose Hill Farm

Planning Dept. is undertaking an overall review of activities at the site. Hyde Hall

The Chairman has drawn the attention of the Director of Planning to the R.H.S. plans for Hyde Hall. Planning is to investigate.

Planning Update Course

Mr. Applegate attended the course. He distributed notes from the course to councillors.

Quince Cottage

Planning Dept. has been asked to look at the hedge because there is not much of it remaining, and it is in the conservation area.

Conservation Area

Clerk suggested that the Conservation Area leaflets could be delivered to Quince Cottage and Cobblers Cottage where new families have taken residence. This was agreed.

Playweek

The Holiday Playscheme was under way with plenty of children attending but it was proving difficult to achieve the required number of adults per session.

There being no further business the Meeting closed at 9.52 pm.

A Meeting of the Parish Council was held on Thursday, 24th. September, 1992 at 8.15 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Applegate, Mr. Parker, Mr. Range, the Clerk and one member of the public.

APOLOGIES FOR ABSENCE

Mr. Gordon and Mr. Holland.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed.

PUBLIC QUESTION TIME

There were no questions.

MATTERS ARISING FROM THE MINUTES

Rough Hill Farm

Two new oil tanks have been installed between the two new buildings beside the concrete road. Planning is to be asked to check them.

Mr. Parker reported that when he inspected the footpath there was no obstruction, but he will check again.

Rose Hill Farm

No information has been received.

Crime prevention Road Show

Mr. Parker has been in touch with Mr. Stannard at Moulsham Lodge and asked him to attend the Village Hall Open Day. He is unable to come on that day but will arrange to come on another date. He is also keen to arrange something with the neighbourhood watch people.

Hedge Overgrowth

Tech. Services has acknowledged Clerk's letter. The hedges in Old Church Road and Moor Hall Lane have been cut. Hedges either side of the Bicknacre Road junction still need to be cut.

Overhead Electricity Lines - The Tye

A reply has been received from E.C.C. Planning. County Council funding for conservation projects is centred on historic buildings, and at the Borough Council spending is severely restrained. E.C.C. Planning awaits replies from E.E. and Telecom to find out whether those companies are willing to contribute towards an undergrounding scheme.

Proposed Diversion of Footpath 16

Tech. Services has replied that P.C.'s comments on the separation of the path from horses will be acted upon and will be mentioned in the committee report as requested.

Sportsmobile

Clerk reported that she had contacted Leisure Services about attendance at the Sportsmobile sessions and was told that only two children turned up for the first session. After a leaflet drop in the village, 18 children attended the second time. P.C. decided that next year P.C. should undertake a leaflet drop to ensure that publicity reaches everyone in the village.

Public Inquiries-A130

Chairman attended a meeting with Rettendon and West Hanningfield P.C.s. The Legal Advisor at C.B.C. advised making a written representation. Mr. Fallows of Rettendon P.C. and the Chairman each produced documents to send to the Public Inquiries. P.C. felt that both documents should be sent as they presented the case from different viewpoints. Chairman is to ask the Legal Advisor whether one or two documents should be sent.

CORRESPONDENCE

Village Shops - The Community Dimension

A seminar is to be held at Debden Village Hall on 31st. October. Clerk is to pass the information to Mr. Dunlevey.

Making Space

P.C. was not interested in obtaining a copy of the new guide because it is mostly concerned with open spaces in towns and cities.

E.A.L.C. Annual Conference

Mr. Jacklin or the Chairman is to attend the conference on 27th. October. Clerk is to book one place.

A.C.D.P.C.- General Meeting - 28th. September

Mr. Jacklin and Mr. Range are to attend. Clerk is to supply Mr. Jacklin with the correspondence from C.B.C. concerning the new Council Tax.

Kids' Clubs For the 90s

The K.C.N. wants to hear from anyone setting up after school or holiday clubs in Essex. P.C. to take no action.

Consultation on the Merger of District Health Authorities

P.C. is concerned that the merger will mean the creation of another tier of management. Clerk is to write commenting that management structure needs to be reduced so that more funds can be directed to treatment, for example to employ more nursing staff.

Mid Essex Community Health Council

Mrs. Chadwick's report outlines deficiencies in funding and shortfalls in the Patient's Charter. This is to be circulated.

D.of E. Local Government Review - Role of Parish & Town Councils in England

This consultation paper is to be circulated and the subject is to be an Agenda item at the October Meeting.

FINANCE

Cheques

The following cheques were signed:

Chelmsford Borough Council	£1.00	Allotment rent
Essex County Council	£32.00	Supply of 2 ink jet cartridges
Essex Landscape Services	£216.78	Mowing
K. Plumridge	£316.63	Clerk's salary & reimbursements
E. Hanningfield Playgroup	£15.00	Hire of equipment for Playweek
R. Harvey	£115.53	Groundsman
E.A.L.C.	£12.50	Conference fee.

Newsletter Christmas Cover Competition

It was agreed that the Editor should be allowed to spend up to £25 on prizes for the competition.

Certificate Course in Local Council Administration

It was agreed that the Clerk should proceed to enrol. The cost of the first year of the two year course is £350 plus £105 for the three residential weekends. The cost of books and travelling expenses are as yet unknown. It was agreed that the Clerk should proceed to purchase the books required for the course and be refunded at the following Meeting. It was also decided that records of expenses incurred on the course should be kept separately from administration expenses. It was noted that £560 is held in reserve from previous years to cover the cost of the course and that it would be necessary to precept an amount to cover the second year. Clerk is to investigate whether there is any grant funding available to assist the Council with this expense.

Proposed Street Light - Village Hall Chase

Eastern Electricity has supplied a quotation for the permanent reinstatement of the road surface. This is £459 plus VAT. The amount is so high because the trench is to be 13m long. Clerk has asked E.E. whether it would be possible to mole the supply through, and the answer was that it would not be possible at this site. Clerk has sent copies of the E.E. quotations for installation of the light, provision of service and permanent reinstatement to Technical Services.

Proposals for Capital Expenditure 1993/94

If P.C. goes ahead with the installation of the street light the payment will come out of the reserves, so it will be necessary to make allowance for that in the Precept. Councillors are to consider other items for the next Meeting.

PLANNING92/CHL/1070 Rough Hill House, The Tye

P.C. supported the application to repair and renovate the outbuildings to form a games room and changing rooms and to repair and renovate the garage and garden store.

92/CHL/1111 Land adjacent Windmill Farm, Back Lane

P.C. objected most strongly to this application to demolish the existing farm buildings and erect 2 dwellings and 4 looseboxes. The site is outside the defined settlement boundary. There are seven dwellings in the vicinity which have relinquished their agricultural status, and there has been an application recently for another to do so. There can be no justification for more agricultural dwellings to be built. The proposed houses are contrary to planning policy.

92/CHL/1148 Land adjacent Moreland Industrial Estate, Tile Works Lane

P.C. opposed the application to retain the motorcross track, temporary buildings and septic tank. This activity is inappropriate at this green belt site. This activity is an intrusion into the living environment of the residents living nearby. There have already been complaints from residents about this activity. The access is inadequate for the numbers of vehicles which would be expected to attend motorcross events.

REVENUE SUPPORT 1993/94

This item was deferred because information is awaited from the A.C.D.P.C. General Meeting.

ANY OTHER BUSINESSThree Horseshoes

The Chairman and Mr. Jacklin visited the landlord to discuss matters concerning the Tye. The landlord agreed to keep the area around the pub sign mown and to remove his board from the post. P.C. is to arrange for the bed between the garage and the Scarles Croft entrance to be tidied, and is to consider planting the trees, which are in the custody of the Clerk, to form a hedge. Mr. Jacklin is to meet the landlord again to confirm P.C.'s actions and to ask for the removal of the large rubbish bin from the Tye.

Tree Planting

This is to be an Agenda item for the October Meeting. The planting scheme for the Gas Valve building is to be finalized

Village Hall Open Day - 3rd. October

H.F.C. has asked P.C. to consider having a display at the Open Day. P.C. decided that it was too short notice to produce anything worthwhile for this occasion, but it was decided that it would be a good idea to record P.C. activities such as tree planting by photograph so that in future there would be something to show to the public.

Traffic Calming

Mr. Applegate and Mr. Range have held a preliminary meeting to start the plan. E.A.L.C. is to be asked whether there are any traffic calming schemes in the rural areas which could be visited.

Mr. Richmond of R.C.C.E. has suggested that P.C. contacts Mr. Cheek who is a consultant in these matters.

SLOW Sign near Rails Farmhouse

The sign on the road is very worn. Chairman is to notify Highways.

Municipal Mutual

P.C. is concerned about the financial difficulties of this insurer and is to investigate alternatives.

Memorial - Days Hill

Letters are to be sent by Highways to the relatives of the young people who died at the spot to explain why the memorial needs to be reduced.

Skip on Tye near Scarles Croft

Chairman reported that he asked for the skip to be removed and it was.

Hunt

During a recent hunt the hounds were driven through the village and entered several gardens, to the distress of the residents. Clerk is to write to the Hunt to ask them to control the hounds when they are in the village.

Road Stone Depot

Clerk is to write to Tech. Services to ask for the Depot to be tidied and for the tree which was destroyed to be replaced. Clerk is also to ask whether there is any possibility of the site being replaced by a less visually intrusive site.

Low Flying Microlite

The C.A.A. Inspector has taken statements from the Chairman and his neighbour concerning a low flying microlite.

There being no further business the Meeting closed at 10.45.

A Meeting of the Parish Council was held on Thursday, 22nd. October, 1992 at 8.02 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Parker, Mr. Holland, Mr. Range, the Clerk and one member of the public.

APOLOGIES FOR ABSENCE

Mr. Applegate and Mr. Gordon.

MINUTES OF THE PREVIOUS MEETING

Under the heading 'Apologies for Absence' Mr. Range's name was deleted and Mr. Holland's inserted, and with this amendment the Minutes were signed as a true record of the previous Meeting.

PUBLIC QUESTION TIME

There were no questions.

MATTERS ARISING FROM THE MINUTES

Memorial - Days Hill

Mr. Range reported that it had been stated at the Road Safety Advisory Panel meeting on 20th. October that the accident victims' parents who could be traced would be written to with an explanation for the proposed removal of most of the floral tributes, and with an offer to plant a memorial oak at Hylands Park.

Clerk is to remind the Parks Dept. that the tree which was involved in the accident requires attention, and to refer them to Tech. Services to find out when the memorial will be removed.

Rough Hill Farm - Footpath

Mr. Parker reported that he has checked the footpath through the Cobb site and found it not to be obstructed, and commented that it is now nicely way-marked.

Crime Prevention Road Show

Mr. Parker reported that he was awaiting for a date to be arranged for this event.

Revenue Support 1993/94

Mr. Range and Mr. Jacklin attended the A.C.D.P.C. meeting on this subject. A meeting with the C.B.C. Finance Dept. is to take place at Civic Centre on 29th. October. Mr. Jacklin and the Chairman are to attend and Mr. Applegate and Mr. Gordon are to be asked whether they are available to attend.

Municipal Mutual

On 1st. October, 1992, Municipal Mutual announced that it was no longer honouring claims. The Clerk contacted E.A.L.C. for advice and following this immediately sought insurance cover elsewhere. Cornhill, the insurer recommended by N.A.L.C., was able to provide immediate cover. The premium was required within 14 days, so a cheque was signed between Meetings. When the completed documents are received from Cornhill, clerk is to cancel the Municipal Mutual insurance policy and claim a refund.

Land adjacent Moreland Industrial Estate, Tile Works Lane
 Clerk wrote to the residents of Tile Works Lane informing them of the planning application to retain the motorcross track. Mr. Rankin of Hunters Lodge replied enclosing a copy of his letter to Planning, objecting most strongly to the application.

Rose Hill Farm

There was no further news regarding the investigation of activities at Rose Hill Farm.

Public Inquiries-A130

The Legal Officer at C.B.C. recommended the Chairman's written submission as more suitable for the inquiry, but recommended the addition of a paragraph about the road surface. The Chairman contacted Mr. Fallows of Rettendon P.C. with this information and it was agreed that the East Hanningfield Submission with the additional paragraph would represent East & West Hanningfield and Rettendon P.C.s.

It has recently been reported in the press that a County Council sub committee has proposed the allocation of more money to cover the cost of a porous tarmac surface.

The C.B.C. submission at the inquiry dwelt on the surface and public concern about noise generation from the new road.

The P.C. and C.B.C. representations are to be circulated.

CORRESPONDENCE

Refuse Collection

Information about the weekly refuse collection day in 1993 has been received from C.B.C. Clerk is to include the information in the next Newsletter.

FAX Machine

C.B.C. is asking whether P.C. can be contacted by Fax.

Essex Playing Fields & Childrens Play Association A.G.M.

There was no interest in attending the A.G.M. on 19th. November. H.F.C. is to be asked if they are interested in sending a representative.

Buckhatch Lane/Leighams Lane/Creep hedge Lane Junction

Rettendon P.C. would like to have a joint site meeting at the junction with P.C. to discuss possible measures to improve safety. Clerk is to reply that improvements have been made over the last two years resulting from site meetings with Tech. Services staff, but P.C. would be interested in attending a meeting and recommends that Tech. Services and Woodham Ferrers and Bicknacre P.C. are also represented.

Humana

Humana is a charity which is asking for sites for its used clothing collection boxes. P.C. felt that the collection boxes were not substantial enough to be able to withstand the attacks of vandals and so would not be suitable for installation in the village.

P.C. is interested in recycling and councillors are to investigate ways in which the village could become involved in a recycling scheme.

Bulk Litter Container

Clerk has requested the monthly visits of the manned refuse vehicle to continue during 1993. C.B.C. has responded with eleven dates for the year. The vehicle will not visit the village in December.

Summer Holiday Playscheme - Grant Aid

The Clerk has sent the information requested to apply for grant aid for 1992.

Controlling Traffic Speed Through Villages

The recent Local Council Review reviewed this publication by the Department of Transport. Clerk telephoned for a copy but there were not any left, but there was a short leaflet still available which has been received by P.C. Chairman is to find out whether C.B.C. has a copy which could be borrowed.

Hanna's Field

Mr. Newman of Mill House, although congratulating the efforts of those who have worked to improve the play area, had some points of criticism to make. The young childrens swing was damaged. There is a great deal of litter dropped around the play equipment, and there is no bin inside the fenced area. The dog fouling is 'a pity'. Clerk is to reply that the swing seat has now been replaced, H.F.C. has been asked to instal a litter bin, and adoption of dog control byelaws is underway after a set back.

Neighbourhood Watch

Mr. Philpott, District Co-ordinator, announces that an Emergency Service Day is to take place on Saturday, 15th. May, 1993 at the Village Hall. He asks for P.C. to give financial backing. As this is the crime prevention day being organized by Ray Stannard, Crime Prevention Officer. P.C. has already committed itself in principle to cover the cost of hire of the Hall and publicity. Mr. Parker is to contact Mr. Philpott to discuss publicity etc.

FINANCECheques

The following cheques were signed at the Meeting;

C. Seymour	£18.95	Newsletter Christmas Cover Competition Prizes
Hanna's Field Charity	£60.00	Hire of Hall, Playweek & Sportsmobile
Eastern Electricity	£22.24	Replacement & fitting new cover for bus shelter light
K. Plumridge	£30.85	Clerks' Course expenses
R. Harvey	£109.66	Groundsman

Newsletter

It was agreed that a cheque to an amount not exceeding £200 could be signed before the next Meeting in favour of the Printing Place should an invoice be received.

Cornhill Insurance

A cheque for £108.41 had been signed between Meetings in favour of Cornhill Insurance. This step was necessary because of the announcement by Municipal Mutual that it would not pay claims.

Deposits

The following amounts have been deposited in the Current Account;

Newsletter Income	£35.70
Precept	£5333.50

The following amount has been deposited in the Post Office Savings Account;

Newsletter Income	£47.65
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Unpaid Cheque

Barclays has returned a cheque for £7.35 which was not honoured. This was a cheque received as Newsletter income. Clerk is to find out whether there is to be a charge for returning the cheque.

Proposed Street Light - Village Hall Chase

The Street Lighting Section at C.B.C. found the quotations for the street light much too high, and has negotiated with E.E. and has found that there is no way that the light can be installed at the desired position at any less cost. C.B.C. has come back with a counter proposal. C.B.C. proposes to instal a column 2m. from the transformer pole on the Village Hall side. It would then be possible at a later date for C.B.C. to instal a light at the original desired position. The overall cost of the C.B.C. proposal would be £600 as opposed to the E.E. quote of £1,417.

Parish Council did not accept that the light in the position proposed by C.B.C. would illuminate the Chase between the School and the Main Road. Clerk is to contact Street Lighting and ask for a site meeting after dark.

Certificate Course in Local Council Administration

The Clerk has now received the information about the residential school which is part of the course. The residential school is to take place at the Walton Park Hotel, Clevedon, Avon. The basic fee for the school is £35 plus an unknown supplement for a single room. Clerk has been asked to attend for an extra day because she is classed as a Home Based Student, and the extra day will cost an extra £15 plus an unknown amount for a single room. As the information had only just arrived Clerk had not had the opportunity to find out what the travel expenses would be. It was agreed that P.C. would refund Clerk's expenses for the residential school as it is an integral part of the Course.

Grit Bin

Clerk reported that it would be possible to replace the lid of the grit bin which had been removed from Ashley Green. The cost would be £28 plus a handling charge of £5. It was decided to store the bin as a spare, and not to replace the lid until the bin was needed.

Proposals for Capital Expenditure

It was proposed to include the following items in calculations for the 1993/94 precept, where figures are not included these are to be calculated for the next Meeting;

Dog Bin & Sign Spares	£250
Hayter, Full Service	£200
Tree Planting	£600
Recreation	£500
Repair Village Structures	£300
Archive Storage	
White Line P.O. Chase	
Clerk's Course	
Tye Footpath Repair	
Traffic Calming Scheme	(S137)

PLANNING92/CHL/1149 South Gibcracks Farm, Bicknacre Road

Parish Council objected to the proposed building for the storage of agricultural equipment. South Gibcracks is not a working farm and therefore there is no demonstrable need for a building on this scale. The site is in the Danbury Ridge Conservation Zone. The proposed position of the building would constitute an unnecessary intrusion in the open countryside. If the Parish Council were disposed to accept the principle of a barn at this site, the siting of the building near the dwelling house, possibly on the site of one of the demolished barns, and of a much reduced size would be

more acceptable.

92/CHL/1167 Plough and Sail Public House

The Parish Council supported the application because it constitutes a tidying up of the various additions which have been built on to the Public House in recent years. P.C. would oppose any further extensions or additions because the site has already been over developed.

92/CHL/1225 Yard 9, Moreland Industrial Estate

The Parish Council did not support the application for the storage of mini skips and transfer of waste from one skip to another. The site extends beyond the defined boundary of the industrial estate and is therefore incroaching into the Metropolitan Green Belt.

Appeal Decision - Rose Hill Farm, Creep hedge Lane

The appeal was dismissed. The appellant is required to demolish the single storey extension.

Decision - 92/CHL/1020 Rough Hill Farm

The application has been granted. P.C. expressed concern about the development of the Cobb site, and decided to arrange for the Chairman and Vice Chairman to visit Cobbs to meet the management to discuss their future plans.

REVENUE SUPPORT 1993/94

Councillors will be able to report to the next Meeting after their attendance at the Meeting at Civic Centre on 29th. October.

TREE PLANTING

The Tree Planting Committee is to have a site meeting with the Borough arboriculturist to discuss the planting plan. The arboriculturist is to look into the possibility of aquiring grant aid. It is intended to begin the planting scheme with replacing trees which have failed.

THE ROLE OF PARISH AND TOWN COUNCILS IN ENGLAND - A CONSULTATION PAPER

The Parish Council had the following comments to send to the Local Government Review Team, with a copy to C.B.C. Chief Executive as requested.

41 Additional Functions

Lack of strong financial management in some councils can be remedied and should not be used as an argument against councils being given wider powers. Standards for the production of annual budgets, the keeping of records and for financial management could be made mandatory and should be monitored by the annual audit. Although the Audit Commission encourages a high standard of financial competence, not all councils use this service for their annual audit, and thus standards vary.

42.

This is supposed to be a consultation document and yet the Government has already decided not to increase the functions of local councils. This is pre-emptive and unfair for those parish councils which may have the resource and initiative to make use of further powers. Additional powers would by their nature be optional, and could be devolved where parish councils so wished by those parishes with the necessary resources.

48 Representation of the Community

Higher authorities should record the fact that a decision has gone against the advice of the more local authority.

49

Higher authorities should be required to consult with each local council on all matters relating to its parish.

53 Direct Representation

Local district councillors should not have an automatic right to sit on their local council. District councillors are able to communicate with their parish councils if they wish to do so, and many have a very helpful working relationship which is to the benefit of both councils.

57 Extending the Coverage of Parishes

The present system whereby a community wishing to set up a parish council does so through its district council or the Local Government Boundary Commission works well, and should be retained. There is no need for the Secretary of State to be consulted.

58

If a process for the creation of parish councils was introduced which was triggered by a petition from local people, a petition from an agreed proportion of the electorate rather than from a given number would be a more workable and fairer system.

69 Special Expenses

District Councils should have no facility to resolve to charge the parished areas with the 'special expenses'.

70 Financing Election Costs

District Councils should not charge parish councils for election costs when the election coincides with another election.

BYELAWS FOR THE CONTROL OF DOGS

Byelaws for the control of dogs are now to be adopted through the Department of the Environment, instead of the Home Office. The Clerk has contacted the D.of E and has received the relevant material. It was decided to proceed with the adoption as quickly as possible. Clerk is to write an explanatory article for the forthcoming Newsletter. It was confirmed that P.C. would adopt the 'Poop Scoop' byelaw for the Tye and Playing Fields. This requires the person in charge of a dog to remove its excrement from the ground. The Dog Ban byelaw will be adopted for the fenced in play area, thereby excluding dogs from the fenced in area.

ANY OTHER BUSINESS

Bicknacre Road

The footpath in front of Kilchurn is breaking up. At the corner beside Fairlawns, water is collecting after rain and taking days to disperse.

Village Hall Chase

Since the Main Road was resurfaced there has been ponding in the middle of the entrance to the Village Hall Chase.

Old Church Road

After the recent rain the road flooded because the drains need clearing.

A.C.D.P.C.

The Clerk requested that Mr. Jacklin brings to the attention of the next meeting the short time the Planning Dept. is allowing parish councils to respond to planning applications. The Chairman said that he would discuss the matter at Borough Council.

THE DATE OF THE DECEMBER MEETING

The fourth Thursday in December this year falls on Christmas Eve. It was decided to change the date of the Meeting to 7th. January 1992. The following Meeting will be held on the usual date, 28th. January. There being no further business the Meeting closed at 10.35 pm.

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ANY OTHER BUSINESS

Michael's Road

The footpath in front of Michael's is breaking up. At the corner beside Michael's, water is collecting after rain and taking days to disappear.

Village Hall Glass

Since the Hall Road was resurfaced there has been pooling in the middle of the entrance to the Village Hall Glass.

Old Church Road

After the recent rain the road flooded because the drain had clogging. A.C.D.F.G.

The Clerk requested that Mr. Jarrin bring to the attention of the next meeting the short list the Planning Dept. in allowing parish councils to respond to planning applications. The Chairman said that he would discuss the matter at Borough Council.

A Meeting of the Parish Council was held on Thursday, 26th. November, 1992 at 8pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Range, Mr. Applegate, Mr. Gordon, Mr. Parker and the Clerk.

APOLOGIES FOR ABSENCE

Mr. Holland.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed.

PUBLIC QUESTION TIME

There were no members of the public present.

MATTERS ARISING FROM THE MINUTES

Proposed Street Light-Village Hall Chase

Mr. Jacklin and the Clerk met the street lighting officer from C.B.C. at a site meeting at the Village Hall Chase to discuss the siting of the proposed street light. C.B.C. is unwilling to grant aid the proposed light which would cost £1,400 to install. The Borough Council's counter proposal is that a light should be installed, by C.B.C., beside the transformer pole towards the Village Hall. It would then be possible for C.B.C. to install a light at the desired position, at a later date. C.B.C. has quoted £600 for the complete installation of the light. It was decided that subject to the agreement of the Headmistress and the caretaker, because of the proximity of the proposed light to the caretaker's house, the Clerk should confirm with Tech. Services that P.C. accepts their proposal for the siting of the light and that P.C. would like the installation to proceed.

Crime Prevention Road Show

Mr. Parker has been in touch with Mr. Philpott. The combined neighbourhood watch/crime prevention road show will take place on 15th. May, 1993. Mr. Parker, Mr. Philpott and Mr. Stannard are planning to meet in order to make the arrangements for the road show. Mr. Parker has informed Mr. Philpott that P.C. has agreed in principle to pay for the hall booking and the leaflet printing. Mr. Philpott is planning to interest neighbouring parishes in the event and to incorporate a youth programme. P.C. asked Mr. Parker to ensure that the leaflet drop reaches the outlying parts of the parish.

E.A.L.C. Conference-Local Government Reform

Mr. Jacklin attended the conference. Notes are awaited from E.A.L.C.

Rough Hill Farm

The Chairman and Vice Chairman have not yet visited Cobbs, but intend to do so shortly.

Certificate Course in Local Council Administration

Clerk attended the weekend residential School at Clevedon.

Memorial - Days Hill

Arrangements are in hand, at Leisure Services, to remove the fire damaged branches from the tree as soon as the tribures have been removed.

Morelands Industrial Estate

Clerk has been corresponding with Mr. S.A. Roberts of Tile Works Lane who is concerned about the recent planning applications in the area. He and his neighbours have written to C.B.C. objecting to the recent applications. Chairman reported that Planning Dept. is reviewing what is happening at the site.

Revenue Support 1993/94

Mr. Applegate and Mr. Range attended the meeting at Civic Centre. Mr. Applegate distributed to councillors copies of the background notes which had been given out at the meeting. C.B.C. is proposing that revenue support for parishes should be distributed in proportion to the number on the electoral register. Another meeting is to take place in February.

Bicknacre Road

The footway outside Kilchurn has been added to the list of footway remedial works for consideration for the next financial year.

Old Church Road

Tech. Services are to clear the blocked gullies in order to alleviate the ponding.

The Role of Parish and Town Councils in England - A Consultation Paper

The Department of the Environment has acknowledged receipt of P.C.'s comments.

CORRESPONDENCE

An invitation was received from Essex Police for the Chairman to attend a presentation on Policing Within the Chelmsford Sub-division at Chelmsford Police Station on 25th. November. The Chairman attended the presentation. He reported that Inspector Madden is now in charge of the Chelmsford rural area, is keen to start a youth initiative and is looking for ideas. More police involvement is intended for the neighbourhood watch schemes. Constable Simmons is in charge of the drug awareness campaign. Sth. Woodham Ferrers now has 24 hour coverage. Literature from the presentation is to be circulated.

It was decided to invite the new constable, Clive Morris to the next Meeting.

It was decided to discuss Clive Morris's request for a P.C. grant towards the cost of an answerphone machine under Finance.

Village Hall Sign, The Tye

H.F.C. feels that the Village Hall directional sign does not adequately express the extent of the facilities at the Village Hall, and asks for a more informative sign to replace it with such wording as 'Community Centre and Field' or just 'Community Centre'. Clerk is to write to Tech. Services for advice on the wording and size of a possible replacement, and is to inform H.F.C. of P.C.'s action.

Parish Council Noticeboard, The Tye

H.F.C. is asking P.C. for permission to fix their own noticeboard to the back of the P.C. noticeboard in order to advertise the Hall facilities. P.C. felt that a noticeboard facing up the Tye would not be seen by many people and decided to suggest an alternative to H.F.C. The present noticeboard is almost life expired, and so it was decided to ask H.F.C. whether they would like to contribute a third of the cost towards the

installation of a new 50% larger noticeboard, which would entitle the Charity to use a third of the noticeboard space. Clerk is to write to H.F.C. with this suggestion and to find out what kinds of noticeboard are available.

Essex Playing Fields & Childrens Play Association

The E.P.F. & C.P.A. is checking addresses and asking for confirmation that members will be renewing subscriptions. P.C. confirmed that it does not wish to renew its subscription, and asked the Clerk to forward the information to H.F.C.

The Heart of the Community - Rural Primary Schools & Community Development
P.C. decided that it did not wish to purchase this book.

A130 Southend Road/Bennetts Avenue

Following an accident in which a car crashed into the garden of Silver Ash, the Clerk wrote to Tech. Services asking whether there are any measures available which could be used to reduce speed at this point on the A130 in order to increase safety and assist drivers turning in and out of Bennetts Avenue. Tech. Services replied that there are not but that side road warning signs were erected recently.

Emergency Planning

C.B.C.'s Emergency Planning Officer, Kelvin Ward, asks to meet the councillors to explain to them the initial measures which need to be taken locally when setting up a rest centre. Mr. Ward is to be invited to attend either of the Meetings in January.

Road Stone Depot

Following P.C.'s request for the removal of the road stone depot, Tech. Services asks for P.C. to suggest a suitable alternative. Tech. Services has agreed to tidy the R.S.D. and to replace the tree. Environmental Health is to be asked to remove the windscreen which has been dumped there.

MEDICS

MEDICS is asking for donations. It was decided to send a donation to this local charity as local doctors are involved.

Henderson Doors

Henderson are offering a maintenance contract for the folding doors in the Village Hall. Clerk is to pass the information on to H.F.C.

TREE PLANTING

Mr. Parker reported on behalf of the Tree Planting Working Party that, after meetings with the C.B.C. arboriculturist and two contractors, the scheme was ready to go ahead at all but three of the sixteen proposed sites. Three sites had been found to be unsuitable; Highways would not allow planting in front of the numbered houses in Old Church Road because of the dangerous bend, and the two sites in Back Lane were unsuitable for planting oaks because of the narrowness of the verges.

It was resolved to accept Mr. Clark's quotation of £767 & VAT and to proceed to instruct him to carry out the planting in a week's time if no councillor objects to the final planting scheme, a copy of which is to be circulated.

FINANCER.C.C.E. Magazine Editors' Advice Evening

It was agreed to pay the £3 fee should the editor wish to attend.

MEDICS

It was resolved to send a donation of £25 to MEDICS using the power conferred by section 137 of the L.G.A. 1972.

Tree Planting

It was agreed to accept Mr. Clark's quotation of £767 & VAT for tree planting and to pay a deposit if required by Mr. Clark of up to £500, and that the deposit cheque may be signed between Meetings.

Police Answerphone

P.c. Clive Morris has requested that P.C. contributes towards the cost of an answerphone for the local police office. Woodham Ferrers and Bicknacre P.C. has agreed to fund the answerphone to the amount of £25. P.C. agreed to do the same. It was therefore resolved to contribute up to a maximum of £25 towards the cost of the answerphone using the power conferred by section 137 of the L.G.A. 1972.

Cheques

The following cheques were signed;

Printing Place	£180.00	December edition of Newsletter
Royal Brit. Legion	£37.00	Poppy wreath
K. Plumridge	£51.99	Clerk's Course Expenses
MEDICS	£25.00	Donation

Deposit

The following cheque was deposited in the Current Account;

K. Bond	£14.00	Newsletter Income
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Precept

It was resolved to precept for £10,694 for the financial year 1993/94. The Clerk and Mr. Range were thanked for their work preparing the budget.

PLANNING92/CHL/1345 Bromley Lodge, Tile Works Lane

P.C. objected to the proposed change of use of the barn from agricultural to storage. The building was constructed as an agricultural building under the General Development Order. If permitted, the proposal would be a nonconforming use in the metropolitan greenbelt.

Planning Applications Between Meetings

It was decided that should P.C. receive an application for consultation which is required to be returned before the next Meeting, the Clerk is to prepare a response in consultation with councillors, but if the application is considered controversial a special Meeting should be called.

ANY OTHER BUSINESSThree Horseshoes Car Park

Mr. Porter, manager of the Three Horseshoes, asked the Clerk to visit the car park to establish who is responsible for repairs. Clerk and Mr. Jacklin visited the car park and explained the position to Mr. Porter. Clerk wrote a letter to Five Star Leisure informing them about the condition of the car park and the requirement to repair it. Copies have been sent to Grand Metropolitan Estates and Mr. Porter.

NOVEMBER 1992

Thamesway

The bus stop opposite the Creep hedge Lane junction has disappeared. Clerk will inform Thamesway.

Whitelining

The SLOW signs at the Common and opposite Kilchurn need repainting. Clerk will inform Tech. Services. The whitelining in the P.O. Chase needs repainting. The whitelining contractor is to be contacted.

There being no further business the Meeting closed at 10.37.

A Meeting of the Parish Council was held on Thursday, 7th. January, 1993 at 8.07pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Range and the Clerk.
Mr. Kelvin Ward, C.B.C. Emergency Planning Officer and Mr. Matt Comrie, Chairman of H.F.C. were in attendance.

APOLOGIES FOR ABSENCE

Mr. Gordon, Mr. Parker, Mr. Applegate and Mr. Holland.

MINUTES OF THE PREVIOUS MEETING

Two typing errors on page 197 were corrected. The Minutes were then signed as a correct record of the Meeting held on 26th. November, 1992.

PUBLIC QUESTION TIME

There were no questions from members of the public.

EMERGENCY PLANNING

At this point, 8.13pm, the Meeting adjourned for a talk by and discussion with Mr. Kelvin Ward about the setting up of a rest centre in the Village Hall. The Meeting re-convened at 8.40pm.

MATTERS ARISING FROM THE MINUTES

Village Hall Sign, The Tye

H.F.C. is happy to await the replacement of the sign until such time as the present sign is life expired. Renaming of the Hall and therefore the directional sign is being considered.

C.B.C. Planning Dept. has confirmed that planning permission is not necessary for a replacement noticeboard.

Parish Council Noticeboard, The Tye

H.F.C. agreed that use of a third of the new noticeboard in return for a third of the cost, providing the cost is reasonable, was fair providing the third was clearly designated and access available using the Charity's own key.

Rough Hill Farm

The Chairman and Vice Chairman visited Cobb's for a meeting with Mr. Hunnable and two of his colleagues. Cobb has purchased new factories in Denmark and Norwich which it is planned will absorb further expansion of the company. If the company does plan to expand locally P.C. will receive an early warning so that discussion can take place in good time. The Cobb management suggested that similar meetings take place on a regular basis.

Crime Prevention Road Show

The meeting between Mr. Parker, Mr. Philpott and Mr. Stannard is to take place on 14th. January.

Tree Planting

The tree planting is to begin this month, subject to favourable weather conditions.

Three Horseshoes Car Park

Repairs have been made to the drain but the pot holes remain. Clerk is to write to Five Star Leisure requiring a reply within ten days. Copies are to be sent to Grand Metropolitan Estates and the publican.

Proposed Street Light-Village Hall Chase

Clerk is to find out what is happening about the request for the light to be installed.

40 MPH Speed Limit Sign, The Common

The repeater speed limit sign is to be replaced by Tech. Services.

Whitelining

Tech. Services has named Wilson & Scott (Highways) Ltd., as the roadmarking contractor for this year. Clerk is to seek a quotation for repainting at the Post Office Chase and at the School entrance section of the Village Hall Chase.

Clerk is to ask Tech. Services for the SLOW opposite Willis Farm to be repainted.

Thamesway

The bus stop opposite the Creephedge Lane junction is to be replaced by Thamesway.

CORRESPONDENCEN.A.L.C. Centenary Appeal

The N.A.L.C. reminds P.C. that it has not yet contributed towards the Centenary Appeal. P.C. still does not wish to contribute.

N.A.L.C. Annual Report & Accounts

These have been circulated.

R.C.C.E. & E.A.L.C. Publications

The list is to be circulated again.

ACRE Publications

The list is to be circulated again.

Beating the Bounds

The Open Spaces Society is suggesting that parishes hold beating the bounds ceremonies on Rogation Sunday, 16th. May. P.C. does not wish to participate.

Drainage Back Lane

Tech. Services has asked the land owner to carry out ditch maintenance. P.C. believes that the problem is caused by the effluent from the stable yard being swept into the road. Clerk is to write again.

Provision of Civic Amenity Site in South Woodham Ferrers

The matter is to be discussed at a forthcoming meeting between officers of E.C.C., S.W.F.T.C. and C.B.C. A date has yet to be arranged for this meeting.

Councillor Alan Holland

The Chairman has received a letter of resignation from Mr. Holland. Clerk is to write to thank him for all the work he has done for P.C. The casual vacancy is to appear on the next Agenda.

Public Footpath 11

Tech. Services asks P.C. to have a word with the owner of the fence which has encroached on the footpath behind the Old Forge. Clerk is to ask Mr. Parker to comment on this request.

Public Footpath 16

A plan of the proposed diversion at Barn Mead has been received from the Administration Dept. C.B.C. This confirms the diversion which P.C. advocates.

Mr. Parker has reported to the Clerk that the new occupier at Barn Mead has made substantial progress with the stiling and clearing of the route and will fence off the section through the horse paddock when ground conditions permit.

Play Activities for Children 1993/94

C.B.C. Leisure Services Dept. is asking P.C. which activities it wishes to apply for. Clerk to reply asking for a play day at Easter, the Youth Bus during the Summer holiday and for staff assistance during Playweek.

FINANCEMowing

The quotation for the third year of the three year contract has been received from Essex Landscape Services and has been accepted by P.C. The costs are as follows;

The Tye	£25.90 per cut & VAT
Village Hall Chase	£8.70 per cut & VAT
Hanna's Field (both fields)	£37.10 per cut & VAT
Hanna's Field (North field)	£20.80 per cut & VAT

Clerk's Salary

The Clerk's salary is presently calculated using the number of names on the community charge register. The C.C.R. will no longer be valid from 1st. April. N.A.L.C. & S.L.C.C. are therefore recommending that the register of electors is used for this calculation instead. The number on the draft register of electors for 1993 is 849, and the sum to be paid per head is £1.23 until the rate is reviewed at the beginning of July. The P.C. accepted the new method of calculation.

Cheques

A cheque was written between Meetings in favour of D.F. Clark Contractors to the amount of £450. This is the deposit for tree planting.

The following cheques were signed at the Meeting;

Essex Landscape Services	£216.78	Mowing
ACRE	£7.50	Ann. Sub.Rural Viewpoint
K. Plumridge	£319.73	Clerk's salary etc.
R. Harvey	£45.00	Grounds work

Deposits

The following cheques have been deposited in the Current Account;

Hanningfield Security Services	£13.65	Newsletter Advertising
Chelmsford Borough Council	£18.00	Playscheme Grant Aid
Baddow Plumbing Services	£7.35	Newsletter Advertising
C.E. Raine	£4.00	" "
Hanningfield Motor Company	£7.35	" "
S. Chadwick	7.35	" "

PLANNING92/CHL/1381 Rough Hill House

The Clerk responded to this application between Meetings having consulted the councillors. There was no objection to the proposed replacement garage.

92/CHL/1405/OL Old Barn Bungalow, Old Barn Lane, Rettendon

There was no objection to the proposed replacement bungalow.

Appeal-Land at Burnt Oak, Bennetts Avenue

The Clerk responded to this appeal, between Meetings having consulted with the councillors, supporting Chelmsford Borough Council's Enforcement Notice. A copy of the Inspector's decision letter was requested.

Appeal-Highfields Farm

The Inspector rejected both planning applications which had gone to appeal.

SCARLES CROFT DITCH

Clerk was contacted by the publican at the Three Horseshoes because he had been advised by a vermin exterminator that rats were entering his premises through the garage roof, having climbed onto the roof via ivy bridging the Scarles Croft ditch. As this was just before the start of the Christmas holiday, Mr. Harvey was instructed to cut down the ivy as a matter of urgency. Housing Dept. is to be informed.

MATTERS FOR REPORTAdvance Warning Sign, Old Church Road

The sign outside Mullion is loose in the ground. Tech. Services to be informed.

Bollards

Bollards on Hanna's Field and the Tye have been moved.

Back Lane

At the Chelmsford end of Back Lane, at the first right hand bend a reflector post has been destroyed, the hedge has been damaged and some of the verge carved away. Tech. Services is to be informed.

Buckhatch Nursery

At Buckhatch Nursery a lorry is being used to advertise retail sales. Planning is to be informed.

Chevrons-Rettendon Road

The chevrons beyond the Creephedge Lane junction are leaning. Tech. Services is to be informed.

Street Light-Footpath to School Back Gate

Tech. Services is to be informed that the head of the light has become detached and is hanging by a cable.

Hanna's Field

Mr. Jacklin is to remind H.F.C. about the road hump indicator post which has fallen over and the lights on the Village Hall which are not working correctly.

There being no further business the Meeting closed at 9.57pm.

A Meeting of the Parish Council was held on Thursday, 28th. January, 1993 at 8.05pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Applegate, Mr. Parker, Mr. Range, and the Clerk.

APOLOGIES FOR ABSENCE

Mr. Gordon.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 7th. January.

PUBLIC QUESTION TIME

There were no members of the public present.

MATTERS ARISING FROM THE MINUTES

Crime Prevention Road Show

Mr. Parker attended the meeting which took place on 14th. January. The organisation of the exhibition was planned. The Village Hall has been booked for 15th. May from 8am. It is intended that the exhibition will be open from 10am until 3.30pm. Publicity is to be in the form of a leaflet drop in East Hanningfield parish, and neighbouring parish councils are to be sent information by the Clerk. The Tye is to be coned to prevent illegal parking, and the Clerk has written to the governors of the primary school to ask for the school car park to be available for exhibitors' parking. Mr. Parker will continue to report to P.C. on the progress of arrangements.

Tree Planting

Most of the planting has been done. Two trees at Highfields Mead and four at Bridon Close have not been planted because the desired species is proving difficult to obtain. The planting around the Gas step down valve is also yet to be done.

Proposed Street Light-Village Hall Chase

The pillar has been installed but has not been connected to the supply.

Public Footpath 11

Clerk asked Mr. Parker to comment on the Borough Council's letter concerning alleged encroachment across the footpath. Mr. Parker is not aware of any encroachment. Clerk has replied to C.B.C. that P.C. is not aware of encroachment and therefore is unable to act without further information.

Clerk is to write to C.B.C. about P.C.'s concern about the poor condition of the brick wall beside Footpath 11, behind the forge, which could be considered a danger to those using the path. The poor condition of the stile is also to be reported.

Three Horseshoes Car Park

A reply is awaited from Five Star Leisure.

Play Activities for Children 1993

Clerk has contacted Leisure Services. They are unable to supply staff for East Hanningfield's Playweek, but have agreed to run two days of the week as their own playscheme. It is hoped that this will mean that it will be easier to find enough helpers for the three days run by P.C.

C.B.C. has offered a one day playscheme for 5-11 year olds at Easter on Thursday, 8th. April; a visit from the Youth Bus on Wednesday, 4th. August, and two playdays for 8-11 year olds on 23rd. and 24th. August. Clerk to ascertain the availability of the Hall before confirming these dates with C.B.C.

Clerk has indicated to P.C. that this will be the last year in which she will be able to organise P.C.'s Playweek. P.C. is to consider alternative ways to arrange the scheme in future.

Parish Council Noticeboard, The Tye

Clerk has been able to obtain brochures from two companies manufacturing noticeboards. P.C. decided that the wooden case by Greenbarnes Ltd., was the most appropriate for the site on the Tye. Clerk is to confirm the cost of laminated glass and seek a quote for installation before contacting Hanna's Field Charity for their opinion. The approximate cost of the three unit board is £720 including carriage.

Buckhatch Nursery

Planning has replied that planning permission is not required for sales of items grown in the site, but is investigating the advertisement.

CORRESPONDENCE

R.C.C.E. Membership

P.C. was unsure whether the application form sent by the R.C.C.E. was intended for the P.C.. Clerk to find out.

Council Tax

The Council Tax Base for East Hanningfield will be 455.67. Mr. Range is to attend the A.C.D.P.C. meeting concerning the council tax.

B.A. in Public and Social Administration

A student has sent a questionnaire about the P.C. views on local government reorganisation. The Chairman is completing the questionnaire and will circulate a photocopy.

C.B.C. Civic Awards 1993

P.C. did not wish to make any nominations for the awards.

E.A.L.C. Chairmens Conference

There are to be two or three conferences this year. The first is at Hempstead on 27th. March. Chairman is not able to attend on this date but hopes to attend one of the later conferences.

The Views of Parish Councils on Planning Applications

This was an informative letter from E.A.L.C. and the contents noted.

Government's Review of Caravan Sites Act

This was a copy of the N.A.L.C. response to the Government Consultation Paper. The contents were noted.

FINANCE

Interest

The Deposit Account received £32.07 in interest on 31st. December, 1992.

Cheques

The following cheques were signed;

Society of Local Council Clerks	£28.00 Annual Subscription
Public Works Loan Account	£248.36 Field Loan

The Minutes

The Clerk has obtained estimates for binding the looseleaf Minutes for the years 1989-1992. There was minimal difference in the cost, but the Clerk advised that it would be safer for her to take the Minutes to the company at Colchester rather than post them to the company at Bristol. Clerk was able to show P.C. a sample of the work done by the Acorn Press at Colchester. P.C. agreed that the Clerk should take the Minutes to the Acorn Press at Colchester for binding, and that the cost should not exceed £40. Clerk is to also take the old Minute book to find out whether the Acorn Press would be able to restore it, and at what cost.

PLANNING93/CHL/0023 High Oaks, Buckhatch Lane

P.C. had no objection to the proposed dirty water lagoon for waste from the pig unit.

93/CHL/0065/RM Highfields Farm, The Common

P.C. found the modest design of the agricultural worker's dwelling suitable for the site but would wish to see the permitted development rights withdrawn because of the site's position in the Danbury Ridge Conservation Zone.

The farm has seen minimal agricultural activity in recent years, and as far as the P.C. is aware agricultural activity has now ceased. This being the case, P.C. can see no reason for an agricultural dwelling on the site, but is aware that outline planning permission has already been obtained.

The Chairman declared an interest in the following item and left the room while it was being discussed. He signed the Declaration of Interest Book. Mr. Jacklin took the Chair for the duration of the discussion.

92/CHL/1461 Ashlars, Old Church Road

P.C. was not aware of a planning reason which could be used to refuse planning permission for the proposed garage, and therefore did not object to the application, but expressed concern about the over-development of the site. There is presently no garage on the site because the previous garage was turned into a games room. In view of the repeated extensions of the building, P.C. would not wish to see any further extensions on this site.

At this point the Chairman returned to the Chair.

Notification of Planning Decisions

The green sheets which the Borough Council presently sends out to parish councils are now not considered to give enough information because the terms of the decisions are not included. C.B.C. is therefore going to send parish councils individual decision notices.

CASUAL VACANCY

Following the resignation of Mr. Holland P.C. declared a vacancy. Clerk to proceed to publish the vacancy immediately.

STANDING ORDERS FOR CONTRACTS

This item is to be brought back to the next Meeting as P.C. is to circulate N.A.L.C.'s draft standing orders, with a view to considering adopting more than just the standing orders for contracts which it is required to adopt. Clerk is to obtain a copy of N.A.L.C.'s booklet from E.A.L.C. which she is to include in her expenses for reimbursement.

THE COMMON

P.C. wishes to see a footway constructed between the School Chase and Carpenters Cottage. P.C. would consider contributing towards the cost if this would bring the work closer to fruition. Clerk to write to Tech. Services.

MATTERS FOR REPORT

Old Church Road Footway

Overgrowth at the base of the hedge is preventing proper use of the footway. Prams and pushchairs can no longer use it. Clerk to inform Tech. Services.

Days Hill

The top dressing is wearing off the road surface in the area of the bend where the reflectors stand. Clerk to inform Tech. Services. There is some rubbish on the verge in the region of Birchip Nursery.

Street Light-Footpath to School Back Gate

Clerk had received information from the Neighbourhood Watch that this light and one other had been damaged by vandals who climb up the posts in order to remove the lamp.

Tyre Dumping

Dumped tyres at various locations are being dealt with and investigated.

Certificate Course in Local Council Administration

Clerk has circulated two assignments briefs which P.C. found interesting.

Rose Hill

Clerk is to ask Planning for an update on the position of the road haulage business. Heavy vehicles are causing considerable damage to the verges in Creephedge Lane. Tech. Services to be informed.

There being no further business the Meeting closed at 10.16.

A Meeting of the Parish Council was held on Thursday 25th. February, 1993 at 8.07 pm in the Village Hall.

PRESENT

Mr. Jacklin in the Chair until the arrival of the Chairman, Mr. Range, Mr. Applegate, Mr. Parker and the Clerk.

APOLOGIES FOR ABSENCE

Mr. Gordon.

Mr. Dixon arrived at this point and took the Chair.

MINUTES OF THE PREVIOUS MEETING

Under 'Tree Planting', page 5, the second sentence was amended to read, "Two trees at Highfields Mead and four at Bridon Close have not been planted because the desired species is proving difficult to obtain."

Under Planning Application 93/CHL/0065/RM Highfields Farm, "as" was amended to "an" in the second sentence of the second paragraph.

The Minutes were then signed by the Chairman as a true record of the Meeting on 28th. January.

The Clerk reminded Council that she was able to reprint the Minutes with errors corrected quite easily, and asked councillors to let her know before the Meeting should they find mistakes in the Minutes.

PUBLIC QUESTION TIME

There were no members of the public present.

MATTERS ARISING FROM THE MINUTES

Crime Prevention Road Show

The arrangements for the Road Show are proceeding. The exhibitors list will be complete shortly. The draft of the poster will be ready for P.C. to inspect at the next Meeting. It is proposed that there should be 585 leaflets and 25 posters printed. Itemisation of costs will be ready for the next Meeting.

Mr. Philpott has been unwell and might not be able to fully participate in the preparations.

Clerk awaits a reply from the School about the use of the School car park for exhibitors vehicles.

Tree Planting

The planting has been completed, but one tree has been planted in the wrong place and is to be moved shortly. An invoice has been received but it does not separately itemise the planting around the Gas step down valve.

Mr. Parker is to arrange for the contractors to send an amended invoice.

Street Light - Village Hall Chase

The light is not yet illuminated. Clerk to find out what is happening.

Three Horse Shoes Car Park

There has been no reply from 5 Star Leisure. Clerk is to inform Grand Metropolitan Estates of the situation, asking for a reply within fourteen days, and seek legal advice from E.A.L.C.

Revenue Support 1993/94

Mr. Range attended the A.C.D.P.C. meeting at Civic Centre. The present situation with regard to special expenses is to continue for one year.

Tyre Dumping

The tyres have been removed at considerable cost to the Borough Council.

Rose Hill Farm

Planning Dept. has replied that the use of the site will be fully investigated in the near future.

Old Church Road Footway

Tech. Services is to investigate this to see what can be done with the hedge and undergrowth.

Public Footpath 11

To Clerk's letter asking for more information about the alleged encroachment across the footpath Tech. Services replied that they do not have a large detailed map but the officer feels that the end of the new fence may have strayed from an oblique to a squared angle at the southern end. Tech. Services would feel reassured if the Parish has noticed nothing untoward. Clerk is to reply that P.C. can identify no annexation of land. In reply to Clerk's letter about the condition of the stile and the wall, Tech Services staff are to deal with the stile when next in the area, and the wall has been noted and a watch kept in case of further trouble. Clerk is to write to Mr. Harcourt Williams at the Forge to bring the condition of the wall to his attention.

Play Activities for Children 1993

Leisure Services is to provide a Play Day for children aged 5-11 at the Village Hall on Thursday, 8th. April, and asks to be met at the Hall at 9 am by a key holder. This item is to be brought back to the March Meeting so that it can be agreed who shall meet the play team.

R.C.C.E. Membership

Membership of the R.C.C.E. entitles individuals or other bodies to vote at the meetings. It was decided not to seek membership.

CORRESPONDENCENeighbourhood Watch Signs

Mr. Dickman has written to Tech. Services on behalf of the Neighbourhood Watch asking for approval to install Neighbourhood Watch signs at various points of entry to the village and at the entrance to Ashley Green. Parish Council approves of the signs at the perimeter of the village but does not wish to see them proliferate within the village, especially in sensitive areas such as the Tye Conservation Area. Clerk to write to Tech. Services with a copy to Mr. Dickman.

Bus Service 11

Thamesway cannot find the exact location for the bus stop pole opposite the Creephedge Lane junction, and suggest that the bus stop opposite should be changed to a stop serving both directions. Clerk to reply that P.C. is in agreement but ask for assurance that drivers will be informed that passengers will be waiting on the opposite side of the road.

Revenue Support 1993/94

The Revenue Support for 1993/84 will be £1,996 and so the net precept will be £8,698. The Parish element of the Council Tax will be £19.09 for D band properties. The precept will be paid in two equal instalments at the ends of April and September.

Rettendon P.C. Social Evening

Rettendon P.C. has invited the Chairman and Vice Chairman to attend a social event in the presence of the Mayor and Mayoress of Chelmsford, at Rettendon Memorial Hall, on Friday, 26th. March. Clerk is to write a letter of acceptance.

Calor Best Kept Village Competition

It was decided to enter the competition again this year, and to hold the Village Tidy Up on 8th. May when the bulk refuse vehicle will be at the Village Hall car park. It was decided to order some extra litter pickers to make the task easier.

Highway Matters

Tech. Services has replied to Clerk's letter that the surface dressing along the Main Road is being monitored, and should it require repair that this would be done in late Spring or early Summer. The verges along Creephedge Lane will be examined when the inspectors are next in the area. It was reported that Creephedge Lane was discussed at the recent R.S.A.P. meeting because of the absence of verge on the outside of one of the bends where there are reflectors on the inside of the bend.

N.A.L.C. Seminar - Understanding Rights of Way

Mr. Parker expressed interest in this seminar but is unable to attend. Clerk is to ask E.A.L.C. whether there will be any notes available from the seminar.

R.C.C.E. Conference - Unequal Partnerships on an Unequal Playing Field

Clerk is to ask Mrs. Chadwick whether she would be able to attend this conference on behalf of P.C. on 20th. April.

Mayor's Villages Evening

P.C. has been asked to nominate two parishioners who take an active part in village life to attend the Villages Evening. P.C. decided to nominate Mr. Philpott and Mr. Comrie with the Clerk as a reserve.

FINANCELitter Pickers

Clerk was instructed to order four litter pickers from County Supplies which cost approximately £7-£8.

R.C.C.E. Conference

It was agreed that, should Mrs. Chadwick wish to attend, P.C. should pay the fee and travelling expenses.

Old Minute Book

Acorn Press who are presently binding the 1989-92 Minutes have quoted £125 to restore the old Minute Book. This requires the book to be taken apart, the glue dissolved, and spacers inserted to make the back as wide as the front. The book would then be rebound as two volumes. Clerk was instructed to arrange for the old Minute Book to be restored by Acorn Press.

New Notice Board for the Tye

Hanna's Field Charity has approved the Greenbarnes notice board and agreed to pay one third of the complete cost. Clerk is to order the three door noticeboard, and it was agreed to send a deposit of £400. The approximate cost of the noticeboard, including laminated glass and three posts is £786 & VAT. Mr. Crace has quoted £57 to install the notice board and relay the paving stones in front with two additional slabs. Clerk is to instruct him to install the noticeboard as soon as it arrives.

Cheques

The following cheques were signed;

E.A.L.C.	£2.45	1 copy of 'Standing Orders'
Essex County Council	£41.08	Office supplies
Cheltenham & Gloucester		
College of Higher Education	£350.00	Fee for Clerk's course
Public Works Loan Account	£899.06	Hall Loan
Acorn Press	£25.00	Binding Minutes
Printing Place	£135.00	Spring Newsletter
D.F. Clark Contractors	£451.23	Tree Planting
R. Harvey	£25.00	Grounds work
Greenbarnes Ltd.	£400.00	Deposit - Noticeboard

Deposit

Newsletter income of £22.05 has been deposited in the current account.

PLANNING93/CHL/0123 Land rear of Plough and Sail Public House

As representations were required to reach the Planning Dept. by 18th. February, Clerk responded in consultation with councillors. Parish Council opposes the application to use the land for Sunday Market and Car Boot Sales. The site is extremely prominent in the open countryside. The slowing and turning movements of traffic which the proposed markets and sales would cause would interrupt the free flow of the fast moving traffic on the A130 and be detrimental to highway safety. P.C. is aware that there was a fatality directly related to the holding of a boot fair in the field beside the Wheatsheaf P.H. on the A130, and also that planning permission for boot fairs at that site has been refused and the refusal upheld on appeal.

93/CHL/0104 Back Butts Farm

As representation were required to reach the Planning Dept. by 15th. February, Clerk responded in consultation with councillors. The site lies within the Danbury Ridge Conservation Zone and P.C. is concerned that the building should be adequately screened with planting. P.C. is of the opinion that a condition of planning permission should be that there will be adequate planting of indigenous trees and shrubs, but not conifers. P.C. does not object to the proposed poultry houses.

93/CHL/0173 Al Salvage, Moreland Industrial Estate, Old Barn Lane

P.C. has no objection to the application for continuance of use of the site for dismantling motor vehicles, but is concerned that the site might come to be used for retail sales. The sale of parts to the public would attract a large volume of vehicles to the site for which the access road is unsuitable and cause loss of amenity to the people living nearby. P.C. therefore wishes to ensure that sales to the public will not take place.

93/CHL/0105 Hyde Hall, Rettendon

P.C. has no objection to the proposed extensions and alterations to form new kitchen and ancillary areas and retention of the barn as a tea room. P.C. is concerned about the overall use of the site as an attraction to visitors. P.C. does not wish to see an increase in the number of visitors to the site nor the days of opening because of the unsuitability of the approach roads and the fact that all approaches are through the centres of local communities. P.C. would like to see conditions imposed which would control the opening times of the site and the routing of traffic to and from the site.

Clerk is to contact Rettendon and Woodham Ferrers Parish Councils to suggest a meeting to construct a joint response to the Royal Horticultural Society's plans for the site.

Appeal - East Hanningfield Service Station

As comments on the appeal had to be submitted by 11th. February, Clerk responded in consultation with councillors.

The appeal was against two enforcement notices by C.B.C. The alleged breach of planning control was the siting of a single storey portacabin, and the fitting of a roof to the portacabin; the change of use from a Petrol Filling Station to a mixed use of Petrol Filling Station and Car Sales. P.C. supports C.B.C.'s enforcement notices. The siting of the portacabin and car sales at the site are an undesirable consolidation of activity at the site and are visually intrusive in the exposed location in the rural area. The road safety issue is also important. P.C. is concerned that the car sales cause additional slowing down and turning movements on this fast moving section of the A130.

Appeal Decision - Burnt Oak, Bennetts Avenue

The appeal against C.B.C.'s enforcement notice was upheld.

CASUAL VACANCY

Clerk has consulted the Returning Officer who has received no request for a poll, therefore P.C. can proceed with a co-option. There is presently one candidate for the vacancy. The co-option will appear on the March Agenda.

STANDING ORDERS

Clerk is to prepare an amended standing order for the next Meeting. P.C. proposed to exclude the first paragraph.

LOW FLYING AIRCRAFT

This item has been adjourned until the next Meeting as the correspondence is not yet available.

VEHICLE DAMAGE TO THE TYE

A two ton truck which was stuck on the Tye caused damage to the turf. The police were informed at the time, but did not appear. Police have not contacted the Chairman about the matter. Clerk is to write registering P.C.'s annoyance. It was decided to put more bollards beside the P.O. Chase from where the vehicle drove onto the Tye. Mr. Jacklin is to inspect. Telecom employees have also been parking on the Tye recently. Clerk to write to Telecom.

MATTERS FOR REPORT

Three Horse Shoes Footway

Earth is spreading across the path from the base of the hedge, making the walkable footway narrower. Clerk to inform Tech. Services.

Photocopier

Clerk is to obtain information about photocopiers for the next Meeting.

Dog Byelaws

The football club has complained about the amount of excrement which has to be cleaned up before a match. Clerk is to establish the progress of the byelaws, and prepare to order the bins at next Meeting.

Footpath 11

Mr. Applegate walked the path and lost the route. Mr. Parker is to investigate to see whether a marker or sign would be worthwhile.

There being no further business the Meeting closed at 10.57.

A Meeting of the Parish Council was held on Thursday, 25th. March, 1993 at 8.03pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Applegate, Mr. Gordon, Mr. Range, the Clerk, Mr. Bennett, candidate for the casual vacancy, and two members of the public.

APOLOGIES FOR ABSENCE

Mr. Parker.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 25th. February.

PUBLIC QUESTION TIME

There were no questions from members of the public.

CASUAL VACANCY

Clerk reported that Mr. Sheldrake had withdrawn as a candidate and therefore Mr. Bennett's candidature was uncontested. Mr. Bennett's application was accepted unanimously by the Parish Council.

DECLARATION OF ACCEPTANCE OF OFFICE

Mr. Bennett signed the Declaration of Acceptance of Office which was witnessed by the Clerk as Proper Officer.

MATTERS ARISING FROM THE MINUTES

Old Church Road Footway

Although the hedge has been cut the debris remains at the base spreading across the footway. Tech. Services to be informed.

N.A.L.C. Seminar - Understanding Rights of Way

Course notes are available at a price of £50. E.A.L.C. is to hold a similar course in September with course notes free of charge. It was decided to await the E.A.L.C. course.

Hyde Hall, Rettendon

R.H.S. programme of events lists Hyde Hall opening days as Wednesdays, Thursdays, Saturdays, Sundays and Bank Holidays. The Chairman and Vice Chairman attended the official hand over of the site to the R.H.S. R.H.S. says that there are going to be no major changes to the site and has noted that there could be problems with road access. There is awareness that there will be a need for a new access road should business increase. The plan to develop a Wisley style garden has been superseded by a new plan to recreate an Essex rural landscape with hedgerows and wild flower meadows.

The Planning Application has not yet been determined. The Chairman is to talk to Planning to find out what negotiations are under way with R.H.S. The R.H.S. has been informed that the Hyde Hall activities were taking place without planning permission.

Clerk is to write to Planning expressing concern about traffic management. Buckhatch Lane is very narrow and has a riding school, and bridle ways which cross the road. P.C. suggests a one way system. Clerk is to write to the Clerk to the Licensing Justices objecting to the application for the application for an on and off sales licence.

Three Horse Shoes Public House

A decision as to what to do about the condition of the car park is to be made at the next Meeting. There is a new incumbent at the P.H. Chairman and Vice Chairman are to pay him a visit.

Street Light - Village Hall Chase

Clerk has been informed by the lighting officer at Tech. Services, Mr. Kelly, that Eastern Electricity has been instructed to connect the supply to the column, and any delay is caused by E.E.

Rettendon P.C. - Social Evening

Clerk reminded Chairman and Vice Chairman that they were to attend the social evening at 7.45pm on 26th. March.

Play Activities for Children

Mr. Jacklin is to meet the play leaders to let them into the Village Hall on 8th. April at 9am.

R.C.C.E. Seminar - Unequal Partnerships on an Unequal Playing Field

Mrs. Chadwick has expressed a wish to attend the conference and the Clerk has booked a place for her.

Dog Byelaws

Department of the Environment has acknowledged the application for dog byelaws but warns that there will be a delay in dealing with the request because of the number of applications received.

Crime Prevention Road Show

The Primary School has given permission for the school car park to be used by exhibitor's cars and small vans.

A copy of the leaflet proposed for house to house distribution was shown to the Council and accepted as suitable.

Clerk is to send a copy to neighbouring parish councils.

Mr. Philpott has invited the Mayor to attend the event.

Mr. McEwen is presently acting as Neighbourhood Watch Co-ordinator because Mr. Philpott is receiving hospital treatment.

Parish Council decided not to prepare a display for the event as this would not be relevant to the crime prevention and safety theme.

Mayor's Villages Evening

Mr. Philpott has accepted P.C.'s nomination to attend the Mayor's Villages Evening. Mr. Comrie also accepted but has now found he is unable to attend. Clerk will therefore attend in his place.

Vehicle Damage to the Tye

Communication is awaited from the police concerning the van which got stuck on the Tye.

CORRESPONDENCEFootway Request, The Tye

Information has been received from Technical Services concerning the request for a constructed footway between the School Chase and Abbeyfields. The proposed footway scores 59 points and is number 58 on the county list. The estimated cost is £5,000. If P.C. were to contribute to the cost, a 20% contribution would gain 3 points, 50% 5 points and 75% 10 points. Clerk advised that, as such a contribution would have to come from the Section 137 allowance, it was far more than P.C. is permitted to spend. She had sought advice from E.A.L.C. on the subject. E.A.L.C. suggested that the only way around the problem was for P.C. to designate the route as a footpath. P.C. would be permitted to spend any amount of money on a footpath, but he warned that the process of designation is administratively time consuming and expensive, and, because details of the new Footpaths Act are presently awaited, not possible at the moment.

P.C. decided to leave the matter for the time being.

Mid Essex Community Health Council

The minutes and agenda of the recent meeting had been circulated.

Mrs. Chadwick had been unable to attend the meeting on 15th. March.

Springboard Housing Association

Springboard has been asked to set up a Care and Repair Agency in the borough. Clerk to send a copy of the letter to P.C.C., W.I., Bethel Mission and Over 60s Club, and to ask Springboard for an article for the Newsletter.

FINANCECheques

The following cheques were signed:

J. Essam	£19.50	Clerk's share of the transport costs to the Autumn and Spring residential courses.
K. Plumridge	£431.61	Clerk's salary, reimbursements and course expenses.
R. Harvey	£7.39	Petrol for Hayter.

R.C.C.E. Conference

A cheque for £15 in favour of R.C.C.E. was signed between Meetings to book a place for Mrs. Chadwick at the conference.

Deposits

£71.40 Newsletter income has been deposited in the current account.

Allotment Rent

£1 has been received in allotment rent for 1993/94 but not yet deposited in the account.

Crime Prevention and Safety Day - Leaflets

P.C. agreed to the printing of the proposed leaflets at a cost of £35.

Photocopier

Clerk had obtained comparative costs of rental and purchase of a variety of photocopiers recommended by County Supplies. P.C. felt that there was insufficient information available to reach a decision.

Dog Hygiene Bins

Clerk was instructed to order 4 'clear it up' signs and 1 'no dogs in the play ground area' from Key Industries at a cost of £11.75 each. Clerk was also instructed to order 2 dog bins for fixing to light columns, £108 each, 5 post mounted bins, £113 each, 2 spare bins, £67 each, 1 spare key, £4.50, and an installation tool, £50, if it cannot be borrowed from another Council.

PLANNING

Mr. Bennett declared an interest in the following application and took no part in the discussion. He signed the Disclosure of Interest Book.

93/CHL/0293/OL Pt OS 7783 land North of Old Church Road

P.C. objected to the proposed residential development including formation of access. The site is outside the defined settlement boundary. If permission were granted this development would set a precedent for other sites bordering the defined settlement boundary.

93/CHL/0354 Shepherds, Old Church Road

P.C. objected to the proposed single storey side extension. The site is in the rural area outside the defined settlement boundary. The dwelling has all the basic amenities and there is no information to suggest that the proposed additions are necessary.

93/CHL/0122 Land adj. Moreland Industrial Estate

Clerk responded to this application, between Meetings, in consultation with councillors because representations had to be received by 18th. March.

P.C. opposed this application for an additional 14 days of motor-cross per year. The site is approached by a network of minor rural roads and the un-made Tile Works Chase, which are unsuitable for the numbers of vehicles expected to attend motor-cross events. The events which are already taking place are extremely intrusive for the residents of the area who have complained about the traffic and environmental intrusion. An increase in the number of events taking place would increase the discomfort and nuisance caused to the residents. The site is within the Green Belt. Chairman reported that this application had been refused at the recent Planning Committee meeting.

Chelmsford Borough Local Plan - Deposit Plan

Copies of the plan are already in circulation. Councillors are to contact Clerk should they wish a Planning officer to speak to P.C. The plan is to be discussed at the April Meeting. Representations must be received by 6th. May. It might be necessary to have an extra Meeting.

Appeal Decision - Hanningfield Service Station

The appeal against enforcement, concerning car sales, was upheld. Clerk is to write to Planning voicing P.C.'s concern about comments in paragraph 13 of the decision letter which say that the fact that an activity has continued for several years before enforcement has taken place will be one of the material considerations in determining an appeal. P.C. is concerned about the implications of this comment on the eventual outcome of the investigation into the activities at Rose Hill.

STANDING ORDERS

The following Standing Orders were adopted:

Standing Orders for Contracts

(a) Where it is intended to enter into a contract exceeding £10,000 in value for the supply of goods or materials or for the execution of works, the clerk shall give at least three weeks public notice of such intention in the same manner as public notice of meetings of the Council is given.

Notice shall be given to all firms included in the appropriate standing approved list of contractors maintained by the District Council, or if no such list is maintained then in such newspapers circulating in the district as the Council shall direct.

(b) Notice of a contract exceeding £10,000 shall state the general nature of the intended contract and state the name and address of the person to whom tenders are to be addressed and the last date by which those tenders would reach that person in the ordinary course of post.

(c) Tenders shall be opened by the Clerk or other person to whom tenders are required to be addressed on the date specified pursuant to paragraph (b) of this Order and shall be reported by the person who opened them to the Council or, where the tenders have been sought by a committee or sub-committee to that committee or sub-committee.

(d) Neither the Council nor any committee, or sub-committee is bound to accept the lowest tender.

(e) If no tenders are received or if all the tenders are identical the Council may make arrangements for procuring the goods or materials or executing the works as it thinks fit.

(f) A notice issued under this standing order shall contain a statement of the effect of Standing Orders Nos. 60, 61 and 62.

Standing Orders 59, 60, 61 & 62

59. If any member has a non-pecuniary interest within the ambit of the National Code of Local Government Conduct he shall declare it and thereupon be invited to withdraw from the meeting.

60. If a candidate for any appointment under the council is to his knowledge related to any member of or holder of any office under the Council, he and the person to whom he is related shall disclose the relationship in writing to the Clerk. A candidate who fails to do so shall be disqualified for such appointment, and, if appointed, may be dismissed without notice. The Clerk shall report to the council or to the appropriate committee any such disclosure. Where relationship to a member is disclosed Standing Order 59 shall apply.

The Clerk shall make known the purport of this Standing Order to every candidate.

61.(a) Canvassing of members of the Council or of any committee, directly or indirectly, for any appointment under the Council shall disqualify the candidate for such appointment. The Clerk shall make known the purport of this sub-paragraph of this Standing Order to every candidate.

(b) A member of the Council or of any committee shall not solicit for any person any appointment under the Council or recommend any person for such appointment or for promotion; but, nevertheless, any such member may give written testimonial of a candidate's ability, experience or character for submission to the Council with an application for appointment.

62. Standing Orders Nos. 60 and 61 shall apply to tenders as if the person making the tender were a candidate for an appointment.

Additional Standing Orders

- A. Any or every part of the Standing Orders may be suspended by resolution in relation to any specific item of business.
- B. A resolution permanently to add, vary, or revoke a Standing Order shall when proposed and seconded, stand adjourned without discussion to the next ordinary meeting of the Council.
- C. A copy of these Standing Orders shall be given to each member by the Clerk upon delivery to her of the member's declaration of acceptance of office.

LOW FLYING AIRCRAFT

The Chairman has still not received the correspondence concerning the recent court case and will report to the next Meeting.

MATTERS FOR REPORT

H.E. Course in Local Council Administration

Clerk reported that she had recently attended the Spring Term Residential School and had sat the Spring Term Exam, earlier in the week.

P.O. Chase

Mr. Jacklin has inspected the P.O. Chase and advises that two more bollards are needed to prevent vehicles driving off the Chase on to the grass. It was thought that two bollards beside the Windmill car park could be used.

Bicknacre Road - Footway

The footway has been raised and resurfaced.

Village Tidy Up

Mr. Applegate asked the Clerk to print leaflets for the house to house distribution using the same design as last year's leaflets.

Litter Pickers

These have been ordered and are expected to arrive shortly.

Al Salvage

Chairman reported that the planning application to carry out car breaking had been refused. Car breaking is not a permitted out door activity.

The large Al Salvage sign has been removed.

Over Head Lines - The Tye

Clerk is to write again reiterating P.C.'s wish to have underground cabling on the Tye. She is to write to the County Council and the Chairman of Eastern Electricity.

There being no further business the Meeting closed at 10.10.

A Meeting of the Parish Council was held on Thursday, 22nd. April, 1993 at 8 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Applegate, Mr. Bennett, Mr. Gordon, Mr. Parker, Mr. Range and the Clerk.

APOLOGIES FOR ABSENCE

There were no apologies for absence.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed as a true record of the Meeting held on 25th. March.

PUBLIC QUESTION TIME

No members of the public were present.

MATTERS ARISING FROM THE MINUTES

Crime Prevention Road Show

Arrangements are going ahead as planned. Exhibitors have confirmed attendance. The Fire & Rescue Service display will be coming. The Mayor and Mayoress will visit the exhibition in the afternoon. Leaflets have been printed and copies sent to neighbouring parish councils.

New Councillor

Mr. Parker, who had been absent from the previous Meeting, welcomed Mr. Bennett to the Council and asked for a letter of thanks to be sent to Mr. Sheldrake to thank him for his interest in the vacancy. This was agreed.

Three Horse Shoes

The Chairman and Vice Chairman have not yet visited the new incumbent. A copy of a letter from Grand Metropolitan Estates to Five Star Leisure has been received. This instructs Five Star Leisure to repair the surface of the car park within one month or Grand Met. will do it and charge it to Five Star Leisure. The situation is to be monitored.

Play Activities for Children

Mr. Jacklin reported that approximately 35 children attended the play day in the Village Hall on 8th. April.

Old Church Road Footway

The footway has been cleared of debris.

Hyde Hall, Rettendon

Discussions are taking place at the Borough Planning Department.

Dog Byelaws

The dog signs have been delivered.

Clerk reported that someone is deliberately taking their dog into the fenced play area. It was hoped that this would stop once the sign had been installed.

Footway beside the Three Horse Shoes

Tech. Services Dept. is to include the footway in the works programme for the next financial year. Clerk is to write again to ask for the earth which has spread across the path to be removed.

Neighbourhood Watch Signs

Tech. Services has replied that that Dept. will only allow one sign to be located at the various approaches to the village and one at the entrance to Ashley Green. Clerk is to write again saying the P.C. does not approve the sign at the entrance to Ashley Green.

Overhead Lines - The Tye

The Chairman & Chief Executive of Eastern Electricity has replied that there is a fund for undergrounding of lines. Details of finance available from other sources is needed for an application. Mr. Gordon is to investigate which poles on the Tye are BT, which are EE, which are both and which have lights.

CORRESPONDENCELeighams/Creephedge Lane Cross Roads

The Chairman, Mr. Davis from Rettendon and Mrs. Whitworth from Bicknacre attended a site meeting at the junction. As a result Tech. Services is to take the following action. A request is to be made to the DTp for authorisation for a road mirror to assist vehicles exiting the two side roads. Slow markings will be renewed and signs checked to ensure continued good forward visibility. A further letter will be sent to Mr. Pegram with regard to him cutting back the boundary hedges. The matter of haunching works in this area have been forwarded on to the highway inspectors for inspection and remedial action. The matter of the provision of hazard warning posts nearer South Woodham Ferrers is in hand. Clerk reported that the reflective posts had already been installed.

Essex County Council Supplies

From 1st. April VAT will be charged on items ordered from County Supplies.

Footway Requests

Tech. Services Dept. is asking for confirmation that P.C. wants the Tye footway request to be considered this year. Clerk to confirm.

Chelmsford Recycling Plan

This has been circulated.

Pyracantha on the Tye

Mrs. Miller of Mullion, Old Church Road has complained about the pyracantha because of its dimensions and because it collects litter. She asks for it to be removed or cut back 'properly'. Mr. Harvey has already been instructed to cut the tops out to reduce the height, but it was decided to consult horticulturists for quotes to tidy it up and maintain it.

N.A.L.C. Course - Planning Procedures and Development Control

It was decided to wait for a course run locally by the E.A.L.C.

E.E.C./E.A.L.C. Code of Practice

This document has been circulated.

Chairmens Conference

Details of the conference are to be circulated.

Local Charity

Details of this newsletter are to be passed to H.F.C.

FINANCESportsmobile

C.B.C. is offering two visits to the village during the school Summer holidays, and asks whether P.C. would be prepared to subsidise the visits again this year. The cost per child will be £2.50. P.C. agreed to subsidise the Sportsmobile by 50% so that each child will be charged £1.25.

Accounts for Year 1992/93

The Chairman signed the accounts. The books are to be made available to the public on 4th. May, and will be taken to the Auditor on 26th. May. Clerk reported that the bank had made an error by withdrawing 80p too much, and that she will ask for its return when she next writes.

Deposit

Allotment rent of £1 has been deposited in the current account.

Cheques

The following cheques were signed:

Jack Stock/Essex Fencing	£149.15	Hayter service
Key Ind. Equipment Ltd.	£76.03	Dog signs
Galaxy Ind. Services	£13.75	Photocopying
E.A.L.C.	£132.34	Annual subscription
Essex Landscape Services	£246.51	Mowing
Essex County Council	£31.52	4 Litter Pickers
R. Harvey	£124.74	Groundsman
C. Andrews Printers	£35.00	Leaflets

PLANNING93/CHL/0387/A Plough & Sail P.H.

In consultation with councillors, Clerk sent the following comments to the Planning Dept. 1. P.C. objects to the application for a sign board. 2. This sign would constitute an undesirable visual intrusion in the open countryside. If permitted, this sign would establish a precedent for the establishment of other advance warning signs in similar situations to the detriment of the visual amenity of the countryside.

93/CHL/0367/A Plough & Sail P.H.

In consultation with councillors, Clerk sent the following comment to the Planning Dept. on this application for illuminated signs. The Parish Council dislikes the proliferation of such advertising signs in the countryside, but, on the understanding that this is not sufficient reason for refusal of planning permission, does not object to the application.

93/CHL/0365/OL Oaklands, Old Church Road

In consultation with councillors, Clerk sent the following comment to the Planning Dept. on this application to build three dwellings with integral garages. 1. The proposed building site appears to extend beyond the defined settlement boundary. If this is the case, the Parish Council will not support the application. 2. The Parish Council does not object to the two proposed houses which are definitely within the defined settlement boundary, but regrets the loss to the village of one of the older buildings of character which this application proposes to demolish. 3. As a general rule the Parish Council encourages the retention of the maximum number of trees when a development takes place, but in this case there is known to be a neighbour objection to the retention of the poplars because of their size and the problems their roots are causing. Parish Council would therefore

wish these trees to be investigated before any decision is made about the site.

Decision - 93/CHL/0123 Land rear of Plough & Sail

The application to hold Sunday markets and car boot sales has been refused.

CHELMSFORD BOROUGH LOCAL PLAN - DEPOSIT DRAFT

P.C. instructed Clerk to send the following comments to C.B.C.

Proposals Map - No. 14 - Defined Settlement Boundary

P.C. supports the D.S.B. as it stands and urges resistance against any pressure to extend the boundary to include additional land.

Proposals Map - Danbury Ridge Conservation Area

P.C. supports the Danbury Ridge Conservation Zone but would wish to see it extended in the region of East Hanningfield so that it reaches up to the line of the D.S.B. around the village on the North and East sides. P.C. feels that this would improve the control of development on the outskirts of the village.

Proposals Map - Chelmsford Borough South - Protected Lanes

P.C. has in its possession a map of protected lanes in the borough which shows that the Main Road from the North end of the village, known as the Common, as far as Days Hill is a protected Lane. P.C. is not aware that his lane has ever had that status removed, and therefore wishes to see it illustrated on the Proposals Map.

Public Transport - Paragraph 4.23

P.C. agrees with all the points covered in the paragraph, but would like it to be stronger and more specific. P.C. would like the second sentence to read:

The Borough Council is committed to urging British Rail to increase the capacity of the rail network and improve its rail service including the provision of a station in the vicinity of Springfield and an additional line.

Recreation - Policy 13

An additional paragraph should be added to the policy to cover the production of a new definitive footpath map. The present map is out of date and a new map would make the footpath network more easily available to the public.

Recreation & Leisure

No mention is made of the R.H.S.'s plans for Hyde Hall, and this matter should be covered because of the consequences for the local road network and communities of a tourist attraction developing in the area.

Tree Preservation Orders

As a result of studying the Draft Plan P.C. instructed Clerk to write to Planning to ask whether it would be possible for tree preservation orders to be put on the tree growing beside Main Road between the village and Days Hill.

LOW FLYING AIRCRAFT

The Civil Aviation Authority successfully prosecuted a pilot for flying low over the village using a statement supplied by Mr. Brown who was living at Cobblers Cottage at the time of the incident. Although the pilot admitted that he had been flying too low, he later appealed and the Crown Court

quashed the conviction. The Court did this because it concluded that East Hanningfield is not a 'congested area' within the meaning given to it under the Air Navigation Order 1989.

Clerk is to write to C.A.A. to ask about the congested area status, bearing in the mind the considerable amount of air traffic which passes over the village, and to ask whether the C.A.A. intends to appeal against the Crown Court decision.

Chairman recently reported another low flying aircraft, but the C.A.A. needs another independent witness to be able to prosecute.

HGV BAN

Chairman has been reporting HGVs seen in the HGV ban area to the police. On a previous occasion he was told that the wording of his statement had not been satisfactory, so he has asked to be told what the correct wording is. He has recently delivered a further 9 statements concerning HGVs in the village to the police plus a letter asking for the police to report back. Clerk is to write to P. & O. asking them whether they are aware that their vehicles are operating from a site without a vehicle operating licence. Councillors were urged to report any vehicles they see offending against the HGV ban to the police.

MATTERS FOR REPORT

Drive Carefully Signs

Clerk was asked whether these could be investigated with a view to having some installed at the entrances to the village. Clerk reminded P.C. that this subject had been looked into before. The correspondence is to be circulated. The R.S.A.P. is to investigate traffic calming measures.

Mr. & Mrs. Warsop

The Warsops are about to move to a smaller house and are offering the P.C. or Village Hall a large framed aerial photograph of the village. P.C. says 'Yes, please'.

Water Board Stop Cock

The cover over a stop cock on the Tye, between the bus stop and the car park near the Three Horse Shoes, is broken. The Water Co. is to be informed.

Footpath 16

The second footbridge on the footpath towards the old church yard is in poor condition because the wood is rotting. Mr. Parker is to investigate.

Best Kept Village Competition

Mr. Jacklin is to remind the shop about the need to tidy up before the judges come.

Association of Chelmsford District Parish Councils - A.G.M.

Mr. Jacklin is to attend the A.G.M. on 25th. May and invited Clerk and councillors to accompany him.

Back Lane

Effluent is still being washed into the road from the horse sanctuary. Clerk to refer to previous correspondence and to write again to Tech. Services and Environmental Health.

Village Tidy-Up

Chairman will provide boxes so that cans and bottles can be collected separately and then taken to the recycling centre. Mr. Parker is to provide a map of the hedging whips so that they are not damaged by over-enthusiastic litter pickers. Clerk is to obtain the rubbish sacks.

Minutes Books

Clerk has collected the new Minute Book from the binders and has deposited the old Minute Book with them for restoration. The binders have a lot of work at the moment so they warn that the restoration is unlikely to be completed for two months.

There being no further business the Meeting closed at 10.02.

MATTERS FOR REPORT

Police Casualty Claim

Clerk was asked whether there could be investigated with a view to having some installed at the entrance to the village. Clerk reminded P.C. that this subject had been looked into before. The correspondence is to be circulated. The P.C. is to investigate traffic calming measures.

Mr. & Mrs. Watson

The Watsons are about to move to a smaller house and are offering the P.C. or Village Hall a large framed aerial photograph of the village. P.C. says 'Yes, please'.

Water Board Stop Cock

The cover over a stop cock on the Tye, between the bus stop and the car park near the Three Horse Shoes, is broken. The Water Co. is to be informed.

Footpath

The second footpath on the footpath towards the old church yard is in poor condition because the wood is rotting. Mr. Parker is to investigate.

Best Foot Villages Competition

Mr. Jackson is to remind the shop about the need to tidy up before the judges come.

Association of Cheshire District Parish Councils - A.D.W.

Mr. Jackson is to attend the A.D.W. on 15th. May and invited Clerk and councillors to accompany him.

Back Lane

Effluent is still being washed into the road from the horse sanctuary. Clerk is to refer to previous correspondence and to write again to Tesco Services and Environmental Health.