

The Annual Meeting of the Parish Council was held on Thursday, 9th. May, 1991 at 8.05 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Parker, Mr. Range, Mr. Applegate and the Clerk.

APOLOGIES FOR ABSENCE

Mr. Gordon and Mr. Holland.

ELECTION OF CHAIRMAN

Mr. Parker proposed and Mr. Jacklin seconded that Mr. Dixon should continue as Chairman. This was agreed unanimously.

ELECTION OF VICE CHAIRMAN

The Chairman proposed and Mr. Parker seconded that Mr. Jacklin should be Vice Chairman. This was agreed unanimously.

CO-OPTION OF COUNCILLORS TO FILL VACANCIES

Mr. Range and Mr. Applegate had offered to fill the two vacant seats on the Parish Council. It was decided therefore that Mr. Range and Mr. Applegate should be co-opted onto the Council to fill the two remaining vacancies. The Clerk is to inform the Returning Officer at C.B.C. Mr. Range and Mr. Applegate signed their declarations of acceptance of office immediately.

REVIEW OF PARISH COUNCIL REPRESENTATIVES

It was agreed that the various posts should be allocated as follows:-

Road Safety Advisory Panel	Mr. Range
Hanna's Field Charity	Mr. Dixon
A.C.D.F.C.	Mr. Jacklin
E.A.L.C.	Chairman & Vice Chairman
Footpaths	Mr. Parker
Finance	Mr. Holland
School Governing Body	Mr. Larkman
Public Transport	Mr. Jacklin
Village Maintenance	Mr. Jacklin
Civil Emergency Planning	Vacant
Newsletter Editor	Mrs. Holland
Essex Community Health Council	Mrs. Chadwick

APPOINTMENT OF A DATE WHEN MR. HOLLAND MAY SIGN DECLARATION OF ACCEPTANCE OF OFFICE

It was agreed that Mr. Holland may sign his declaration of acceptance of office prior to the opening of the Meeting on Thursday, 27th. June, 1991.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed.

PUBLIC QUESTION TIME

There were no members of the public present.

PLANNING

511/91 Hanningfield Service Station

There were no objections to the proposed replacement pitched roof and alterations to window and door.

ANY OTHER BUSINESS

Village Tidy-up - 25th May

Volunteers are to be asked to meet in the Village Hall car park at 9.30 am. The children are to be restricted to safe areas away from traffic. Boxes are to be supplied for separate collection of cans and bottles. A leaflet drop to houses in the village will publicise the event. A leaflet is also to be produced for the school children. Clerk is to obtain a supply of black plastic sacks. Mr. Applegate is to organise the teams of helpers on the day.

Drain Cover beside Post Office

Mr. Grace is investigating alternative materials to replace the broken cover.

Parish Councillors' Handbook

This is to be circulated for the benefit of the new councillors.

Annual Parish Meeting

The A.P.M. will take place during an adjournment of the P.C. Meeting on 23rd. May, at approximately 8.15 pm.

There being no further business the Meeting closed at 8.45 pm.

A Meeting of the Parish Council was held on Thursday, 23rd. May, 1991 at 7.30 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Parker, Mr. Jacklin, Mr. Range, Mr. Applegate.

APOLOGIES FOR ABSENCE

Mr. Holland and Mr. Gordon.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed.

PUBLIC QUESTION TIME

There were no members of the public present.

MATTERS ARISING FROM THE MINUTES OF THE MEETINGS HELD ON 25th. APRIL & 9th. MAY

New Street Lights

The new lights have not yet been connected to the supply. Clerk to find out the reason for the delay.

Proposed New Byelaws

The proposals are to be circulated prior to discussion at the July Meeting.

Road Safety Advisory Committee

The Clerk has informed the Road Safety Officer that Mr. Range is now the P.C.'s representative.

Village Tidy-Up

The arrangements for the Tidy-up are going ahead as planned.

Drain Cover Near Post Office

Nothing further has been heard from Mr. Grace.

CORRESPONDENCE

Eastern Electricity Sponsorship of Environmental Projects

E.E. are seeking to identify projects proposed by P.C.s which aim to improve the environment. A small number of these may be assisted by E.E. who will supply labour and plant, P.C.s paying only for materials. The letter is to be circulated and brought back to the June Meeting for discussion.

E.A.L.C. A.G.M. 29th. October

This item is to be brought back to the August Meeting.

Wheeled Bin Refuse Collection

Environmental Health has sent a map showing the areas where wheelie bins are to be introduced shortly. This appears not to include the Old Church Rd. council houses. The bins will be delivered during the fortnight beginning 10th. June, and the collections will start during the week beginning 22nd. July.

The Tye Reinstatement

Mr. Harcourt Williams has written reminding P.C. about the damage done by the gas contractors during installation of piping. The Clerk is to contact the Gas Co. B.T. and E.E. asking for site meetings to discuss what reinstatement is required. Mr. Harcourt Williams is to be informed.

Beacon Europe

It has been suggested that local councils celebrate the Single European Market in 1992 by burning a bonfire beacon. P.C. does not wish to participate.

A.C.D.P.C. A.G.M. 11th. June

Mr. Jacklin will be attending as he is on the committee.

Dog Byelaw Scheme

C.B.C. is proposing to adopt dog control byelaws. Environmental Health is seeking views on the proposals. Clerk to reply saying that P.C. is considering the same byelaws, and to ask whether P.C. can take advantage of C.B.C.'s action.



A Meeting of the Parish Council was held on Thursday, 27th. June, 1991 at 8 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Holland, Mr. Range, Mr. Parker, Mr. Applegate, Mr. Gordon and the Clerk.

APOLOGIES FOR ABSENCE

There were no members absent.

MINUTES OF THE PREVIOUS MEETING

"E.A.L.C. A.G.M." on page 112 should have read "E.A.L.C. Annual Conference", and was amended accordingly. The Minutes were then signed.

PUBLIC QUESTION TIME

There were no members of the public present.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Rats

Clerk wrote to Environmental health about the rats, enclosing a plan of their whereabouts. Clerk is to check by telephone that they have been investigated.

Drain Cover Near Post Office

Mr. Crace has installed a manhole cover at a cost of £30.

Eastern Electricity Sponsorship of Environmental Projects

Clerk is to send the Tree Planting Scheme as a candidate for sponsorship.

Village Tidy-Up

More litter than on previous occasions had been collected. Two boxes of flattened cans and some bottles were sent for recycling. The Chairman thanked councillors and members of the public who helped.

Wheeled Bin Refuse Collection

The private contractors contract includes the village litter bins, so they will still be emptied. This is to be monitored. If residents of terraced housing find it too difficult to bring their bins to the collection points they will be supplied with plastic sacks. The management will be monitoring the collections for the first few weeks. It was noted that the bins had not yet arrived, and the Chairman was going to find out the reason for the delay.

Article 4 Direction

The Chairman is to report back about this at the next Meeting.

CORRESPONDENCE

Accident Site and Tree

Technical Services is to inspect the site to see if any road safety features are required. It was noted that the white lining has been repainted.

Leisure Services will cut the dead branches from the tree and the nearby hawthorn bushes when the floral tributes have been removed. The tree is to be kept under observation so that Leisure Services can be informed when the flowers are no longer present.

Verges Old Church Road

As a result of the Clerk sending a copy of Mr. Rackham's letter to Tech. Services some action is to be taken, and Housing Dept. contacted. P.C. is to monitor the situation to make sure that it is not forgotten, and to bring back to the September Meeting.

Financial assistance to Parish Councils

It was decided not to apply for grant aid for the financial year 92/93.

Sportsmobile

Leisure Services has offered sports coaching for children during the summer holidays. Clerk has registered interest.

Slides

Bob Richmond, Secretary of the E.A.L.C. is looking for suitable subjects for photography to form part of a slide show to help illustrate the talks he gives about parish councils. Clerk is to suggest the village hall and sports courts and remind him that Nick Shuttleworth took photographs at the Sport for All Day. The Chairman has photographs of the development of the village hall.

E.A.L.C. A.G.M. 17th. July

The Chairman and Mr. Jacklin are to attend. The Clerk is to send a proposal advocating major investment in the practical improvement of the Country's rail network in order to reduce the reliance on road building as the sole means of solving the transportation needs of the country.

R.C.C.E. A.G.M. 10th. July

The Chairman is to attend.

Tree Preservation Orders

A letter from Planning about T.P.O.s is to be circulated. The T.P.O. map is also to be circulated.

The Three Horseshoes Public House

An application for Transfer of Licence is to be made by Richard George Willis and Peter Holliday on 1st. August. P.C. has no objection to the Transfer.

Childrens Entertainer

Leisure Services are supplying an entertainer for the Summer Holiday Playscheme to perform at 10 am on 20th. August.

Summer Playschemes

Leisure Services are offering staff training for holiday playschemes to take place on 17th and 18th. July. The Clerk will attend if she is able.

Hose pipe Ban

Essex Water Company has written to inform P.C. that there is still a hosepipe ban. Clerk has asked if she could publicize this locally with posters but has been informed that none are available.

A 130 Stage 1 - Proposed Traffic Regulation Orders

P.C. has no comment to make about the proposed orders.

House next to Gables, Bicknacre Road

The new house next to the Gables is to be 24 Bicknacre Road.

Courses for Councillors

Mr. Applegate is to attend the first course at 7.30 on 3rd. July.

Mr. Gordon hopes to attend the second course and will let the Clerk know if he is able to do so.

FINANCECheques

The following cheques were signed:-

The Printing Place	£128.00	June Newsletter
Parochial Church Council	£140.00	Grant towards upkeep of church yard
K. Plumridge	£291.85	Clerk's salary & reimbursements

It was agreed that cheques should be signed for the following amounts when the cheque book returned from the audit:

Municipal Mutual Ins.	£113.68	Annual Premium
J. Grace	£82.00	Various repairs
E.A.L.C.	A sum not exceeding	£5.00
R. Harvey	A sum not exceeding	£75.00
Inland Revenue	A sum not exceeding	£25.00

Sportsmobile

It was agreed that should the sports hall be required for the sports coaching during the school holidays, P.C. would pay the rent for the hall for two days maximum. H.F.C. is to be asked if the hall can be made available free of charge.

Protective Boots

Mr. Harvey has yet to be equipped with the protective boots for use with the brush cutter. Mr. Parker is to consult Mr. Harvey as to which boots he would like and then order them. P.C. is to allocate £15 for the purchase.

PLANNING689/91 Unit 7, Industrial Estate

P.C. objected to the proposed change of use of the building to the restoration and repair of car bodies. The plans are misleading because they are out of date and do not show the number of units which are now on the site nor the parking arrangements which are oversubscribed when all the units are occupied. The motor trade generates a large demand for parking and the parking provision on this site is already inadequate. There is concern that no provision has been made for the storage of bodies awaiting repair, new parts and discarded metal. P.C. would not wish to see any storage taking place in the open because of the visual impact this would have and because of the constant problem of vandalism at the site. P.C. is worried about the fumes which would be generated by paint spraying as these would have to be extracted for the safety of the workers at the unit and would then become a health risk for the workers at the neighbouring units and for the inhabitants of the nearby housing. The smell would be unpleasant and intrusive as would the noise generated by the works. P.C. is also concerned about the potential fire hazard caused by the proposed operations in a wooden building.

712/91 48 Ashley Green

There was no objection to the proposed single storey front extension and conversion of the garage into a study.

Minerals Subject Plan Inquiry - Inspector's Report

The Planning Dept. has sent a copy of the agenda report from the Planning Committee Meeting on 21st. May, for P.C.'s information.

Review of Conservation Areas

There has been no change to the Tye Conservation Area. Clerk is to find out the cost of reproducing the information sheet and map for residents of the Tye.

Appeal - Land at Salesfrith Farm

The appeal against refusal of planning permission for a stud farm has been dismissed.

Industrial Estate

The planting which failed has still not been replaced. Clerk to inform Planning.

The Gables, Bicknacre Road

The pair of semidetached houses appear to have been made into one. Clerk to ask Planning if permission is required for such a conversion. P.C. had wished to retain the two houses as they were in the category of lower cost homes.

PLANNING POLICY FOR THE RURAL AREAS

The new Borough Plan is being constructed at the moment, and will be available for consultation shortly. Clerk is to ask Planning when the Plan will be available and whether a member of Planning staff could address the P.C. in preparation for the consultation, perhaps at the September or October Meeting.

ANY OTHER BUSINESSCensus A12

It was concluded that this had been a useless exercise. A lot of traffic had taken a detour to avoid the queue. No action to be taken.

Road Safety Advisory Panel

Mr. Range had attended. There was some question as to whether the committee would continue.

Footpath to School

It was noted that the footpath between the Main Road and the School gate had been resurfaced.

Speeding

Complaints have been received about speeding on the Main Road and in Ashley Green. The Chairman is to bring the matter to the notice of Tech. Services, and ask what can be done to improve the situation.

Electricity Distribution

Clerk is to write to Eastern Electricity to inform them that P.C. would still like to see the cabling put underground.

Hedge Growth

The publican at the Three Horseshoes is to be asked to cut back the nettles which are growing across the footpath. The Chairman and Mr. Jacklin are to pay a visit to the new manager.

The shop keeper is to be asked to get his hedge cut back.

Cycling Proficiency

Children had been seen riding on the Tye during their cycling proficiency lessons. This is in breach of the byelaws.

There being no further business the Meeting closed at 10.32.

A Meeting of the Parish Council was held on Thursday, 25th. July, 1991 at 8.05 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Holland, Mr. Range, Mr. Applegate, Mr. Gordon and the Clerk.

APOLOGIES FOR ABSENCE

Mr. Jacklin and Mr. Parker.

MINUTES OF THE PREVIOUS MEETING

The Minutes of the previous Meeting were signed.

PUBLIC QUESTION TIME

There were no members of the public present.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Rats

Environmental Health Dept. has had the ditch inspected by the Pest Control Operative who could find no positive evidence of a rat infestation, and asks to be informed should there be further reports of rats.

E.A.L.C. A.G.M.

This was attended by the Chairman and Mr. Jacklin. East Hanningfield's was one of three resolutions proposed at the meeting, and was carried overwhelmingly. Notes from the meeting are to be circulated.

Sportsmobile

East Hanningfield was allocated two mornings for the Sportsmobile visits, Tuesdays, 6th. & 13th. August. Leaflets have been provided for distribution to all houses in the village.

Playbus

The Picnic Playday at the Village Hall today was well attended.

Courses for Councillors

Session 1 is to be repeated and will be attended by Mr. Gordon. Mr. Range is to attend Session 4 which covers finance.

Conservation Area

The Clerk has calculated that a leaflet containing a map, the two pages from C.B.C. and an explanatory letter from P.C. would cost 20 pence per copy. It was decided to produce 60, which would be enough for each household on the Tye with a few copies spare.

New Street Lights

The Clerk has asked Eastern Electricity to find out why the light by the footbridge is not working. The supply to the Chase light was not done as specified. The agreement was that the line was to be miled under the Chase. E.E. brought the line from the pole opposite the School gate, digging up all the verge between the two points to do so. E.E. has agreed to reinstate the verge as the work was not carried out according to specification.

Article 4 Direction

All forms of development rights, including fencing, have been withdrawn. This relates to land which is part of Highfields Farm. The relevant pages from the Planning Agenda, including the extracts from the Inspector's report are to be circulated.

Speeding - Ashley Green & The Tye

There will be a meeting with Mr. Gill when he returns from holiday.

R.C.C.E. A.G.M.

The Chairman had attended this meeting which consisted mainly of formal business and the results of the Best Kept Village Competition.

Bus Service 11

Mr. Burd of Thamesway regretted the problems caused by the timetable changes and proposes to change the early bus times again in September so as to be more acceptable for children travelling to school in Chelmsford. Clerk is to request early notification of the changes.

Three Horseshoes

The Chairman and Mr. Jacklin have yet to pay a visit to the new publican at the Three Horseshoes.

CORRESPONDENCE

Summer Holiday Playschemes

In response to a request from the Clerk, Leisure Services is to lend the Playweek the badgemaking machine, the parachute and the unihoc set for one day each. The Clerk will have to collect and return the equipment to Civic Centre.

Police House Light

The County Council wishes to move the light on to the Tye because it cannot be seen in its present position amongst the shrubbery. Clerk to reply that it would be visible if sited on the other side of the gateway within the police house garden.

Age Concern Essex

This charity is asking for funds. It was decided not to respond.

Community Health Council

Mrs. Chadwick has been attending the public meetings and has supplied notes which have been circulated.

Summer Holiday Activities

Clerk has extracted information from Leisure Services booklet for local publicity.

Civic Amenity Site at South Woodham Ferrers

A meeting is to take place at Civic Centre on 30th. August, 10 am. The Chairman is to attend in his capacity as borough councillor. Mr. Jacklin is to be asked whether he is able to attend as P.C.'s representative.

Rights of Way Conference

The conference will take place on 9th. September at Kenilworth House, Great Russell St. London. Mr. Parker is to be asked if he wishes to attend. Capel St. Mary P.C.

Capel St. Mary P.C. has written to P.C.s about the present rules which mean that patients living within a one mile radius of a pharmacy are not allowed to use a doctor's dispensary. This problem has now been taken up by the E.A.L.C.

FINANCE

Cheques

The following cheques were signed when the cheque book had returned from the Annual Audit, as agreed at the previous Meeting;

Municipal Mutuak Insurance	£113.68	Annual Premium
J. Grace	£82.00	Various Repairs
E.A.L.C.	£2.50	Councillors' Course
R. Harvey	£54.28	Groundsman
Inland Revenue	£17.76	Income Tax-R. Harvey

Cheques continued...

The following cheques were signed at the Meeting;

A.C.D.P.C.	£15.00	Annual Subscription
D.G. Parker	£14.73	Boots for Groundsman
Public Works Loan Account	£248.36	Field Loan
Essex Landscape Services	£429.81	Mowing
R. Harvey	£17.76	Groundsman
Inland Revenue	£5.92	Income Tax - R. Harvey
E.A.L.C.	£5.00	Councillors' Courses

#### Conservation Area Leaflets

It was agreed that £12 should be spent to produce 60 leaflets for distribution to households in the Conservation Area.

#### Barclays

Barclays wrote to the Clerk announcing that cheques were no longer to be returned, and that any customer who requested the service to continue would be charged £5 a month. Clerk replied informing that used cheques are required to be produced at the Annual Audit and that an imposition of charges would force P.C. to seek cheaper banking facilities elsewhere. Barclays agreed to continue the service without charges.

#### PLANNING

##### 920/91 Unit 26, East Hanningfield Industrial Estate

P.C. had no objection to the proposed window.

As nothing further has been heard from the Police since the Clerk wrote, the letter is to be followed up.

##### The Gables, Bicknacre Road

The pair of semi-detached houses are being converted into one dwelling. Planning permission is not required.

##### Industrial Estate

Clerk's letter has been passed to the Chief Design Planner who will investigate the planting on the site.

##### Appeal - Fairview, Bennets Avenue

Planning permission was refused for the side extension but the bay window will be permitted. It was noted that the P.C.'s non-objection to the planning application was used as an argument for the appeal.

#### BYELAW PROPOSALS FOR THE TYE AND PLAYING FIELDS

##### Golf

It was decided to adopt the byelaws forbidding golf on the Tye and Playing Fields.

##### Dog Control

It was decided to adopt poop scoop byelaws for the Tye and Playing Field with a dog exclusion zone for the childrens play area. As fencing will be required to surround the exclusion zone H.F.C. will have to be consulted.

It will be necessary to provide bins, the cost of bins is to be investigated and the siting to be planned. Signs will also be required and the cost and number required is to be investigated.

It is understood that C.B.C. will act as the cleaning agent emptying the bins.

ANY OTHER BUSINESSFly Tipping - Back Lane

Clerk is to ask Environmental Health to remove a sack of rubbish in Back Lane.

School Interview

The Chairman was interviewed by two groups of 3rd. Year Primary School children on the subjects of the Parish Council and Hanna's Field. The children were producing a video recording about East Hanningfield as part of a nationwide project which intends to distribute the videos produced to other schools as part of the new Geography curriculum. The list of the questions asked is to be circulated. The Chairman showed the Council the thank you cards he had received from the children for his part in the production of their video.

Parish Council Typewriter

Clerk reported that the typewriter was getting worn out and becoming troublesome. It was thought that it might be possible to replace it with more modern equipment. Clerk is to investigate.

There being no further business the Meeting closed at 9.35.

A Meeting of the Parish Council was held on Wednesday, 21st. August, 1991 at 8.05 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Holland, Mr. Applegate and the Clerk.

APOLOGIES FOR ABSENCE

Mr. Range, Mr. Parker and Mr. Gordon.

MINUTES OF THE PREVIOUS MEETING

The Minutes of the previous Meeting were signed.

PUBLIC QUESTION TIME

There were no members of the public present.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Sportsmobile

The Clerk was unable to report on the success of the sportsmobile visits as she had been on holiday when they took place.

Summer Holiday Playscheme

The Playweek began on Monday 19th, August and will continue until Friday 24th. The badgemaking machine has been borrowed from and returned to Leisure Services, and the unihoc set and parachute are on loan for two days. Charlie the Clown gave a performance on Tuesday morning which was attended by 70 children and 10 adults. Clerk reported that it was proving difficult to get enough volunteers to help.

Industrial Estate - Policing

A reply to Clerk's letter has been received from Chief Inspector Hull at Chelmsford. The police were unaware of the amount of crime which has taken place this year on the Industrial Estate which means much of it has gone unreported. The unit owners are to be encouraged to report all crime to the police so that they are aware of the size of the problem.

Rights of Way Conference

Mr. Parker is unable to attend the conference on 9th. September.

Byelaws for the Control of Dogs

In order to address the various queries raised by Parish Councils there is to be a meeting at Civic Centre at 2.30 pm on 18th. September. Mr. Jacklin is to attend on behalf of P.C.

Conservation Area Leaflets

The Clerk will arrange for the copies to be produced after the busy Summer period.

New Street Lights

The light beside the footbridge is to be checked to see whether the fault has been corrected.

Courses for Councillors

Mr. Gordon will be unable to attend the session on Thursday 22nd. August as he has had to travel to Scotland because of a family bereavement.

CORRESPONDENCEEditor - Newsletter

The Editor, Mrs. Holland, finds that she no longer has the time to produce the Newsletter, because of family commitments. She will edit the Christmas edition, but will announce that she is vacating the position of editor in the September issue. Clerk is to write to thank her for all her work and to say how sorry P.C. is to lose her.

Monthly Census of Gypsy Caravans

Essex County Council has asked P.C. to complete a census for the month of August.

Wheeled Bin Refuse Collection

The remaining houses in the parish will be issued with wheelie bins during the week beginning 7th. October. The collections will start during the week beginning 28th. October.

It was noted that all the litter bins were missed by the contractor at first. C.B.C. made the contractor come out to empty the bins two weeks running.

A 130 - Meeting with Parish Councils

This was held on 15th. August at Civic Centre. The letter of invitation was dated 5th. August, so there was very little time to organize attendance. The meeting was unsatisfactory. The Chairmen of Highways and Planning were not interested in the objections to the plans for the A 130 as they now stand. The new administration is not interested in becoming involved. It was noted that a decision about the Petersfield By-Pass was based on the problems associated with the A 12 Chelmsford By Pass. D. of E. & T. said that the road surface must be black top and not ripple concrete. Other P.C.s are to be contacted with the idea of co-ordinating a response. This should include the E. route P.C.s. MPs are to be contacted.

Eastern Electricity Sponsorship of Environmental Projects

E.A.L.C. acknowledges receipt of P.C.s application.

E.C.C. "Making People Mobile" Special Needs Transport Roadshow

The Roadshow will be at Danbury Social Centre on 20th. September. Mr. Jacklin hopes to attend.

Play Area

Mr. Matheson and his committee are currently fundraising for the purchase of safety surfacing for the play area. £2,000 is needed. Approximately half has already been raised. The committee asks P.C. to donate £250 towards the cost of safety surfacing. To be discussed under Finance.

FINANCEPlay Area

It was agreed that P.C. will donate £250, from the 1991/2 budget, towards the cost of the safety surfacing when the committee has raised £1,750, thus bringing the total to £2,000.

Uncontested Election Expenses

Chelmsford Borough Council has sent an invoice for £45 for uncontested election expenses. Clerk has asked for a break down of the expenses. It was decided not to pay until C.B.C. has replied.

Newsletter

As the Newsletter will be published on 1st. September it was agreed that a cheque should be signed between meetings to the Printing Place for a sum not exceeding £140.

Cheques

The following cheques were signed;

Essex County Council	£40.90	Playweek supplies
P.W.L.A.	£959.53	Hall loan

PLANNINGQuince Cottage

It was noted that permission has been given for the demolition of Quince Cottage.

1040/91 Hanningsfield Service Station

There were no objections to the proposed illuminated 'goal post' sign.

1004/91 Land Between Windmill Cottage and Appletree Cottage, Back Lane

P.C. does not support the application for a dwelling and garage on the site, as the development would not be in keeping with the policies of the R.A.L.P. and County Structure Plan.

With reference to the accompanying letter it was noted that there are always houses for sale in the village, and it is therefore unnecessary to build a house outside the defined settlement boundary to be able to continue to live in the area.

ANY OTHER BUSINESSFly Tipping

There is a mattress in the bushes in the verge between Claydons Farm and the Spinney, on the village side of the road. Rubbish has been dumped at the junction of Pan Lane and Old Church Road.

Hanna's Field Charity

H.F.C. wishes to install a noticeboard at the end of the Village Hall Chase. It was noted that this is part of the Tye, and therefore P.C. requires H.F.C. to formally request permission.

Eastern Electricity Sub Station

Clerk wrote to E.E. about the poor condition of the fence around the sub-station in October, 1990. No reply was received and no repairs done. Clerk to write again.

There being no further business the Meeting closed at 9.35.

A Meeting of the Parish Council was held at the Village Hall on Thursday 26th. September, 1991.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Parker, Mr. Range, Mr. Applegate, Mr. Gordon and the Clerk.

APOLOGIES FOR ABSENCE

Mr. Holland.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed,

PUBLIC QUESTION TIME

There were no members of the public present.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

E.C.C. "Making People Mobile" Special Needs Transport Roadshow

Mr. Jacklin attended the Transport Exhibition. The booklet is to be circulated. A copy is already in the Hall and one is to go into the Shop. E.C.C. bus timetables have been delivered. Thamesway is to be asked for notice before timetables change so that parishioners can be forewarned, and asked that mention is made of the Sunday service on their timetable.

Mr. Gordon arrived at this point.

E.A.L.C. Finance Course

This was attended by Mr. Range.

Gypsy Caravan Census

The Clerk sent a nil return to the County Council.

Summer Holiday Playscheme

The Clerk reported that the Playweek had been very successful with attendance varying between 32 and 60. Equipment had been borrowed from Playgroup and Leisure Services. Concern was expressed that a few children were being brought from outside the village and would not be able to get themselves home if the session had to close in an emergency, and were unknown to any of the helpers or local children. Thanks were expressed to the Clerk for organizing the scheme and to the helpers.

New Street Lights

Both lights are now working.

Conservation Area Leaflets

Clerk has had the leaflets copied and has shared them amongst the councillors for delivery. Clerk is to find out whether Mr. Holland was able to deliver his leaflets before he went away.

Editor - Newsletter

No-one has offered to take over the position of Editor, but Mrs. Gordon has offered to take over the post of History Recorder from Mrs. Holland. This offer was accepted with thanks.

Eastern Electricity Sponsorship of Environmental Projects

E.E. has acknowledged receipt of P.C.s application.

Byelaws for the Control of Dogs

The Chairman and Mr. Jacklin were unable to attend the meeting at Civic Centre.

Industrial Estate - Policing

There has been an arson attack and another incident when children were caught starting a fire.

An invitation has been received from the Police to attend a Consultation Evening on 20th. November. Chairman and Mr. Jacklin are to attend and to raise the matter of the Industrial Estate.

Wheeled Bin Emptying

The Chairman reported that the contractors had been threatened with a default deduction from their fee because litter bins were not being emptied. The problem appears to have been resolved.

CORRESPONDENCES.L.C.C. Annual National Conference

This will take place at Blackpool on 24th. to 26th. April, 1992. The Clerk believed she was not able to attend.

R.C.C.E. Village Halls & Children Act

A copy of this information sheet is to be passed to Hanna's Field Charity.

M.E.C.H.C. Minutes

Mrs. Chadwick has produced minutes from the meeting on 9th. September, 1991. She wished to draw the P.C.s attention to the fact that the regional health authority in its report to the Secretary of State had stated that the community health council was neutral regarding trust status application. This was far from the case and the C.H.C. will be writing to the chairman of the R.H.A., the local M.P.s and S.of S. to protest at this misrepresentation.

1 - 14 Council Houses, Old Church Road

C.B.C. Tech. Services asks P.C. to comment on the application by some residents of the Council Houses to have the words "Council Houses" removed from the postal address. Clerk to reply that P.C. does not object to the removal of the words, but would like to see the row of houses having a name.

Policing Problems of the 90s

A consultation evening will take place at Chelmsford Police Station at 7.15 pm on 20th November. The Chairman and Mr. Jacklin are to attend.

R.C.C.E. Appointment of Director

The R.C.C.E. is looking for a new Director.

Crime Prevention Day

Galleywood Village Watch is to hold a crime prevention day at the Keene Hall on Saturday, 28th. September from 11 am until 4 pm. Mr. Parker is to attend.

R.C.C.E. Food Safety Act

A copy of the information sheet is to be passed to Hanna's Field Charity.

C.B.C. Parks and Recreation Committee

An Agenda item from the meeting on 17th. September is a report summarizing sections of the Children Act which have direct bearing on the work of the committee and commenting on the likely impact of the Act. There appears to have been no consideration given to recreational activities for children under 8 in the Act. It is likely that the Act will result in a diminution of the service provided for children under 8 in Chelmsford.

The Clerk is to write to the M.P., and E.A.L.C. suggesting a lobby to N.A.L.C. She is also to write to A.C.D.P.C. with a copy to Mr. Jacklin.

The documents are to be circulated.

Agenda item 7 from the same meeting concerning Byelaws for the control of dogs is also to be circulated.

FINANCEChristmas Cover Competition

It was agreed that the Editor should purchase prizes for the Newsletter Christmas Cover Competition for a total sum not exceeding £25.

Precept

The second and final instalment of the Precept has been received for the financial year 1991/92.

Uncontested Election Expenses

A breakdown of the expenses has been received so it was decided to pay.

Cheques

The following cheques were signed:

Hanna's Field Charity	£96.00	Rent for the Village Hall during Summer & Easter Playschemes
Chelmsford Borough Council	£1.00	Allotment Rent
" " "	£45.00	Uncontested Election Expenses
Essex Landscape Services	£282.47	Mowing
Printing Place	£128.00	September Newsletter
K. Plumridge	£337.28	Clerks' salary & reimbursements
D.W. Jacklin	£12.50	Petrol for hayter
R. Harvey	£109.89	Groundsman
Inland Revenue	£36.63	P.A.Y.E. re R. Harvey

Income Tax

The groundsman, Mr. Harvey, is now selfemployed and has asked P.C. to stop paying tax on his behalf. The Clerk has written to the tax office to clarify the situation and will continue to deduct tax until instructed to do otherwise.

PLANNING1040/91 Hanningfield Service Station, Southend Road

PC. had no objection to the sign itself but did not wish to see it standing on the roadside verge as it should be wholly within the applicant's property. It was noted that the application stated that the land is used for car sales although planning permission has not been granted for this activity.

Little Claydons Farm

An appeal has been made to the Secretary of State following the refusal of reserved matters under the outline planning permission. Clerk is to ask for a copy of the appeal decision letter.

ANY OTHER BUSINESSThe Tye

The Water Co. has been excavating. Clerk is to write asking for it to be reinstated with turf immediately.

Some of the posts along the Tye are getting old and might need replacing soon. Mr. Jacklin is to ask the owners of the overhanging trees to have them pruned.

Public Transport Liaison

Mr. Jacklin will be attending the meeting on 3rd. October, and will be bringing forward the railway topic.

Footpath Walking

This will be an Agenda Item at the October Meeting.

Tech. Services is to be asked to repair the stile on the footpath behind the forge.

Church

It was noted with regret that the PC. Meeting had clashed with the Harvest Festival Service.

Electricity Lines on Tye

Clerk has written to County Planning suggesting that an underground line should be given consideration now that the Tye is a conservation area.

Poppy Wreath

Clerk reported that the usual supplier of the poppy wreath is unable to supply this year due to serious illness. She has made alternative arrangements.

Civic Amenity Site for South Woodham Ferrers

At a meeting on 30th. August, C.B.C. representatives had a meeting with Dr. Michael Clark. He has taken an interest in the situation and will be pressing E.C.C. from the central govt. angle.

Local Plan

The draft Borough wide Local Plan will be published shortly. A copy will be supplied to P.C. for consultation. A consultation document has suggested that 3,600 more houses should be built in the borough. C.B.C. is against such a large number because of the lack of infrastructure; roads, transport and facilities would not be able to support such a population increase.

There being no further business the Meeting closed at 9.51.

A Meeting of the Parish Council was held at the Village Hall on Thursday 24th. October, 1991 at 8pm.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Parker, Mr. Gordon, Mr. Holland, Mr. Applegate and Mr. Range and the Clerk.

APOLOGIES FOR ABSENCE

There were no apologies.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed.

PUBLIC QUESTION TIME

There were no members of the public present.

MATTERS ARISING FROM THE MINUTES

Local Plan

The Local Plan is going to be considered by C.B.C. Planning Committee on 4th. November. If that Committee agrees to the document it will then be sent out for consultation. C.B.C. has already decided to stand firm and reject E.C.C.'s proposals about the number of houses to be built in the borough in the lifetime of the Plan. Planning will be offering to visit parish councils to explain the Plan.

The Tye - Overhanging trees

The overhanging trees have already been pruned without prompting from P.C.

Crime Prevention Day

Mr. Parker attended Galleywood Village Watch's Crime Prevention Exhibition, which was a travelling road show with exhibits by the police and commercial ventures. The crime prevention officer would be willing to visit East Hanningfield if the P.C. so wished. P.C. agreed that this was a good proposition and so Mr. Parker is to liaise further to organize a crime prevention exhibition in the village.

The Chairman is to investigate to find out whether C.B.C. has appointed a crime prevention officer.

Income Tax

Mr. Harvey has been informed by his tax office that P.C. should continue to deduct tax from his pay.

Byelaws for the Control of Dogs

Mr. Range and the Clerk have undertaken a preliminary estimation of the costing of the installation of dog bins and signs and believe the cost will be in the order of £1,000. P.C. is to request a site meeting with Environmental Health to discuss siting and arrangements for emptying of bins. The play area will have to be fenced before the byelaws can come into force. This is H.F.C.'s responsibility.

CORRESPONDENCE

Playscheme - Grant Aid

The Clerk has completed and returned the questionnaire applying for grant aid for the 1991 summer holiday playscheme.

Children Act 1989

As an amendment to the information already sent out by E.A.I.C. it is now considered unnecessary to install smoke detectors.

Children Act & Food Safety Act - Courses

These E.A.L.C. courses will be held on the afternoon and evening of 27th. November. The information is to be passed to H.F.C.

Books for Local Councils

The Clerk is to investigate whether the Charles Knight publication about Local Council Finance would be of use to P.C..

Essex Act

The information about the Essex Act has been circulated.

N.A.L.C. Centenary Appeal

It was decided not to support the Appeal financially.

Firework Safety

Posters have been supplied by Environmental Health at C.B.C. Clerk has displayed them on the noticeboards.

East Hanningfield Playgroup

The Playgroup has been running at a loss for at least two years because of falling numbers, and ask P.C. for financial assistance. Mr. Jacklin reported that the Playgroup was going to continue to hire its premises at a reduced rent. It was decided that the reduced rent and the reserves that it holds would prevent the Playgroup from folding through lack of funds and therefore P.C. decided not to give financial assistance in the next financial year.

C.B.C. Ward Representative Leaflets

A copy is to be circulated.

Eastern Electricity - Sub-station, Ashley Green

E.E. has agreed to repair the fence around the sub-station.

Essex Playing Fields & Childrens Play Assoc.

The Annual Report and notice of A.G.M. on 21st. November to be passed to H.F.C.

A.C.D.P.C.

A general meeting is to be held on 7th. November. Clerk is to prepare a letter about the Children Act for the meeting.

Al30 By Pass

Clerk has obtained the documents relating to the Petersfield Bypass. It was decided to call a meeting of parish councils including landowners and Howe Green Residents Assoc. within six weeks to discuss a way forward concerning the environmental deficiencies of the present plans for the new road.

It was also decided to find out whether there had been an environmental audit of the proposed road.

FINANCECheques

The following cheques were signed:

Royal British Legion Poppy Appeal	£35	Poppy Wreath
Hanna's Field Charity	£6.13	Rent for Hall/Playbus visit
S.L.C.C. Essex Branch	£10	Christmas Lunch

Credit Approvals

It was decided not to apply for credit approval for the financial year 1992/3.

Groundsman's Pay

It was decided to increase the groundsman's hourly rate to £3.31 and back date to 1st. September in line with national pay rates supplied by E.A.L.C.

Clerk's Salary

It was agreed to increase the Clerk's salary to £1.17 per person on the Community Charge Register as from 1st. July, which is the rate recommended by N.A.L.C. and S.L.C.C.

Grit Bins

Clerk is to establish the feasibility of siting grit bins near Scarles Croft and beside the Village Hall Chase.

Word Processing

Councillors Gordon and Applegate are to investigate what is required in a word processor for P.C. work and what models are available with the desired facilities.

PLANNING1313/91 1 & 2 Shepherd Cottages

P.C. had no objection to proposed extension but was very concerned that the vehicular access on the bend in the road is very poorly positioned and asked for Tech. Services to investigate and if possible plan a safer access.

Appeal Decision - Ashlars

The appeal against the enforcement notice concerning change of use of land from agricultural to domestic has been dismissed by the D. of E. Inspector.

The Chairman left the room while the above item was being discussed and Mr. Jacklin took the Chair. The Chairman then resumed the Chair.

Hanna's Field Charity

The Charity wishes to site a noticeboard in the Village Hall Chase opposite the School gate. P.C. agreed that the verge at this point is very narrow which would mean that people reading the notices would have to stand on the roadway which would be dangerous at busy times. Clerk is therefore to ask the Charity for a site meeting so that a mutually acceptable site can be found for the noticeboard.

Planning & Compensation Act, 1991

An interesting article appears on this subject in Rural Viewpoint and is to be circulated.

PUBLIC FOOTPATHS

Mr. Parker allocated paths for the councillors to walk, and will be giving each one a map of the paths. Councillors are to report on the paths at the December Meeting.

ANY OTHER BUSINESSDecember Meeting

The fourth Thursday in December will fall on Boxing Day, so it was decided to hold the Meeting a week later on January 2nd.

Bus Shelter Light

The light is flashing. New bulbs will be fitted on Saturday.

Back Lane

A car has come off the road at the sharp bend. Clerk is to ask Tech. Services whether a chevron could be placed on the bend.

Newsletter

There have been no offers to take over the editorship.

Water Main Burst on the Tye

The cast iron main is in very poor condition and susceptible to bursts. Clerk is to ask water company to replace the main as a matter of urgency.

Bicknacre Road

The Slow sign on the road approaching the Gables has been obliterated by resurfacing. Clerk to notify Tech. Services.

The Chairman reported that the verge in front of Salesfrith Cottages is to be built up.

Old Church Road/Main Road

Kerbing is being installed in Old Church Road opposite Mullions.

The drainage opposite Old Church Road at the junction with the Main Road is being improved.

Cobbs

The Chairman and Mr. Jacklin attended the ceremony at which Cobb Co. was awarded its second Queen's Award.

There being no further business the Meeting closed at 10.11.

A Meeting of the parish Council was held on Thursday, 28th. November, 1991 at 8.02 pm in the Village Hall.

PRESENT

Mr. Nixon in the Chair, Mr. Jacklin, Mr. Parker, Mr. Gordon, Mr. Range, Mr. Applegate, Mr. Holland, the Clerk and ten members of the public.

APOLOGIES FOR ABSENCE

There were no apologies.

MINUTES OF THE PREVIOUS MEETING

The Minutes of the previous Meeting were signed.

It was decided at this point to bring forward to immediately after Public Question Time the Planning Application for Highfields Farm, as this was the item that the members of the public had come to hear.

PUBLIC QUESTION TIME

Proposed Highfields Farm Development

Mr. Dickman commented that the applicant had obviously spent a long time in the preparation of the application, but he and his neighbours had very little time in which to react and comment.

Mr. Stevens asked at what stage was the application, is the farm in the village envelope and has the Highways Authority been consulted? Chairman replied that the application had been lodged the previous week, the farm is not in the village envelope and the Highways Authority is a statutory consultee and will be consulted as part of the planning process.

Mr. Draper asked if this Meeting was the last chance that the public would have to put their views to the Parish Council. Chairman replied that P.C. is a consultee as are the neighbours and objections should be sent to the Planning Authority. Views from all the consultees will be summarized for the planning meeting at which the application will be considered.

Mr. Dance informed P.C. that some time ago he had been approached by the farmer who wanted to buy a strip of his garden so as to widen the access to the farm.

Mr. Dickman said that he objected to the application. The extra traffic would be dangerous and the necessary widening of the road would cause the loss of mature oak trees. He asked if the sight lines at the access were sufficient. The Chairman replied that Highways would be investigating this and making a decision on it.

Mrs. Dickman has written to Chelmsford Borough Council already. She informed P.C. that the barn is not redundant, it is being used. There is still livestock at the farm, straw being stored and some of the fields are still being used.

Mrs. Lyons asked what is to stop further development of the next plot if this application succeeds. The Chairman replied that setting a precedent was a valid planning reason for objecting to an application.

PLANNING

1495/91 Highfields Farm

P.C. objected to the proposed construction of four houses and the conversion of the barn to a house. The site is outside the defined settlement boundary and part of the Danbury Ridge Conservation Zone, and so development of the site for housing would be contrary to Local Planning Policy. The vehicular access to the site is very narrow and very close to houses. It is unsuitable for increased use, and increased use would be intrusive for the residents of the houses beside the track. There is a history of subsidence being caused

to the garden fence beside the track by vehicles using the track. The P.C. found no justification in the accompanying letter for a waiving of Local Planning Policy, and believes that this application is typical of those which the Rural Areas Local Plan is designed to prevent. If this application is allowed it will set a precedent for several other sites bordering the defined settlement boundary.

#### MATTERS ARISING FROM THE MINUTES

##### Byelaws for the Control of Dogs

The Clerk had a site meeting with the dog warden to discuss the siting of signs and dog waste bins around the village. The Dog Warden proposed two bins for the playing fields and three for the Tye. The Warden suggested that the waste bins should be placed next to litter bins to prevent the litter bins being used for dog waste. He also said that P.C. might be charged an annual fee for the emptying of the bins. This matter is to be carried over to Finance.

##### Al30 By Pass

The Clerk has arranged for a meeting to take place on Thursday, 5th. December, and has invited the interested parish councils to attend. It is intended that the meeting will shape a formula to take forward to a public enquiry. Clerk is to visit the Local Government Library to examine the Environmental Report on the proposed road.

##### Policing Problems of the 90s

The Chairman and Mr. Jacklin attended the consultation evening at the police station. They found it a very useful meeting, with the police ready to enter a dialogue. Notes produced at the meeting have been sent out by the police, and are to be circulated. At the meeting it was announced that the S. Woodham Division would be receiving four more officers and would be losing Danbury and Little Baddow from its area. The police emphasized the importance of all crimes being reported to them so that they can be aware of where the problems are.

##### Chelmsford Crime Prevention Panel

The Panel is asking P.C.s to write to C.B.C. to encourage the appointment of a crime prevention officer. This officer would co-ordinate between neighbourhood watches and the police. Clerk to write with a copy to the panel.

##### A.C.D.P.C.

Clerk wrote a letter about the Children Act, but there was not time at the General Meeting to discuss it. It will be carried forward to the Executive Meeting and if they so decide, on to the E.A.L.C.

##### December Meeting

Clerk confirmed that the Hall was booked for the Meeting on 2nd. January.

##### Newsletter

Mrs. Seymour has offered to take over as Editor of the Newsletter. Her offer was accepted with thanks by P.C.

##### Books for Local Councils

Clerk reported that she felt that the book about Local Council Finance would be useful, and would bring the details to the next Meeting.

##### Word Processing

Mr. Gordon and Mr. Applegate had investigated the word processing systems available, and decided that the Amstrad 9512+ was suitable for P.C.'s requirements. Clerk is to find the best prices available.

##### A.C.D.P.C.

The Association wishes to initiate discussions on local councils prior to reorganization. P.C. is to wait for the minutes of the meeting before discussing the subject.

##### Footpaths

Mr. Parker distributed the footpath maps.

Crime Prevention Presentation

It was decided to plan the crime prevention presentation for February or later.

Back Lane

The Clerk is awaiting a reply about the possibility of having chevrons at the bend in Back Lane.

Salesfrith Cottages

The Clerk is to ask Technical Services to raise the verge in front of the cottages.

CORRESPONDENCEBulk Litter Container

In response to the Clerk's request for the manned refuse vehicle visits to continue, Environmental Health has arranged for the visits to take place 11 times in 1992. There will be no visit in December. It was noted that the dates are not always the second Saturday of the month.

Domestic Refuse Collection

Environmental Health has sent details of the alterations to the collections over the Christmas period and the new collection days starting in the New Year. The Monday collection will change to Thursday. Clerk has posted copies of the letter on the noticeboards and put a note in the Newsletter.

Civic Awards

Advance notice has been received about the 1992 Civic Awards.

Mid Essex Community Health Council

Mrs. Chadwick has sent minutes from the public meetings.

Mid Essex Health Report

This came with questionnaires. It was decided to make enough copies of the questionnaires so that each councillor could complete one.

Notcutts Nurseries

Notcutts are promoting the planting of trees for the 40th anniversary of the accession to the throne. It was decided not to participate in Notcutts' scheme.

N.A.L.C. Training Course

The course about local council financial management and the audit was thought to be very expensive, at £55.20, compared to the courses provided by the E.A.L.C. It was decided not to attend.

Essex Mineral Subject Plan - First Review

Comments are required by the end of 1991. It was decided to circulate the documents and discuss at the next Meeting.

FINANCENewsletter

A cheque for £12 newsletter income has been received. It was decided that a cheque could be signed between Meetings for the printing of the December Newsletter. The amount is not to exceed £140.

Cheques

The following cheques were signed:-

Audit Commission	£116.03	Audit fee for year 1990/91
J. Grace	£50.00	Emergency Repair to handrail on footbridge at Hanna's Field
R. Harvey	£160.53	Groundsman
Inland Revenue	£53.50	Income Tax-R.Harvey
D. W. Jacklin	£5.71	Petrol for Hayter

R. Harvey

Clerk reported that in future tax would not be deducted from Mr. Harvey's earnings because he had become self-employed.

Precept

It was decided that £10,667 should be precepted for the financial year 1992/3. This includes £1,210 to cover the cost of installing five dog waste bins, their associated signs, the possible fee for emptying the bins and adoption of new byelaws.

Also included is £600 to add to the same sum from this year's precept which is towards the total cost of the tree planting scheme.

#### Capital Expenditure 1991/92

Of the £1,250 precepted for capital items for this year, £250 has been promised to the Play Area Group towards the cost of safety surfacing. It was decided to order grit bins immediately from Glasdon. These will be two Slimline 300s at £136.14 each and one Orbistor 600 at £168.58. It was decided to allocate £600 to cover the cost of the bins and their installation. It was also decided that the purchase of a word processor could take place in this financial year. The Clerk is to find the best price for an Amstrad Pcw9512+ which should include maintenance contract.

#### PLANNING

##### 1424/91 Cornerways Cottage, The Common

P.C. objected to the proposed extensions and alterations to the roof. The property is outside the defined settlement boundary, it has already been extended and is not lacking in amenities. P.C. does not want to see further development of the site.

##### 1406/91 The Elms, Bennetts Avenue

P.C. had no objection to the proposed conservatory at the rear of the dwelling.

##### 130 Side Road Orders

It was decided that it would be preferable to prepare a response after the meeting with neighbouring parish councils on 5th. December. The Clerk was instructed to provisionally book the hall for Thursday, 12th. December for a Planning Meeting.

#### ANY OTHER BUSINESS

##### Back Lane

Environmental Health is to be asked to remove a burnt out car which is opposite the entrance to Claydons Manor. They are also to be asked to remove a mattress which is a little further down the road in the bushes.

##### Days Hill

The chevrons are pointing the wrong way. This has already been reported.

##### Creep hedge Lane Finger Post

This has been demolished by a vehicle which has overshot the junction. This has been reported.

##### Electricity Lines - The Tye

The Clerk has had no reply to her letter to E.C.C. Planning about the possibility of having the electricity lines put underground.

##### Football Field

There was a great deal of litter left on the field after a recent match, which included orange peel and bandages. The Charity is to speak to the Football Club about the mess.

##### Cobbs

There appears to be a new container building on hard standing about 2-300 yards along St. Peter's Way from the Cobb entrance. Clerk is to ask Planning to investigate.

##### Wreath

The Chairman laid the wreath on Remembrance Sunday. The war memorial is looking tatty. Clerk is to investigate the cost implications of having it restored.

##### Community Volunteer

The Clerk has a community volunteer from Sandon School who is helping tidy up the trees in Ashley Green, for one hour a week.

There being no further business the Meeting closed at 10.55.

A Planning Meeting of the Parish Council was held on Thursday, 12th. December, 1991 at 8 pm in the Village Hall.

PRESENT

Mr. Nixon in the Chair, Mr. Jacklin, Mr. Parker, Mr. Range, Mr. Applegate and the Clerk.

APOLOGIES FOR ABSENCE

Mr. Holland and Mr. Gordon.

PUBLIC QUESTION TIME

There were no members of the public present.

PLANNING

1494/91 Highfields Farm, Highfields Mead, East Hanningfield

The Parish Council objected to the proposed conversion of the farm buildings to business use class B1, including removal of other farm buildings, landscaping and provision of a car park.

The site is outside the defined settlement boundary and part of the Danbury Ridge Conservation Zone. The access to the site is far too narrow for the delivery vehicles which would be likely to visit the business site. The access is also between houses and increased traffic to the site generated by several businesses being carried out there would be intrusive for the residents of the houses. There is a history of subsidence being caused by vehicles using the access and this would be aggravated by increased traffic. All traffic to the site would have to pass through Highfields Mead residential estate. Highfields Mead is a cul-de-sac and unsuitable for the amount of traffic which would be the consequence of the development of Highfields Farm as business premises. P.C. also decided that the proximity of the site to housing makes it unsuitable for development for business use, and that as East Hanningfield already has an industrial estate further industrial development would be unsuitable for a village of its size.

Al30 Side Road Orders

P.C. wishes to see the present line of FP5, St. Peter's Way, and the private access to Pattens Farm and Green Willow remain, whether by bridge or tunnel and notes that retention of the present line of access would cancel out the need for the new private access from Church Road with its accompanying banking. St. Peter's Way is a major footpath with county wide significance. It is historically important and regularly walked. By diverting it so that walkers will have to cross the new Al30 at the proposed Church Road Bridge the County Council has caused the path to be considerably lengthened and has neglected its importance. When the new Al30 plans were publicized for public comment, E.C.C. stated that the present Al30 would be returned to a single carriageway road along its length from Al2 to Al32 in order to discourage its use by through traffic. P.C. is concerned that no mention of this work has been made in the Side Road Orders, and would like confirmation that this work is still intended by the County Council. It is seen as an integral part of the Al30 package and its absence will greatly reduce the benefit of the new road for the Al30 parishes.

E.C.C. Minerals Subject Plan - First Review

P.C. objected to the new extraction site at Manor Farm, Great Baddow. This is in the Chelmer Valley flood plain, and extraction there would be a visual intrusion in the important green approach to Chelmsford.

As a general response to the Mineral Subject Plan P.C. notes that permanent environmental damage is being caused by the removal of aggregate, as well as the temporary major inconvenience and discomfort caused to people living near the sites which are being worked, and would like to see E.C.C. challenge the proposition that so much extraction is necessary and to seek alternatives such as marine extraction which receives no mention in the Plan.

ANY OTHER BUSINESS

Car Park near the Three Horseshoes, The Tye

There are pot holes in the surface of the car park caused by revving vehicles. It was decided to make this an Agenda item for the next Meeting.

There being no further business the Meeting closed at 9 pm.

A Meeting of the Parish Council was held on Thursday, 2nd. January, 1992 at 8 pm in the Village Hall.

PRESENT

Mr. Jacklin in the Chair, Mr. Range, Mr. Applegate, the Clerk and three members of the public.

APOLOGIES FOR ABSENCE

Mr. Dixon, Mr. Holland and Mr. Gordon.

MINUTES OF THE PREVIOUS MEETINGS

The Minutes were signed by the Vice Chairman Mr. Jacklin.

PUBLIC QUESTION TIME

Mr. McDonald of Little Claydons Cottages was disappointed with the Inspector's appeal decision regarding the plans for an agricultural dwelling at Little Claydons Farm, and has asked C.B.C. to appeal against the decision. The Vice Chairman replied that P.C. could do nothing further and advised him to pursue his request to C.B.C. to take the matter to the High Court. C.B.C. would only do this if legal advice was favourable because the costs would be considerable.

MATTERS ARISING

Word Processor

The Clerk is to have prices for the Amstrad PcW9512+ ready for the next Meeting.

A130 By Pass

A Meeting took place on 5th. December at East Hanningfield Village Hall attended by representatives of Sandon, West Hanningfield, Rettendon, East Hanningfield P.C.s, Howe Green Community Assoc. and one landowner. It was agreed to set up a steering committee which would comprise one representative from each P.C. and Assoc. and as many landowners as were interested. The steering committee met at West Hanningfield Village Hall on 18th. December. Representatives from Sandon and Howe Green felt that any objection to the Side Road Orders and Compulsory Purchase Orders would lead to the delay of the construction of the new A130, and therefore would not agree to a joint objection from the steering committee. Objections to the Side Road Orders, because of the diversion of St. Peter's Way, and to the Compulsory Purchase Orders because different areas of land would need to be purchased if the road was at a different level and properly landscaped, were sent jointly from East and West Hanningfield and Rettendon Parish Councils.

A copy of the letter sent to the Department of Transport by C.B.C. has been received and is to be circulated.

The Department of Transport has acknowledged receipt of P.C.'s letter objecting to the diversion of St. Peter's Way.

Grit Bins

Mr. Harvey has installed the three grit bins. Housing Dept. would not agree to the green bin being placed behind the hedge in front of Scarles Croft, but Tech. Services agreed to the bin being placed on the verge between the Three Horseshoes garden and the first house in Bicknacre Road, so it was installed there. Clerk is to ask Tech. Services to fill all the bins in East Hanningfield.

Highway Matters

Tech. Services has asked the white lining contractor to replace the SLOW sign in Bicknacre Road and has installed reflector posts in Back Lane on the sharp bend.

Water Main - The Tye

Essex Water Co. says that the majority of the leaks on the Tye were from service connections and not from the main. There is a programme of main renewals but the Tye is very low on the list of priorities.

Health Questionnaires

The Clerk distributed copies of the Health Questionnaires to members who had not already completed one.

CORRESPONDENCEVillage Halls Conference

The information about the conference is to be passed to Hanna's Field Charity.

N.A.L.C. Local People and Local Councils

A briefing paper on the future of local government has been received from the N.A.L.C. This has been circulated.

Application for NHS Trust Status

Mid Essex Community Health Services are offering to send members of the Management Board to attend a P.C. Meeting to discuss the application. Clerk is to register interest and ask whether they can attend one of the forthcoming Meetings, supplying dates.

Census of Gypsy Caravans - December

P.C. was not aware of any caravans in the parish during December.

ACRE Publications

P.C. was not interested in purchasing any of the publications available from ACRE.

Environmental Protection Act 1990

C.B.C. has sent details of the zones in East Hanningfield which have been drawn up in response to Part IV of the Act which deals with litter.

N.A.L.C. Annual Report and Accounts 1990/91

These are to be circulated.

FINANCECheques

There was only one signatory present at the Meeting so it was agreed that the following cheques should receive one signature at the Meeting and the second signature as soon as possible after the Meeting:

ACRE	£7.50	Annual Subscription to Rural Viewpoint
Essex Landscape Services	£343.51	Mowing
Glasdon UK Ltd	£518.01	Three grit bins
K. Plumridge	£344.38	Clerk's salary & reimbursements
R. Harvey	£102.61	Bin installations & groundsman

Newsletter

A cheque for £128 was signed between Meetings for the December edition of the Newsletter in favour of the Printing Place.

Mowing

The prices for mowing during the 1992 season have been received from Essex Landscape Services and as agreed in the three year contract the increase in cost has been kept to 2½%.

Commission Charges for Parish Council Accounts

Barclays have negotiated with E.A.L.C. that a charge of £1.80 will be levied for each statement sheet which is accompanied by returned cheques. Clerk is to inform the auditor that there is now a fee to have cheques returned, as it is the auditor who requires this service.

PLANNING1587/91 Lodge Farm, Old Church Road

There was no objection to the proposed replacement piggery barn.

Appeal Decision - Little Claydons

The Inspector has upheld the appeal and approved the proposed manager's house at Little Claydons Farm.

FOOTPATH REPORTS

As Mr. Parker was not present it was decided to delay the footpath reports until the next Meeting.

CAR PARK NEAR THE THREE HORSESHOES

It was decided that repacking the pot holes with old asphalt would not be a suitable repair to the car park surface. The holes should be filled with the same material as the car park surface. It was also decided that it would be necessary to compact the repairs with a machine, which can be hired. The Clerk asked for Mr. Harvey to be informed that it was not the P.C. who would be paying for the repairs, because it was the responsibility of the P.H. as it's customers use the car park.

ANY OTHER BUSINESSScarles Croft

The entrance to Scarles Croft has lockable posts to prevent P.H. customers from parking there. Recently the hospital sent a car for one of the residents and was unable to get close to the house because of the posts. Only the Fire and Ambulance Services have keys for the posts. Clerk is to write to Housing to ask for one of the residents to be supplied with a key.

Litter

There is a great deal of litter beside the road between the village and the sharp left hand bend at Howe Green. Environmental Health to be informed.

Bicknacre Road Footpath

There is a pot hole in the footpath by the junction with the Main Road, and it is getting deeper. Tech. Services is to be informed.

Village Hall

H.F.C. is to be informed that there is a downpipe detached from the guttering on the School side of the Hall.

There being no further business the Meeting closed at 9.12.

A Meeting of the Parish Council was held on Thursday, 23rd. January, 1992 at 8.02 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Holland, Mr. Range, Mr. Parker, Mr. Applegate, Mr. Gordon and the Clerk.

APOLOGIES FOR ABSENCE

There were no apologies.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed.

PUBLIC QUESTION TIME

On behalf of Mrs. Warsop, who was unable to attend the Meeting, the Clerk asked whether it would be possible for a decibel reading to be taken in the village now so that once the new A130 is built and being used a comparison of the before and after noise levels can be made. The Clerk is to write to Tech. Services to ask whether this would be a worthwhile exercise and would they be able to carry it out. Mrs. Warsop is to be informed about P.C.'s action.

MATTERS ARISING FROM THE MINUTES

Grit Bins

The bins have been filled.

Word Processor

The Clerk obtained quotes for the purchase of the Amstrad PcW9512: with a Daisywheel Printer and with the alternative Bubble Jet Printer. After comparing the attributes of the two printers it was decided to purchase the model with the Bubble Jet Printer. The three quotes the Clerk had obtained were as follows; Dixons £552 & VAT, EDR £549 & VAT, Supplies £497. It was decided to order the wordprocessor from E.C.C. Supplies, and to investigate the availability of maintenance contracts.

Car Park Near The Three Horseshoes

Mr. Jacklin has passed P.C.'s decision about the surface of the car park to Mr. Harvey.

Scarles Croft

The key used to lock the posts is one in general use by the Fire Service and therefore not available to the public. Housing advise residents of Scarles Croft to let the Hospital know that there is some distance from the car park to the houses and to ask for a wheel chair to be provided when a car is collecting them for hospital visits.

Commission Charges for Parish Council Accounts

It is a requirement of the Cheques Act 1957 that P.C.'s used cheques are retained for the audit. The Clerk has informed the Audit Service about the fee now being charge.

Application for NHS Trust Status

The Clerk suggested the dates of the next three P.C. Meetings for a visit by members of the Mid Essex Community Health Services Management Board, but these dates were already booked. The Clerk is to write again to ask whether any neighbouring councils have a visit booked which councillors might be able to attend.

CORRESPONDENCEWho Cares?

A one day seminar organized by the voluntary sector in Essex will take place at Feering Community Centre on Thursday, 23rd. April, 1992. The information is to be circulated and Mrs. Chadwick asked whether she would be interested in attending.

Chairmens Conference

Mr. Jacklin is to attend the conference at Feering Community Centre on Saturday, 4th. April.

Short Courses in Playground Safety

The information about the courses organized by the University of East Anglia is to be passed to H.F.C.

National Spring Clean - 3-12 April

It was decided to hold a village spring clean nearer to the time of the Best Kept Village Competition. The Clerk is to obtain a copy of the judge's report for last year's B.K.V.C.

M.E.C.H.C.

Mrs. Chadwick has provided minutes from the recent meetings. P.C. noted the deplorable situation whereby the maternity and physiotherapy units are without working lifts.

FINANCECheques

The following cheques were signed;

Society of Local Council Clerks	£25.00	Annual subscription
Public Works Loan Account	£248.36	Field Loan
Essex Assoc. Local Councils	£3.00	Fee - Chairmens Conf.

Wordprocessor

It was agreed that a cheque should be signed between Meetings for the purchase price of the wordprocessor if E.C.C. Supplies immediate payment of the £497.

Charged Commission

Barclays Bank has deducted £5.08 from the Current Account as commission. As there was no prior notice of this charge the Clerk has assumed that it is an error and has asked Barclays to refund the amount to the account. E.A.L.C. is to be informed and the possibility of a Giro Bank Account is to be investigated.

Tye Posts

Mr. Jacklin has obtained one quote for the replacment of six posts including labour. He is to seek further quotes specifying hard wood or concrete posts.

PLANNING19/92 Fairview, Bennetts Avenue

If the architect is correct in stating that the present kitchen is below the recommended minimum size, the P.C. has no objection to the single storey front extension.

FOOTPATH REPORTS

Mr. Applegate reported that Footpaths 16, 17 & 18 were passable. M.F. Jacklin had already given his report to Mr. Parker. Other councillors are to present their reports as they complete their footpath walking.

ANY OTHER BUSINESS

Back Lane

The Clerk is to contact Environmental Health about the mattress which remains in the hedge. Highways is to be contacted about the condition of the verges near the field where the sanctuary horses are kept.

Temporary Building

Planning is to be asked again about the temporary building beyond Cobbs.

E.C.C. Minerals Subject Plan, First Review

The Chairman reported that C.B.C. had objected to the proposed ten new extraction sites in Chelmsford Borough, and challenged the proposition that aggregate extraction was necessary in Chelmsford. C.B.C. also asked for other sources of aggregates to be investigated.

130 By Pass

Although the C.B.C. Planning officers proposed that the C.B.C. views should be expressed at the forthcoming enquiry by written representation only the Planning Committee insisted on representation in person.

Acid Attack in Catherine Close

P.C. is awaiting the results of the Police investigation before discussing the subject.

There being no further business the Meeting closed at 9.33.

A Meeting of the Parish Council was held on Thursday, 27th. February, 1992 at 8.05 pm in the Village Hall.

PRESENT

Mr. Jacklin in the Chair, Mr. Parker, Mr. Applegate, Mr. Holland and the Clerk.

APOLOGIES FOR ABSENCE

Mr. Dixon, Mr. Range and Mr. Gordon.

MINUTES OF THE PREVIOUS MEETING

The Minutes were signed by the Vice Chairman Mr. Jacklin.

PUBLIC QUESTION TIME

There were no members of the public present.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Back Lane

There has been no response from Tech. Services about the condition of the verges near the field where the Sanctuary horses are kept. Although a mattress has been removed from Back Lane the original mattress is still there, and has now been pulled out of the hedge onto the verge. Since the last Meeting a car has been burnt out against the gate of the horse field. Tech. Services is aware of it but is waiting for the Police to give the go-ahead for its removal. Removal of the car will leave a gap in the fence which the horses could escape through.

Application for NHS Trust Status

Members of the Mid Essex Community Health Services Management Board are to attend P.C. Meetings at W. Hanningfield on 4th. March and S. Hanningfield on 9th. April. Clerk has contacted the Clerk to W. Hanningfield P.C. to arrange for councillors to attend the Meeting there. The Meeting will take place at 8 pm at W.H. Village Hall.

Tye Posts

Mr. Jacklin sought three quotes for the replacement of six posts along the Tye. These were specified as 4" oak posts, painted white and cemented in, plus the removal of one concrete post. K. Bond replied that he was too busy to take on the work. J. Grace quoted £135 for the complete job. R. Harvey quoted £159 for materials and £200 for labour. It was decided to ask J. Grace to do the work.

B.K.V.C. 1991

The judge's report for 1991 was very good, although one comment was that the war memorial needs a clean.

Who Cares?

Mrs. Chadwick has expressed an interest in attending the seminar on 23rd. April, but is not yet sure that she is available on that date.

Noise Monitoring - A130

Environmental Health is to take readings before and after the road is built. Pollution readings are also being taken. Clerk has told Mrs. Warsop.

Word Processor

The word processor has been delivered and is in use.

Charged Commission

Barclays has returned the £5.08 to the Current Account, but has offered no explanation. E.A.L.C. has been having similar problems with Barclays recently. N.A.L.C. has been making arrangements for free banking elsewhere and details are to be circulated shortly.

Temporary Building

Planning Dept. is investigating the temporary building.

CORRESPONDENCE

A130 E.C.C Statement of Case

The Statement of Case relating to the Side Road Orders and Compulsory Purchase Orders has been received from the E.C.C.

A130 C.B.C. Objection to Side Roads Order

C.B.C. has amended its objection to the diversion of St. Peter's Way.

C.B.C. Easter Playscheme

C.B.C. is to run a one day playscheme at the Village Hall on 14th. April. Clerk has booked the Village Hall for the day.

Primary School - Music Festival

The Headmistress has asked to use the Village Hall car park for parking parents' cars during the music festival. Clerk has checked with H.F.C. and Playgroup to confirm they have no objection, and let Mrs. Taverner know that there will be no problem.

Are You Ready To Register?

The Essex Play Council has arranged for a seminar to take place on 11th. April. Clerk is unable to attend but has asked if there will be another similar seminar.

Public Works Loan Board

From 2nd. March the Board's new address will be at 1, King Charles Street, London SW1A 2AP.

Proposed Closure of Elmbridge School

Statutory Notice of the proposed closure has been received. No action to be taken.

Chelmsford Borough Plan - Consultation Plan

Officers from the Planning Department are to attend the P.C. Meeting on 26th. March. They will arrive at 7.30 to set up their exhibition, and will talk at 8.30. It was decided to try to start the P.C. Meeting as soon as possible after 7.30. Planning Dept. is to be asked for a copy of the Plan as soon as possible so that it can be circulated before the Meeting, or alternatively a summary of alterations from the previous plan to the new one.

Best Kept Village Competition

It was decided to enter the competition again this year. A date for the Village Clean-up was set for Saturday, 9th. May, to begin at 9.30 am. Clerk is to arrange for the printing of 400 leaflets for a door to door drop, and also obtain plastic sacks for the rubbish. The Village Clean-up is to be an Agenda item at the April Meeting.

Organization of Playscheme

Information has been received from Leisure Services about how the holiday playschemes are to be run now that they are to comply with the Children Act.

Mid Essex Community Health Council

A copy of the draft C.H.C. Charter has been received plus the Chemist Rota list for 1992. Clerk is to put a copy of the Rota in the noticeboard.

February Census of Gypsy Caravans

No caravans have been seen.

A.C.D.P.C. - Special Meeting

This is to be held on 5th. March at St. Augustines Church, North Springfield. Mr. Jacklin is to attend.

Guide to Parish

The Mayor's Parlour is asking for a copy of a history or guide of the Parish to be available to visitors. P.C. is unaware of any publication, but East Hanningfield does appear in the W.I. book about Essex Villages.

Road Safety Advisory Panel

C.B.C. Administration Dept. is asking whether P.C. wants to continue to be represented on the panel and if so by whom. Clerk has replied and asked for correspondence to be sent directly to Mr. Range.

FINANCE

Cheques

The following cheques were signed:

Public Works Loan Account	£939.38	Hall Loan
The Printing Place	£128.00	Spring Newsletter
E.P.F.& C.P.A.	£10.00	Annual Subscription
Essex County Council	£538.98	Word Processor
Galaxy Industrial Services	£3.87	Fax to Dept. of Transport

Who Cares? Seminar

It was agreed that a cheque for £15 could be signed before the next Meeting as the fee for the seminar, should Mrs. Chadwick be able to attend.

Newsletter Income

£84 of Newsletter income has been deposited in the P.O. Savings Account.

Playscheme Grant

C.B.C. has given P.C. £28 in grant aid towards the cost of the 1991 Summer Holiday Playscheme. It has been deposited in the P.O. Savings Account.

Interest

The interest on the P.O. Savings Account in 1991 was £680.48. The half yearly interest on the Deposit Account in December 1991 was £27.38.

PLANNING

6/92 Hanningfield Service Station

There was no objection to the retention of the existing garage to the rear of the existing building.

81/92 Quince Cottage

There was no objection to the proposed new replacement dwelling, but P.C. would like to see the roof of the garage in the same material as the roof of the house. That is slate.

Mr. Parker announced that he had an interest in the following item and did not take part in the discussion.

104/92 4 Bridon Close

There was no objection to the proposed two storey side and single storey rear extensions.

Appeal - Land between Windmill Cottage and Appletree Cottage, Back Lane

The appeal follows refusal of planning permission for a new dwelling at the site. Clerk is to request a copy of the decision letter.

FOOTPATH REPORTS

Mr. Applegate reported that footpath 16 has been ploughed. He is to check whether it has been reinstated. This item is to appear again on the March Agenda.

VANDALISM IN EAST HANNINGFIELD

P.C. is concerned because there have been two acid attacks on cars; four cars have been burned out in the last eighteen months; there has been an acid attack on an individual. P.C. would like the Police to come to a Meeting to talk about the crime which is taking place in East Hanningfield. The unit holders on the Industrial estate are to be urged to report every crime to the Police. The present policing method of 'hot spot targeting' means that areas with great amounts of reported crime get a greater police presence.

ANY OTHER BUSINESS

Back Lane

A concrete shuttering cage has been dumped in the ditch beside the footpath into Filliol Close. Mr. Jacklin is to ask Mr. Andrews if it belongs to anyone at the Industrial Estate. If it does not Clerk is to ask Environmental Health to remove it.

Slow Sign - Bicknacre Road

The white lining has not been replaced although it has been put on the list of work to be done by the contractor.

Footpath Behind Rails Farmhouse

The ditch beneath the footbridge has a collection of butane canisters in it. Clerk is to ask Environmental Health to clear it.

Highfields Mead

The sign to the first cul-de-sac on the left on entering Highfields Mead gives the impression that both even and odd numbers are there whereas in fact it is only the odd numbers. This misleading sign is causing large delivery vehicles to go the wrong way and then have to reverse out. Clerk is to ask Technical Services whether it would be possible to change the sign so that it indicated that the road was odd numbers only.

Accident - Village Hall

Clerk reported that there had been an accident in the toilets during a Playgroup session. A child had climbed on a pipe to so as to be able to reach the wash basin. She had slipped and cut her face and needed stitches. In view of this it might become necessary to install a low level basin for the use of young children. The Hall has recently been checked by the Health and Safety Inspector and all his recommendations have been carried out.

There being no further business the Meeting closed at 9.37.

A Meeting of the Parish Council was held on Thursday, 26th. March, 1992 at 7.35 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Parker, Mr. Applegate, Mr. Range, Mr. Holland and the Clerk.

APOLOGIES FOR ABSENCE

Mr. Gordon.

MINUTES OF THE PREVIOUS MEETING

An amendment was made to page 148. The first sentence under the heading FOOTPATH REPORTS was amended to read "Mr. Applegate reported that part of footpath 16 has been ploughed". The Minutes were then signed as a true record of the Meeting held on 27th. February, 1992.

PUBLIC QUESTION TIME

There were no members of the public present.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

Tye Posts

Mr. Crace has completed the replacement of the six posts, and has done an excellent job.

Who Cares?

Mrs. Chadwick has expressed the wish to attend the seminar on 23rd. April. The Clerk has applied for a place on her behalf.

Slow Sign - Bicknacre Road

This will be repainted when the contractor is in the area.

Highfields Mead

Technical Services is to install an arrowed number plate to prevent the confusion presently being caused by inadequate signing.

Back Lane

Technical Services are to deposit road stone in the area where the verge is being damaged. P.C. finds this an unacceptable solution as this will detract from the character of this protected lane. P.C. decided that the verge should not be hardened off and a better solution to the problem should be found.

Temporary Building

The Planning Department has investigated the temporary building near Cobbs and has reached the conclusion that it can be regarded as permitted development.

Application for NHS Trust Status

Councillors were unable to attend the meeting at West Hanningfield on 4th. March. The alternative meeting will be at South Hanningfield on 9th. April.

Word Processor

The Clerk expressed interest in additional manuals and software for the word processor. She is to discuss the purchase of additional items for the word processor with Mr. Applegate and Mr. Gordon.

Primary School - Music Festival

Although the Headmistress had arranged with the policeman that cones would be placed on all the verges, this was not done. Considerable damage was done to the verges beside the Village Hall Chase by visitors to the School in the morning. The Clerk placed bollards and cones beside the speed humps at lunchtime so there was very little further damage in the afternoon. The Headmistress telephoned the Clerk to apologise for the damage and offered to have it made good. The Charity is to write to the County Council about the damage with a copy to the school, and is also to ask Mrs. Taverner to write to the Council as well.

CORRESPONDENCE

Canine Crisis Council

It was decided not to support the appeal for P.C.s to join the C.C.C.

Beating the Bounds

It was decided that it would not be practicable to organise a Beating of the Parish Boundary on 24th. May, as suggested by the Open Spaces Society.

Charter for Essex

The Charter produced by the County Council was found by the P.C. to be a publicity exercise which wasted chargepayers money.

Parish Paths Partnership

This initiative established jointly by the Countryside Commission and the N.A.L.C. is intended to give local people the skills and resources to keep their rights of way open and in use. Mr. Parker offered to be the P.C.'s contact.

March Census of Gypsy Caravans

No gypsy caravans have been seen parked in the parish.

Chelmsford Cathedral Appeal

It was decided not to support the appeal.

E.C.C. Supplies Open Day

This will take place on Saturday, 4th. April from 10 am until 4 pm.

E.A.L.C. Publications

An up to date list of publications has been received, but did not include the Parish Councillors' Handbook. Clerk is to find out whether a new edition is available.

E.A.L.C. Courses

Six courses will be taking place in June and July. Mr. Range expressed an interest in attending the evening course on the subject of Planning. Clerk is to book him a place. The information about courses is to be circulated again. The information about the Village Hall course is to be passed to H.F.C.

FINANCE

Cheques

As agreed at the February Meeting, a cheque for £15 was written between Meetings in favour of E.A.L.C. This was the fee for Mrs. Chadwick to attend the Who Cares? seminar. The following cheques were signed;

R. Harvey	£81.20	Groundsman
K. Plumridge	£341.47	Clerk's salary & expenses
J. Crace	£135.00	Replace posts on Tye
E.A.L.C.	£2.50	Course fee

Notice of Audit

The accounts are to be presented for audit on 8th. June.

VAT Refund

£746.39 VAT refund has been received for the period 1st. June, 1990 to 29th. February, 1992. It has been deposited in the Post Office Savings Account.

Newsletter Income

£84 Newsletter income has been deposited in the Post Office Savings Account.

The Co-operative Bank Package for Local Councils

The Bank Package requires accounts to retain a balance averaging £2,500. P.C. felt that this was much too high an amount to keep in a current account. Mr. Range expressed interest in attending the presentation which will take place at Feering on 28th. April. Clerk is to book a place for him.

PLANNING

302/92 Hanningfield Service Station

P.C. objects to the proposed car sales use at the site. Car sales at the Hanningfield Service Station are an undesirable intensification of use in the open countryside.

Quince Cottage

Planning permission was granted and Quince cottage has now been demolished.

At this point, 8.30 pm, the Meeting was adjourned for a talk about the new Borough Plan. The Meeting reconvened at 9.15 pm.

FOOTPATHS

Clerk reported that Mr. Gordon had informed her that he had walked the footpaths allocated to him and they were satisfactory.

ANY OTHER BUSINESS

Back Lane

Effluent from cleaning of the Sanctuary stable yard is running into the road. Clerk is to write to Technical Services about the deterioration of the road surface and verges this is causing and also to Environmental Health about the possible health hazard.

Brush Cutter

The brush cutter has been taken to Jack Stock for adjustment but is in urgent need of a complete overhaul. Mr. Jacklin is to seek an estimate for the servicing required.

Childrens Play Area, Catherine Close

Clerk has written to Housing Department asking for a secure cover to be fitted to the drain at the play area. Children are lighting fires in the drain and then causing aerosol cans to explode in the drain. The noise and vibration is causing considerable distress to residents. The police have appeared not to be interested in the incidents, but were brought out on one occasion by a resident who dialled 999. Clerk was thanked for writing to Housing, but as no reply has been received she was asked to write again. Clerk is also to write again to the police who have not replied to the letter written immediately after the last Meeting.

Bus Shelter near the Windmill

There was recently an attempt to damage the bus shelter by fire when a large plastic cone was set alight beneath the light in the bus shelter. The fire was put out by a resident, but the fire brigade had already been called and arrived on the scene after a wasted journey.

Parks Security Patrol

Leisure Services Department are using a private security firm to patrol sites owned by the Borough Council. Clerk is to write asking whether this service could be extended to cover the villages.

Hanningfield Water

Mr. Parker reported that the reservoir had been closed at weekend recently. Clerk is to write to the Water Company to ask why.

Play Area

The Play Area Committee has received a donation of £1,000 from South Woodham Lions. The Committee will be applying to Parish Council shortly for the agreed grant of £250.

Special Meeting

Clerk is to book the Village Hall for an extra Meeting on 30th. April. This Meeting will be devoted to the preparation of a response to the Chelmsford Borough Plan Consultation Plan.

There being no further business the Meeting closed at 9.53.

A Meeting of the Parish Council was held on Thursday, 23rd. April, 1992 at 7.33 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Holland, Mr. Range, Mr. Applegate, Mr. Gordon, Mr. Parker, the Clerk and one member of the public.

APOLOGIES FOR ABSENCE

There were no apologies for absence.

MINUTES OF THE PREVIOUS MEETING

The Minutes of the previous Meeting were signed.

PUBLIC QUESTION TIME

There were no questions.

MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

E.A.L.C. Publications

Clerk has not yet found out whether there is a new Councillors' Handbook available.

Brush Cutter

Mr. Jacklin reported that the estimated cost to have the brush cutter serviced was £30-40.

Back Lane

Technical Services replied to Clerk's letter about P.C.'s concern that road stone was to be used on the verge, that the road stone is to be covered with soil and seeded. Clerk is to write again asking for the verge to be protected by reflector posts while the grass is growing, and for reflector posts to be installed on the opposite verge at the same time.

Technical Services has sent a card recording receipt of Clerk's letter about the water from the stable yard running into the road, and is investigating.

Hanningfield Water

The Water Co. only allows access to the area while a member of staff is present. Currently the area is staffed by the Fishing Bailiffs who only work at weekends during the fishing season, which is from the beginning of April until the end of October. The Water Co. has been having discussions with Essex Wildlife Trust about the future of the Fishing Lodge/Visitor Centre and the possibility of extending nature walks. Clerk is to write again asking for P.C. to be kept informed of developments.

Parks Security Patrols

C.B.C. does not intend to widen the scope of the security patrol service because of financial constraints, but will advise P.C. of experience of the security cover at the end of the trial period if P.C. so wishes. Clerk is to write asking to be kept informed.

Special Meeting

Clerk has booked the Village Hall for Thursday, 30th. April for the special Meeting to prepare a response to the Chelmsford Borough Plan Consultation Plan.

Primary School Music Festival

Clerk has received a letter of apology from Mrs. Taverner for the inconsiderate behaviour of some of the visitors to the Music Festival who drove across the grass. On the whole, the grass has recovered very well. The remaining bare areas are to be patched with turf taken up when the new play equipment is installed on the playing field.

Play Area

The Play Area Committee and other volunteers are going to be installing new equipment over the next three weekends. P.C. is going to be invoiced for £250 +VAT worth of safety surface. This will take up the grant allocated by P.C. in the 1991/92 financial year.

Who Cares? Seminar

The application for a place at the seminar was too late because all the seats had already been taken, so the cheque has been returned.

Childrens Play Area - Catherine Close

Lockable drain covers are to be fitted at the play area.

Easter Playscheme

The Playscheme took place on Tuesday 14th. April. Clerk is to check with Leisure Services to find out how many attended.

CORRESPONDENCEProposed Good Neighbours Watch Scheme

Mr. Philpott has written saying he is going to organize a Good Neighbour Scheme, of which he has had previous experience. His letter is to be circulated.

E.A.L.C.

E.A.L.C. has sent a covering letter with the subscription renewal explaining the reasons for the subscription increase.

Street Lighting Grants to P.C.s

P.C. is to apply for the 50% grant offered by C.B.C. for additional street lights. P.C. wishes to install one light on the Chase between the School gate and the Tye.

Calming Traffic in Villages

Clerk drew the attention of councillors to an article in Rural Viewpoint about traffic calming measures in villages. Mr. Applegate reported that the Essex Chronicle had contained a public notice about proposed traffic calming measures at Halstead, and offered to investigate.

It was noted that there had been a speed trap in the village during one afternoon

Footway Requests

E.C.C. requires all footway requests to be supported by P.C.s. Clerk is to confirm that P.C. still wishes the proposed footway from Abbeyfields to the Village Hall Chase to go ahead. Clerk is to request a site meeting to discuss the details of the proposal, because as it stands it involves widening the road which P.C. believes would be detrimental as it would encourage faster traffic movement through the village.

Plough and Sail Public House

David John Mathews and Patrick Dixon are to apply for the transfer of the Justices' Licence, now held by David John Mathews and Sydney Richardson, at the Transfer Session on 4th. June. Clerk is to write saying P.C. has no objection to the transfer.

Sportsmobile

Leisure Services are offering to provide the Sportsmobile again at some time during the school summer holiday. Clerk has already registered interest. The fee this year will be £2 per child per session, and P.C.s are asked if they would be prepared to subsidize this amount. P.C. agreed in principle that a 50% subsidy would be appropriate and decided to discuss the matter under Finance. Clerk is to contact Leisure Services to discuss the restriction of publicity as P.C. does not wish to subsidize large numbers of children from outside the parish.

Social Services

The E.C.C. Community Care Plan for Mid Essex which includes the Action Plan 1992/93 has been received and circulated.

At this point, 8.22, the Meeting adjourned for the Annual Parish Meeting and resumed at 9.18.

FINANCECheques

The following cheques were signed:

Essex Assoc. Local Councils	£124.15	Annual Subscription
R. Harvey	£123.88	Groundsman

Deposits

The following amounts have been deposited in the Current Account:

Newsletter Income	£65.00
Allotment Rent	£4.00

Precept

The first instalment of the precept has not yet arrived, possibly because of the bank holiday.

Sportsmobile

It was agreed that each child attending the sportsmobile sessions should be subsidized by 50%. This would mean each child would be required to pay £1 and P.C. will pay the other pound.

Brush Cutter

Servicing of the brush cutter will cost about £30-40. It was agreed that a cheque for up to £50 could be signed between Meetings in favour of Jack Stock/Essex Fencing, for servicing the brush cutter.

PLANNINGAppeal - Fairview Bennets, Avenue

An appeal has been made following the refusal of planning permission for a bay window extension. Clerk has requested a copy of the decision letter.

FOOTPATH REPORTS

Mr. Holland is to walk his allocated footpaths in the next few days. Mr. Parker reported that he had walked the paths allocated to the Chairman.

ARRANGEMENTS FOR THE VILLAGE TIDY-UP ON 9TH. MAY

It was agreed that leaflets should again be delivered to every household in the village. The school children are to be asked to come and bring their parents. Clerk is to obtain plastic sacks for the rubbish. Mr. Dixon is to supply boxes for the separate collection of bottles and cans. All volunteers are to be asked to meet at the Village Hall car park at 9 o'clock, where Mr. Applegate will allocate areas to be tidied. It is intended that the tidy-up should be finished by 11 o'clock.

ANY OTHER BUSINESSWar Memorial

Clerk has examined the war memorial. It is structurally sound and the words are legible. It could be cleaned by being scrubbed with a brush and water, but recent publications have been in favour of allowing lichens etc. to remain on monuments in churchyards, so it was decided not to have the memorial cleaned.

Hanna's Field Charity Representative

The Chairman has indicated that he wishes to relinquish his post as P.C. representative at the Hanna's Field Charity meetings. A new representative will be appointed at the Annual Parish Council Meeting in May.

Police

There will be a police presence at the May Meeting following P.C.'s request to discuss various matters of law enforcement.

Bin Emptying - Village Hall

The litter bin by the Village Hall is frequently overflowing. Clerk replied that Mr. Plumridge empties the bin when the bulk refuse vehicle visits the car park, but there is no other emptying arrangement. Since hirers of the village hall have been sent a letter asking them to take their rubbish away with them the bin has been filling very quickly, giving the impression that hirers are now using the outside bin instead of the inside ones.

Bus Shelter Light

The light needs a new cover because of burn damage. Clerk to find out the price of one and two covers.

The Tye - Reinstatement

There are some ruts near the seat by Scarles Croft. It was thought that it would be difficult at this stage to prove which contractor had caused the damage, so it was decided that if there was any spare turf left from the excavations on the playing field, they should be used to fill the ruts.

The Tye - Registered Village Green

One of the houses opposite the church is having paving installed at the front. Clerk is to establish whether this is taking place on the Tye.

The Tye - Overhead Power Lines

Clerk is to pursue the request for underground power lines.

Quince Cottage

The neighbours of Quince Cottage have become concerned because the foundations are being deep piled. The vibrations might have caused structural damage to neighbouring properties, but there appears to be no control over this activity. Clerk is to write to Planning and E.A.L.C. voicing P.C.'s concern.

There being no further business the Meeting closed at 10.05.

A Meeting of the Parish Council was held on Thursday, 30th. April, 1992 at 8.03 pm in the Village Hall.

PRESENT

Mr. Dixon in the Chair, Mr. Jacklin, Mr. Parker, Mr. Gordon, Mr. Range, Mr. Applegate and the Clerk.

APOLOGIES FOR ABSENCE

Mr. Holland.

RESPONSE TO THE CHELMSFORD BOROUGH PLAN CONSULTATION PLAN

The Clerk read a copy of a letter in response to the consultation plan sent by Mrs. Warsop to the Director of Planning. Her main points were that the Danbury Ridge Conservation Zone should be extended to the boundary of the village envelope on the eastern side and that the Green Belt should be extended eastwards to meet it.

As a result of the Parish Council's study of the Consultation Plan the Clerk was instructed to send the following comments to the Director of Planning.

3.60 Policy H04

P.C. is in support of Policy H04 which will allow the construction of some low cost housing in the rural areas beyond the Green Belt.

3.67

P.C. supports this paragraph which applies to gardens on the edge of settlements.

Proposals Map - Village Insets - East Hanningfield

The boundary of the Danbury Ridge Nature Conservation Zone presently loops around East Hanningfield avoiding the village and its immediate environs. P.C. would like to see the loop closed so that the village is included in the Nature Conservation Zone, suggesting that the boundary follows Back Lane from Claydons Farm to Old Church Road and then follows the field boundary across to Paprills Farm.

Policy S9 - The Green Belt

P.C. is concerned that after the construction of the new A130 there may be pressure to move the Green Belt boundary westwards to the line of the new road. P.C. supports the retention of the Green Belt boundary along its present line and will object to any proposal to change it. P.C. is also concerned that there will be fragmentation of the land between the old and new roads which would be inappropriate in the Green Belt.

Policy EMP 16

P.C. does not wish to see the conversion of redundant farm buildings to industrial uses. Very few of the people employed in rural industry live locally, which means rural industry causes an increase in traffic where the access and nearby roads are unsuitable. Industrial uses should be limited to the already identified industrial areas where there is adequate access for the necessary vehicles.

4.38

P.C. would like to see the third sentence in this paragraph amended to read as follows: "Five of them (Battlesbridge, Boreham, Danbury, East Hanningfield and Galleywood) contain Industrial Policy Areas which, subject to Policy EMP12, may accommodate further industrial development within the already defined areas".

Traffic Management Policy TPT3

P.C. understands that Hyde Hall is to be developed into the Royal Horticultural Society's Centre for the East Anglian Region. This will lead to an increase in the number of visitors. The impact of visiting traffic passing through nearby settlements could well be disastrous for those communities. A plan for routing of traffic to the site needs to be worked out to avoid population centres and unsuitable lanes.

5.16 Traffic Management

P.C. would like to see rural areas included in this paragraph. There is increasingly a need for traffic calming measures in villages which are experiencing a dramatically increasing volume of through traffic.

5.22

In addition to a new railway station at the northern side of Chelmsford, which would reduce traffic and parking problems in the town centre, P.C. would like to see an increase in the capacity and an extension of the existing rail network. The re-opening of the Maldon Branch line to provide freight and passenger facilities would reduce the volume of road traffic through the rural communities in the district and reduce the need for a Danbury by-pass.

5.37Pedestrianisation of the Town Centre

P.C. does not wish to see bus routes diverted away from the High Street. To retain their desirability of use the buses must continue to run through the High Street, close to the shops and the new Kings Head Meadow development. They could be the subject of a low speed limit for the safety of pedestrians.

Policy TPT6

P.C. would like to see additionally the intention to retain the existing services.

5.36 Danbury Bypass

The Consultation Plan appears to pre-empt a decision on the route of the Danbury Bypass. P.C. does not support any southern route for a Danbury Bypass because of the Danbury Ridge Conservation Zone. The re-opening of the branch line to Maldon would reduce traffic through Danbury and reduce the need for a bypass.

6.37 Hanningfield Reservoir

P.C. wishes to see the policy of the Council increasing the leisure facility of Hanningfield Reservoir, while not wishing to decrease its nature conservation aspects.

6.61 Horse Riding

In the vicinity of Hanningfield Reservoir, Seamans Lane could be opened up as a bridle way to re-establish the link between the stopped up Seamans Lane in Stock parish and West Hanningfield village.

7.42

In addition to the paragraph P.C. would like to see every support given to maintaining the viability of village shops, and resisting change of use of village shops.

8.16

P.C. supports Policy RE5 and is very concerned about the subdivision of agricultural land.

Policy RE13

P.C. supports the Policy but would like to see in addition a policy to resist the replacement of indigenous hedging with conifer.

8.40

P.C. would like to see the words "and hedgerows" added after the words "woods" in the first and third sentences.

8.66

P.C. wishes to see no new sites considered for extraction other than those already listed.

8.70

P.C. looks for more rapid growth in recycling. Landfill should be discouraged. Positive incentives should be given to industry to encourage recycling.

8.85

P.C. would not wish to see motorway services, restaurants etc., operating on the new A130.

9.25

Floor scape and street furniture in conservation areas should be more closely monitored with tighter control.

11.11 Anglia Polytechnic

There is no mention of the increased public transport provision which will be necessary at the northern end of Chelmsford to cater for students and staff at the Polytechnic. A new halt or railway station at the northern end of Chelmsford would be appropriate for this site.

11.13 Anglia Polytechnic

Residential provision must be properly planned to provide adequate accommodation bearing in mind the isolated position of the site. There needs to be adequate infrastructure to support the envisaged population.

13.12

P.C. supports the undergrounding of electricity in conservation areas.

13.23 Refuse Disposal

P.C. supports the need for a civic amenity site at South Woodham Ferrers as a matter of the utmost urgency.

ANY OTHER BUSINESS

Accident Near Chalkleys

Recently a car overturned on the corner and went into the ditch. Clerk is to write to Tech. Services to ask whether the reflectors on the trees are considered distracting and should they be removed. Mr. Range reported that at the recent Road Safety Advisory Panel Meeting it was discussed whether road side memorials were considered distracting for passing drivers.

Three Horseshoes

There is a sign advertising coffee standing on the Tye next to the pub sign. Clerk is to write to the manager asking him to remove it, and to include a copy of the byelaws. The letter is to be sent recorded delivery.

There being no further business the Meeting closed at 10.39.