

A Meeting of the Parish Council was held at 8pm in the Village Hall on Thursday, 25<sup>th</sup>. August, 2005.

## **PRESENT**

Cllr. Applegate in the Chair, Cllrs. Amos and Williamson. The Clerk and two members of the public were in attendance.

## **APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllrs. Harris and Palmer. A message was received from Cllr. Draper that his arrival would be delayed. Apologies for absence were received from Cllr. Mrs. Tilby.

## **MINUTES OF THE PREVIOUS MEETING**

The Minutes were signed as a true record of the Meeting held on 28<sup>th</sup>. July, 2005.

**The Chairman, Cllr. Draper arrived at this point and assumed the Chair.**

## **MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 28<sup>TH</sup>. JULY**

### Summer Coaching Sessions (Cb p.426)

Sixteen children attended the tennis coaching on 1<sup>st</sup>. August and 17 the basketball and athletics on 5<sup>th</sup>. August, which took place in the sports hall due to the rain.

### Street Furniture (Fc p.427)

The site meeting took place this week with the supervisor, and a list of paints and wood treatments compiled, so it can now be ordered. Work will start on Friday, 16<sup>th</sup>. September and continue on the following Fridays until complete. Work will be done at the playing fields at the same time for HFC. Daffodils have been purchased for setting at the village gate.

### Advertising on the Highway

Cllr. Amos confirmed that the board was to assist contractors going to Huntingdons Farm.

**Due to Cllr. Williamson having to leave early Item 10 Social Events was brought forward.**

## **SOCIAL EVENTS**

### a) Race Night

It was noted that as there was another PC Meeting before the event, there was still time to agree final arrangements at that Meeting.

It was agreed that admission should be by numbered race card, which would be priced at £2. The colour television that had been donated, should be the prize for the draw of the race card numbers, but the prize winner would have to be present. There is to be a house-to-house leaflet drop in the week ending 17<sup>th</sup>. September, as the race cards will be on sale at the Fete on 17<sup>th</sup>. The leaflet is to specify the minimum age of 16.

**Cllr. Williamson left the Meeting at this point.**

b) Advice from NALC

The advice had arrived and confirmed that PC could hold the race night.

c) Christmas Dance

It was agreed that a single performer for the dance would not be appropriate and steps should be taken to secure a band/group. It was thought that a ticket of about £10 per head would be acceptable.

**CORRESPONDENCE**

a) Chelmsford NHS Primary Car Trust AGM, 5<sup>th</sup>. September

The date was noted.

b) EALC AGM, 28<sup>th</sup>. September

It was agreed that the Clerk should represent PC at this event.

**FINANCE**

a) Fidelity Guarantee Insurance Cover

Consideration was given to the auditor's opinion that the cover is low in relation to the bank balances. It was noted that the Clerk had contacted the insurance company for advice on calculating the correct level of cover and the company had declined to give such advice. The Clerk had enquired of other parish councils in the area how their cover was calculated.

It was resolved that the Parish Council considers the existing financial safeguards, processes and controls to be adequate and therefore considers it unnecessary to increase fidelity guarantee cover at this time.

b) SLCC Annual Conference, 8-10<sup>th</sup>. October

It was agreed to contribute 50% of the delegate fee for the Clerk to attend the Conference, amounting to £147.50, plus travelling expenses equivalent to the train fare.

c) Litter Picking on Hanna's Field

It was agreed to give Hanna's Field Charity the £250 agreed in the budget for litter picking on Hanna's Field, as the Charity had already exceeded that sum on litter picking in this financial year.

d) Balances and Expenditure Against Budget

As at 28<sup>th</sup>. July the balances had been as follows:

National Savings Account	£8063.57
Deposit Account	£6730.88
Current Account	£9373.90

In view of the grant for the walks leaflets from ECC being less than the expected 100%, Cllr. Draper undertook to contact P3 on this matter.

e) Preschool

A request had been received from the Preschool for a resumption of the grant towards their rent expenditure. It was agreed that this matter would be decided at the next meeting by which time the Preschool accounts would be available for inspection.

f) Payments

The following cheque signed between meetings was noted:

To	Cheque	TOTAL £	Explanation	Power
The Printing Place	101501	206.00	Autumn edition EH News	LGA 1972 S142

The following cheques were signed:

To	Cheque	NET £	VAT £	TOTAL £	Explanation	Power
Chelmsford Borough Council	101466			110.00	Holiday sports coaching	LG(MP)A 1976 S19
Hannas Field Charity	101467	12.90 6.00		18.90	Rent for sports, Rent for July meeting	LG(MP)A 1976 S19, LGA 1972 Sch 12 S10
Hannas Field Charity	101468			250.00	PC contribution to litter picking at HF 2005/6	LG(MP)A 1976 S19
Adventure Playgrounds Ltd	101469	22524	441.70	2965.70	PC element of play equipment	LG(MP)A 1976 S19
K. Plumridge	101470			674.41	August salary, Office allowance, B/band 13/8-12/9, Reimbursements, Expenses.	LGA 1972 S112
R. Harvey	101471			136.00	Groundswork June & August	OSA 1906 S10, HA 1960 S96(5)
SLCC	101472			147.50	Annual Conference	LGA 1972 S111

The following receipts were noted:

From	To account	Amount £	Explanation
Essex County Council	Current	392.99	Grant for walks leaflets
Woodham Tree Care		10.00	Newsletter income
Three Horseshoes		18.00	Newsletter income
F. Poulson		6.00	Newsletter income

## **PLANNING**

### a) Planning Applications

No planning applications had been received.

### b) Certificates of Lawfulness

**05/01506/CLEUD Homestead Cottage, Bennetts Avenue (use of outbuilding at rear of The Homestead as a single dwelling)**

PC was unaware that it has been a separate dwelling.

**05/01536/CLEUD Frogs Island, Old Church Road (use of dwelling without compliance with agricultural occupancy condition)**

PC expresses concern that this has been allowed to happen.

## **LICENSING ACT 2003 – APPLICATION FOR VARIATION OF A PREMISES LICENCE – THE THREE HORSESHOES**

Mr. Mcgrath proposes to apply for a new premises licence under the 2003 Act and to vary such licence to include occasional live/recorded music and dance regulated under the Act. The proposed opening hours are 10am-1am Monday to Sunday, with late night refreshment between 11pm and 1am.

It was agreed that a representation should be sent objecting to the proposed opening hours in order to prevent a public nuisance, as this would create a destination within the district for late night drinking.

## **HFC/PC LIAISON**

### a) PO/Shop

Cllrs. Amos and Applegate gave a verbal report.

### b) Relaxation of Bylaws

It was agreed that the bylaws prohibiting the driving of vehicles on to the playing field could be relaxed for the preparation and duration of the Fete on 17<sup>th</sup>. September.

## **COLNE HOUSING SCHEME OF AFFORDABLE HOUSING FOR LOCAL PEOPLE**

### a) Update

The result of the Smart appeal was still awaited.

## **MATTERS FOR REPORT**

### a) New Verge at Old Church Road Junction

This would be considered the next time the Groundwork Schedule was reviewed.

### b) St. Peter's Way to A130.

Cllr. Applegate undertook to investigate a fallen tree reportedly blocking the path.

There being no further business the Meeting closed at 10.26.