

# **BOWLAND FOREST HIGHER DIVISION PARISH COUNCIL**

Minutes of Parish Council meeting 21st September 2022, held at Dunsop Bridge Village Hall

The meeting began with a minute of silence in memory of HM Queen Elizabeth II

It was noted that the meeting scheduled for 26th July had been postponed.

**Present:** Cllr J Whitney - chairman  
Cllr S Bennett  
Cllr B Powney  
Cllr D Yates  
Mrs R Carr – clerk  
Ms Lydia Richards, Duchy of Lancaster  
One member of the electorate

**Apologies for absence** were received from Cllr Hore, RVBC, Ms Laura Airton and Mrs Lara Thompson, both Duchy of Lancaster and PCSO Aimee Jarrett.

**Minutes of the previous meeting** held on 17<sup>th</sup> May 2022 were read, approved and signed.

## **Matters arising:**

Cllr Powney reported that he had inspected the insurance documents and found everything to be in order.

The clerk asked for photographs to be used on the website to be forwarded.

RVBC has indicated that the jubilee stone project is on hold

Save Lives, Slow Down items received – to place banner in village

Care Services directories distributed

## **Finance**

Reserve account: £2914.96, received £0.99 interest

Current account: £3520.80, paid £326.62 insurance, lengthsman £145, £439.68 jubilee expenses, received £40 from Matt Donnelly, fitness instructor for field. It was agreed to pay for mowing £2040 when invoice received.

Concurrent functions grant applied for from RVBC.

VAT refund applied for.

## **Correspondence**

1. Letter from Duchy of Lancaster acknowledging death of HM Queen Elizabeth II and drawing attention to the name of the new landlord for Duchy tenants namely King Charles III, Duke of Lancaster.
2. Cllr Whitney agreed to complete the Fire & Rescue Survey.
3. Ask Cllr Hore for more details about HARP meeting
4. RVBC Practical Solutions to Road Safety and Chipping Community Energy 29<sup>th</sup> September, Chipping Village Hall -Cllr Whitney to attend.
5. Ribble Valley Climate Action Network information circulated

6. LCC Public Rights of Way information circulated
7. LCC antisocial behaviour study – information circulated
8. Report of HARP meeting circulated
9. Altham parish jubilee celebration concert invitation circulated
10. LCC Pharmaceutical needs survey
11. LCC Understanding dementia through theatre
12. LCC Clean Streets app
13. LCC Parish & Town Councils newsletter
14. Ribble Valley Trail – sponsored by RVBC mayor
15. CCTV webinar
16. Information about Lancashire Partnership Against Crime
17. RVBC – no waste collection 19<sup>th</sup> September due to funeral of HM Queen Elizabeth II
18. RVBC – No parish council liaison committee 15<sup>th</sup> September.
19. PCSO Aimee Jarrett leaving and contact details for colleague supplied
20. RVBC visit to CCTV installation at Barley 15<sup>th</sup> August 2022
21. LCC – updated Parish & Town Council charter
22. Invitation to RVBC local plan meeting on 6<sup>th</sup> June
23. There had been a social meet up on 20<sup>th</sup> July at Dunsop Village Hall 6-8.30pm run by Matt Donnelly – Together an Active Hodder Valley.
23. LCC Warm & welcoming buildings survey – to reply none at this time.
24. LCC Town & Parish Council Conference Saturday 12<sup>th</sup> November

## **Jubilee**

A beacon was lit on Staple Oak Fell on Thursday 2<sup>nd</sup> June – thank you to Cllr Bennett and James Carr. Community event held on the football field on Friday 3<sup>rd</sup> June – very well attended. Clitheroe Ukelele Band entertained and there were running races, egg catching, picnics. Many thanks to Mandy Whitney, Cllr Yates, Puddleducks and everyone who helped.

## **Running Event**

This was held on 24<sup>th</sup> June following consultation with the parish council, Duchy of Lancaster and Woodend Farm. The organisers used the field next to the car park for parking and administration. Cllr Yates reported that the event was very well organised.

## **Co-option**

Cllr Cocks has resigned from the parish council – he was thanked for his work. The notice of a vacancy had been displayed and RVBC had not received any requests for an election therefore the parish council could now co-opt a councillor – Cllr Whitney proposed Andrea O'Rourke, seconded by Cllr Bennett. Ms O'Rourke agreed to this and was welcomed to the council.

## **AOB**

Remembrance Sunday – 13<sup>th</sup> November – it was agreed to hold a short ceremony at the war memorial followed by refreshments in the village hall. Also, it was agreed to invite Thorneyholme School.

Clr Powney thanked James & Rachel Carr for mending and staining the bench next to the war memorial.

Ms Richards gave an update on the Duchy developments – it is proposed to have a demolition stage for both sites simultaneously then build stages after that. The earliest this might begin is January 2023 for Root and April 2023 for the garage site. The tender process has begun. It is proposed to have boarding around the garage site to ‘soften’ the impact. It was reported that the post office had reopened on Wednesdays 9am – 3.30pm.

### **Next meeting**

This is to be held on Tuesday 8th November 2022 in the village hall.  
The meeting closed at 8.40pm.