



Downley Community Centre
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DOWNLEY PARISH COUNCIL

TO: ALL MEMBERS OF THE COUNCIL

You are **HEREBY SUMMONED** to attend a **MEETING** of the **DOWNLEY PARISH COUNCIL** which takes place **ON TUESDAY 15th December 2020 at 7pm**

This meeting will be held by Zoom Video Conference for the purpose of transacting the following business. Instructions for joining the Zoom meeting are as follows:

<https://us02web.zoom.us/j/87076030599?pwd=RDVTOGRDQ0tZaGc4UDBVFRQTFd2Zz09>

Meeting ID: 870 7603 0599, Passcode: 632030

A G E N D A

- 1) To record Attendance and receive Apologies for Absence
- 2) To receive and note any Declarations of Interest made by Councillors in connection with any agenda item
- 3) Public Participation Session - To receive questions and comment from the public on any matter on the Agenda or which affects the Parish
- 4) To Approve the Minutes of the Meetings of Council held on 13 October and 24 November 2020 and the Extraordinary meeting of the Council held on 7 December 2020.
- 5) To receive reports from Buckinghamshire Councillors
- 6) To receive and note the reports of the following Committee:
 - (i) Finance Committee of the 24 November and 7 December 2020
 - (ii) Planning Committee of the 24 November 2020
7. To submit Comments on Planning Applications received as set out below:

14 Southfield Road High Wycombe Buckinghamshire HP13 5LA

Householder application for single storey rear extension, alterations to fenestrations, rear decking, and privacy screen

8 Narrow Lane Downley Buckinghamshire HP13 5XP Application for approval of details subject to conditions 4 (surfacing materials) and 5 (parking scheme) of householder planning approval ref: 20/06572/FUL

25 Hillfield Close High Wycombe Buckinghamshire HP13 5NA

Householder application for insertion of windows to front and side and raising of existing garage roof in connection with garage conversion to habitable accommodation

28 Gosling Grove Downley Buckinghamshire HP13 5YS

Householder application for construction of single storey rear extension, first floor side extension and fenestration alterations

57 Sunny Croft Downley Buckinghamshire HP13 5UR

Householder application for construction of single storey rear extension and fenestration alterations

40 Sunny Croft Downley Buckinghamshire HP13 5UR

Householder application for construction of part single/part two storey rear extension with internal alterations

25 Gosling Grove Downley Buckinghamshire HP13 5YS

Householder application for construction of part single, part two storey side extension, dropped kerb and aluminium flue to fireplace at ground floor

45 White Close High Wycombe Buckinghamshire HP13 5ND

Roof alterations incorporating double hip to gable roof extension, erection of 1 x dormer window to rear and installation of 2 x rooflights to front all in connection with conversion of existing loftspace to habitable accommodation.

8. To receive and note the Decisions made by The Buckinghamshire Council in respect of the following Planning Applications set out below:

4 Curlew Close High Wycombe Buckinghamshire HP13 5JY

Notification of proposed single storey rear extension; Depth extending from the original rear wall of 5.5 metres, a maximum height of 3.0 metres and an eaves height of 2.9 metres **Decision: Application Refused**

3 Ravens Court Commonside Downley Buckinghamshire HP13 5YA

Side and height reduction by up to 2m of hedge including Hawthorn, Holly, Hornbeam, and Hazelnut. **Decision: Not to make a Tree Preservation Order**

14 Southfield Road High Wycombe Buckinghamshire HP13 5LA

Householder application for single storey rear extension and alterations to fenestrations. **Application Withdrawn**

4 Downs Park High Wycombe Buckinghamshire HP13 5LX

Householder application for construction of two storey front and side extension and front porch with three roof lights and single storey rear extension following demolition of existing garage. **Application Withdrawn**

55 Plomer Green Lane Downley Buckinghamshire HP13 5TU

Construction of an attached two storey end terrace dwelling, creation of new access to rear with associated car parking **Decision: Application Refused**

2 Plomer Green Avenue Downley Buckinghamshire HP13 5LNHouseholder application for construction of single storey conservatory extension Open for comment icon **Decision: Approved**

2 Court Close High Wycombe Buckinghamshire HP13 5JFCertificate of lawfulness for proposed construction of 2 x side and rear box dormers in connection with loft conversion and fenestration alterations, **Decision: Grant Certificate - Proposed Development**

2 Court Close High Wycombe Buckinghamshire HP13 5JFHouseholder application for roof alteration works with front dormer in connection with conversion of loft with staircase access to create snug with front balcony, external alterations, and alterations to fenestrations. **Decision: Approved**

43 Plomer Hill High Wycombe Buckinghamshire HP13 5NBHouseholder application for construction of extension to lower ground floor and associated external alterations **Decision: Application Withdrawn**

Hughenden Hall Plomer Green Lane Downley Buckinghamshire HP13 5XN Householder application for construction of single storey linked extension, extension to & conversion of carport to store, internal alterations, and landscaping (alternative scheme to 18/05433/FUL) **Decision: Approved**

Hughenden Hall Plomer Green Lane Downley Buckinghamshire HP13 5XN Listed building application for construction of single storey linked extension, extension to & conversion of carport to store, internal alterations, and landscaping **Decision: Approved**

9. To Adopt a Code of Conduct for Downley Parish Council
10. To consider the appointment of a Staffing /HR Committee and the membership thereof
11. To consider arrangements for the future co-option of Councillors and to decide whether the current vacancies should be advertised or held vacant until the Parish Elections in May 2021
12. To consider the Council's response to the Buckinghamshire Council's Taxi Licensing Policy
13. To authorise expenditure to repair defective Street Lights in The Village
14. To consider a request for an additional Street Light in Plomer Green Lane
15. To consider what further action the Council wishes to take concerning the street lighting in Narrow Lane.
16. To consider the use of the Maple Room in the Community Centre as a Permanent Office for Downley Parish Council
17. To consider the repair to Park Fencing in School Close
18. To consider the approval of expenditure for external works at the Community Library
19. To consider the provision of an additional defibrillator for the village
20. To note the payment of Invoices below:

Ch No.	Payee	Amount	Description of goods/services
1920	M Lazenby	£4.80	Printing costs
1921	V Naik	£14.39	Zoom meeting monthly set up charge
1922	cancelled cheque		
1923	KAD Garden service	£2,987.00	Grass cutting /Leaf clearance
1924	James Glasgow	£80.83	Padlock for Allotment gate
1925	Mike Dean DCAG Expense	£140.00	Printing of Leaflets Covid 19
1926	Fourlegswood	£1,368.00	Litter picking January - Sept
1927	M Kennedy	£2,162.63	Professional services for November £1,666.20
			Batteries for TSID Cameras £122.15
			Office 365 £59.99
			Printer Cartridge £27.99
			Mobile Phone £139.95
			Sim Card – monthly charge £2.47
			Annual Zoom Pro subscription £143.88
	TOTAL	£6,757.65	

21. To note the Date and Place of next Meeting. January 12, 2021
22. Closure of the Meeting.

Mike Kennedy
Locum Clerk to the Council
 10 December 2020