



Downley Community Centre

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DOWNLEY PARISH COUNCIL

TO: ALL MEMBERS OF THE PUBLIC

You are HEREBY INVITED to attend a MEETING of the DOWNEY PARISH COUNCIL which will take place ON TUESDAY 13th DECEMBER 2022 at 7:30 pm

There will be mince pies and mulled wine after the meeting.

A G E N D A

1. To record **Attendance** and receive **Apologies for Absence**
2. To receive and note any **Declarations of Interest** made by Councillors in connection with any Agenda item
3. To Approve the **Minutes** of the Meeting of Council held on 8th November 2022
4. **Public Participation Session** - To receive questions and comment from the public on any matter on the agenda or which affects the Parish
5. To receive and note **reports from Buckinghamshire Councillors**
6. **To receive and note the minutes of the Planning Committee** dated 1st November 2022
 7. **Bins on the Common** - update
 8. **Grant requests** –
Downley Community Library £100 computer purchase
Chiltern Wood School £500 creation of a memorial garden. Appendix a)
Downley War Memorial Hall £1000 restoration of memorial. Appendix b)
 9. Annual review of periodic payments Appendix c)
10. To note agreement of the National Joint Council's pay award of a flat rate payment of £1925 on each scale point paid pro rata for part-time staff and effective from 1st April 2022
11. To consider the proposed budget and precept request for the year 2023/2024. Appendix d), Appendix e)
12. To consider a proposal for tree works in Gosling Grove
13. **Invoices** – to consider and approve the invoices paid since the last meeting on 13/11/22:

Date	Cheque No	Payee	Ex Vat	VAT	Amount	Details
03/11/2022	2213	KAD Garden Services	£ 3,028.00	£ -	£ 3,028.00	Gardening September
21/11/2022	2218	Colemans	£ 6,180.00	£ 1,236.00	£ 7,416.00	Professional fees
21/11/2022	2219	Confidential payment	£ 136.26		£ 136.26	Confidential payment
28/11/2022	2221, 2222, 2223	Confidential payments	£ 3,556.72		£ 3,556.72	Confidential payments
Totals			£ 12,900.98	£ 1,236.00	£ 14,136.98	

14. To consider and authorise those invoices received in November & December still outstanding :

Date	Cheque No	Payee	Ex VAT	VAT	Total	Details
21/11/2022	2214	BMKALC	£ 70.00	£ -	£ 70.00	Training course
21/11/2022	2215	TBS Hygiene Ltd	£ 120.00	£ 24.00	£ 144.00	Dog waste collection
21/11/2022	2216	PT Millington	£ 52.00	£ -	£ 52.00	First aid cover for torchlight proces
21/11/2022	2217	BMKALC	£ 45.00	£ -	£ 45.00	Training course
21/11/2022	2220	Wycombe Wanderers FC	£ 950.00	£ 190.00	£ 1,140.00	Events staff for bonfire & torchligh
28/11/2022	2224	Buckinghamshire Council	£ 4,833.00	£ -	£ 4,833.00	Downley controlled crossing feasib
01/12/2022	2225	KAD Garden Services	£ 2,271.00	£ -	£ 2,271.00	work in October
01/12/2022	2226	Claritas Accountancy Ltd	£ 25.00	£ 5.00	£ 30.00	Professional fees
01/12/2022	DD	Plusnet	£ 26.56	£ 5.31	£ 31.87	Broadband & line rental
02/12/2022	2227	BMKALC	£ 70.00	£ -	£ 70.00	Training course
07/12/2022	2228	Colemans Solicitors	£ 4,920.00	£ 984.00	£ 5,904.00	Professional fees
07/12/2022	2229	Royal British Legion	£ 16.00	£ -	£ 16.00	Remembrance Day wreath
07/12/2022	2230	M P Edmonds	£ 30.00	£ -	£ 30.00	Jubilee Green noticeboard lock rep
Total			£ 13,428.56	£ 1,208.31	£ 14,636.87	

15. To note the Clerks Progress Report Attached

16. To note the date & place of the next Meeting

Tuesday 10th January 2023 at Downley Community Centre

17. Close of the Meeting

Giles Tandy

Clerk to the Council 07/12/22

