

DOWNLEY PARISH COUNCIL- AGENDA

**The rearranged Meeting of the Downley Parish Council will be held at 7pm
on Tuesday 24th November 2020**

This meeting will be held by Zoom Video Conference for the purpose of transacting the following business.

Instructions for joining the Zoom meeting

<https://us02web.zoom.us/j/6482386990?pwd=djJUZzNBd21BZDRdTdElld0xFWG4zdz09>

Meeting ID: 648 238 6990: Passcode: 639877

1. To record Attendance and receive Apologies for Absence
2. To record the resignations of Councillors Burslem and Egmore and to consider whether the Council wishes to fill these vacancies by co-option. (Clerk to present an oral report)
3. To receive and note any Declarations of Interest made by Councillors in connection with any agenda item
4. To Approve the Minutes of the Meetings of Council held on 8 September, copy previously circulated, 13 October 2020 attached and the Extraordinary meeting of the Council held on 27 October, copy to follow.
5. Public Participation Session. To receive questions and comment from the public on any matter on the Agenda or which affects the Parish
6. Reports from County Councillors
7. Appointment of interim Clerk (ML)
8. Website and IT support (ML)
9. To consider the appointment of Councillors to fill vacancies on Council Committees (ML)
10. Junction Markings. To note that the Downley Junction Protection Markings Scheme was considered by the Community Board at its meeting on 19 November save for Mines Close. Councillors are advised that this scheme is the subject of matched funding, with the Parish Council funding £2,507.64 representing 50% of the total cost (ML)
11. Policy Review (VS)
12. Street Light Project (RB)
13. Personal Committee (RB)
14. To submit Comments on Planning Applications received as set out on the attached schedule and to note Decision Notices set out below.

Planning Applications

31 Hithercroft Road, HP13 5LT | 20/07806/FUL | Householder application for construction of single storey front entrance porch, conversion of garage to habitable accommodation, part single storey/part two storey/part first floor side and rear extension and associated external alterations

48 The Pastures, HP13 5LY | 20/07820/FUL | Householder application for construction of raised decking and balustrade with privacy screen to rear (retrospective)

5 Plomer Hill High Wycombe Buckinghamshire HP13 5JQ | 20/07608/FUL | Demolition of existing dwelling and erection of a terrace of 6 x 2-bed and 3 x 1-bed flats with associated bin/cycle stores, parking and alteration to existing access

43 Plomer Hill, HP13 5NB | 20/07662/FUL | Householder application for construction of extension to lower ground floor and associated external alterations.

2 Court Close, HP13 5JF | 20/07713/FUL | Householder application for roof alteration works with front dormer in connection with conversion of loft with staircase access to create Snug with front balcony and alterations to fenestrations.

4 Downs Park, HP13 5LX | 20/07363/FUL | Householder application for construction of two storey front and side extension and front porch with three roof lights and single storey rear extension following demolition of existing garage.

4 Curlew Close, HP13 5JY | 20/07734/HPDN | Notification of proposed single storey rear extension; Depth extending from the original rear wall of 5.5 metres, a maximum height of 3.0 metres and an eaves height of 2.9 metres.

14 Southfield Road, HP13 5LA | 20/07660/FUL | Householder application for single storey rear extension and alterations to fenestrations.

Hill Cottage, Plomer Hill, HP13 5NB | 20/07438/FUL | Erection detached 4-bed dwelling with detached single garage, bin store, parking and creation of new access

2 Plomer Green Avenue, HP13 5LN | 20/07751/FUL | Householder application for construction of single storey conservatory extension

83 Westover Road High Wycombe Buckinghamshire HP13 5HX | Ref. No: 20/07765/CLP | Certificate of lawfulness for proposed single storey side extension with 2 x roof lights, hip to gable roof extension, box dormer to rear with installation of 3 x roof lights to front roof slope in connection with loft conversion

6 Curlew Close, HP13 5JY | 20/07563/FUL | Householder application for construction of dropped curb and front hardstanding to create an additional parking space with access steps, raised decking area and retaining wall to rear garden to create two levelled areas

Hughenden Hall, HP13 5XN | 20/07437/LBC | Listed building application for construction of single storey linked extension, extension to & conversion of carport to store, internal alterations and landscaping (alternative scheme to 18/05434/LBC)

Hughenden Hall, HP13 5XN | 20/07436/FUL | Householder application for construction of single storey linked extension, extension to & conversion of carport to store, internal alterations and landscaping (alternative scheme to 18/05433/FUL)

29 Hillfield Close, HP13 5NA | 20/07203/VCDN | Variation of condition 2 (plan) attached to PP 20/05900/FUL (Householder application for construction of front porch extension, part single/part first floor side and rear extensions with associated alterations, raising of roof and roof alterations to existing single storey element and removal of chimney) to allow for a more clear and simple design

55 Plomer Green Lane, HP13 5TU | 20/07252/FUL | Construction of an attached two storey end terrace dwelling, creation of new access to rear with associated car parking

Decision Notices

Ref. No: 20/07203/VCDN 29 Hillfield Close High Wycombe Buckinghamshire HP13 5NA Variation of condition 2 (plan) attached to PP 20/05900/FUL (Householder application for construction of front porch extension, part single/part first floor side and rear extensions with associated alterations, raising of roof and roof alterations to existing single storey element and removal of chimney) to allow for a more clear and simple design. **Status: Application Permitted**

Ref. No: 20/07152/FUL | 2 The Pastures High Wycombe Buckinghamshire HP13 5LZ. Householder application for construction of single storey front extension to existing garage. **Status: Application Permitted**

Ref. No: 20/07139/FUL. 31 Hithercroft Road High Wycombe Buckinghamshire HP13 5LTHouseholder application for construction of single storey front extension incorporating conversion of garage to habitable accommodation, part two storey side/rear extension, part first floor front/side extension and associated external alterations. **Status: Application Refused**

Ref. No: 20/07136/CLP. 41 Selwood Way Downley Buckinghamshire HP13 5XRCertificate of lawfulness for proposed construction of 1 x dormer window to rear in connection with conversion of loft to habitable accommodation. **Refuse Certificate of Proposed Use**

Ref. No: 20/07051/FUL. The Stables Downley Common Downley Buckinghamshire HP13 5YN Householder application for construction of single storey garage. **Status: Application Refused**

Ref. No: 20/06741/FUL. 23 Commonsides Downley Buckinghamshire HP13 5XG Householder application for conversion of existing detached garage into gym/office

Status: Application Permitted

15). To note the payment of Invoices (attached)

16) Resolutions to be notified –

- To appoint an interim Clerk
- To support Cllr Mallens request for Highway works on Mines Close on condition that the cost of works is covered in full by Community Board funds.
- For the management of the Parish Council website and IT support to be outsourced to a person independent of the Council until a permanent Clerk is employed, in line with ICO compliance.
- To fill vacancies on Finance and Planning Committees

17). Correspondence

18). Date and Place of next Meeting. December 15th (note change of date)

19). Date and place of next meetings of Committees. – Finance Committee to be considered

20). Closure of the Meeting.

Mike Kennedy

Interim Temporary Clerk to the Council – 18 November 2020