



Downley Community Centre

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DOWNLEY PARISH COUNCIL

TO: ALL MEMBERS OF THE PUBLIC

You are HEREBY INVITED to attend a MEETING of the DOWNLEY PARISH COUNCIL which will take place ON TUESDAY 8th November 2022 at 7:30 pm

A G E N D A

1. To record **Attendance** and receive **Apologies for Absence**
2. To receive and note any **Declarations of Interest** made by Councillors in connection with any Agenda item
3. To Approve the **Minutes** of the Meeting of Council held on 11th October 2022
4. To consider & resolve to approve the appointment of an additional councillor by **co-option**
5. **Public Participation Session** - To receive questions and comment from the public on any matter on the agenda or which affects the Parish
6. To receive and note **reports from Buckinghamshire Councillors**
7. **Community Safety Team** – Garin Christie from Buckinghamshire Council’s Anti-Social Behaviour Team to discuss the team’s role and responsibilities.
8. **To receive and note the minutes of the Planning Committee** dated 4th October 2022
9. **To note invoice 10.22** relating to car park fees due from film crew.
10. **To consider a request for grant funding of £1,000** received from the Trustees of Downley War Memorial Hall towards restoration of the memorial. Appendix a)
11. **To consider the publication of draft minutes** in the light of the transparency code for smaller and larger authorities
12. To consider a proposal to site a **monthly Sunday market in Downley**. Appendix b
13. To consider **siting a bench in Gosling Grove near to the Sandpits Pond**. Appendix c
14. To consider **litter** in Coates Lane on the approach to the village and throughout the village as a whole. In particular the prevalence of **empty alcohol cans, fast food residue and discarded nitrous oxide canisters** suggesting drug use.
15. To consider a request from **Downley School Parents Association to use Mannings Field** on Friday 14th July 2023, departing Saturday 15th July 2023 for a circus event fundraiser.
16. **Invoices** – to consider and approve the invoices paid since the last meeting on 11/010/22:

Nov-22				
Date	Cheque No	Payee	Amount	Details
21/10/2022	2196	SparkX Ltd	£ 318.00	Fault repair
21/10/2022	2197	KAD Garden Services	£ 3,524.60	Work in August
21/10/2022	2198	BMKALC	£ 325.00	Courses x 5
21/10/2022	2199	Future Horticulture Ltd	£ 1,068.00	Dead tree removal Jubilee Green
21/10/2022	2200	TBS Hygiene Ltd	£ 144.00	Dog waste collection
21/10/2022	2201	SSE Energy Supply Ltd	£ 1,981.69	Street lighting/furniture Downley
21/10/2022	2202	Confidential Payment	£ 142.78	Confidential payment
24/10/2022	2203	Confidential Payment	£ 483.52	Confidential payment
25/10/2022	2204	PKF Littlejohn LLP	£480.00	External Audit Fee
28/10/2022	2205,2206, 2207	Confidential Payment	£ 2,255.38	Confidential payment
TOTAL			£ 10,722.97	

17. To consider and authorise those invoices received in October & November still outstanding :

Date	Cheque No	Payee	Amount	Details
28/10/2022	2208	Downley Sports Association	£ 500.00	Donation 856810/22 *
28/10/2022	2209	Downley Guides and Scouts	£ 250.00	Donation 856810/22
28/10/2022	2210	One Can Trust	£ 250.00	Donation 856810/22
01/11/2022	2211	Claritas Accountancy Ltd	£ 30.00	Monthly Payroll Fee
Total			£ 1,030.00	

*NB While Sussex Martyrs Productions Ltd had agreed to pay DPC £2,000 they in fact paid DPC £1,000 and made a separate payment of £1,000 to the Downley Sports Association. I have reduced the donation to the Sports Association from £1500 to £500

18. To note the Clerks Progress Report Attached

19. Closed session – Exclusion of the public and the press. To RESOLVE that the public and the press be excluded from the remainder of the meeting in accordance with the Public Bodies Admission to Meetings Act 1960 as matters which are about to be discussed are to be considered private and confidential.

20. HR Matters.

21. To note the date & place of the next Meeting

Tuesday 6th December 2022 at Downley Community Centre

22. Close of the Meeting

Giles Tandy

Clerk to the Council 02/11/22