



Downley Community Centre

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DOWNLEY PARISH COUNCIL

TO: ALL MEMBERS OF THE COUNCIL

You are HEREBY SUMMONED to attend a MEETING of the DOWNLEY PARISH COUNCIL which will take place ON TUESDAY 10th October 2023 at 7:30 pm

A G E N D A

1. To record **Attendance** and receive **Apologies for Absence**.
2. **Declarations of Interest & Dispensations** – to receive any declarations of interest and confirmation of any dispensations.
3. To Approve the **Minutes** of the Meeting of Council held on 12th September 2023.
4. **Public Participation Session** - There is an overall time limit of 10 minutes for this segment. No single speaker may speak longer than 2 minutes. Points raised, but not on this evening's agenda, will not be addressed at this meeting but will be answered during the next working day or added to a future agenda as appropriate.
5. To receive and note **reports from Buckinghamshire Councillors**.
6. **To receive and note the minutes of the Planning Committee** dated 1st September 2023.
7. **Councillor reports** – councillors to report on the activities of any external bodies they represent.
8. **Heritage project** – Councillor Biggs to report to Council on his progress to date to site historic photographs of Downley at relevant sites through the Parish.
9. **Members portal function** to consider the suggestion that we make use of the online secure portal feature of our website to ease communication. See Appendix 1
10. **Bank reconciliation** – to note the bank reconciliation as at 28th September 2023 (attached)
11. **Bank Balances** - to note balances across all accounts. See Attached
12. **Budget** - to note the income and expenditure for the month of September against the budget.
13. **Invoices** To note those invoices paid since our last meeting on 12th September and to consider and authorise those invoices received in September still outstanding See Appendix 2
14. **To note the Clerks progress report** Attached
15. **To note the date and place of the next Meeting**
Tuesday 9th November 2023 at Downley Community Centre
16. **Exclusion of the Public and the Press.** To RESOLVE that the Public and Press be excluded from the remainder of the Meeting in accordance with the Public Bodies Admission to Meetings Act 1960 as matters which are about to be discussed are considered confidential.
17. **Council Matters.**
18. **Close of the meeting.**

Giles Tandy

Clerk to the Council 05/10/23