



Downley Community Centre

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DOWNLEY PARISH COUNCIL

TO: ALL MEMBERS OF THE COUNCIL

You are HEREBY SUMMONED to attend a MEETING of the DOWNLEY PARISH COUNCIL which will take place ON TUESDAY 12th September 2023 at 7:30 pm

A G E N D A

1. To record **Attendance** and receive **Apologies for Absence**.
2. To receive and note any **Declarations of Interest** made by Councillors in connection with any Agenda item.
3. To Approve the **Minutes** of the Meeting of Council held on 11th July 2023.
4. **Public Participation Session** - There is an overall time limit of 10 minutes for this segment. No single speaker may speak longer than 2 minutes. Points raised, but not on this evening's agenda, will not be addressed at this meeting but will be answered during the next working day or added to a future agenda as appropriate.
5. To receive and note **reports from Buckinghamshire Councillors**.
6. **To receive and note the minutes of the Planning Committee** dated 7th July 2023..
7. **Speed limit signs** – to consider the offer from Smartwheelie & to purchase 30 mph signs for wheelie bins making these available to residents. See Appendix 1.
8. **Councillor reports** – councillors to report on the activities of any external bodies they represent.
9. **Risk Management Policy** – annual review. See Appendix 2.
10. **Bank Reconciliation** – to note the latest Bank reconciliation dated August 2023. See Appendix 3
11. **Independent audit** – to note the report of the internal auditor 02/08/23 See Appendix 4. And to consider the recommendation of the Finance Committee to transfer £25,000 to Reserves.
12. **Budget review** – to consider expenditure to date following production of figures covering July and August. See Appendix 5. To consider resolving to amend the budget line Public Lighting Energy to reflect the rise in costs.
13. **Expenditure for third parties** – to review our commitment to expenditure on behalf of third parties and to consider imposing limits on that expenditure.
14. **Invoices** To note those invoices paid since our last meeting on 11th July and to consider and authorise those invoices received in September still outstanding See Appendix 6
15. **To note the Clerks progress report** Attached
16. **To note the date and place of the next Meeting**
Tuesday 10th October 2023 at Downley Community Centre
17. **Close of the meeting.**

Giles Tandy

Clerk to the Council 06/09/23