

**Downley Parish Council**  
**Minutes of a meeting of the Parish Council**  
**Held online via Zoom, Tuesday 14<sup>th</sup> July 2020 at 7pm.**

**1 Attendance** (8122/07/20)

Chairman Cllr Lazenby, Cllr Bowden, Cllr Chandarana, Cllr Egmore, Cllr Frydberg, Cllr Monroe-West , Cllr Naik, Cllr V Srao , Cllr W Steneskog, Cllr Tozer,

Apologies – Cllr Burslem

Cllr Turner and Cllr Mallen in attendance representing Buckinghamshire Council

One member of the public present.

**2) Declaration of interest in items on the agenda** (8123/07/20)

None

**3) Minutes of the Previous meeting** (8124/07/20)

The June minutes were agreed as correct.

**4) Adjournment for Public Questions** (8125/07/20)

None

**5) Reports from County Councillor and District Councillor** (8126/07/20)

Cllr turner updated the Council on the work being done by Buckinghamshire Council during the Covid crisis.

Cllr Mallen updated the Council on Highways matters.

**6) DCAG** (8127/07/20)

The Downley Covid Action Group continue to coordinate efforts in the Village support those that are vulnerable or in need. They are doing excellent work, the Council is extremely thankful.

**7) Lighting replacement project** (8128/07/20)

This is now in the final stages; the tender will be reviewed one final time and be uploaded to contract finder.

**8) Cllr email addresses (8129/07/20)**

All Councillors should be using a Parish council email address, those that are not have been encouraged to use one. A full review of the Councils IT process will be done this year.

**9) Future Council meetings (8130/07/20)**

All meetings will be online until further notice as per current guidance.

**10) Road safety (8131/07/20)**

The Speed indicator devices have been out of action due to lockdown, they are now back up and running.

**11) Parish Priorities 2020 (8132/07/20)**

Councillors are asked to think about Parish priorities for the coming year and email them to the Clerk, this will be an agenda item for the September meeting.

**12) Councillor training (8133/07/20)**

Councilors are required to attend Councillor induction training and all other training relevant to committees they sit on.

**13) Planning applications and decisions (8134/07/20)**

**A) 11 Brenchwood Close, HP13 5UP | 20/06695/FUL |** Householder application for construction of single storey front extension, garage conversion and proposed new roof to existing dormer window - DPC recommend refusal. Whilst similar works have been undertaken by neighbouring properties, in each case, care has been taken to enlarge the off-road parking - effectively replacing the front lawn area and meeting the requirements of Buckinghamshire Countywide Parking Guidance, September 2015.

It is not clear from the plans that consideration has been given to enlarging the parking provision. For this reason, DPC cannot support the application.

**B) Diamond Cottage Moor Lane, HP13 5YP | 20/06636/CTREE |** Prune back lateral branches overhanging next door by 2-3m x 1 Larch - DPC recommendation is to approve.No concerns.

**C) 8 Narrow Lane, HP13 5XP | 20/06572/FUL |** Householder application for construction of single storey front, side and rear extension and extension of existing dropped kerb access onto Narrow Lane - DPC makes no recommendation.

Whilst this does have an impact the street-scene it is not felt that the proposed plans will detract significantly from the existing pattern of properties.

**D) 19 Green Leys, HP13 5UH | 20/06341/FUL |** Householder application for construction of single storey rear extension and insertion of new pedestrian door and small top hung window in north side elevation- DPC recommendation is to approve on the proviso that three conditions be carried forward from 12/05143/FUL, should the Council be minded to approve:

Condition 4 : Windows by fixed closed and glazed with obscure glass.

Condition 5 : Parking & access be secured prior to works starting on site.

Condition 6 : The “annex” is not used as a separate dwelling. Specifically in the light of the 17/06899/VCDN that refused the removal of this condition.

### **Decision Notices**

E) **40 Littleworth Road** - Householder application for construction of part single part two storey rear extension following demolition of existing garage, creation of front porch canopy and alteration to fenestrations : **Application Permitted**

F) **The Stables Downley Common** - Householder application for construction of single storey double garage Status: **Application Refused**

G) **123 Littleworth Road** - Householder application for single storey rear extension and alterations to fenestrations  
**Application Permitted**

H) **47 Talbot Avenue** - Householder application for single storey side/rear extension and front porch

**Status: Application Permitted**

I) **31 Partridge Way** - Householder application for construction of single storey rear extension, conversion of garage to habitable accommodation, infilling of steps and fenestration alterations| Status: **Application Permitted**

J) **Moor Cottage Plomer Green Lane-** Householder application for construction of detached shed and decking - Status: Application Permitted

### **12) Accounts** (8135/07/20)

#### **Accounts**

Please find items approved for payment by the Council.

Items to be approved in July 2020

#### **Bank balance as of 1<sup>st</sup> July 209,769.58**

<b>To whom paid</b>	<b>Chq number</b>	<b>Amount</b>
Marlow First Management	1883	72.00
Henley Glass- Notice board repair	1887	187.20
SSE Electricity	1888	567.44
Aylesbury Mains	1884	1,112.40
C Fenech	1885	1,612.75
KAD Garden Services	1886	2,324.00
<b>Total</b>		<b>5875.79</b>

Balance includes £35,000 reserve funds for the lighting project.

**13) To consider Resolutions and Items for discussion which have been notified (8136/07/20)**

- None

**14) Correspondence (8137/07/20)**

Correspondence received this month regarding road safety

**15) Date and Place of next Meeting (8138/07/20)**

Online – 8<sup>th</sup> September

**17) Date and place of next meetings of Committees (8139/07/20)**

Dosca, DCPS, Finance Committee – All to be held online

**18) Closure of the Meeting (8140/07/20)**

There being no other business the Chairman closed the meeting at 8pm and thanked everyone for attending.

**Chairman** \_\_\_\_\_

**Date** \_\_\_\_\_