



DOWNLEY PARISH COUNCIL

TO: ALL MEMBERS OF THE COUNCIL

You are HEREBY SUMMONED to attend a MEETING of the DOWNLEY PARISH COUNCIL which will take place ON TUESDAY 11th July 2023 at 7:30 pm

A G E N D A

1. To record **Attendance** and receive **Apologies for Absence**.
2. To receive and note any **Declarations of Interest** made by Councillors in connection with any Agenda item.
3. To Approve the **Minutes** of the Meeting of Council held on 13th July 2023.
4. **Public Participation Session** - There is an overall time limit of 15 minutes for this segment. No single speaker may speak longer than 2 minutes. Points raised, but not on this evening's agenda, will not be addressed at this meeting but will be answered during the next working day or added to a future agenda as appropriate.
5. To receive and note **reports from Buckinghamshire Councillors**.
6. **To receive and note the minutes of the Planning Committee** dated 2nd June 2023..
7. **Employers discretionary policy** – to consider adopting and publishing an Employer's Discretionary Policy in connection with the Local Government Pension Scheme and to diarise that policy for annual review.
8. **Speed limit signs** – to consider the offer from Smartwheelie & to purchase 30 mph signs for wheelie bins making these available to residents. See Appendix 1.
9. **Heritage Project** – to liaise with the Downley History Group with a view to printing old photographs of the village onto acrylic or aluminium to be displayed at the relevant sites within the village.
10. **Downley Controlled Crossing Feasibility Study** – in the light of feedback received through Downley Day, to consider the proposal of offering residents Option 3 Plomer Hill/Plomer Green Raised table zebra crossing with lighting columns/beacons for consideration. This option being the only one that combines a crossing with traffic calming.
11. **Sandpits Pond**- to consider using funds available in this years budget to purchase additional Hi-vis vests to be worn by volunteers when working on the pond at Gosling Grove. See Appendix 2
12. **Bank Reconciliation** – to note the latest Bank reconciliation dated May 2023
13. **Annual Governance and Accountability Return** – to note and return the Annual Governance Statement Section 1 2022/23.
14. **Annual Governance and Accountability Return** – to note and record Section 2 the accounting statements 2022/23.
15. **Invoices** – to consider and approve the invoices paid since the last meeting on 09/05/23:

July 2023 meeting						
Date	Cheque No	Payee	Ex-VAT	VAT	Total	Details
20/06/2023	2320	ASW Marquees Ltd	£3,186.67	£ 637.33	£3,824.00	Replaces 002309 lost in post
23/06/2023	DD	Telecoms World	£ 12.04	£ 2.41	£ 14.45	Service and line rental
24/06/2023	DD	SSE	£1,961.46	£ 388.76	£2,350.22	Street lighting/furniture
28/06/2023	2324 2325 2326	Confidential payment	£2,565.41	£ -	£2,565.41	Staffing
03/07/2023	2330	Confidential payment	£ 100.61		£ 100.61	Staffing
Totals			£7,826.19	£1,028.50	£8,854.69	

16. To consider and authorise those invoices received in June and July still outstanding:

July 2023 meeting						
Date	Cheque No	Payee	Ex VAT	VAT	Total	Details
20/06/2023	2321	BMKALC	£ 50.00	£ -	£ 50.00	Training courses x2
22/06/2023	2322	BMKALC	£ 10.00	£ -	£ 10.00	Training course
23/06/2023	2323	Wel Medical Ltd	£ 404.95	£ 80.99	£ 485.94	Replacement defib cabinet
30/06/2023	2327	Hunters Solicitors LLP	£ 4,850.00	£ 970.00	£ 5,820.00	Professional fees
03/07/2023	2328	ASW Marquees Ltd	£ 40.00	£ 8.00	£ 48.00	Toilet hire - festival
03/07/2023	2329	Claritas Accountancy Ltd	£ 25.00	£ 5.00	£ 30.00	Payroll fee
04/07/2023	2332	BMKALC	£ 8.10	£ -	£ 8.10	EAP membership services
05/07/2023	2333	KAD Garden Services	£ 4,287.75	£ -	£ 4,287.75	Includes full cut of Common
05/07/2023	2334	KAD Garden Services	£ 495.75	£ -	£ 495.75	Replacement bollards RTA
06/07/2023	2335	TBS Hygiene Ltd	£ 150.00	£ -	£ 180.00	Dog waste bins
Totals			£10,321.55	£1,063.99	£11,415.54	

17. To note the Clerks progress report Attached

18. To note the date and place of the next Meeting

Tuesday 12th September 2023 at Downley Community Centre

19. Close of the Meeting

Giles Tandy

Clerk to the Council 06/07/23