



## **Downley Parish Council**

### **Minutes of the Meeting of the Downley Parish Council Finance Committee held on Friday 25<sup>th</sup> June 2021 at 11:00 am**

Present: Councillors Richard Bowden, Moyra Lazenby (Remote via Zoom), Kishor Chandarana, Wendy Monroe-West & Wendy Steneskog

In Attendance: Two members of the public.

Officers: G Tandy (Clerk)

#### **1) Apologies for Absence**

There were none

#### **2) Declarations of Interest**

There were none.

#### **3) Minutes**

It was **RESOLVED** that the Minutes of the meeting held on 4<sup>th</sup> March 2021 be received, approved, adopted and signed by the Chairman as a true and correct record.

#### **4) Welcome to new members**

**Councilor Bowden welcomed Councilor Chandarana as a new member of the Committee.**

#### **5) Appointment of Chairman**

Proposed by Councilor Steneskog & seconded by Councilor Monroe-West it was resolved that Councilor Bowden be appointed as Chairman.

#### **6) Public Participation**

There were no comments from the public.

#### **7) Terms of reference**

The Clerk had previously issued the terms of reference of the Finance Committee for Review, It was agreed that the opening line be corrected to show the Committee as a standard Committee rather than a standing committee.

Proposed by Councillor Steneskog & seconded by Councillor Lazenby it was RESOLVED that the £2000 delegated authority be removed. Any spending required above the Clerks delegated authority of £500 should be authorised by full council.

**8) Annual Accounts**

The annual accounts which had been circulated with the agenda were noted and approved.

**9) Scrutiny Projects**

**DOSCA** It was agreed that Councillor Monroe-West should take the lead on clarifying our financial relationship with DOSCA. Councillor Lazenby agreed to search for a copy of the lease.

**Street Lighting** It was agreed that Councillor Bowden would seek clarification on which lights Downley Parish Council are responsible for. It was agreed that the Clerk would seek clarification from SSE on what basis we are charged.

**Allotments** It was agreed that Councillor Lazenby would create a long term budget with a view to making them financially self-sufficient. Councillor Lazenby agreed to hold a meeting of the allotment holders committee & to invite all allotment holders to it.

**Grass cutting** We are now spending around £35K on gardening. It is unclear on what basis we are being charged. It was agreed that the Clerk would seek a schedule of works from KAD & that Councillor Chandarana would take responsibility to review the grass cutting.

**Dog Bins** It was agreed that Councillor Steneskog would report on the Dog Waste bins. If their provision, maintenance & costs were appropriate.

**Refuse bins** It was agreed that the Clerk in association with Councillor Lazenby would investigate the provision of more bins on the Common together with replacement of the existing bins with lidded alternatives.

**10) Date & place of next Meeting** to be confirmed in October.

**It was RESOLVED that the next meeting of the Finance will be held at the Downley Community Centre on a date in October yet to be confirmed**

**11) Closure of the meeting**

There being no other business the Chairman closed the meeting at 12:04 pm

Chairman.....

Date.....