

Downley Parish Council
Minutes of a meeting of the Parish Council
Held in the Downley Community Centre , 11th June 2019 at 19.45

1 Attendance

Chairman Cllr C Burslem, Cllr Bowden, Cllr Chandarana, Cllr Egmore, Cllr Lazenby, Cllr P Loadman, Cllr Monroe-West, Cllr Sapsford, Cllr W Steneskog, Cllr Srao

District and County Councillors in attendance –, Cllr Mallen, Cllr Turner

Six members of the public in attendance

2) Declaration of interest in items on the agenda (7948/06/19)

None

3) Minutes of the Previous meeting (7949/06/19)

The March minutes were agreed as correct and signed.

4) Adjournment for Public Questions (7950/06/19)

Members of the public raised concerns about the speeding traffic and dangerous driving that takes place regularly on Middlebrook Rd. This is covered by agenda item 9.

5) Reports from County Councillor and District Councillor (7951/06/19)

Cllr Mallen gave an update on matters relating to Buckinghamshire including the long term plan for NHS Buckinghamshire, the upcoming Shadow Authority Meetings.

Cllr Turner gave an update on the now legally constructed Shadow Authority and made the Council aware of the County lines operation.

6) Proposed Junior Council (7952/06/19)

Council Sapsford proposed the idea of a Junior Council, it was agreed that this would be put to the public on Downey Day for feedback. Cllr Sapsford will update the Council at the next meeting.

7) Library Project (7953/06/19)

A proposed new layout of the library was circulated to Councillors. This plan has been approved by DOSCA. Councillors agreed the plan. This plan will now go to the library and the Council and DOSCA will work cooperatively on the renovations.

8) Planning Documentation Issues (7954/06/19)

Planning application are being uploaded by WDC with no supporting paperwork and applications have previously been determined without applications being uploaded in full. The Clerk has reported this to WDC and it will also be raised at the Clerks meeting.

9) Results from Middlebrook Road Survey (7955/06/19)

The Middlebrook Road speed survey was commissioned following requests from concerned residents of Middlebrook Road. The survey was funded by Cllr Mallen. The survey took place over a seven-day period between 25/02/2019 to 04/03/2019.

The data showed that the 85th percentiles for Middlebrook Road are significantly higher than the rest of Downley parish

The report shows there is a significant level of speeding and, with higher traffic flows compared to the rest of the parish, a problem with rat running in Middlebrook Road. Residents' concerns are valid and supported by data from across the parish.

It is recommended that Downley Parish Council along with other stakeholders consider what further action is practical within the constraints of funding changes under Transport for Bucks procedures. The Council have asked the residents who attended the meeting to gather support locally. It was recommended that residents attend the LAF meeting on the 1st July.

The Council asked the residents who attended the meeting to work up their own action plan on what other measures might be helpful and to gather wider support locally from Middlebrook residents and report back to the Council.

10) Community Governance Review (7956/06/19)

Downley Parish Council have been asked by Local Government Resource Centre to make comment on the Community Governance review which looks at how High Wycombe is represented and locally governed. The areas under review are the district wards of: Abbey; Booker and Cressex; Bowerdean; Disraeli; Micklefield; Oakridge and Castlefield; Ryemead; Sands; Terriers and Amersham Hill and Totteridge.

The Parish Council discussed the possible ramifications of being asked to increase the Parish Boundaries. The majority view was opposed to doing so especially as there was likely to be a further re-organisation in two years' time. Councillors were requested to send their views to the Clerk.

11) Local Area Forum proposals for 2019/20 applications (7957/06/19)

LAF applications will be made in August, Councillors are asked to think about proposals they would like to be submitted, proposals are traffic calming on Middlebrook Rd and controlled crossings in the Village.

12) Website Updates (7958/06/19)

Cllr Bowden asked that Councillors, where possible, use the Parish Council email addresses. Cllr Bowden also confirmed that the website is compliant with all regulations required.

13) Downley Day (7959/06/19)

Cllr Sapsford and Cllr Egmore have been working on the Downley Day display. Cllr Sapsford will be in the Parish marquee on the day.

14) Planning applications (7960/06/19)

A) 42 Southview- 19/06095/FUL | Householder application for construction of part first floor part two storey side and rear extension and alterations to rear conservatory-
Objection

Downley Parish Council believe that the proposed development would be harmful to the character and appearance of the area in that it is not in line with the existing pattern of development, that sees all existing properties separated by a distinct gap arising from the single level garages. Should WDC are minded to approve, DPC ask that provision be made to ensure that works do not impinge upon the public right of way (DOW/10/1) that runs adjacent to the property boundary. Furthermore, if WDC is minded to approve the application, a condition is placed on record that the garage not be allowed to be developed into a separate dwelling accommodation

B) 1 Butterfly Bank Downley Common -19/06150/CTREE | Crown reduction by 4.5-5.5m to 8 x Beech Trees, height reduction of 3m and spread by 3m to 1 x Maple, Fell 1 x Ash, height reduction by 6-7m to 2 x leylandii and removal of saplings to maintain hedgerow- **No concerns** - Await arboreal report

C) 6 Grays Lane - 19/06149/TPO | Fell 1 x Ash Tree (T1) due to substantial dead wood and excessive overhanging to the garages- **No concerns** - Await arboreal report

D) 39 Southfield Rd - 19/06147/FUL | Householder application for demolition of existing attached garage and construction of single storey side/rear extension, bin store to front, retaining walls and steps to rear- No concerns. Proposals are not out of keeping with the location and are not felt to impact privacy of neighbours.

It is felt there is sufficient parking on site.

E) 12 Hillfield Close - 06091/FUL | Householder application for construction of single storey front extension double - **OBJECTION**

It is felt that the proposed extension will sit too close to the boundary with 11 Hillfield Close and lead to an excessive sense of enclosure and would be against the established pattern of the Close. Whilst permission for similar work has been granted, it is felt that the aggregate impact on the loss of gaps is excessive and would lead to a terracing effect that DPC believe is out of character for the area.

There will also be too few parking spaces to comply with Countywide Parking Guidance.

F)) 60 Pheasant Drive - 19/06293/FUL - Householder application for Enlargement of existing porch - **No concerns.**

Whilst the design and nature is slightly different to neighbouring properties is not of concern. Should WDC be minded to approve, DPC ask that condition of approval be –

added to ensure that works do not impinge upon the public right of way (DOW/35/1) that runs adjacent to the property boundary.

Decision notices

G) 86 Littleworth Road- Ref. No: 19/05749- Certificate of lawfulness for proposed construction of rear/side dormer window in connection with loft conversion - **Status:** Grant Certificate - Proposed Development

H) 65 Sunny Croft - Ref. No: 19/05671/FUL - - Householder application for construction of part single, part two storey side extension - **Status:** Application Permitted

I) 38 Westover Road- Ref. No: 19/05641/FUL- - Householder application of construction of single storey front extension - **Status:** Application Permitted

J) 25 Grays Lane - Ref. No: 19/05560/CLP - - Certificate of lawfulness for proposed construction of single storey rear extension - **Status:** Application Withdrawn

14) Correspondence (7962/06/19)

- Councillors are reminded to check the BALC website for training opportunities
- The Clerk has received numerous complaints this month regarding parking
- TFB Conference is on the 26th June, Councillors are encouraged to attend
- Parish Council keep it local meetings are taking place in June. Councillors are invited to attend
- Cllr Bowden raised the matter of the school hygiene report; this had been raised at a previous meeting. Cllr Loadman said that this is not a matter for the Parish Council and would be better dealt with through the School directly.

15) Reports and minutes of Committees (7963/06/19)

Councillors gave an overview of meetings attended this month including –

DCPS – Grass cutting on the Common was discussed, the contractor currently leaves cuttings on the Common, the alternative would be to take them away but the cost would increase.

- DCPS proposed leaving cuttings in situ
- Cllr Turner commented that this is common on the Rye
- DPC agreed this as an acceptable solution to piling the grass into heaps that are left beside the Common.

A memorial policy has been adopted by the DCPC and DPC, this will enable an aligned approach to requests for memorial trees on the Common.

The street light replacement project has been discussed and there are no concerns from the DCPS as long as guidelines are followed for Conservation areas and lighting.

DOSCA – Dosca have formally endorsed the proposed library layout.

16) To consider Resolutions and Items for discussion which have been notified
(7964/06/19)

Councillor Burslem proposed that the approved DOSCA plan be adopted as the best way forward. The Resolution was passed unanimously.”

18) Accounts (7965/06/19)

Accounts.

Please find items set out below for payment by the Council.
Items to be approved in June 2019

To whom paid	Chq number	Amount
TBS Hygiene - Dog waste collection May	1761	270.00
EF Clean - Sign and bus shelter cleaning	1762	794.00
C Masters - Clerks salary & Expenses	1763	1,503.99
Came & Co - DPC & Dosca annual insurance	1764	1,890.29
KAD Garden Services -Grass maintenance May	1765	2,595.00
UP Festival marquee hire- to be partially reimbursed	1766	2,997.00
Total		£10,050.28

Bank balance 1st June 2019 - £ 182,655.78

Balance includes the following receipts –

Ward Budget from Cllr Turner to pay for new windows in the library, a grit bin & road safety material - £1113.64

Balance includes £35,000 lighting reserve fund

18) Date and Place of next Meeting (7966/06/19)

Parish Council meeting – 9th July 2019 at the Memorial Hall

19) Date and place of next meetings of Committees (7967/06/19)

Dosca, DCPS, Street Light Committee

20) Closure of the Meeting (7968/06/19)

There being no other business the Chairman closed the meeting at 9.30pm and thanked everyone for attending.

Chairman _____

Date _____