



Downley Community Centre
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NOTICE IS HEREBY GIVEN THAT A MEETING OF THE DOWNLEY PARISH COUNCIL TAKES PLACE ON TUESDAY 13 April 2021 at 7pm

This meeting will be held by Zoom Video Conference

<https://us02web.zoom.us/j/88987154827?pwd=U0lXNDloWVQ3a2lvcGpBQm1QdzhJZz09>

Meeting ID: 889 8715 4827 Passcode: 038137

A G E N D A

- 1) To record **Attendance** and receive **Apologies for Absence**
- 2) To receive and note any **Declarations of Interest**
- 3) **Public Participation Session** - To receive questions and comment from the public
- 4) To Approve the **Minutes** of the Meeting of Council held on 9th March 2021.
- 5) To receive and note **reports from Buckinghamshire Councillors**
- 6) To submit Comments on **Planning Applications** received as set out below:
 - 21/05656/FUL The Stables Downley Common**
Single storey storage shed
 - 21/05683/FUL 28 Gosling Grove Downley**
Two storey front extension, part single storey, part two storey side and rear extension and conversion of garage into habitable accommodation with fenestration alterations
 - 21/05715/PNP30 1A Chapel Street Downley**
Prior notification application (Part 3, Class O) for change of use of existing building falling within Class E use (Offices) to Class C3 use (Dwellinghouses) to create residential dwelling
 - 21/05732/FUL 47 Talbot Avenue**
Single storey side/rear extension, front porch, balcony to rear and external alterations (alternative scheme to PP 20/05658/FUL)
 - 21/05758/FUL 6 Hillfield Close**
Part single, part two storey front and rear extensions, second floor side extension, garage conversion, insertion of 2 x rooflights to front and rear roof slopes and fenestration alterations
 - 21/05763/FUL 83 Westover Road**
Single storey side and rear extension following demolition of existing garage, alterations to existing driveway and associated external alterations
 - 21/05774/CLP 2 Partridge Way**
Certificate of lawfulness for proposed construction of front porch, alterations to existing first floor flank window and garage conversion with associated internal and external alterations including raising of existing garage roof height
 - 21/05779/ADRC Hill Cottage Plomer Hill**
Approval of details subject to Conditions 3 (Approval of Building Materials), 4 (Approval of Surfacing Materials), 11 (Landscape Plan), 14 (Boundary Treatment) of planning ref: 20/07438/FUL
 - 21/05818/CLP 11 Southfield Road**
Certificate of lawfulness for proposed single storey detached outbuilding to rear

21/05820/FUL 43 Plomer Hill

Extension to lower ground floor and associated external alterations

21/05853/FUL 48 Littleworth Road

Single storey rear extension following demolition of existing rear conservatory and outbuilding, conversion of garage and fenestration alterations

21/05860/FUL 41 Commonsie

Construction of Oak Gazebo

21/05878/MINAMD Hill Cottage Plomer Hill

Proposed non-material amendment to permission for application for demolition of existing dwelling and erection detached 4-bed dwelling with detached single garage, bin store, parking and creation of new access of granted under planning ref: 20/07438/FUL

21/05928/FUL The Haven School Close

Construction of front porch extension, part single, part two storey side/rear extension, following removal of existing garage, loft conversion with front and rear dormer and fenestration alterations

21/05959/FUL 10 Old Farm Road

Single storey front extension and single storey rear extension.

7) To receive and note the **Decisions** made by The Buckinghamshire Council in respect of the following Planning Applications set out below:

21/05067/FUL 4 Curlew Close

Single storey rear extension following demolition of existing conservatory and insertion of 1 x window to ground floor side elevation. **Approved**

21/05107/ADRC Hill Cottage Plomer Hill

Approval of details subject to Conditions 10 (Construction Traffic Management Plan) and 15 (Ecological Enhancements) of planning ref: 20/07438/FUL. **Approved**

21/05133/CLP 26 Southfield Road

Certificate of lawfulness for proposed installation of 2 x roof lights to front roof slope elevation and rear dormer in connection with loft conversion. **Approved**

21/05195/FUL Highlands School Close

Single storey rear extension and first floor front extension. **Approved**

21/05215/HPDN Highlands School Close

Notification of proposed single storey rear extension; Depth extending from the original rear wall of 6.21 metres, a maximum height of 3.69 metres and an eaves height of 2.7 metres.

Details Not Required to be Submitted

21/05260/FUL 4 Old Farm Road

Construction of part single, part two storey front extension. **Approved**

21/05369/CTREE 19 Commonsie

Remove Pear Tree and Plum Tree to ground level and prune overhanging branches of Leylandii at rear fenceline of 18 Commonsie **Not to make a Tree Preservation Order**

8) To receive and note **Committee Reports**

(i) Finance Committee held on 4 March 2021

(ii) Planning Committee 9 March 2021

9) To Receive and Note the **Progress Report**

10) To update the Council's **Risk Management Policy**

11) **Street Lighting in Narrow Lane**

12) **Cloud Storage**

13) **Web accessibility**

14) Replacement Parish Noticeboards

15) Grant Application on behalf of Downley Community Orchard

16) Application for a memorial bench on Downley Common

17) To receive an Oral Report from the Chairman of Finance Committee

18) To note the Payment of Invoices below:

Chq. No.	Payee	Amount	Details
1950	Downley Dynamos	£500.00	Grant. Replacing chq.no. 1854 issued 11/3/20 unrepresented
1951	KAD Garden Services	£1020.00	Gardening Services February 2021
1952	Castle Water	£345.68	Water charge allotments. Replacing chq.no. 1900 unrepresented
1953	TBS Hygiene	£216.00	Dog bin emptying for Feb 2021
1954	West Wycombe Estate	£279.19	Rent Mannings Field
1955	SparkX	£6,208.70	Street Lighting Repairs
1956	Edge IT Systems	£986.40	Hosting services, Software set up and training AdvantEDGE
1957	NALC	£360.00	Advertising the post of Parish Clerk
1958	Buckinghamshire Council	£450.00	Purchase of Grit Bin for School Close
1959	Mike Kennedy	£3,256.05	Professional fees and office expenses for March 2021
DD	Plus Net	£43.20	Phone line, call divert and broadband (Community Centre)- March
DD	Telecoms World	£12.24	Phone Line 01494 257711 - March
	TOTAL	£13,677.46	

19) To note the Bank Reconciliation Statement to 28 February 2021

20) To note the Date and Place of Annual Meeting of the Parish Council on May 18th, 2021 at Downley Community Centre

21) Close of the Meeting.

*Mike Kennedy
Locum Clerk to the Council
7 April 2021*